

CITY OF OAKLAND

AGENDA REPORT

FILED
OFFICE OF THE CITY CLERK
OAKLAND
2008 OCT 16 PM 6:25

TO: Office of the City Administrator
ATTN: Dan Lindheim
FROM: Budget Office
DATE: October 28, 2008

RE: **Action on a Follow-up Report to an Informational Report on City-Funded Travel Expenditures Incurred During Fiscal Year 2007-2008**

SUMMARY

At the September 23, 2008 Finance & Management Committee, the Committee requested additional information be brought back to the next available committee meeting providing a more detailed breakdown for Police Services and Human Services travel expenditures during FY 2007-08. The breakdown was to include details on which travel was mandatory and/or reimbursed versus discretionary. Please see Attachments A for Human Services and Attachment B for Police Services.

Additionally, Committee members wanted to provide policy direction to the City Administrator regarding travel. As requested, Council staff and the City Attorney's Office drafted a resolution to impose a moratorium on discretionary travel.

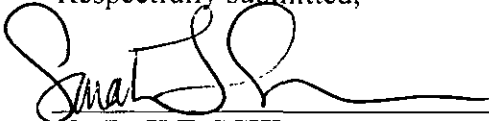
However, staff does not support the resolution as currently drafted. It is not necessary or appropriate for the legislative branch to review specific travel requests. Additionally, there are a number of categories of travel (beyond mandatory training and reimbursed travel included in the resolution) that are absolutely necessary to the day-to-day operations of the City. Since July 2008, the City Administrator has been reviewing and approving travel requests by exception only. This is an appropriate administrative function. Considerations for approval of travel include travel for mandatory training, other necessary training, reimbursable or grant-funded travel, and other travel deemed necessary or otherwise beneficial to the City of Oakland.

Also attached for your reference is the Administrative Instruction on travel, A.I. 120 (Attachment C).

Item: _____
Finance & Management Committee
October 28, 2008

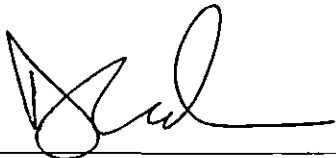
RECOMMENDATION

Staff recommends that City Council direct the City Administrator to continue reviewing all travel requests and only authorize travel that is absolutely necessary or otherwise deemed beneficial to the City.

Respectfully submitted,


SARAH T. SCHLENK,
Budget Director

APPROVED AND FORWARDED TO THE
FINANCE AND MANAGEMENT COMMITTEE



OFFICE OF THE CITY ADMINISTRATOR

- Attachment A – Human Services Travel Detail
- Attachment B – Police Services Travel Detail
- Attachment C – Administrative Instruction 120, Travel on City Business

CITY OF OAKLAND
HUMAN SERVICES
TRAVEL AUTHORIZATION/ EXPENSE VOUCHER
FISCAL YEAR 2007-2008

Attachment A

DATE OF TRAVEL	PAYEE	DESTINATION/PURPOSE OF TRAVEL/EVENT ATTENDED	FUND	EXPENSES INCURRED							
				REGIS. 55212	TRANSPORTATION 55119	LODGING 55112	MEALS 55114	MILEAGE 55113	BABYSITTING 53711	TELEPHONE 53116	
3/20/2008	Dan Simmons	Sacramento Budget Conference	1010	\$ 90.00	\$ 95.82	\$ -	\$ -	\$ 16.00	\$ -	\$ -	\$ -
05/31-06/03/08	Andrea Turner	Atlanta, Georgia Nat'l. Conf. Volunteering	1010	\$ -	\$ -	\$ -	\$ -	\$ 195.00	\$ -	\$ -	\$ -
S/T GRANT REQUIRED											
- GENERAL FUND (1010)		\$ 396.82		\$ 90.00	\$ 95.82	\$ -	\$ -	\$ 211.00	\$ -	\$ -	\$ -
9/28/2007	Maria Lavaderos	San Leandro, Presentation Workshop Children's Hospital	1780	\$ 120.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9/28/2007	Angelina Rojas	San Leandro, Presentation Workshop Children's Hospital	1780	\$ 120.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9/28/2007	Tracey Black	San Leandro, Presentation Workshop Children's Hospital	1780	\$ 180.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10/11/2007	Tracey Black	Watsonville Ca. Latino Family Literacy	2159	\$ -	\$ -	\$ -	\$ 147.00	\$ -	\$ -	\$ -	\$ -
1/22/2008	Angelina Rojas	Burlingame, Evenstart Literacy Conference	2159/1780	\$ 150.00	\$ -	\$ -	\$ 27.00	\$ -	\$ -	\$ -	\$ -
1/22/2008	Tracey Black	Burlingame, Evenstart Literacy Conference	2159/1780	\$ 150.00	\$ -	\$ -	\$ 27.00	\$ -	\$ -	\$ -	\$ -
1/22/2008	Maria Lavaderos	Burlingame, Evenstart Literacy Conference	2159/1780	\$ 150.00	\$ -	\$ -	\$ 27.00	\$ -	\$ -	\$ -	\$ -
7/18-7/19,2007	Angelina Roxas	Long Beach, CA /Professional Dev. Training	2159	-	\$ 247.30	\$ -	-	\$ 85.00	-	-	\$ -
7/18-7/19,2007	Maria Lavaderos	Long Beach, CA /Professional Dev. Training	2159	-	\$ 247.30	\$ -	\$ 251.85	\$ 85.00	\$ -	\$ -	\$ -
8/27-8/31,2007	Gladys Greene	Action Partnership Annual Convention	2159	\$ 495.00	\$ 195.00	\$ -	\$ 708.04	\$ 222.00	\$ -	\$ -	\$ -
8/27-8/31,2007	Estelle Clemons	Action Partnership Annual Convention	2159	\$ 495.00	\$ 195.00	\$ -	\$ 708.44	\$ 222.00	\$ -	\$ -	\$ -
8/27-8/31,2007	Helen Robinson	Action Partnership Annual Convention	2159	\$ 495.00	\$ 195.00	\$ -	\$ 708.04	\$ 222.00	\$ -	\$ -	\$ -
2/13/2008	Estelle Clemons	Sacramento, CA OCAP Meeting	2159	\$ -	\$ 99.85	\$ -		\$ 14.00	\$ -	\$ -	\$ -
9/30/2007	Estelle Clemons	San Antonio Texas, Nat'l. Summit	2159	\$ -	\$ 326.11	\$ -	\$ 732.00	\$ 118.00	\$ -	\$ -	\$ -

Item: _____

CITY OF OAKLAND
HUMAN SERVICES
TRAVEL AUTHORIZATION/ EXPENSE VOUCHER
FISCAL YEAR 2007-2008

Attachment A

DATE OF TRAVEL	PAYEE	DESTINATION/PURPOSE OF TRAVEL/EVENT ATTENDED	FUND	EXPENSES INCURRED							
				REGIS. 55212	TRANSPORTATION 55119 55112		LODGING 55114	MEALS 55113	MILEAGE 51313	BABYSITTING 53711	TELEPHONE 53116
11/4/2007	Annie Friberg	St. Louis MO/IDA New Grantee Annual Seminar	2108	\$ -	\$ 338.59	\$ -	\$ 609.45	\$ 336.00	\$ -	\$ -	\$ -
10/23/2007	Don Davenport	Sacramento, History and Philosophy of the War on Poverty	2159	\$ 100.00	\$ 86.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03/03-09,2008	Sandra Johnson	Washington D.C. Nat'l. Cam. Action Foundation	2159	\$ 625.00	\$ 500.00	\$ -	\$ 1,499.94	\$ 231.00	\$ -	\$ -	\$ -
6/26/2008	Samuel Ndeguia	CAL/NEV Leadership Inst.	2159	\$ 79.00	\$ 56.00	\$ -	\$ 40.00	\$ -	\$ -	\$ -	\$ -
04/16-04/18/08	Stanley Richardson	San Francisco CALNEVA 2008 Annual Conference	2159	\$ 275.00	\$ 75.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/16-04/18/08	Darleen Brooks	San Francisco CALNEVA 2008 Annual Conference	2159	\$ 275.00	\$ 75.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/16-04/18/08	Estelle Clemons	San Francisco CALNEVA 2008 Annual Conference	2159	\$ 275.00	\$ 75.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6/11/2008	Merrill Gardner	Sacramento- CDCR/IGP Grantee Funded	2159	\$ -	\$ 38.42	\$ -	\$ 56.00	\$ -	\$ -	\$ -	\$ -
4/10/2008	Usana Pulliam	Oakland, To attend Community Care Licensing Roundtable	2128	\$ -	\$ 140.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01/23-25,2008	Usana Pulliam	10th Annual Education Conference Oakland Ca.	2128	\$ 530.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01/23-25,2008	Priya Jagannathan	10th Annual Education Conference Oakland Ca.	2128	\$ 478.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01/23-25,2008	Sentorya Dixon	10th Annual Education Conference Oakland Ca.	2128	\$ 369.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01/23-25,2008	Annete Howard	10th Annual Education Conference Oakland Ca.	2128	\$ 369.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01/23-25,2008	Maria Tiangha	10th Annual Education Conference Oakland Ca.	2128	\$ 369.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01/23-25,2008	Leann Reynolds	10th Annual Education Conference Oakland Ca.	2128	\$ 329.00	\$ -	\$ 30.00	\$ -	\$ 29.00	\$ -	\$ 115.00	\$ -
01/23-25,2008	Tahira Malik	10th Annual Education Conference Oakland Ca.	2128	\$ 369.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01/23-25,2008	Ivone Briceno	10th Annual Education Conference Oakland Ca.	2128	\$ 369.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01/23-25,2008	Iris Cooper	10th Annual Education Conference Oakland Ca.	2128	\$ 369.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Item: _____

Finance Management Committee
October 28, 2008

CITY OF OAKLAND
HUMAN SERVICES
TRAVEL AUTHORIZATION/ EXPENSE VOUCHER
FISCAL YEAR 2007-2008

Attachment A

DATE OF TRAVEL	PAYEE	DESTINATION/PURPOSE OF TRAVEL/EVENT ATTENDED	FUND	EXPENSES INCURRED								
				REGIS.	TRANSPORTATION		LODGING	MEALS	MILEAGE	BABYSITTING	TELEPHONE	
				55212	55119	55112	55114	55113	51313	53711	53116	
01/23-25,2008	Darlene Bacon	10th Annual Education Conference Oakland Ca.	2128	\$ 369.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01/23-25,2008	Linda Stitt	10th Annual Education Conference Oakland Ca.	2128	\$ 369.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01/23-25,2008	Thao Ly	10th Annual Education Conference Oakland Ca.	2128	\$ 369.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01/23-25,2008	Andrea Burnett	10th Annual Education Conference Oakland Ca.	2128	\$ 369.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01/23-25,2008	Esmirna Rivera	10th Annual Education Conference Oakland Ca.	2128	\$ 369.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01/23-25,2008	Norman Lemons	10th Annual Education Conference Oakland Ca.	2128	\$ 369.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01/23-25,2008	Mysh M.	10th Annual Education Conference Oakland Ca.	2128	\$ 329.00	\$ 30.00	\$ -	\$ 29.00	\$ -	\$ -	\$ 115.00	\$ -	\$ -
01/23-25,2008	Germaine Davis	10th Annual Education Conference Oakland Ca.	2128	\$ 369.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01/23-25,2008	Celia Russell	10th Annual Education Conference Oakland Ca.	2128	\$ 329.00	\$ 30.00	\$ -	\$ 29.00	\$ -	\$ -	\$ 115.00	\$ -	\$ -
01/23-25,2008	Lesbia Mendez	10th Annual Education Conference Oakland Ca.	2128	\$ 369.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01/23-25,2008	Arnetta Cooper	10th Annual Education Conference Oakland Ca.	2128	\$ 369.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01/23-25,2008	M.D. Nickson	10th Annual Education Conference Oakland Ca.	2128	\$ 369.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01/23-25,2008	Pamela Adams	10th Annual Education Conference Oakland Ca.	2128	\$ 369.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01/23-25,2008	Fidelia O.	10th Annual Education Conference Oakland Ca.	2128	\$ 369.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/15-04/18,2008	Demita Henderson	SFO To attend Child Plus Data Engine Training	2128	\$ 300.00	\$ 12.00	\$ -	\$ -	\$ 16.00	\$ -	\$ -	\$ -	\$ -
04/15-04/18,2008	Richard Wallace	SFO To attend Child Plus Data Engine Training	2128	\$ 300.00	\$ 12.00	\$ -	\$ -	\$ 16.00	\$ -	\$ -	\$ -	\$ -
04/15-04/18,2008	Everardo Mendoza	SFO To attend Child Plus Data Engine Training	2128	\$ 600.00	\$ 40.00	\$ -	\$ -	\$ 32.00	\$ -	\$ -	\$ -	\$ -
04/15-04/18,2008	Irma Gomez	SFO To attend Child Plus Data Engine Training	2128	\$ 300.00	\$ 12.00	\$ -	\$ -	\$ 16.00	\$ -	\$ -	\$ -	\$ -

