



# City of Oakland

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City  
Clerk

## Meeting Minutes - FINAL

### \*Special Finance & Management Committee

*Oakland City Hall, 1 Frank H. Ogawa Plaza,  
Oakland, California 94612*

*City of Oakland Website: <http://www.oaklandnet.com>*

---

Tuesday, July 12, 2016

9:00 AM

Sgt. Mark Dunakin Room - 1st Floor

---

#### Roll Call / Call To Order

*The Oakland City Council Finance And Management Committee convened at 9:06 a.m. convened at Kalb, with Councilmember presiding as Chairperson.*

*Council President Gibson McElhaney arrived at 9:43 a.m.*

**Present** 4 - Annie Campbell Washington, Lynette Gibson McElhaney, Abel J. Guillén, and Dan Kalb

#### COMMITTEE MEMBERSHIP:

#### 1 Approval Of The Draft Minutes From The Committee Meeting Of June 28, 2016

[15-1150](#)

*The 6/28 meeting minutes were approved as amended to include corrections to items 1, 2 and 4.*

**A motion was made that this matter be Received and Filed. The motion carried by the following vote:**

**Aye:** 3 - Campbell Washington, Guillén, and Kalb

**Absent:** 1 - Gibson McElhaney

#### 2 Determination Of Schedule Of Outstanding Committee Items

[15-1156](#)

*There were changes to item 2 on the list, R/E report will come October 11, instead of September 13.*

**A motion was made that this matter be Received and Filed. The motion carried by the following vote:**

**Aye:** 3 - Campbell Washington, Guillén, and Kalb

**Absent:** 1 - Gibson McElhaney

- 3**      Subject:    State And Federal Budget Status Report  
From:        Office Of The City Administrator  
Recommendation:    Receive An Informational Report Regarding The Status Of The  
State And Federal Budget Development And Its Potential Impacts On The City Of  
Oakland  
[15-1162](#)

**A motion was made that this matter be Received and Filed. The motion carried by the following vote:**

**Aye:**    3 -    Campbell Washington, Guillén, and Kalb

**Absent:**    1 -    Gibson McElhaney

- 4**      Subject:    Amendment to the Salary Ordinance  
From:        Human Resource Management  
Recommendation:    Adopt An Ordinance Amending Ordinance No. 12187 C.M.S., "The  
Salary Ordinance," To Clarify The Authority Of The City Administrator In Setting The  
Compensation And Other Terms And Conditions Of Employment For Department  
Heads And Amending Ordinance No. 12903 C.M.S. And Repealing Ordinance No.  
12918 C.M.S.  
[15-1241](#)

***There was 1 speaker on this item.***

**A motion was made by Campbell Washington, seconded by Guillén, that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 7/19/2016. The motion carried by the following vote:**

**Aye:**    3 -    Campbell Washington, Guillén, and Kalb

**Absent:**    1 -    Gibson McElhaney

- 5 Subject: Tax & Fee Assessments On TRHPs & TNCs  
From: Councilmember Dan Kalb And Vice Mayor Kaplan  
Recommendation: Receive An Informational Report Regarding Tax And Fee Assessment On Transient Residential Hosting Platform ("TRHP") (Commonly Known As Short-Term Residential Rentals) And Transportation Network Companies ("TNC") Operating In The City Of Oakland [TITLE CHANGE]  
[15-0198](#)

*The committee requested the city attorney provide a confidential legal memo about TNO's for non public information and information that can be presented to the public be brought back to the finance committee in September.*

*The City Administrators report will include a comprehensive report weighing all options for collecting taxes for TNO's and TRHP's and possible ways to collect taxes.*

***DUE TO THE PRESENCE OF COUNCILMEMBER KAPLAN, A QUORUM OF THE CITY COUNCIL WAS NOTED, AND A MOTION WAS MADE AND SECONDED TO ADJOURN THE MEETING OF THE FINANCE AND MANAGEMENT COMMITTEE, AND TO CONVENE AS A SPECIAL MEETING OF THE FULL COUNCIL AT 10:44 A.M.***

**A motion was made by Campbell Washington, seconded by Guillén, that this matter be Received and Filed. The motion carried by the following vote:**

**Aye:** 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

- 6 Subject: Grand Jury Report On Revenue Division  
From: Councilmember Dan Kalb  
Recommendation: Oral Staff Report and Discussion on Required City Council Response to the 2015-2016 Alameda County Civil Grand Report Management Issues Within the City of Oakland Revenue Division.  
[15-1274](#)

*There was 1 speaker on this item*

**A motion was made by Guillén, seconded by Campbell Washington, that this matter be Received and Filed. The motion carried by the following vote:**

**Aye:** 3 - Campbell Washington, Guillén, and Kalb

**Absent:** 1 - Gibson McElhaney

- 7 Subject: City Council Finance & Budget Analyst  
From: Councilmember Dan Kalb  
Recommendation: Receive An Oral Report From The City Administrator On Options For The Hiring Of A City Council Finance & Budget Analyst As An Employee Or Contractor, Including For Each Option An Outline Of Necessary Steps And s For Supervising And Directing The Position Or Contractor  
[15-1279](#)

*There was 1 speaker on this item*

**A motion was made that this matter be Approve the Recommendation of Staff, and Forward to the Special Concurrent Meeting of the Oakland Redevelopment Agency/City Council/Geological Hazard Abatement District Board. The motion carried by the following vote:**

**Aye:** 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

- 8 Subject: Professional Services Contract With Centro De La Raza  
From: Contracts and Compliance Division  
Recommendation: Adopt A Resolution Authorizing The City Administrator To Award A Professional Services Agreement To Centro Legal De La Raza In An Amount Not To Exceed \$240,000 To Provide Minimum Wage Education, Outreach And Enforcement Support Services For Measure FF, Oakland's Minimum Wage Law  
[15-1270](#)

*There were 2 speakers on this item*

**A motion was made that this matter be Approve the Recommendation of Staff, and Forward to the Special Concurrent Meeting of the Oakland Redevelopment Agency/City Council/Geological Hazard Abatement District Board. The motion carried by the following vote:**

**Aye:** 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

#### **Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)**

*There was 1 open forum speaker*

#### **Adjournment**

*There being no further business, and upon the motion duly made, the Oakland City Council Finance And Management Committee adjourned the meeting at 11:00 a.m.*

**\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.**

**Americans With Disabilities Act**

**If you need special assistance to participate in Oakland City Council and Committee meetings please contact the Office of the City Clerk. When possible, please notify the City Clerk 5 days prior to the meeting so we can make reasonable arrangements to ensure accessibility. Also, in compliance with Oakland's policy for people with environmental illness or multiple chemical sensitivities, please refrain from wearing strongly scented products to meetings.**

**Office of the City Clerk - Agenda Management Unit**

**Phone: (510) 238-6406**

**Fax: (510) 238-6699**

**Recorded Agenda: (510) 238-2386**

**Telecommunications Display Device: (510) 238-3254**

**MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.**