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OFFICE OF THE CITY CLERK  
OAKLAND

2015 JUL 16 AM 9:46

# AGENDA REPORT

**TO:** Sabrina B. Landreth  
CITY ADMINISTRATOR

**FROM:** Teresa Deloach Reed

**SUBJECT:** FY 2014/15 Federal Statewide Homeland Security Grant Award of \$100,000

**DATE:** July 8, 2015

City Administrator  
Approval

Date

7/14/15

**COUNCIL DISTRICT:** City-Wide

## RECOMMENDATION

Staff recommends that the City Council:

Adopt a resolution authorizing the City Administrator or her designee to 1) Accept and Administer Funds In An Amount Not to Exceed One Hundred Thousand Dollars (\$100,000) from the Fiscal Year 2014/15 Federal Statewide Homeland Security Grant Program (SHSGP), 2) Approve the Preliminary Spending Plan, and 3) Expend Said Funds in Accordance with the Preliminary Spending Plan Including Purchases of Equipment And Services.

## OUTCOME

Approval of this resolution will allow the City Administrator or her designee to accept said funds and provide a funding source for the Oakland Fire Department to enhance security at each fire station and training center, by installing a key card entrance security system at primary locations and entry doors of each facility.

## EXECUTIVE SUMMARY

The Federal Statewide Homeland Security Grant Program (SHSGP) is designed to provide jurisdictions with disaster assistance and overall management of regional emergency response activities. The performance period for the FY 2014/15 award is September 1, 2014 through May 31, 2016.

To increase security and protect the readiness of Oakland Fire Department first responders and equipment, City staff worked with Oakland Public Works and received the recommendations to strengthen security at all fire stations and the fire training facility. The FY 2014/15 SHSGP grant in the amount of \$100,000 will allow the Oakland Fire Department to secure and protect the

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**COST SUMMARY/IMPLICATIONS**

Approval of this resolution will authorize the acceptance and appropriation of the Statewide Homeland Security Grant Program (SHSGP) funds in the amount not to exceed \$100,000. FY 2014/2015 SHSGP grant funds shall be used by the Oakland Fire Department to purchase security equipment in accordance with the spending plan outlined below.

*Spending Plan*

<b>SHSGP FY 2014/15 Grant Funding Amounts</b>	<b>SHSGP FY 2014/2014 Grant Funding Project</b>	
\$100,000	Oakland Fire Department Security Key Card Entrance Equipment and associated software application and licenses	
	35 Card Access Systems	\$ 15,750.00
	Override Locks Master Keyed	2,380.00
	System Software	200.00
	Enroller Unit to Code Cards	250.00
	Card, FOBS, Wafer Discs	1,050.00
	Installation Templates	800.00
	Sales Tax	1,838.70
	Labor for Installation	30,800.00
	<i>Subtotal</i>	53,068.70
	Eliminate Apparatus Door Switches	850.00
	Sales Taxes	76.50
	Labor	14,300.00
	<i>Subtotal</i>	15,226.65
	Additional Keypads	31,704.65
	<b>GRAND TOTAL</b>	<b>\$100,000.00</b>

Grant Funds will be appropriated to Statewide Homeland Security Program Fund (2123), Emergency Management Services Division Homeland Security Organization (20711), various equipment accounts according to the grantor approved spending plan and offset by the revenue account of Miscellaneous Federal Grant Account (46129), and Homeland Security/Emergency Management Services Program (PS21). There are no matching funds requirements associated with this grant.

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**SUSTAINABLE OPPORTUNITIES**

***Economic:*** The FY 2014/15 SHSGP will provide funding to secure City of Oakland facilities, thereby limiting the opportunities for theft of expensive equipment and medicines, which provides an opportunity to prevent the City from expending additional funds to replace to replace stolen equipment.

***Environmental:*** There are no direct environmental impacts associated with this report.

***Social Equity:*** The procurement of approved equipment will help to ensure the safety and security of first responders and their equipment, thereby providing the opportunity to ensure quick responses to calls for service.