Item: _____

Finance Management Committee
October 28, 2008

CITY OF OAKLAND
HUMAN SERVICES
TRAVEL AUTHORIZATION/ EXPENSE VOUCHER
FISCAL YEAR 2007-2008

Attachment A

DATE OF TRAVEL	PAYEE	DESTINATION/PURPOSE OF TRAVEL/EVENT ATTENDED	FUND	EXPENSES INCURRED							
				REGIS. 55212	TRANSPORTATION 55119 55112		LODGING 55114	MEALS 55113	MILEAGE 51313	BABYSITTING 53711	TELEPHONE 53116
04/22-24,2008	Donn Middleton	To attend Headstart 35th Annual Conference/ Nashville TN	2128	\$ 595.00	\$ 359.50	\$ 50.00	\$ 215.69	\$ 123.00	\$ -	\$ 138.00	\$ 15.00
04/22-24,2008	Norman Lemons	To attend Headstart 35th Annual Conference/ Nashville TN	2128	\$ 595.00	\$ 359.50	\$ 50.00	\$ 215.69	\$ -	\$ -	\$ -	\$ -
06/25-26,2008	Veronica Elvira	Oakland Headstart Management Team Retreat- Monterey Ca.	2128	\$ -	\$ -	\$ -	\$ 209.02	\$ 40.00	\$ -	\$ -	\$ -
06/25-26,2008	Ivone Briceno	Oakland Headstart Management Team Retreat- Monterey Ca.	2128	\$ -	\$ -	\$ -	\$ 209.02	\$ 40.00	\$ -	\$ -	\$ -
06/25-26,2008	Tracey Black	Oakland Headstart Management Team Retreat- Monterey Ca.	2128	\$ -	\$ -	\$ -	\$ 209.02	\$ 40.00	\$ -	\$ -	\$ -
06/25-26,2008	Jennifer Galindo	Oakland Headstart Management Team Retreat- Monterey Ca.	2128	\$ -	\$ -	\$ -	\$ 209.02	\$ 40.00	\$ -	\$ -	\$ -
06/25-26,2008	Sytarra Ellis	Oakland Headstart Management Team Retreat- Monterey Ca.	2128	\$ -	\$ -	\$ -	\$ 209.02	\$ 40.00	\$ -	\$ -	\$ -
06/25-26,2008	Germaine Davis	Oakland Headstart Management Team Retreat- Monterey Ca.	2128	\$ -	\$ -	\$ -	\$ 209.02	\$ 40.00	\$ -	\$ -	\$ -
06/25-26,2008	Maria Tiangha	Oakland Headstart Management Team Retreat- Monterey Ca.	2128	\$ -	\$ -	\$ -	\$ 209.02	\$ 40.00	\$ -	\$ -	\$ -
06/25-26,2008	Norman Lemons	Oakland Headstart Management Team Retreat- Monterey Ca.	2128	\$ -	\$ -	\$ -	\$ 209.02	\$ 40.00	\$ -	\$ -	\$ -
06/25-26,2008	Robert Moses	Oakland Headstart Management Team Retreat- Monterey Ca.	2128	\$ -	\$ -	\$ -	\$ 209.02	\$ 40.00	\$ -	\$ -	\$ -
06/25-26,2008	Tahira Malik	Oakland Headstart Management Team Retreat- Monterey Ca.	2128	\$ -	\$ -	\$ -	\$ 209.02	\$ 40.00	\$ -	\$ -	\$ -
06/25-26,2008	Alisa Burton	Oakland Headstart Management Team Retreat- Monterey Ca.	2128	\$ -	\$ -	\$ -	\$ 209.02	\$ 40.00	\$ -	\$ -	\$ -
06/25-26,2008	Usanna Pulliam	Oakland Headstart Management Team Retreat- Monterey Ca.	2128	\$ -	\$ -	\$ -	\$ 418.04	\$ 40.00	\$ -	\$ -	\$ -
09/26-09/28,2007	Usana Pulliam	Sacramento/ Prekindergarten & Family Literacy Prog.	2128	\$ -	\$ 14.00	\$ -	\$ 493.18	\$ 168.00	\$ -	\$ -	\$ -

Item: _____

Finance Management Committee
October 28, 2008

CITY OF OAKLAND
HUMAN SERVICES
TRAVEL AUTHORIZATION/ EXPENSE VOUCHER
FISCAL YEAR 2007-2008

Attachment A

DATE OF TRAVEL	PAYEE	DESTINATION/PURPOSE OF TRAVEL/EVENT ATTENDED	FUND	EXPENSES INCURRED							
				REGIS. 55212	TRANSPORTATION 55119	55112	LODGING 55114	MEALS 55113	MILEAGE 51313	BABYSITTING 53711	TELEPHONE 53116
09/27-09/28, 2007	Priya Jagannathan	Sacramento/ Prekindergarten & Family Literacy Prog.	2128	\$ -	\$ 4.00	\$ -	\$ 224.19	\$ 112.00	\$ 83.90	\$ -	\$ -
09/27-09/28, 2007	Germaine Davis	Sacramento/ Prekindergarten & Family Literacy Prog.	2128	\$ -	\$ 10.00	\$ -	\$ 224.19	\$ 112.00	\$ -	\$ -	\$ -
10/03-10/05,2007	Alferma Crawford	Sacramento, CA./ Cal. Dev. Admin. Assn.	2128	\$ 305.00	\$ 15.00	\$ -	\$ 415.16	\$ 112.00	\$ 78.67	\$ -	\$ -
10/15-10/16, 2007	Alisa Burton	San Francisco , To attend the RHSA Prof. Leadership Training	2128	\$ 150.00	\$ 4.00	\$ -	\$ -	\$ 96.00	\$ 23.86	\$ -	\$ -
10/15-10/16, 2007	Germaine Davis	San Francisco , To attend the RHSA Prof. Leadership Training	2128	\$ 150.00	\$ -	\$ -	\$ -	\$ 96.00	\$ 16.20	\$ -	\$ -
10/15-10/16,2007	Teresa Dixon	San Francisco , To attend the RHSA Prof. Leadership Training	2128	\$ 150.00	\$ 40.00	\$ -	\$ -	\$ 96.00	\$ -	\$ 92.00	\$ -
10/16-10/16,2007	Norman Lemons	San Francisco , To attend the RHSA Prof. Leadership Training	2128	\$ 150.00	\$ -	\$ -	\$ -	\$ 56.00	\$ -	\$ -	\$ -
11/04-11/09,2007	Estelle Clemons	St. Louis MO-AFI Univ. Grantee Nat'l. Conf.	2159	\$ -	\$ 488.60	\$ -	\$ 609.50	\$ 309.00	\$ -	\$ -	\$ -
12/07 2007	Alferma Crawford	Pleasant Hill Preschool English	2128	\$ 25.00	\$ -	\$ -	\$ 40.00	\$ -	\$ -	\$ -	\$ -
12/14-12/18,2007	Kimberly Gamboa	Indianapolis IND. NHSA 24th Annual Parent Training Conf.	2128	\$ 340.00	\$ 533.00	\$ -	\$ 731.40	\$ 280.00	\$ -	\$ 230.00	\$ 25.00
12/14-12/18,2007	Rosa Ramos	Indianapolis IND. NHSA 24th Annual Parent Training Conf.	2128	\$ 340.00	\$ 533.00	\$ -	\$ 731.40	\$ 280.00	\$ -	\$ 230.00	\$ 25.00
12/14-12/18,2007	Celia Russell	Indianapolis IND. NHSA 24th Annual Parent Training Conf.	2128	\$ 340.00	\$ 533.00	\$ -	\$ -	\$ 280.00	\$ -	\$ 230.00	\$ 25.00
12/14-12/18,2007	Claudia De la Cruz	Indianapolis IND. NHSA 24th Annual Parent Training Conf.	2128	\$ 340.00	\$ 533.00	\$ -	\$ 731.40	\$ 280.00	\$ -	\$ -	\$ -
12/14-12/18,2007	Conterenia Farrish	Indianapolis IND. NHSA 24th Annual Parent Training Conf.	2128	\$ 340.00	\$ 533.00	\$ -	\$ 731.40	\$ 280.00	\$ -	\$ -	\$ -
9/27-9/28,2007	Jennifer Galindo	San Leandro, CA / The Nature of Nurturing	2128	\$ 180.00	\$ -	\$ -	\$ -	\$ 101.00	\$ -	\$ -	\$ -
10/03-10/05,2007	Neil Valle	Sacramento, CA./ Cal. Dev. Admin. Assn.	2128	\$ 305.00	\$ -	\$ -	\$ -	\$ 112.00	\$ 135.82	\$ -	\$ -
01/23-25,2008	Donn Middleton	10th Annual Education Conference Oakland Ca.	2128	\$ 379.00	\$ 40.00	\$ -	\$ 29.00	\$ -	\$ -	\$ 143.75	\$ -

CITY OF OAKLAND
HUMAN SERVICES
TRAVEL AUTHORIZATION/ EXPENSE VOUCHER
FISCAL YEAR 2007-2008

Attachment A

DATE OF TRAVEL	PAYEE	DESTINATION/PURPOSE OF TRAVEL/EVENT ATTENDED	FUND	EXPENSES INCURRED							
				REGIS. 55212	TRANSPORTATION 55119 55112		LODGING 55114	MEALS 55113	MILEAGE 51313	BABYSITTING 53711	TELEPHONE 53116
04/22-24,2008	Lori Falkell	To attend Headstart 35th Annual Conference/ Nashville TN	2128	\$ 595.00	\$ 385.50	\$ 50.00	\$ 215.69	\$ 123.00	\$ -	\$ -	\$ -
10/03-10/05,2007	Usana Pulliam	Sacramento, CA./ Cal. Dev. Admin. Assn.	2128	\$ 305.00	\$ 36.00	\$ -	\$ 280.76	\$ 141.00	\$ 78.66	\$ -	\$ -
09/27-09/28, 2007	Neil Valle	Sacramento/ Prekindergarten & Family Literacy Prog.	2128	\$ -	\$ -	\$ -	\$ -	\$ 112.00	\$ 126.53	\$ -	\$ -
04/22-24,2008	Julia Lawson	To attend Headstart 35th Annual Conference/ Nashville TN	2128	\$ 595.00	\$ 310.00	\$ 50.00	\$ 215.69	\$ 123.00	\$ -	\$ 138.00	\$ 15.00
04/14-15, 2008	Priya Jagannathan	San Diego CA. Executive Symposium on Reauthorization	2128	\$ 157.00	\$ 99.00	\$ 50.00	\$ 179.12	\$ 112.00	\$ -	\$ -	\$ -
04/14-15, 2008	Alisa Burton	San Diego CA. Executive Symposium on Reauthorization	2128	\$ 157.00	\$ 134.00	\$ 50.00	\$ 179.12	\$ 112.00	\$ -	\$ -	\$ -
06/17-18,2008	Ivone Briceno	Summer Health Institute, Riverside Ca.	2128	\$ 288.00	\$ 50.00	\$ 174.00	\$ 330.78	\$ 109.00	\$ -	\$ -	\$ -
06/17-18,2008	Jennifer Galindo	Summer Health Institute, Riverside Ca.	2128	\$ 288.00	\$ 174.00	\$ 50.00	\$ 330.78	\$ 109.00	\$ -	\$ -	\$ -
04/14-15, 2008	Usana Pulliam	San Diego CA. Executive Symposium on Reauthorization	2128	\$ 157.00	\$ -	\$ 50.00	\$ 179.12	\$ -	\$ 112.00	\$ -	\$ -
01/08-01/12/08	Gladys Greene	CAP Winter MGT & Leadership Training - New Orleans	2159	\$ 345.00	\$ 400.00	\$ 50.00	\$ 730.68	\$ 202.00	\$ -	\$ -	\$ -
01/08-01/12/08	Shayaam S.	CAP Winter MGT & Leadership Training - New Orleans	2159	\$ 345.00	\$ 400.00	\$ 50.00	\$ 548.01	\$ 146.00	\$ -	\$ -	\$ -
5/27/2008	Gladys Greene	Girwood Alaska - Region VIII & CAP Conference	2159	\$ 275.00	\$ 750.00	\$ 150.00	\$ 631.44	\$ 130.00	\$ -	\$ -	\$ -
5/27/2008	Andrea Ford	Girwood Alaska - Region VIII & CAP Conference	2159	\$ 225.00	\$ 750.00	\$ 150.00	\$ 631.44	\$ 130.00	\$ -	\$ -	\$ -
5/27/2008	Don Davenport	Girwood Alaska - Region VIII & CAP Conference	2159	\$ 225.00	\$ 750.00	\$ 150.00	\$ 631.44	\$ 130.00	\$ -	\$ -	\$ -
8/27-8/31,2007	Stanley Richardson	San Diego, CA. Community Action Partnership Annual Convention	2159	\$ 495.00	\$ 20.00	\$ 175.00	\$ 531.03	\$ 166.00	\$ -	\$ -	\$ -
4/20/2008	Jeffrey Weiss	Squaw Valley, CA. Conference on Mobility	2213	\$ 330.00	\$ -	\$ 183.22	\$ 528.00	\$ 74.00	\$ -	\$ -	\$ -
11/13/2007	Lisa Ploss	Site Assoc. Meeting & Area Agency on Aging Conference	2128	\$ 185.00	\$ 200.00	\$ -	\$ 336.00	\$ -	\$ -	\$ -	\$ -

