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OFFICE OF THE CITY CLERK
OAKLAND

2014 MAY -1 PM 1:36

AGENDA REPORT

TO: FRED BLACKWELL
INTERIM CITY ADMINISTRATOR

FROM: Sara Bedford

SUBJECT: Child & Adult Care Food Program
(CACFP) Grant for PY 2014-2015

DATE: April 16, 2014

City Administrator
Approval

Date

4-29-14

COUNCIL DISTRICT: Citywide

RECOMMENDATION

Staff recommends that the City Council approve a resolution authorizing the City Administrator, on behalf of the City of Oakland, to apply for, accept and appropriate the Child and Adult Care Food Program (CACFP) grant from the California Department of Education in an estimated amount of \$545,000 to provide funding for nutritious meals for the City of Oakland's Head Start Program from September 1, 2014 through August 31, 2015.

OUTCOME

The appropriation of CACFP funding is required in order to receive reimbursement from the state for meals provided to Head Start children, beginning September 1, 2014. If approved, the Department of Human Services will be able to continue to offer nutritious meals to children enrolled in the Oakland Head Start program over the 2014-2015 program year.

BACKGROUND/LEGISLATIVE HISTORY

The CACFP began in 1968 and is a state and federally funded program that provides financial aid to licensed child care centers and day care homes. The objectives of the program are to improve the diet of children less than 13 years of age by providing them with nutritious, well-balanced meals, and to develop good eating habits in children that will last through later years. The program provides services to all children under the age of 18 including infants, preschool children, enrollees of any age who are disabled, and children enrolled in after-school or extended care centers.

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ANALYSIS

The US Department of Agriculture/California Department of Education, CACFP will continue to provide funding for nutritious meals to low income children at various Head Start sites located throughout the Oakland community. It is estimated that approximately 335,000 meals will be served during program year 2014-2015.

PUBLIC OUTREACH/INTEREST

This item did not require any additional public outreach other than the required posting on the City's website.

COORDINATION

Coordination has occurred between Department of Human Services, Budget Office, and the City Attorney's Office.

COST SUMMARY/IMPLICATIONS

1. AMOUNT OF RECOMMENDATION/COST OF PROJECT:

Project Delivery \$545,000

Approval of the proposed resolution will authorize the application for, acceptance and appropriation of a Child and Adult Care Food Program (CACFP) grant for Program Year 2014-2015, in the estimated amount of \$545,000. Funding will be appropriated to the Department of Agriculture Fund (2102), Head Start Organization (78231), and Head Start CACFP FY 2014-2015 Project (G464959) for reimbursement of services provided under the California Department of Education, Child and Adult Care Food Program (CDE/CACFP).

2. SOURCE OF FUNDING: (DHS Head Start/Child and Adult Care Food Program (CACFP) (G464959):

3. FISCAL IMPACT:

The City's 2013-2015 Proposed Budget includes \$545,000 in appropriations and revenues for FY 2014-15 for the CACFP grant.

The Head Start program receives monthly reimbursement for eligible meals served to enrolled Head Start children. The meal reimbursement rate is based on the number of meals consumed. Approving this resolution will not have a negative impact on the City's General Fund.

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SUSTAINABLE OPPORTUNITIES


Economic: There are economic benefits to the City from the participation in the Child and Adult Care Food Program. The Oakland Head Start program employs seven full-time food service workers and one supervisor who prepare meals for the children enrolled in the Head Start program. Four drivers are required to deliver the meals to Head Start centers each day.

Environmental: Oakland Head Start provides snacks and meals that meet CACFP nutritional requirements. The Head Start program's central kitchen recycles all cooking oil and purchases environmentally safe paper cups and paper plates that are used in all Head Start classrooms.

Social Equity: The Head Start program delivers comprehensive, high quality services to children and families in the City of Oakland. Child health and wellness are promoted by providing nutrition services that supplement and complement those of the home and community. Head Start's child nutrition services assist families in meeting each child's nutrition needs and establish good eating habits that nurture healthy development and promote life-long well-being.

For questions regarding this report, please contact Usana Hopkins, DHS Manager, Early Childhood & Family Services, (510) 238-3165.

Respectfully submitted,



Sara Bedford, Director
Department of Human Services

Early Childhood & Family Services Division
Reviewed by: Usana Hopkins, Manager
Prepared by: Tracey Black, HS Planner

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Approved as to Form and Legality


City Attorney

OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

Introduced by Councilmember _____

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO APPLY FOR, ACCEPT AND APPROPRIATE THE CHILD AND ADULT CARE FOOD PROGRAM (CACFP) GRANT FROM THE CALIFORNIA DEPARTMENT OF EDUCATION IN AN ESTIMATED AMOUNT OF \$545,000 TO PROVIDE FUNDING FOR NUTRITIOUS MEALS FOR THE CITY OF OAKLAND'S HEAD START PROGRAM FROM SEPTEMBER 1, 2014 THROUGH AUGUST 31, 2015

WHEREAS, the City of Oakland desires to apply for, accept and appropriate a Child and Adult Care Food Program (CACFP) Grant in an estimated amount of **\$545,000** from the California Department of Education to fund a Head Start child nutrition program from September 1, 2014 through August 31, 2015; and

WHEREAS, the City's Fiscal Year (FY) 2013-2015 Adopted Budget includes **\$545,000** in appropriations and revenues for FY 2014-2015 for the CACFP grant; and

WHEREAS, the California Department of Education (CDE) Child Nutrition and Distribution Division will provide funds for comprehensive nutrition services to 1,061 Head Start children, who have the most economic need, with 10% of the enrollment consisting of children with special needs; now, therefore, be it

RESOLVED: That the City Administrator or his designee is hereby authorized and directed to submit on behalf of the City of Oakland an application to CACFP for funds to operate a Head Start Child Care Food Program for children in the City of Oakland from September 1, 2014 through August 31, 2015, and to execute and submit all documents, including but not limited to agreements, amendments, and payment requests which may be necessary to obtain funds to operate such a program and to accept said funds; and be it

FURTHER RESOLVED: That the City Administrator or his designee is hereby authorized and directed to appropriate any additional funding which may become available from this grant within the existing grant term, as authorized by City Ordinance No. 12731 C.M.S. and City Council Resolution No. 79714 C.M.S. for accepting and appropriating funds of \$50,000 or less without returning to Council and for any amounts in excess of \$50,000 staff will return to Council; and be it

FURTHER RESOLVED: That the sum of **\$545,000** and offsetting revenue shall be appropriated to the Department of Agriculture Fund (2102), Head Start Organization (78231), and Head Start CACFP FY 14-15 Project (G464959) for the purpose of operating the Head Start child care food program.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES – BROOKS, GALLO, GIBSON MCELHANEY, KALB, KAPLAN, REID, SCHAAF, and PRESIDENT KERNIGHAN

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California