For questions concerning this report, please contact Genevieve Pastor-Cohen, Acting Manager, Office of Emergency Services and Homeland Security at (510) 238-2326.

Respectfully submitted,



Teresa DeLoach Reed  
Fire Chief

Prepared by:  
Cynthia Chimonyo,  
Sr. Emergency Planning Coordinator  
Oakland Fire Department

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*Amad Soto*

City Attorney

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# OAKLAND CITY COUNCIL

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RESOLUTION No. \_\_\_\_\_ C.M.S.

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OR HER DESIGNEE TO: 1) ACCEPT FISCAL YEAR 2014-2015 GRANT FUNDS IN AN AMOUNT NOT TO EXCEED ONE HUNDRED THOUSAND DOLLARS (\$100,000) FROM THE STATEWIDE HOMELAND SECURITY GRANT PROGRAM (SHSGP); 2) APPROPRIATE AND ADMINISTER SAID FUNDS; 3) APPROVE THE FISCAL YEAR 2014-2015 SHSGP SPENDING PLAN; AND 4) EXPEND SAID FUNDS IN ACCORDANCE WITH THE PRELIMINARY SPENDING PLAN**

**WHEREAS**, since 1999, the City of Oakland has been one of 24 cities to receive funding as a sub-recipient jurisdiction the Federal Statewide Homeland Security Grant Program; and

**WHEREAS**, the Oakland Fire Department Homeland Security Program in coordination with response efforts of Oakland’s Police, Fire and other first responders is designed to ensure the City of Oakland ‘s highest level of readiness and able to prevent, mitigate against, prepare for, respond to, and recover from the effects of natural and human-caused emergencies that threaten lives, property, and the environment and to respond to health and medical consequences of a nuclear, biological or chemical incident; and,

**WHEREAS**, the Governor's Office of Emergency Services awarded the City of Oakland \$100,000 in grant funds for the federal Fiscal Year 2014/15 to fund the Oakland Fire Department Emergency Management Services Division Homeland Security Program for the grant performance period of September 1, 2014 through May 31, 2016; and

**WHEREAS**, the grant funding will be used to purchase and install security key card entrance devices, software applications and licenses at all Fire Stations and the Training Facility and to secure fire equipment; and

**WHEREAS**, the Alameda County Sheriff’s Office is the initial recipient of the SHSGP funds; and

**WHEREAS**, the Alameda County Sheriff’s Office is allocating the SHSGP grant funds in an amount not to exceed \$100,000 to the City of Oakland Emergency Management Services Divisions Homeland Security program as a sub-recipient; now, therefore be it

**RESOLVED:** That the City Administrator or her designee is authorized to accept, appropriate, and administer a federal Fiscal Year 2014 Statewide Homeland Security Program (SHSGP) grant allocation of up to one hundred thousand dollars (\$100,000) within the grant term of September 1, 2014 through May 31, 2016; and be it

**FURTHER RESOLVED:** That said funds will be appropriated to the Homeland Security Fund (2123), the Emergency Management Services Division Organization (20711), Emergency Management Services Program (PS 21) and project number to be determined, the same revenue will be appropriated in the Miscellaneous State Grants Account (41620); and be it

**FURTHER RESOLVED:** That the City Administrator or her designee is authorized to approve the FY 2014/2015 SHSGP preliminary spending plan and that the spending plan includes the purchase of key card enhancing devices and software applications and licenses for the Oakland Fire Department; and be it

**FURTHER RESOLVED:** That the City Administrator or her designee is authorized to expend funds in accordance with the preliminary spending plan; and be it

**FURTHER RESOLVED:** That all contracts authorized hereunder shall be approved for form and legality by the Office of the City Attorney and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_, 20\_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

AYES - BROOKS, CAMPBELL WASHINGTON, GALLO, GUILLEN, KALB, KAPLAN, REID, and  
PRESIDENT GIBSON MCELHANEY

NOES-

ABSENT-

ABSTENTION-

ATTEST: \_\_\_\_\_  
LaTonda Simmons  
City Clerk and Clerk of the  
Council of the City of Oakland, California