Item: _____

Finance Management Committee
October 28, 2008

CITY OF OAKLAND
HUMAN SERVICES
TRAVEL AUTHORIZATION/ EXPENSE VOUCHER
FISCAL YEAR 2007-2008

Attachment A

DATE OF TRAVEL	PAYEE	DESTINATION/PURPOSE OF TRAVEL/EVENT ATTENDED	FUND	EXPENSES INCURRED							
				REGIS. 55212	TRANSPORTATION 55119 55112		LODGING 55114	MEALS 55113	MILEAGE 51313	BABYSITTING 53711	TELEPHONE 53116
2/5/2008	Lisa Ploss	Linkages Site Association Meeting	2132	\$ -	\$ 60.00	\$ 150.00	\$ 606.00	\$ -	\$ -	\$ -	\$ -
3/13/2008	Lucila Hernandez-Guido	San Francisco, Cluttering & Hoarding in Older Adults Program	2128	\$ 95.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/13/2008	Denise Brown	San Francisco, Clutter Addiction and Compulsive Hoarding in Older Adults	2132	\$ 115.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/13/2008	Amy Huey	San Francisco, Clutter Addiction & compulsive Hoarding in Older Adults	2128	\$ 95.00	\$ 28.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/13/2008	Elisa Marquez	San Francisco, Educational Workshop	2132	\$ 115.00	\$ 17.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/13/2008	Carol Harrison	Hoarding in Older Adults Program	2128	\$ 95.00	\$ 45.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/13/2008	Susana Chan	Palo Alto, Ca. Midlife Wellness for Women	2128	\$ 135.00	\$ 18.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3/31/2008	Nancy Marcus	Burlingame, Medical Billing	2128	\$ -	\$ -	\$ 12.00	\$ -	\$ -	\$ -	\$ -	\$ -
4/1/2008	Mary Albright	Redding Ca. Medical Billing Seminar	2128	\$ -	\$ -	\$ 12.00	\$ -	\$ -	\$ -	\$ -	\$ -
4/9/2008	Marianne Felrath	Oakland, Understanding & Treating Anxiety Disorders	2128	\$ 75.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4/9/2008	Janet Monks	Oakland, Understanding & Treating Anxiety Disorders	2128	\$ 75.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4/30/2008	Lisa Ploss	Alameda, TCM Spring 2008 Conference	2132	\$ 75.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5/8/2008	Lisa Ploss	Sacramento, MSSP & Linkages Site Association Meeting	2132	\$ -	\$ 50.00	\$ -	\$ 300.00	\$ -	\$ -	\$ -	\$ -
S/T GRANT REQUIRED - NON -GPF				\$ 24,647.00	\$ 11,702.12	\$ 1,686.22	\$ 21,094.32	\$ 6,936.00	\$ 655.64	\$ 1,546.75	\$ 105.00
TOTAL GRANT REQ'D - ALL FUNDS				\$ 24,737.00	\$ 11,797.94	\$ 1,686.22	\$ 21,094.32	\$ 7,147.00	\$ 655.64	\$ 1,546.75	\$ 105.00
9/20/2007	May Hill	Sacramento(Outlook Class)	1010	\$ 99.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF OAKLAND
HUMAN SERVICES
TRAVEL AUTHORIZATION/ EXPENSE VOUCHER
FISCAL YEAR 2007-2008

Attachment A

DATE OF TRAVEL	PAYEE	DESTINATION/PURPOSE OF TRAVEL/EVENT ATTENDED	FUND	EXPENSES INCURRED							
				REGIS. 55212	TRANSPORTATION 55119 55112		LODGING 55114	MEALS 55113	MILEAGE 51313	BABYSITTING 53711	TELEPHONE 53116
10/23/2007	Janie Daniels	Oakland- Microsoft Office Excel	1010	\$ 399.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10/23/2007	Barbara Epperson	Oakland- Microsoft Office Excel	1010	\$ 399.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1/31/2008	Dyanna Christie	SFO.To attend mapping workshop Intro: Gis & Com Analysis	1010	\$ 399.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2/24/2008	Sandra Taylor	SF Education Trust Conference	1010	\$ 225.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10/24-26, 2007	Sandra Taylor	SF Attend Building Bridges after school	1010	\$ -	\$ 45.60	\$ -	\$ -	\$ 261.06	\$ -	\$ -	\$ -
01/23-25,2008	Andrea Youngdahl	10th Annual Education Conference Oakland Ca.	1010	\$ 329.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03/24-30,2008	B. Goodall	ASA Conference - Washington D.C.	1010	\$ 493.00	\$ 469.00	\$ -	\$ 1,090.00	\$ 336.00	\$ -	\$ -	\$ -
03/24-30,2008	Andrea Youngdahl	ASA Conference - Washington D.C.	1010	\$ -	\$ -	\$ -	\$ -	\$ 336.00	\$ -	\$ -	\$ -
03/26-30,2008	Jennifer King	Washington D.C.2008 Joint Conference of American Society	1010	\$ 485.00	\$ 543.80	\$ 110.00	\$ 998.00	\$ 280.00	\$ -	\$ -	\$ -
03/26-30,2008	Dorothy Poston	Washington D.C.2008 Joint Conference of American Society	1010	\$ 485.00	\$ 653.81	\$ -	\$ 998.00	\$ 280.00	\$ -	\$ -	\$ -
10/26-27, 2007	Andrea Tacdol	Berkeley, Conference Juvenile Justice Reform	1010	\$ 50.00	\$ 9.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8/01-8/08,2007	Chyrrill Quamina	New Orleans, International Black Summit	1010	\$ 350.00	\$ -	\$ -	\$ 251.00	\$ -	\$ -	\$ -	\$ -
8/01-8/08,2007	Dana Perez	San Antonio TX 2007 Nat'l Summit on City's Families	1010	\$ -	\$ -	\$ -	\$ -	\$ 168.00	\$ -	\$ -	\$ -
9/30-10/03,2007	Tracy Jensen	San Antonio TX 2007 Nat'l Summit on City's Families	1010	\$ -	\$ -	\$ -	\$ -	\$ 168.00	\$ -	\$ -	\$ -
9/30-10/2,2007	Anne Marks	San Antonio TX 2007 NLC Conference	1010	\$ -	\$ -	\$ -	\$ 531.62	\$ 118.00	\$ -	\$ -	\$ -
S/T TRAINING/DISCRETIONARY - GENERAL FUND(1010)				\$ 3,713.00	\$ 1,721.21	\$ 110.00	\$ 3,868.62	\$ 1,947.06	\$ -	\$ -	\$ -
11/15/2007	Isa Chu	SF To attend Youth WorkForce Development	1780	\$ 51.83	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/29-05/02,2008	Gregg Zaire	Portland Oregon- Coalition For School Nat'l Forum	1780	\$ 530.00	\$ 323.00	\$ -	\$ 637.89	\$ 191.00	\$ -	\$ -	\$ -

CITY OF OAKLAND
HUMAN SERVICES
TRAVEL AUTHORIZATION/ EXPENSE VOUCHER
FISCAL YEAR 2007-2008

Attachment A

DATE OF TRAVEL	PAYEE	DESTINATION/PURPOSE OF TRAVEL/EVENT ATTENDED	FUND	EXPENSES INCURRED							
				REGIS. 55212	TRANSPORTATION 55119 55112		LODGING 55114	MEALS 55113	MILEAGE 51313	BABYSITTING 53711	TELEPHONE 53116
11/26-11/29,2007	Mick Gardner	LA. CA- Nat'l Summit & Prisoner Reentry	2159	\$ -	\$ -	\$ -	\$ -	\$ 168.00	\$ -	\$ -	\$ -
12/3/2007	Susan Shelton	Long Beach Ca/Creating Community 2007	9580	\$ -	\$ 102.30	\$ -	\$ 245.00	\$ 168.00	\$ -	\$ -	\$ -
11/7/2007	Gladys Moore	Washington DC/Supportive Housing Leadership Forum IV	9480	\$ -	\$ 298.80	\$ 22.00	\$ -	\$ 40.00	\$ -	\$ -	\$ -
11/07/07	Stevan Alvarado	Washington DC/Supportive Housing Leadership Forum IV	9480	\$ -	\$ 298.80	\$ 22.00	\$ -	\$ 40.00	\$ -	\$ -	\$ -
8/23/2007	Danovis Simmons	San Francisco, CA/Attend mapping workshop, Intro to Gov. Info Systems	2251	\$ 399.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
S/T TRAINING/DISCRETIONARY - NON-GPF		\$3,537.62		\$ 980.83	\$ 1,022.90	\$ 44.00	\$ 882.89	\$ 607.00	\$ -	\$ -	\$ -
TOTAL TRAINING/DISCRETIONARY - ALL FUNDS		\$14,897.51		\$ 4,693.83	\$ 2,744.11	\$ 154.00	\$ 4,751.51	\$ 2,554.06	\$ -	\$ -	\$ -
TOTAL ALL TRAVEL		\$83,667.38		\$ 29,430.83	\$ 14,542.05	\$ 1,840.22	\$ 25,845.83	\$ 9,701.06	\$ 655.64	\$ 1,546.75	\$ 105.00

Fund Descriptions :

- 1010 - General Purpose Fund
- 1780 - Kid's First Oakland Children's Fund
- 2108 - HUD-CDBG
- 2128 - Department of Health and Human Services
- 2132 - California Department of Aging
- 2159 - State of California Other
- 2159/1780 - State of California Other / Kid's First
- 2213 - Measure B - Paratransit - ACTIA
- 9580 - Low Mod Operations
- 9480 - Coliseum TA Bond Series 2003
- 9480 - Coliseum TA Bond Series 2003
- 2251 - Public Safety Act/2004 Measure Y

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
01/01 - 03/19/08	David Downing	Federal Bureau of Investigation National Academy	1010	\$ 580.00	\$ 606.20	\$ 942.58	\$ 448.00	None	\$ -
01/07 - 01/10/08	Hamann Nguyen	CA Narcotics/ Explosives Seminar	1010	\$ 325.00	\$ 215.48	\$ 260.70	\$ 224.00	None	\$ -
01/07 - 01/10/08	Michael Stolzman	CA Narcotics/ Explosives Seminar	1010	\$ 325.00	\$ 133.80	\$ 347.60	\$ 240.00	None	\$ -
01/19 - 01/20/08	Jacob Graef	Crime Analysis Training	1010	\$ 1,376.00	\$ 192.08	\$ -	\$ -	None	\$ -
01/23 - 01/24/08	Serge Babka	Property Room Management Seminar	1010	\$ 325.00	\$ 354.80	\$ 173.80	\$ 141.00	None	\$ -
01/24 - 01/25/08	Mirza Baig	California Chief's Conference	1010	\$ 100.00	\$ 165.18	\$ -	\$ 32.00	None	\$ -
01/24 - 01/25/08	Ronald Yelder	California Police Chief Association (CPCA) Technology Conference	1010	\$ 100.00	\$ 83.17	\$ 190.80	\$ 112.00	None	\$ -
01/28 - 01/30/08	Debra Taylor Johnson	Basic Asset Forfeiture	1010	\$ -	\$ 39.60	\$ -	\$ 48.00	None	\$ -
01/28 - 01/30/08	Robert Muniz	Basic Asset Forfeiture	1010	\$ -	\$ 110.46	\$ -	\$ 48.00	None	\$ -
01/28 - 01/30/08	Drennon Lindsey	Interview & Interrogation	1010	\$ 345.00	\$ 274.42	\$ 235.20	\$ 197.00	None	\$ -
01/28 - 01/30/08	Sherry Jackson	Basic Asset Forfeiture	1010	\$ -	\$ 79.71	\$ -	\$ 48.00	None	\$ -
01/31/08	Mirza Baig	Department of Justice (DOJ) Meeting	1010	\$ -	\$ 94.94	\$ -	\$ 27.00	None	\$ -
02/04 - 02/07/08	Benson Fairow	Major City Chiefs Conference	1010	\$ 200.00	\$ -	\$ 563.20	\$ -	None	\$ -
02/04 - 02/07/08	Howard Jordan	Major City Chiefs Conference	1010	\$ 200.00	\$ -	\$ -	\$ 184.00	None	\$ -
02/06 - 02/06/08	Andrea Van Peteshem	Geographical Information System (GIS): Beginning Course for Crime Analysis	1010	\$ 371.50	\$ -	\$ -	\$ -	None	\$ -
02/06 - 02/06/08	Charles Johnston	Geographical Information System (GIS): Beginning Course for Crime Analysis	1010	\$ 371.50	\$ 17.30	\$ -	\$ 16.00	None	\$ -
02/06 - 02/06/08	Marie Mason	Geographical Information System (GIS): Beginning Course for Crime Analysis	1010	\$ 371.50	\$ -	\$ -	\$ -	None	\$ -
02/07 - 02/07/08	Andrea Van Peteshem	Geographical Information System (GIS): Beginning Course for Crime Analysis	1010	\$ 371.50	\$ -	\$ -	\$ -	None	\$ -
02/07 - 02/07/08	Charles Johnston	Geographical Information System (GIS): Beginning Course for Crime Analysis	1010	\$ 371.50	\$ 17.30	\$ -	\$ 16.00	None	\$ -
02/07 - 02/07/08	Marie Mason	Geographical Information System (GIS): Beginning Course for Crime Analysis	1010	\$ 371.50	\$ -	\$ -	\$ -	None	\$ -

