



AGENDA REPORT

TO: Steven Falk
Interim City Administrator

FROM: Ann Dunn
Director, Animal Services

SUBJECT: Animal Services Contract

DATE: April 13, 2020

City Administrator Approval

Date:
4-14-2020

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution Waiving Advertising And The Request For Proposals/Qualifications Process And Authorizing The City Administrator To Extend The Agreement for As-needed Services Under The Same Terms And Conditions With East Bay Society For The Prevention Of Cruelty To Animals (“EBSPCA”) For Spay/Neuter And Other Veterinary Services From December 31, 2019 Through June 30, 2021 For An Amount Not To Exceed One Hundred Eighty Three Thousand Five Hundred Six Dollars (\$183,506.00), For A Total Contract Amount Of Four Hundred Thirty Three Thousand Five Hundred Five Dollars And Ninety Nine Cents (\$433,505.99).

EXECUTIVE SUMMARY

The proposed resolution will waive the advertising and Request for Proposals/Qualifications (“RFP/Q”) process and authorize the City Administrator to extend the January 1, 2018 – December 31, 2019 Agreement with East Bay Society for the Prevention of Cruelty to Animals (“EBSPCA”) to provide spay, neuter and veterinary services, as-needed, for an additional fifteen-month term to June 30, 2021 in an amount not to exceed \$183,505.99. The contract amount proposed for the extension will cover services EBSPCA provided in the amount of \$33,506.00 above the prior, authorized contract budget of \$249,999.99 and after the contract expired.

The extension of the 2018-2019 Agreement through June 30, 2021 will allow necessary services to resume and will allow time for the issuance of a Request for Proposals (RFP) and completion of a competitive selection process to enter into a longer-term contract for these services.

REASON FOR URGENCY

With limited exception, all animals leaving Oakland Animal Services (“OAS”) through adoption or owner redemption must be spayed or neutered consistent with Municipal Code Sections

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6.04.120 and 6.04.241. The City has not been able to obtain these and other necessary veterinary services now that the contract has expired. A failure to resume these services quickly will lead to holding animals for longer periods than necessary, during a period when the COVID-19 crisis has already strained staffing and other resources, putting animals who could otherwise leave the shelter at risk for euthanasia.

BACKGROUND / LEGISLATIVE HISTORY

EBSPCA rendered services in the amount of \$21,363.30 for veterinary services in 2019, exceeding the amount authorized for 2018-2019 contract, and \$12,142.70 for veterinary services in 2020 after the contract expired. This resulted from a failure by OAS to track expenses accrued under the contract as they occurred. OAS is adopting a system to reconcile its expenses against the budget on a monthly basis to ensure such an oversight does not occur again.

Oakland Animal Services largely serves people from Oakland who lack the financial resources to provide veterinary care for their animals and live in communities where there are no veterinary clinics or other supports for companion animals. As a result, approximately 65% of animals who enter the shelter need to be spayed or neutered or receive some other medical services. When animals come into the shelter as strays, and are later redeemed by their owners, providing low cost spay/neuter services in compliance with the Municipal code allows OAS to waive or limit fees for people who love their animals but could not afford the cost of providing medical services necessary to comply with the ordinance.

During the City's budget planning process, supporters of OAS have attended council meetings to request additional resources for OAS. This request is for resources that already exist within the OAS budget and is not a request for additional resources.

ANALYSIS AND POLICY ALTERNATIVES

At the time the Request for Proposals (RFP) was issued for the 2018-2019 Agreement, EBSPCA was the sole bidder. There is extremely limited capacity in and near Oakland for the primary low cost spay/neuter surgery services EBSPCA provides.

Waiver of advertising and RFP/Q process and extension of the 2018-2019 Agreement through June 30, 2021 will allow for necessary services to resume until the City can issue a new RFP/Q and complete a competitive selection process to enter into a longer-term contract for these as-needed services. Due to the state and Alameda County COVID-19 order requiring temporary closure of businesses, citizens to shelter in place and affecting City operations and employee work schedules, the RFP/Q process will be significantly delayed.

If the 2018-2019 Agreement is not extended, OAS will need to hold animals for longer periods than would otherwise be necessary, during a period when the COVID-19 crisis has already strained staffing and other resources, putting animals who could otherwise leave the shelter at risk for euthanasia.

Staff recommends waiving advertising and the RFP/Q process and authorization of the contract extension due to the urgent need to resume services and because EBSPCA was previously the sole bidder in response to the previous RFP.

FISCAL IMPACT

The contract extension would be for an amount not to exceed \$183,505.99, which will cover \$33,506.00 for veterinary services EBSPCA already provided, and \$150,000 to cover additional services needed through June 30, 2021, and will make the total contract amount for the term January 1, 2018 – June 30, 2021 \$433,505.99.

Funding for this contract is in the FY 2019-2020 budget and the FY 2020-2021 budget within Fund 1010, Organization 02491 – Animal Services, Account 54311 – Medical and Veterinary Services. No additional budgetary adjustment is necessary.

PUBLIC OUTREACH / INTEREST

There are no public outreach opportunities associated with this report.

COORDINATION

Development of this report was coordinated with internal OAS staff, Controller's Bureau, City Attorney's Office and City Administrator's Office.

SUSTAINABLE OPPORTUNITIES

Economic: There are no economic, environmental or social equity opportunities associated with this report.

Environmental: There are no economic, environmental or social equity opportunities associated with this report.

Race & Equity: Oakland Animal Services largely serves people from Oakland who lack the financial resources to provide veterinary care for their animals, and live in communities where there are no veterinary clinics or other supports for companion animals.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That The City Council Adopt A Resolution Waiving Advertising And The Request For Proposals/Qualifications Process And Authorizing The City Administrator To Extend The Agreement Under The Same Terms And Conditions With East Bay Society For The Prevention Of Cruelty To Animals ("EBSPCA") For Spay/Neuter And Other Veterinary Services, As-needed, From December 31, 2019 Through June 30, 2021 For An Amount Not To Exceed One Hundred Eighty Three Thousand Five Hundred Six Dollars (\$183,506.00), For A Total

Contract Amount Of Four Hundred Thirty Three Thousand Five Hundred Five Dollars And Ninety Nine Cents (\$433,505.99).

For questions regarding this report, please contact ANN DUNN, DIRECTOR, at (510) 535-5604.

Respectfully submitted,

Ann Dunn

ANN DUNN
Director, Oakland Animal Services

Reviewed by: Betsy Lake
Deputy City Administrator
For Real Estate and Major Projects

Prepared by: Ann Dunn, Director