Item: _____

Finance Management Committee
October 28, 2008

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
02/15 - 02/17/08	Jacob Graef	Crime Analysis Training	1010	\$ -	\$ 277.62	\$ -	\$ -	None	\$ -
02/18 - 02/22/08	James Gordon	40 Hr Marine Enforcement Class	1010	\$ -	\$ -	\$ -	\$ 336.00	None	\$ -
02/18 - 02/22/08	Phil Green	Marine Enforcement Officer Class	1010	\$ -	\$ -	\$ 576.30	\$ 309.00	None	\$ -
02/25 - 02/29/08	Inez Ramirez	Linux File for Forensic Examiners	1010	\$ -	\$ 566.47	\$ 1,048.98	\$ 347.00	None	\$ -
02/25 - 02/29/08	Patrick Gonzales	SWAT Team Leader's Course	1010	\$ 312.00	\$ -	\$ -	\$ 80.00	None	\$ -
02/26 - 02/28/08	Markus Hackenberg	Terrorism Intelligence Analysis Course	1010	\$ 625.00	\$ 59.45	\$ -	\$ -	None	\$ -
03/01 - 03/04/08	Samuel Francis	Canine Tactical School	1010	\$ 313.00	\$ -	\$ 363.15	\$ 224.00	None	\$ -
03/02 - 03/04/08	Brett Estrada	Canine Tactical School	1010	\$ 313.00	\$ 92.00	\$ 363.15	\$ 240.00	None	\$ -
03/03 - 03/07/08	Debra Galaviz-Flores	Crime Scene Investigation	1010	\$ 35.00	\$ -	\$ 190.82	\$ 72.00	None	\$ -
03/03 - 03/07/08	Laura Silva	Crime Scene Investigation	1010	\$ 35.00	\$ -	\$ 190.82	\$ 240.00	None	\$ -
03/05 - 03/06/08	David Kozicki	Police Executive Research Forum (PERF) Stop Snitching Conference	1010	\$ -	\$ 587.00	\$ -	\$ 112.00	None	\$ -
03/06 - 03/03/08	Ricardo Orozco	Research Scheduling Software	1010	\$ -	\$ -	\$ -	\$ 16.00	None	\$ -
03/06 - 03/03/08	Ronald Yelder	Research Scheduling Software	1010	\$ -	\$ -	\$ -	\$ 16.00	None	\$ -
03/06 - 03/06/08	Ed Poulson	Research Scheduling Software	1010	\$ -	\$ 873.00	\$ -	\$ 16.00	None	\$ -
03/06 - 03/06/08	Ed Poulson	Research Scheduling Software	1010	\$ -	\$ 276.00	\$ -	\$ -	None	\$ -
03/11 - 03/13/08	Laura Silva	Firearms Safety	1010	\$ 75.00	\$ -	\$ -	\$ -	None	\$ -
03/11 - 03/13/08	Melissa Chila	Firearms Safety	1010	\$ 75.00	\$ -	\$ -	\$ -	None	\$ -
03/11 - 03/13/08	Stephanya Freckelton	Firearms Safety	1010	\$ 75.00	\$ -	\$ -	\$ -	None	\$ -
03/16 - 03/21/08	Makisig Sevilla	Asian Organized Crime Conference	1010	\$ 100.00	\$ -	\$ -	\$ -	None	\$ -
03/16 - 03/21/08	Sammy Kim	Asian Organized Crime Conference	1010	\$ 100.00	\$ -	\$ -	\$ -	None	\$ -
03/16 - 03/21/08	Scott Wong	Asian Organized Crime Conference	1010	\$ 100.00	\$ -	\$ -	\$ -	None	\$ -
03/17 - 03/21/08	Michael Beaver	Entry Team Leader Training	1010	\$ 650.00	\$ -	\$ -	\$ -	None	\$ -

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
03/26 - 03/28/08	Enrico Taupal	Terrorism Liaison Officer	1010	\$ -	\$ -	\$ -	\$ 48.00	None	\$ -
03/26 - 03/28/08	Everett Peterson	Terrorism Liaison officer training	1010	\$ -	\$ -	\$ -	\$ 48.00	None	\$ -
03/31 - 04/03/08	Barhim Bhatt	Park Ranger's Assoc. Conference	1010	\$ 195.00	\$ -	\$ -	\$ -	None	\$ -
04/03 - 04/04/08	Belinda Winston	The Role of the Chiefs Assistant	1010	\$ 375.00	\$ 22.60	\$ -	\$ -	None	\$ -
04/04 - 04/05/08	Julie Jaecksch	International Critical Incident Stress Management	1010	\$ 65.00	\$ 429.00	\$ 335.61	\$ -	None	\$ -
04/09 - 04/11/08	Albert C. Smith	Advanced Crime Prevention Through Environmental Design (CPTED)	1010	\$ 395.00	\$ -	\$ -	\$ -	None	\$ -
04/09 - 04/11/08	Clifford Wong	Advanced Crime Prevention Through Environmental Design (CPTED)	1010	\$ 395.00	\$ -	\$ -	\$ -	None	\$ -
04/09 - 04/11/08	Huy T. Nguyen	Advanced Crime Prevention Through Environmental Design (CPTED)	1010	\$ 395.00	\$ -	\$ -	\$ -	None	\$ -
04/14 - 04/15/08	Chris Saunders	Firearms Interdiction	1010	\$ -	\$ 269.00	\$ 306.88	\$ 85.00	None	\$ -
04/16 - 04/17/08	Christina Telles	Property Room Management Seminar	1010	\$ -	\$ 39.12	\$ 221.80	\$ 83.00	None	\$ -
04/16 - 04/17/08	George Hurtado	Property Room Management Seminar	1010	\$ 225.00	\$ 39.14	\$ 221.80	\$ 337.00	None	\$ -
04/17/08	Kevin Kaney	Firearm Interdiction Training	1010	\$ -	\$ 179.09	\$ 145.40	\$ 85.00	None	\$ -
04/17 - 04/20/06	Roland Holmgren	Police Information Officer (PIO) Boot Camp	1010	\$ -	\$ -	\$ -	\$ 64.00	None	\$ -
04/19 - 04/23/08	Anthony Sr Banks	National Forum for Black Public Administrators Conference	1010	\$ 620.00	\$ -	\$ 609.85	\$ 280.00	None	\$ -
04/19 - 04/24/08	Kris Botelho	Motorola User Conference	1010	\$ -	\$ 60.00	\$ -	\$ 280.00	None	\$ -
04/20 - 04/24/08	Ronald Yelder	Motorola User Conference	1010	\$ -	\$ 30.00	\$ -	\$ 280.00	None	\$ -
04/24/08	Donald Williams	DNA Cold Case Summit	1010	\$ 50.00	\$ -	\$ -	\$ -	None	\$ -
04/24/08	Herb Webber	DNA Cold Case Summit	1010	\$ 50.00	\$ -	\$ -	\$ -	None	\$ -
04/24/08	Kevin Wiley	DNA Cold Case Summit	1010	\$ 50.00	\$ -	\$ -	\$ -	None	\$ -
04/24/08	Mary Gibbons	DNA Cold Case Summit	1010	\$ 100.00	\$ 4.00	\$ -	\$ -	None	\$ -
04/24/08	Simon Rhee	Non Narcotic Forfeitures Course	1010	\$ 60.00	\$ -	\$ -	\$ -	None	\$ -
05/03 - 05/06/08	David Kozicki	Police Executive Research Forum (PERF) Hot Spot Conference	1010	\$ -	\$ 40.00	\$ 694.08	\$ 224.00	None	\$ -
05/03 - 05/06/08	David Kozicki	Police Executive Research Forum (PERF) Hot Spot Conference	1010	\$ -	\$ 40.00	\$ 694.08	\$ 224.00	None	\$ -
05/04 - 05/06/08	Howard Jordan	Law Enforcement Executives Conference	1010	\$ -	\$ -	\$ 694.08	\$ 213.00	None	\$ -
05/06 - 05/10/08	Debra Taylor Johnson	Law Enforcement Management Conference	1010	\$ 450.00	\$ 484.50	\$ 293.37	\$ 269.00	None	\$ -
05/06 - 05/10/08	Ronald Yelder	Law Enforcement Management Conference	1010	\$ 450.00	\$ 479.50	\$ 397.47	\$ 184.00	None	\$ -

Item: _____

Finance Management Committee
October 28, 2008

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
05/07/08	Brett Estrada	Suspect Tactics & Containment	1010	\$ 30.00	\$ -	\$ -	\$ -	None	\$ -
05/07/08	Mark Chinen	Suspect Tactics & Containment	1010	\$ 30.00	\$ -	\$ -	\$ -	None	\$ -
05/07/08	Tyler Fought	Suspect Tactics & Containment	1010	\$ 30.00	\$ -	\$ -	\$ -	None	\$ -
05/13/08	Kristin Burgess	Community Audit Results Seminar	1010	\$ 195.00	\$ 5.00	\$ -	\$ -	None	\$ -
05/13 - 05/15/08	Anthony Banks	Red Flex SMARTOPS Training	1010	\$ -	\$ 2,292.83	\$ 978.96	\$ 168.00	None	\$ -
05/13 - 05/15/08	Jamie Buna	Red Flex SMARTOPS Training	1010	\$ -	\$ -	\$ -	\$ 168.00	None	\$ -
05/13 - 05/15/08	Paul Cirolia	Red Flex SMARTOPS Training	1010	\$ -	\$ -	\$ -	\$ 168.00	None	\$ -
05/13 - 05/15/08	Steve Paich	Red Flex SMARTOPS Training	1010	\$ -	\$ -	\$ -	\$ 168.00	None	\$ -
05/13 - 05/17/08	Michael Leonesio	Heart Rhythm Scientific Session	1010	\$ 675.00	\$ 20.00	\$ -	\$ 80.00	None	\$ -
05/19 - 05/24/08	Tyler Fought	Canine Vendor Assessments	1010	\$ -	\$ 669.75	\$ 893.57	\$ 307.00	None	\$ -
05/21/08	Mark Thomas	Search Warrants for Cell	1010	\$ 50.00	\$ -	\$ -	\$ -	None	\$ -
05/21 - 05/22/08	Pelayo Llamas	Commission on Accreditation for Law Enforcement Agencies(CALEA) Conference	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
05/21 - 05/23/08	James Gordon	California Motorcycle Safety Summit	1010	\$ -	\$ 295.00	\$ 462.60	\$ 184.00	None	\$ -
05/21 - 05/23/08	Rodger Haley	California Motorcycle Safety Summit	1010	\$ -	\$ 295.00	\$ 462.60	\$ 184.00	None	\$ -
05/27 - 05/30/08	Daphne Markham	California Governors Office Conference	1010	\$ 100.00	\$ 300.00	\$ 505.66	\$ 224.00	None	\$ -
06/13/08	Gemmalyn Glindro	Project Management Training	1010	\$ -	\$ -	\$ -	\$ 27.00	None	\$ -
06/13/08	Peter Fitzsimmons	Project Management Training	1010	\$ -	\$ -	\$ -	\$ 27.00	None	\$ -
06/15 - 06/18/08	Debra Taylor Johnson	Government Finance Officers Association Conference (GFOA)	1010	\$ 580.00	\$ 922.66	\$ 625.63	\$ 253.00	None	\$ -
06/19 - 06/20/08	Pierre Mosley	Forensic Analysis of Cellular Phone	1010	\$ 275.00	\$ -	\$ -	\$ -	None	\$ -
06/19 - 06/20/08	Rachael Van Sloten	Cell Phone Investigations	1010	\$ 275.00	\$ -	\$ -	\$ 32.00	None	\$ -
06/20 - 06/23/08	Michael Leonesio	2008 TASER Conference	1010	\$ 400.00	\$ 414.00	\$ 280.00	\$ 269.00	None	\$ -
06/24 - 06/25/08	Anthony Rachal	Los Angeles Police Department Comparative Statistics (Compstat) Meeting	1010	\$ -	\$ 149.00	\$ 204.06	\$ 16.00	None	\$ -
06/24 - 06/25/08	Anthony Toribio	Los Angeles Police Department Comparative Statistics (Compstat) Meeting	1010	\$ -	\$ -	\$ -	\$ 16.00	None	\$ -
06/24 - 06/25/08	Edward Tracey	CrossFit at San Jose Police Department	1010	\$ 800.00	\$ -	\$ -	\$ -	None	\$ -

Item: _____

Finance Management Committee
October 28, 2008

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
06/24 - 06/25/08	Ricardo Orozco	Los Angeles Police Department Comparative Statistics (Compstat) Meeting	1010	\$ -	\$ 149.00	\$ 204.06	\$ 16.00	None	\$ -
07/05 - 07/08/07	Todd Weller	Forensic Science Meeting	1010	\$ -	\$ -	\$ -	\$ 95.00	None	\$ -
07/06 - 07/09/07	Kristin Burgess	Institute of Internal Auditors Conference	1010	\$ 500.00	\$ -	\$ -	\$ 224.00	None	\$ -
07/08 - 07/10/07	Delbert A White	Drug Abuse Recognition	1010	\$ 250.00	\$ -	\$ 332.20	\$ 168.00	None	\$ -
07/08 - 07/10/07	Michael Cooper	Drug Abuse Recognition	1010	\$ 250.00	\$ -	\$ 309.92	\$ 168.00	None	\$ -
07/08 - 07/12 /07	Ervin Romans	National Tactical Operations Association (NTOA) Inter Breachers Symposium	1010	\$ 250.00	\$ 1,660.62	\$ 384.96	\$ 280.00	None	\$ -
07/09 - 07/12/07	Randy Wingate	National Tactical Operations Association (NTOA) Inter Breachers Symposium	1010	\$ -	\$ -	\$ 661.96	\$ 224.00	None	\$ -
07/09 - 07/13/07	Demetrio Lozares	Los Angeles Police Department Audit Training	1010	\$ -	\$ 40.56	\$ -	\$ 225.00	None	\$ -
07/09 - 07/13/07	Jay Crawford	Los Angeles Police Department Audit Training	1010	\$ 15.00	\$ 217.30	\$ -	\$ 27.00	None	\$ -
07/09 - 07/13/07	Joseph Caranza	Los Angeles Police Department Audit Training	1010	\$ -	\$ 391.30	\$ -	\$ 180.00	None	\$ -
07/09 - 07/13/07	Rebecca Johnson	Los Angeles Police Department Audit Training	1010	\$ -	\$ 95.00	\$ -	\$ 224.00	None	\$ -
07/14 - 07/28/07	Pelayo Llamas	Commission on Accreditation for Law Enforcement Agencies (CALEA) Conference	1010	\$ -	\$ -	\$ 981.77	\$ 208.00	None	\$ -
07/16 - 07/18/07	James Saleda	Sexual Exploitation Crimes	1010	\$ -	\$ 150.80	\$ 242.11	\$ 58.00	None	\$ -
07/16 - 07/18/07	Thomas Hogenmiller	Sexual Exploitation Crimes	1010	\$ -	\$ 150.80	\$ 242.11	\$ 58.00	None	\$ -
07/16 - 07/20/07	Omega Crum	National Gang Conference	1010	\$ 275.00	\$ -	\$ -	\$ 269.00	None	\$ -
07/16 - 07/20/07	Steve Valle	Gang Violence Conference	1010	\$ 275.00	\$ -	\$ 483.84	\$ 269.00	None	\$ -
07/16 - 07/21/07	Leonel Sanchez	National Gang Conference	1010	\$ 275.00	\$ -	\$ 483.84	\$ 269.00	None	\$ -
07/19 - 07/19/07	Steven Tull	Criminal Intelligence	1010	\$ 150.00	\$ -	\$ -	\$ 16.00	None	\$ -
07/22 - 07/25/07	Mary Gibbons	DNA Grantees Workshop	1010	\$ -	\$ 119.05	\$ -	\$ 41.00	None	\$ -
07/23 - 07/27/07	Bryan Hubbard	MapScenes 2006	1010	\$ 990.00	\$ -	\$ -	\$ -	None	\$ -

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
07/23 - 07/27/07	Regina Bucher	MapScenes 2006	1010	\$ 990.00	\$ -	\$ -	\$ -	None	\$ -
07/23 - 08/03/07	Michael Lapidus	MapScenes / Evidence Rec	1010	\$ 495.00	\$ -	\$ -	\$ -	None	\$ -
07/29 - 08/01/07	Phillip Freeman	National Gang Conference	1010	\$ 1,200.00	\$ -	\$ -	\$ -	None	\$ -
07/29 - 08/01/07	Richard McNeely	National Gang Conference	1010	\$ 1,200.00	\$ -	\$ -	\$ -	None	\$ -
07/30 - 08/03/07	Patricia Boyle	Forensic Mapping w/ Evidence	1010	\$ 990.00	\$ -	\$ -	\$ -	None	\$ -
08/07 - 08/09/07	Joshua Sehhat	California Criminalistics Institute (CCI) Training	1010	\$ 35.00	\$ -	\$ -	\$ -	None	\$ -
08/07 - 08/09/07	Laura Silva	Population, Genetic & Statistics	1010	\$ 35.00	\$ -	\$ -	\$ -	None	\$ -
08/07 - 08/09/07	Melissa Chila	Population, Genetic & Statistics	1010	\$ 35.00	\$ -	\$ -	\$ -	None	\$ -
08/07 - 08/09/07	Stephanya Freckelton	California Criminalistics Institute (CCI) Training	1010	\$ 75.00	\$ -	\$ -	\$ -	None	\$ -
08/13 - 08/18/07	Mildred Oliver	National Black Police Association 35th Annual Conference	1010	\$ 400.00	\$ 334.59	\$ -	\$ 336.00	None	\$ -
08/13 - 08/19/07	Veronica Jones	National Black Police Association Conference 35th Annual Conference	1010	\$ -	\$ 525.59	\$ 603.42	\$ 381.00	None	\$ -
08/15 - 08/15/07	Annie Leung	Organizing & Managing Accounts Payable	1010	\$ 199.00	\$ -	\$ -	\$ -	None	\$ -
08/21 - 08/24/07	Andre Rachal	California Department of Justice Gang Conference	1010	\$ 250.00	\$ 4.00	\$ 285.99	\$ 184.00	None	\$ -
08/21 - 08/24/07	Eric Huesman	California Department of Justice Gang Conference	1010	\$ 250.00	\$ -	\$ 285.99	\$ 184.00	None	\$ -
08/22 - 08/23/07	Sean McClure	Operating Fueling Equipment	1010	\$ 350.00	\$ 168.00	\$ -	\$ 32.00	None	\$ -
08/27 - 08/31/07	Barry Ko	Terrorism and Organized Crime	1010	\$ 375.00	\$ -	\$ -	\$ -	None	\$ -
08/28 - 08/31/07	Douglass Keely	Central Coast Gang Investigators	1010	\$ 300.00	\$ -	\$ -	\$ 64.00	None	\$ -
09/03 - 09/05/07	Araina Richards	National Crime Prevention Council (NCPC) Conference	1010	\$ 390.00	\$ 284.00	\$ 431.25	\$ 224.00	None	\$ -
09/03 - 09/05/07	Charles Stone	National Crime Prevention Council (NCPC) Conference	1010	\$ 390.00	\$ 284.80	\$ 258.75	\$ 224.00	None	\$ -
09/03 - 09/05/07	Edward Tracey	National Crime Prevention Council (NCPC) Conference	1010	\$ 390.00	\$ 284.80	\$ 431.25	\$ 224.00	None	\$ -
09/03 - 09/05/07	Garrett Smit	National Crime Prevention Council (NCPC) Conference	1010	\$ 390.00	\$ 284.80	\$ 258.75	\$ 224.00	None	\$ -
09/03 - 09/05/07	Gregory Loud	National Crime Prevention Council (NCPC) Conference	1010	\$ 390.00	\$ 284.80	\$ 258.75	\$ 224.00	None	\$ -

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
09/03 - 09/05/07	Jacquelyn Long	National Crime Prevention Council (NCPC) Conference	1010	\$ 390.00	\$ 323.65	\$ 258.75	\$ 224.00	None	\$ -
09/03 - 09/05/07	Karla Rush	National Crime Prevention Council (NCPC) Conference	1010	\$ 390.00	\$ 737.86	\$ 258.75	\$ 224.00	None	\$ -
09/03 - 09/05/07	Ronald Johnson	National Crime Prevention Council (NCPC) Conference	1010	\$ 390.00	\$ 284.80	\$ 258.75	\$ 224.00	None	\$ -
09/03 - 09/05/07	Sekou Millington	National Crime Prevention Council (NCPC) Conference	1010	\$ 390.00	\$ 284.80	\$ 258.75	\$ 224.00	None	\$ -
09/03 - 09/05/07	Sharon Williams	National Crime Prevention Council (NCPC) Conference	1010	\$ 390.00	\$ 284.80	\$ 258.75	\$ 224.00	None	\$ -
09/04 - 09/06/06	Thomas Sotto	Tactical Rifle	1010	\$ -	\$ 80.46	\$ -	\$ 48.00	None	\$ -
09/09 - 09/11/07	Ed Poulson	Research Los Angeles Police Department's 12 hr shift	1010	\$ -	\$ 591.09	\$ 613.64	\$ 112.00	None	\$ -
09/10 - 09/13/07	Michael Stolzman	National Explosive Review	1010	\$ -	\$ 580.84	\$ 644.25	\$ -	None	\$ -
09/17 - 09/21/07	Eileen Boyle	Basic Forensic Video Analysis	1010	\$ 750.00	\$ 426.10	\$ 565.50	\$ 318.00	None	\$ -
09/17 - 09/21/07	George Phillips	Investigative Interview Techniques	1010	\$ 472.00	\$ 56.93	\$ 466.20	\$ 251.00	None	\$ -
09/17 - 09/21/07	Jeff Van Sloten	Fire Investigation IA	1010	\$ 137.00	\$ -	\$ -	\$ 80.00	None	\$ -
09/19 - 09/23/07	Michael Morse	Special Events Planning Course	1010	\$ 122.00	\$ 292.91	\$ 514.65	\$ 224.00	None	\$ -
09/19 - 09/23/07	Pedro Espinoza	Special Events Planning Course	1010	\$ 122.00	\$ 305.08	\$ 514.65	\$ 197.00	None	\$ -
09/20 - 09/21/07	Debra Taylor Johnson	Diversity and Leadership	1010	\$ -	\$ 8.00	\$ -	\$ 32.00	None	\$ -
09/23 - 09/28/07	Robert Mckenna	Animal Law Enforcement Academy	1010	\$ 136.00	\$ 143.88	\$ 840.96	\$ 593.00	None	\$ -
09/26 - 09/28/07	James Saleda	Human Trafficking Conference	1010	\$ -	\$ -	\$ -	\$ 114.00	None	\$ -
09/26 - 09/28/07	Kevin Wiley	Human Trafficking Conference	1010	\$ -	\$ -	\$ -	\$ 114.00	None	\$ -
09/26 - 09/28/07	Thomas Hogenmiller	Human Trafficking Conference	1010	\$ -	\$ -	\$ -	\$ 114.00	None	\$ -
09/28 - 10/01/07	Michael Reilly	Tactical Team Training	1010	\$ -	\$ -	\$ 936.42	\$ 152.00	None	\$ -
09/28 - 10/01/07	Shane Tarum	Tactical Team Training	1010	\$ -	\$ -	\$ 496.17	\$ 152.00	None	\$ -
09/28 - 11/04/07	Jacob Graef	Crime & Analysis Program	1010	\$ 1,506.00	\$ -	\$ -	\$ -	None	\$ -
10/01 - 10/04/07	Simon Rhee	Basic Asset Forfeiture	1010	\$ -	\$ 83.44	\$ 429.75	\$ 195.00	None	\$ -

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
10/02 - 10/04/07	David Burke	Community Oriented Police Services (COPS) West Convention	1010	\$ -	\$ 132.30	\$ 221.46	\$ 113.00	None	\$ -
10/02 - 10/05/07	Derek Smitheran	National Crime Prevention Council (NCPC) Conference	1010	\$ 415.00	\$ 311.80	\$ 431.75	\$ 168.00	None	\$ -
10/02 - 10/05/07	Everett Peterson	National Crime Prevention Council (NCPC) Conference	1010	\$ 400.00	\$ 378.80	\$ 569.25	\$ 224.00	None	\$ -
10/02 - 10/05/07	Frederick Shavies	National Crime Prevention Council (NCPC) Conference	1010	\$ 400.00	\$ 284.80	\$ 258.75	\$ 224.00	None	\$ -
10/02 - 10/05/07	James Meeks	National Crime Prevention Council (NCPC) Conference	1010	\$ 400.00	\$ 378.80	\$ 617.55	\$ 224.00	None	\$ -
10/02 - 10/05/07	LeRonne Armstrong	National Crime Prevention Council (NCPC) Conference	1010	\$ 400.00	\$ 350.80	\$ 652.05	\$ 224.00	None	\$ -
10/02 - 10/05/07	Melvin Bermudez	National Crime Prevention Council (NCPC) Conference	1010	\$ 400.00	\$ 418.80	\$ 326.04	\$ 224.00	None	\$ -
10/02 - 10/05/07	Michael Munoz	National Crime Prevention Council (NCPC) Conference	1010	\$ 400.00	\$ 378.80	\$ 326.04	\$ 224.00	None	\$ -
10/02 - 10/05/07	Stephen Mitchell	National Crime Prevention Council (NCPC) Conference	1010	\$ 400.00	\$ 418.80	\$ 617.55	\$ 224.00	None	\$ -
10/03 - 10/05/07	Patricia Rose	National Crime Prevention Council (NCPC) Conference	1010	\$ 415.00	\$ 443.66	\$ 431.25	\$ 154.00	None	\$ -
10/03 - 10/05/07	Steven L. Walker	National Crime Prevention Council (NCPC) Conference	1010	\$ 415.00	\$ 443.66	\$ 431.25	\$ 154.00	None	\$ -
10/08 - 10/10/07	Darren Allison	Tactical Team	1010	\$ -	\$ 858.34	\$ 218.24	\$ 168.00	None	\$ -
10/12 - 10/17/07	David Kozicki	Chiefs Conference	1010	\$ 200.00	\$ -	\$ 1,825.39	\$ 392.00	None	\$ -
10/12 - 10/17/07	Debra Taylor Johnson	Chiefs Conference	1010	\$ 200.00	\$ 392.00	\$ -	\$ -	None	\$ -
10/12 - 10/17/07	Jeffrey Loman	Chiefs Conference	1010	\$ 200.00	\$ -	\$ -	\$ -	None	\$ -
10/12 - 10/17/07	Pelayo Llamas	Major City Chiefs Conference	1010	\$ 200.00	\$ 433.85	\$ 1,811.39	\$ 280.00	None	\$ -
10/12 - 10/17/07	Rocio Fierro	Major City Chiefs Conference	1010	\$ 220.00	\$ -	\$ 1,590.47	\$ 336.00	None	\$ -
10/12 - 10/17/07	Wayne Tucker	Chiefs Conference	1010	\$ 200.00	\$ -	\$ 392.00	\$ -	None	\$ -
10/14 - 10/19/07	Jeffrey Israel	Strategic Management	1010	\$ 5,700.00	\$ 481.60	\$ -	\$ -	None	\$ -
10/17 - 10/20/07	Anthony Rachal	National Latino Police Officers Association (NLPOA) 34th National Convention	1010	\$ 500.00	\$ 400.00	\$ 794.23	\$ 224.00	None	\$ -
10/17 - 10/20/07	Derrick Norfleet	National Latino Police Officers Association (NLPOA) 34th National Convention	1010	\$ 500.00	\$ 400.00	\$ 794.23	\$ 224.00	None	\$ -

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
10/19 - 10/21/07	Paul Figueroa	Meet w/ chief	1010	\$ -	\$ 398.90	\$ -	\$ 69.00	None	\$ -
10/28 - 11/08/07	Eileen Boyle	Digital Video and Adobe Photoshop	1010	\$ 895.00	\$ -	\$ -	\$ -	None	\$ -
10/29 - 11/02/07	Barry Donelan	Fire Investigation 2A	1010	\$ 176.00	\$ -	\$ 855.00	\$ 251.00	None	\$ -
11/02 - 11/04/07	Paul Figueroa	Meet w/ chief	1010	\$ -	\$ 349.20	\$ -	\$ 56.00	None	\$ -
11/05 - 11/06/07	Jeffrey Israel	Property Room Management Seminar	1010	\$ 300.00	\$ -	\$ -	\$ -	None	\$ -
11/05 - 11/07/07	Deborah Beyea	Chief Grants Seminar	1010	\$ 499.00	\$ 189.30	\$ 313.02	\$ 157.00	None	\$ -
11/05 - 11/07/07	Frank Alliger	International Association for Property and Evidence (IAPE) Seminar	1010	\$ 325.00	\$ -	\$ -	\$ -	None	\$ -
11/05 - 11/09/07	Deborah Fallehy	CLEARs Training	1010	\$ 325.00	\$ -	\$ 522.75	\$ 159.00	None	\$ -
11/05 - 11/09/07	Eric Milina	2007 California Gang Summit	1010	\$ 95.00	\$ -	\$ 706.36	\$ 280.00	None	\$ -
11/05 - 11/09/07	Jeff Van Sloten	Fire Investigation IB	1010	\$ 137.00	\$ 40.07	\$ -	\$ 80.00	None	\$ -
11/05 - 11/09/07	Robert Roche	2007 California Gang Summit	1010	\$ 95.00	\$ 80.37	\$ -	\$ 280.00	None	\$ -
11/06 - 11/10/07	Sem Sophal	Behavior Analysis Training	1010	\$ 472.00	\$ 280.00	\$ -	\$ 280.00	None	\$ -
11/08 - 11/08/07	Donna Bell	CLEARs Training	1010	\$ 150.00	\$ -	\$ -	\$ -	None	\$ -
11/08 - 11/08/07	Rheta Sonnier	CLEARs Training	1010	\$ 150.00	\$ -	\$ -	\$ -	None	\$ -
11/08 - 11/08/07	Vijay Norfleet	CLEARs Training	1010	\$ 150.00	\$ -	\$ -	\$ -	None	\$ -
11/08 - 11/10/07	Derrick Norfleet	National Black Police Association (NBPA) Western Region Fall	1010	\$ 225.00	\$ 332.30	\$ 347.45	\$ 152.00	None	\$ -
11/11 - 11/14/07	Donna Hoppenhauer	Americans for Effective Law Enforcement (AELE) Lethal and Less Lethal	1010	\$ -	\$ 123.30	\$ 228.90	\$ 112.00	None	\$ -
11/11 - 11/14/07	David Downing	Americans for Effective Law Enforcement (AELE) Lethal and Less Lethal	1010	\$ -	\$ 282.30	\$ 228.90	\$ 184.00	None	\$ -
11/12 - 11/14/07	Raymond Backman	Americans for Effective Law Enforcement (AELE) Lethal and Less Lethal	1010	\$ 595.00	\$ 374.30	\$ 228.90	\$ 136.00	None	\$ -
11/13 - 11/15/07	Christopher Shannon	Reid Technique of Interview	1010	\$ 575.00	\$ -	\$ -	\$ 48.00	None	\$ -
11/14 - 11/16/07	Debra Taylor Johnson	CLEARs Training	1010	\$ -	\$ 5.00	\$ -	\$ 213.00	None	\$ -

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
11/14 - 11/16/07	Eileen Boyle	Forensic Video Analysis	1010	\$ 795.00	\$ -	\$ -	\$ -	None	\$ -
11/14 - 11/16/07	Jeff Van Sloten	Interview and Interrogations	1010	\$ 184.00	\$ -	\$ -	\$ -	None	\$ -
11/14 - 11/16/07	John Koster	Interviews and Interrogations	1010	\$ 184.00	\$ -	\$ -	\$ -	None	\$ -
11/14 - 11/16/07	Minnie Chan	CLEARs Training	1010	\$ -	\$ 5.00	\$ -	\$ 56.00	None	\$ -
11/15 - 11/16/07	Dominique Arotzarena	Women Leaders in Law Enforcement	1010	\$ -	\$ -	\$ 116.71	\$ 56.00	None	\$ -
11/15 - 11/16/07	Rebecca A Campbell	Women Leaders in Law Enforcement	1010	\$ 125.00	\$ -	\$ 116.71	\$ 72.00	None	\$ -
11/15 - 11/17/07	Wendy Percy	Women Leaders in Law Enforcement	1010	\$ 125.00	\$ 61.26	\$ 251.26	\$ 128.00	None	\$ -
11/16 - 11/20/07	Patrick Davis	California Narcotics Officer Association Training	1010	\$ 500.00	\$ -	\$ 443.52	\$ 224.00	None	\$ -
11/17 - 11/20/07	Ann Pierce	California Narcotics Officer Association Training	1010	\$ 500.00	\$ -	\$ -	\$ 224.00	None	\$ -
11/17 - 11/20/07	Anwawn Jones	California Narcotics Officer Association Training	1010	\$ 500.00	\$ -	\$ 332.64	\$ 224.00	None	\$ -
11/17 - 11/20/07	Bob Silva-Rodriguez	California Narcotics Officer Association Training	1010	\$ 450.00	\$ -	\$ -	\$ 224.00	None	\$ -
11/17 - 11/20/07	Christopher Moreno	California Narcotics Officer Association Training	1010	\$ 450.00	\$ -	\$ -	\$ 224.00	None	\$ -
11/17 - 11/20/07	Darrin Downum	California Narcotics Officer Association Training	1010	\$ 375.00	\$ 216.06	\$ 554.46	\$ -	None	\$ -
11/17 - 11/20/07	Donald Sawyer	California Narcotics Officer Association Training	1010	\$ 575.00	\$ 141.80	\$ 667.20	\$ 74.00	None	\$ -
11/17 - 11/20/07	Enrique Lara	California Narcotics Officer Association Training	1010	\$ 500.00	\$ -	\$ 355.04	\$ 224.00	None	\$ -
11/17 - 11/20/07	Eric Castaneda	California Narcotics Officer Association Training	1010	\$ 500.00	\$ -	\$ -	\$ 224.00	None	\$ -
11/17 - 11/20/07	Evan Frazier	California Narcotics Officer Association Training	1010	\$ 500.00	\$ -	\$ -	\$ 224.00	None	\$ -
11/17 - 11/20/07	Francisco Martinez	California Narcotics Officer Association Training	1010	\$ 450.00	\$ -	\$ 332.64	\$ 224.00	None	\$ -
11/17 - 11/20/07	Gonzales Patrick	California Narcotics Officer Association Training	1010	\$ 450.00	\$ -	\$ 332.64	\$ 224.00	None	\$ -
11/17 - 11/20/07	James Bassett	California Narcotics Officer Association Training	1010	\$ 450.00	\$ -	\$ -	\$ 224.00	None	\$ -
11/17 - 11/20/07	Jason Lancaster	California Narcotics Officer Association Training	1010	\$ 450.00	\$ -	\$ -	\$ 224.00	None	\$ -
11/17 - 11/20/07	Jason Saunders	California Narcotics Officer Association Training	1010	\$ 500.00	\$ 209.32	\$ 332.64	\$ 224.00	None	\$ -

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES

Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
11/17 - 11/20/07	John Perrodin	California Narcotics Officer Association Training	1010	\$ 450.00	\$ -	\$ -	\$ 224.00	None	\$ -
11/17 - 11/20/07	Kevin Murphy	California Narcotics Officer Association Training	1010	\$ 500.00	\$ -	\$ -	\$ 224.00	None	\$ -
11/17 - 11/20/07	Maksig Sevilla	California Narcotics Officer Association Training	1010	\$ 450.00	\$ -	\$ -	\$ 224.00	None	\$ -
11/17 - 11/20/07	Maria Trenev	California Narcotics Officer Association Training	1010	\$ 450.00	\$ -	\$ 332.64	\$ 224.00	None	\$ -
11/17 - 11/20/07	Mario Bonilla	California Narcotics Officer Association Training	1010	\$ 500.00	\$ -	\$ -	\$ 224.00	None	\$ -
11/17 - 11/20/07	Michael Leite	California Narcotics Officer Association Training	1010	\$ 500.00	\$ -	\$ 332.64	\$ 224.00	None	\$ -
11/17 - 11/20/07	Michael Valladon	California Narcotics Officer Association Training	1010	\$ 450.00	\$ -	\$ 273.87	\$ 184.00	None	\$ -
11/17 - 11/20/07	Michael Valle	California Narcotics Officer Association Training	1010	\$ 450.00	\$ -	\$ -	\$ 184.00	None	\$ -
11/17 - 11/20/07	Nicholas Calonge	California Narcotics Officer Association Training	1010	\$ 450.00	\$ -	\$ 332.64	\$ 224.00	None	\$ -
11/17 - 11/20/07	Ouseng Saeparn	California Narcotics Officer Association Training	1010	\$ 450.00	\$ -	\$ -	\$ 184.00	None	\$ -
11/17 - 11/20/07	Richard Holton	California Narcotics Officer Association Training	1010	\$ 500.00	\$ -	\$ 332.64	\$ 184.00	None	\$ -
11/17 - 11/20/07	Richard Vass	California Narcotics Officer Association Training	1010	\$ 450.00	\$ 211.50	\$ -	\$ 224.00	None	\$ -
11/17 - 11/20/07	Richard Vierra	California Narcotics Officer Association Training	1010	\$ 450.00	\$ 209.22	\$ 332.64	\$ 168.00	None	\$ -
11/17 - 11/20/07	Richard Vierra	California Narcotics Officer Association Training	1010	\$ 450.00	\$ 209.22	\$ 332.64	\$ 168.00	None	\$ -
11/17 - 11/20/07	Sammy Kim	California Narcotics Officer Association Training	1010	\$ 450.00	\$ -	\$ -	\$ 224.00	None	\$ -
11/17 - 11/20/07	Shane Tarum	California Narcotics Officer Association Training	1010	\$ 450.00	\$ -	\$ -	\$ 224.00	None	\$ -
11/17 - 11/20/07	Thomas Sotto	California Narcotics Officer Association Training	1010	\$ 450.00	\$ -	\$ -	\$ 224.00	None	\$ -
11/17 - 11/20/07	Timothy Martin	California Narcotics Officer Association Training	1010	\$ 450.00	\$ 212.24	\$ 332.64	\$ 224.00	None	\$ -
11/17 - 11/20/07	William Brown	California Narcotics Officer Association Training	1010	\$ 450.00	\$ 210.16	\$ 332.64	\$ 224.00	None	\$ -
11/17 - 11/20/07	William Burke	California Narcotics Officer Association Training	1010	\$ 450.00	\$ -	\$ -	\$ -	None	\$ -
11/20 - 11/25/07	Paul Figueroa	Meet w/ chief	1010	\$ -	\$ 318.80	\$ -	\$ 68.00	None	\$ -
11/26 - 11/27/07	Lawrence Green	Legal & liability SWAT operations	1010	\$ 275.00	\$ 255.43	\$ 236.43	\$ 112.00	None	\$ -

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
11/26 - 11/30/07	Darren Allison	Inter. Training Tactical Commander	1010	\$ 545.00	\$ 120.62	\$ 610.40	\$ 280.00	None	\$ -
11/28 - 11/29/07	Mary Guttormson	California Police Officers Association (CPOA) Update Course	1010	\$ 160.00	\$ -	\$ -	\$ -	None	\$ -
12/03 - 12/06/07	Marcus Hackenberg	Terrorism II	1010	\$ 675.00	\$ 72.30	\$ 369.60	\$ 253.00	None	\$ -
12/03 - 12/07/07	George Phillips	Basic Bloodstain Pattern Course	1010	\$ 250.00	\$ -	\$ -	\$ -	None	\$ -
12/09 - 12/15/07	Inez Ramirez	Advanced Data Recovery & Analysis	1010	\$ -	\$ 625.96	\$ 783.18	\$ 291.00	None	\$ -
12/11 - 12/14/07	Minnie Chan	Human Resource Management	1010	\$ 1,895.00	\$ 134.00	\$ 269.94	\$ 87.00	None	\$ -
12/12 - 12/14/07	Sean Whent	Lethal and Less Lethal Force	1010	\$ -	\$ 123.30	\$ 218.00	\$ 168.00	None	\$ -
S/T DISCRETIONARY - GENERAL FUND (1010)				\$ 194,422.29	\$ 72,474.00	\$ 35,207.66	\$ 53,929.63	\$ 32,811.00	\$ -
05/01 - 05/04/08	Frank Bonifacio	MapScenes Training	2172	\$ -	\$ -	\$ -	\$ 64.00	None	\$ -
05/01 - 05/04/08	Wing Wong	MapScenes Training	2172	\$ -	\$ -	\$ -	\$ 64.00	None	\$ -
05/01 - 05/10/08	Daniel Royal	MapScenes Training part 1 & 2	2172	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
05/01 - 05/10/08	Greg Bellusa	MapScenes Training part 1 & 2	2172	\$ -	\$ -	\$ -	\$ 128.00	None	\$ -
05/01 - 05/10/08	Jeffrey Haymon	MapScenes Training part 1 & 2	2172	\$ -	\$ -	\$ -	\$ 128.00	None	\$ -
05/01 - 05/10/08	Paul Yager	MapScenes Training part 1 & 2	2172	\$ -	\$ -	\$ -	\$ 128.00	None	\$ -
05/07 - 05/10/08	Cesar Garcia	MapScenes Training	2172	\$ -	\$ -	\$ -	\$ 64.00	None	\$ -
05/07 - 05/10/08	Edwin Bermudez	MapScenes Training	2172	\$ -	\$ -	\$ -	\$ 64.00	None	\$ -
06/12 - 06/15/07	Allen Steinberger	California Highway Patrol (CHP) Commercial Vehicle Summit	2172	\$ -	\$ 425.76	\$ 845.98	\$ 213.00	None	\$ -
06/12 - 06/15/07	James Gordon	California Highway Patrol (CHP) Commercial Vehicle Summit	2172	\$ -	\$ 212.80	\$ 826.08	\$ 184.00	None	\$ -
11/05 - 11/16/07	James Gordon	MapScenes	2172	\$ 1,050.00	\$ 138.25	\$ -	\$ -	None	\$ -
06/02 - 06/06/08	Jonathan Vanerwagen	MD500E Transition Training	2912	\$ -	\$ 399.00	\$ 624.50	\$ 309.00	None	\$ -
06/02 - 06/06/08	Kyle Thomas	MD500E Transition Training	2912	\$ -	\$ 579.48	\$ 625.00	\$ 309.00	None	\$ -
03/26 - 03/27/08	David Kozicki	Police Executive Research Forum (PERF) - Hot Spot	2914	\$ -	\$ 48.00	\$ -	\$ 112.00	None	\$ -
04/17/08	Robert Rosin	Firearm Intradiction Training	7780	\$ -	\$ 180.73	\$ 181.26	\$ 85.00	None	\$ -
04/17/08	Ryan Jensen	Firearm Intradiction Training	7780	\$ -	\$ 99.00	\$ 201.26	\$ 85.00	None	\$ -

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
S/T DISCRETIONARY - NON-GPF		\$8,486.10		\$ 1,050.00	\$ 2,083.02	\$ 3,304.08	\$ 2,049.00		\$ -
TOTAL DISCRETIONARY - ALL FUNDS		\$202,908.39		\$ 73,524.00	\$ 37,290.68	\$ 57,233.71	\$ 34,860.00		\$ -
9/27/07	Rick Hassna et al.	Registration for MD Helicopter	1010	\$ 2,511.00	\$ -	\$ -	\$ -	None	\$ -
02/03 - 02/08/08	Judy Byer	Basic Hostage Negotiations Training	1010	\$ 439.00	\$ 114.54	\$ 467.00	\$ 251.00	None	\$ -
02/22 - 02/23/08	Edward Juarez	Internal Affairs Case 07-1004	1010	\$ -	\$ 775.56	\$ 142.21	\$ 83.00	None	\$ -
02/22 - 02/23/08	Nicole Elder	Internal Affairs Case 07-1004	1010	\$ -	\$ 697.50	\$ 132.21	\$ 83.00	None	\$ -
02/26 - 02/28/08	Ronald Yelder	Community Oriented Police Services (COPS) Grant	1010	\$ 75.00	\$ 158.50	\$ 124.16	\$ 139.00	None	\$ -
02/27 - 02/28/08	George Phillips	Follow up Investigation	1010	\$ -	\$ 135.02	\$ 389.40	\$ 101.00	None	\$ -
02/27 - 02/28/08	Gustavo Galindo	Follow up Investigation	1010	\$ -	\$ -	\$ -	\$ 101.00	None	\$ -
02/27 - 02/28/08	Louis Cruz	Murder Investigation	1010	\$ -	\$ 157.59	\$ -	\$ -	None	\$ -
05/21 - 05/24/08	Curtis Worcester	Internal Affairs Investigation Course	1010	\$ -	\$ -	\$ 363.24	\$ 139.00	None	\$ -
05/21 - 05/24/08	Michael Weisenberg	Internal Affairs Investigation Course	1010	\$ 510.00	\$ -	\$ 363.24	\$ 139.00	None	\$ -
06/04 - 06/06/08	Dominique Arotzarena	Interview homicide suspect	1010	\$ -	\$ -	\$ 267.98	\$ 96.00	None	\$ -
06/04 - 06/06/08	Louis Cruz	Interview homicide suspect	1010	\$ -	\$ 189.73	\$ 267.98	\$ 96.00	None	\$ -
06/05 - 06/06/08	Rheta Sonnier	Public Records Act	1010	\$ 215.00	\$ -	\$ -	\$ 32.00	None	\$ -
07/29 - 07/30/07	Peter Fitzsimmons	Incident Command System (ICS) 300	1010	\$ -	\$ -	\$ -	\$ 32.00	None	\$ -
08/26 - 08/29/07	Amaka Watson	National Animal Control Association (NACA) 100 Level	1010	\$ 495.00	\$ 647.60	\$ 379.50	\$ 336.00	None	\$ -
08/27 - 08/29/07	Jackie Pan	National Animal Control Association (NACA) 100 Level	1010	\$ 495.00	\$ 554.60	\$ 379.50	\$ 307.00	None	\$ -
09/10 - 09/14/07	John Fukuda	Basic Training Instructor Course	1010	\$ 595.00	\$ 795.88	\$ 1,120.20	\$ 336.00	None	\$ -
09/28/07	Jeung Lee	Training Management System (TMS) Update	1010	\$ 200.00	\$ 98.18	\$ 255.19	\$ 56.00	None	\$ -
10/09 - 10/10/07	Louis Cruz	Interview of person of interest	1010	\$ 317.84	\$ 42.09	\$ -	\$ -	None	\$ -
10/10 - 10/12/07	Daniel Sakai	Marksmanship Course	1010	\$ 600.00	\$ -	\$ -	\$ -	None	\$ -
10/10 - 10/12/07	Frank Uu	Trident Concepts Marksmanship	1010	\$ 600.00	\$ -	\$ -	\$ -	None	\$ -

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
10/10 - 10/12/07	John Fukuda	Close Quarters Battle (CQB) Marksmanship	1010	\$ 600.00	\$ -	\$ -	\$ -	None	\$ -
10/10 - 10/12/07	Michael Beaver	Close Quarters Battle (CQB) Marksmanship	1010	\$ 600.00	\$ -	\$ -	\$ -	None	\$ -
10/10 - 10/12/07	Michael Reilly	Tactical Training	1010	\$ 600.00	\$ -	\$ -	\$ -	None	\$ -
10/10 - 10/12/07	Michael Ross	Trident Concepts Marksmanship	1010	\$ 600.00	\$ -	\$ -	\$ -	None	\$ -
10/10 - 10/12/07	Patrick Gonzales	Close Quarters Battle (CQB) Marksmanship	1010	\$ 600.00	\$ -	\$ -	\$ -	None	\$ -
10/10 - 10/13/07	Roland Holmgren	Close Quarters Battle (CQB) Marksmanship	1010	\$ 600.00	\$ -	\$ -	\$ -	None	\$ -
10/10 - 10/14/07	Frank Uu	Reality Base Training	1010	\$ 400.00	\$ 300.00	\$ 345.00	\$ 224.00	None	\$ -
10/22 - 10/25/07	John Keith Clement	Incident Command System (ICS) Train the Trainer	1010	\$ -	\$ -	\$ -	\$ 184.00	None	\$ -
10/22 - 10/25/07	Marus Hackenberg	Incident Command System (ICS) Train the Trainer	1010	\$ -	\$ 105.46	\$ 505.14	\$ 184.00	None	\$ -
11/04 - 11/09/07	Amaka Watson	National Animal Control Association (NACA) 100 Level	1010	\$ 495.00	\$ -	\$ -	\$ 280.00	None	\$ -
11/04 - 11/09/07	Elena Hocking	National Animal Control Association (NACA) 100 Level	1010	\$ -	\$ 495.00	\$ -	\$ 280.00	None	\$ -
11/04 - 11/09/07	Nicole Frede	National Animal Control Association (NACA) 100 Level	1010	\$ 495.00	\$ -	\$ -	\$ -	None	\$ -
S/T MANDATORY - GENERAL FUND (1010)			\$26,291.04	\$ 12,042.84	\$ 5,267.25	\$ 5,501.95	\$ 3,479.00		\$ -
09/27/07	Rick Hassna et al.	Registration for MD Helicopter	2912	\$ 14,229.00					\$ -
10/01 - 10/03/07	Joe Villalobos	MD Helicopter Training	2912	\$ -	\$ 1,094.33	\$ 346.14	\$ 213.00	None	\$ -
10/01 - 10/03/07	Sean McClure	MD Helicopter Training	2912	\$ -	\$ -	\$ 356.14	\$ 224.00	None	\$ -
10/15 - 10/19/07	Chad Ingerbrightsen	MD Helicopter Training	2912	\$ -	\$ 1,004.23	\$ 576.90	\$ 325.00	None	\$ -
10/22 - 10/24/07	Rick Hassna	MD Helicopter Training	2912	\$ -	\$ 349.74	\$ 157.34	\$ 224.00	None	\$ -
04/02 - 04/04/08	Trevelyan Jones	Homicide Suspect Interview	2914	\$ -	\$ -	\$ 436.96	\$ 112.00	None	\$ -
S/T MANDATORY - NON-GPF			\$19,648.78	\$ 14,229.00	\$ 2,448.30	\$ 1,873.48	\$ 1,098.00		\$ -
TOTAL MANDATORY - ALL FUNDS			\$45,939.82	\$ 26,271.84	\$ 7,715.55	\$ 7,375.43	\$ 4,577.00		\$ -
02/03 - 02/05/08	Mark Bennett	Shot Show	1010	\$ 20.00	\$ 128.50	\$ 346.62	\$ 139.00	None	\$ -
02/03 - 02/05/08	Todd Weller	Shot Show	1010	\$ 20.00	\$ 128.50	\$ 346.62	\$ 139.00	None	\$ -
03/17 - 03/21/08	Todd Weller	Integrated Ballistic Information System (IBIS) Basic User Training	1010	\$ -	\$ 345.00	\$ 376.32	\$ 280.00	None	\$ -

Item: _____

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
04/17 - 04/18/08	Mary Gibbons	California Association. of Crime Lab Directors	1010	\$ 225.00	\$ 148.54	\$ 357.76	\$ 29.00	None	\$ -
01/07 - 01/09/08	Jill Encinias	Update Police Officer Standard Training (POST) Workbook	1010	\$ -	\$ 97.01	\$ 190.66	\$ 112.00	None	\$ -
01/08 - 01/12/08	Michael Weisenberg	Behavior Analysis Training	1010	\$ 472.00	\$ -	\$ 221.30	\$ 280.00	None	\$ -
01/29 - 02/01/08	Johnny Davis	Police Officer Standard Training (POST) Management class 36	1010	\$ -	\$ 163.80	\$ 495.36	\$ 209.00	None	\$ -
01/29 - 02/01/08	Kevin McDonald	Radar/ Lidar School	1010	\$ 50.00	\$ 16.28	\$ -	\$ 64.00	None	\$ -
01/29 - 02/01/08	Kevin Reynolds	Radar/ Lidar School	1010	\$ 50.00	\$ 57.52	\$ -	\$ 64.00	None	\$ -
01/29 - 02/01/08	Michael Cardoza	Radar/ Lidar School	1010	\$ 50.00	\$ 57.52	\$ -	\$ 64.00	None	\$ -
01/29 - 02/01/08	Scott Olthoff	Radar/ Lidar School	1010	\$ 50.00	\$ 57.52	\$ -	\$ 64.00	None	\$ -
02/01/08	Angela Coaston	Radar/ Lidar School	1010	\$ 15.00	\$ 2.56	\$ -	\$ 16.00	None	\$ -
02/01/08	Jason Scott	Radar/ Lidar School	1010	\$ 15.00	\$ 14.38	\$ -	\$ 16.00	None	\$ -
02/05 - 02/09/08	Peter Huppert	Intermediate Traffic Collision	1010	\$ -	\$ 22.00	\$ -	\$ 80.00	None	\$ -
03/03 - 03/06/08	Edward Tracey	California Police Chiefs Conference	1010	\$ 450.00	\$ -	\$ -	\$ -	None	\$ -
03/03 - 03/06/08	Howard Jordan	California Police Chief's Conference	1010	\$ -	\$ -	\$ 366.24	\$ 191.00	None	\$ -
03/03 - 03/07/08	Chris Bolton	Behavior Analysis Training	1010	\$ 472.00	\$ 60.28	\$ 373.16	\$ 240.00	None	\$ -
03/03 - 03/07/08	Robyn Clark	Behavior Analysis Training	1010	\$ 472.00	\$ 62.32	\$ 466.45	\$ 280.00	None	\$ -
03/04 - 03/06/08	Jeffrey Loman	California Police Chief's Conference	1010	\$ -	\$ 475.00	\$ 188.16	\$ 168.00	None	\$ -
03/17 - 03/21/08	Craig Hardison	Institute of Criminal Investigation (ICI) Identity Theft Investigation	1010	\$ -	\$ 15.00	\$ 439.60	\$ 240.00	None	\$ -
03/19 - 03/30/08	Jamie Kim	Police Officer Standard Training (POST) Supervisory Course	1010	\$ 108.00	\$ -	\$ -	\$ -	None	\$ -
03/19 - 03/30/08	Randal Bandino	Police Officer Standard Training (POST) Supervisory Course	1010	\$ 108.00	\$ -	\$ -	\$ -	None	\$ -
03/19 - 03/30/08	Simon Rhee	Police Officer Standard Training (POST) Supervisory Course	1010	\$ 108.00	\$ -	\$ -	\$ -	None	\$ -
03/24 - 03/28/08	Tye Kushner	Crime Scene Investigation	1010	\$ 190.00	\$ -	\$ -	\$ -	None	\$ -
04/07 - 04/18/08	Michelle Allison	Police Officer Standard Training (POST) Supervisory Course	1010	\$ -	\$ -	\$ -	\$ 160.00	None	\$ -
04/07 - 04/18/08	Steve Glover	Police Officer Standard Training (POST) Supervisory Course	1010	\$ -	\$ -	\$ -	\$ 160.00	None	\$ -
04/08 - 04/12/08	William Bacon	Investigative Interview Techniques	1010	\$ 472.00	\$ 67.16	\$ 466.45	\$ 251.00	None	\$ -

Item: _____

Finance Management Committee
October 28, 2008

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
04/18 - 04/21/08	James Kelly	Sherman Leadership Institute (SLI) Leadership Course	1010	\$ -	\$ 304.80	\$ 278.64	\$ 168.00	None	\$ -
04/21 - 04/23/08	Fausto Melara	National Urban Area Security Initiative (UASI) Conference	1010	\$ 250.00	\$ 400.50	\$ 825.20	\$ 296.00	None	\$ -
04/21 - 04/23/08	James Gordon	California Boating Safety Officers Association (CBSOA) Symposium	1010	\$ 135.00	\$ -	\$ 530.10	\$ 195.00	None	\$ -
04/21 - 04/23/08	Phil Green	California Boating Safety Officers Association (CBSOA) Symposium	1010	\$ 135.00	\$ -	\$ -	\$ 213.00	None	\$ -
04/21 - 04/25/08	Steven Tull	Leadership in Police Organizations	1010	\$ 750.00	\$ 11.00	\$ 458.15	\$ 280.00	None	\$ -
04/22 - 04/24/08	Raymond Backman	Internal Affairs Investigation Course	1010	\$ 255.00	\$ -	\$ -	\$ 48.00	None	\$ -
04/28 - 05/01/08	Ametrius Sidney	California Tactical Dispatch Conference	1010	\$ 450.00	\$ -	\$ -	\$ -	None	\$ -
04/28 - 05/01/08	April McFarland	California Tactical Dispatch Conference	1010	\$ 450.00	\$ -	\$ -	\$ -	None	\$ -
04/28 - 05/01/08	Eugenia Oliver	California Tactical Dispatch Conference	1010	\$ 450.00	\$ -	\$ -	\$ -	None	\$ -
04/28 - 05/01/08	Julie Harbor	California Tactical Dispatch Conference	1010	\$ 450.00	\$ -	\$ -	\$ -	None	\$ -
04/28 - 05/01/08	Nancy Parlette	California Tactical Dispatch Conference	1010	\$ 450.00	\$ -	\$ -	\$ -	None	\$ -
04/28 - 05/01/08	Valarie Vaughan	California Tactical Dispatch Conference	1010	\$ 450.00	\$ -	\$ -	\$ -	None	\$ -
04/28 - 05/02/08	Kasi D'Aloisio	Communications Training Officer Course	1010	\$ 201.00	\$ -	\$ -	\$ 80.00	None	\$ -
04/28 - 05/02/08	Nikita Williams-Pierre	Communications Training Officer Course	1010	\$ 201.00	\$ -	\$ -	\$ 80.00	None	\$ -
05/05 - 05/09/08	Rachael Van Sloten	Police Officer Standard Training (POST) Blast Investigator Course	1010	\$ -	\$ 94.65	\$ -	\$ 80.00	None	\$ -
05/12 - 05/16/08	David Wong	Interviews and Interrogations	1010	\$ 409.00	\$ -	\$ -	\$ -	None	\$ -
05/12 - 05/16/08	Nishant Joshi	Interviews and Interrogations	1010	\$ 409.00	\$ -	\$ -	\$ -	None	\$ -
05/13 - 05/15/08	Timothy Shaver	Internal Affairs Investigation Course	1010	\$ 255.00	\$ -	\$ 242.16	\$ 128.00	None	\$ -
05/13 - 05/19/08	Steven Tull	Leadership in Police Organizations	1010	\$ -	\$ 55.00	\$ 458.15	\$ 253.00	None	\$ -
05/16 - 05/19/08	James Kelly	Supervisory Leadership	1010	\$ -	\$ 138.90	\$ 185.76	\$ 141.00	None	\$ -
05/19 - 05/23/08	Brian Tran	Traffic Collision Investigation (Intermediate)	1010	\$ 471.00	\$ -	\$ -	\$ -	None	\$ -
05/19 - 05/23/08	Deron Hofacre	Traffic Collision Investigation (Intermediate)	1010	\$ 471.00	\$ -	\$ -	\$ -	None	\$ -
05/19 - 05/23/08	Robin Brinzendine	Leadership in Police Organizations	1010	\$ -	\$ 94.32	\$ 467.80	\$ 280.00	None	\$ -

Item: _____

Finance Management Committee

October 28, 2008

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
05/19 - 05/23/08	Steve Paich	Traffic Collision Investigation (Intermediate)	1010	\$ 471.00	\$ -	\$ -	\$ -	None	\$ -
05/19 - 05/23/08	Timothy Dolan	Traffic Collision Investigation (Intermediate)	1010	\$ 471.00	\$ -	\$ -	\$ -	None	\$ -
06/13 - 06/16/08	James T Kelly	Supervisory Leadership	1010	\$ -	\$ 138.90	\$ 185.76	\$ 141.00	None	\$ -
06/14 - 06/22/08	Darren Allison	Ultimate Counter Terrorism Mission	1010	\$ 4,145.00	\$ 1,855.00	\$ -	\$ -	None	\$ -
06/23 - 06/27/08	Robin Brinzendine	Leadership in Police Organizations	1010	\$ -	\$ 94.32	\$ 467.80	\$ 280.00	None	\$ -
06/23 - 06/27/08	Steven Tull	Leadership in Police Organizations	1010	\$ -	\$ 94.32	\$ 467.80	\$ 280.00	None	\$ -
07/18 - 07/21/07	James T Kelly	Supervisory Leadership	1010	\$ -	\$ 304.80	\$ 278.64	\$ 168.00	None	\$ -
08/15 - 08/18/07	James T Kelly	Supervisory Leadership	1010	\$ -	\$ 364.80	\$ 278.64	\$ 168.00	None	\$ -
09/20 - 10/05/07	Bobby Hookfin	Basic Hostage Negotiations Training	1010	\$ 674.00	\$ 64.66	\$ 466.45	\$ 240.00	None	\$ -
09/30 - 11/05/07	Tam Dinh	Basic Hostage Negotiations Training	1010	\$ 674.00	\$ 64.66	\$ 466.45	\$ 251.00	None	\$ -
10/01 - 10/05/07	Edwin Bermudez	Basic Hostage Negotiations Training	1010	\$ 674.00	\$ 62.17	\$ 555.32	\$ 240.00	None	\$ -
10/10 - 10/13/07	James Kelly	Supervisory Leadership	1010	\$ -	\$ 359.80	\$ 278.64	\$ 168.00	None	\$ -
10/20 - 10/22/07	Michael Leonesio	Americans for Effective Law Enforcement (AELE) Lethal and Less Lethal	1010	\$ 695.00	\$ 248.00	\$ 280.00	\$ 213.00	None	\$ -
10/29 - 11/02/07	Greg Bellusa	Traffic Collision - CRUSH	1010	\$ 385.00	\$ -	\$ -	\$ 80.00	None	\$ -
10/29 - 11/02/07	James Gordon	Traffic Collision - CRUSH	1010	\$ 385.00	\$ 18.44	\$ -	\$ 80.00	None	\$ -
10/30 - 11/05/07	Rebecca A Campbell	Level 2 Instructor Development	1010	\$ -	\$ 203.80	\$ 567.88	\$ 309.00	None	\$ -
11/04 - 11/06/07	David Downing	Internal Affairs Investigation Course	1010	\$ 255.00	\$ -	\$ -	\$ 48.00	None	\$ -
11/06 - 11/08/07	James Kelly	Supervisory Leadership	1010	\$ -	\$ 348.80	\$ 185.76	\$ 141.00	None	\$ -
11/06 - 11/10/07	James E. Anderson	Internal Affairs Investigation Course	1010	\$ -	\$ 303.15	\$ -	\$ 80.00	None	\$ -
11/12 - 11/16/07	Allen Steinberger	Traffic Collision Investigation	1010	\$ 250.00	\$ -	\$ -	\$ -	None	\$ -
11/12 - 11/16/07	Brian Tran	Traffic Collision Investigation	1010	\$ 250.00	\$ -	\$ -	\$ -	None	\$ -
11/12 - 11/16/07	Deron Hofacre	Traffic Collision Investigation	1010	\$ 250.00	\$ -	\$ -	\$ -	None	\$ -
11/12 - 11/16/07	Kevin Reynolds	Total station training	1010	\$ 1,050.00	\$ 255.80	\$ -	\$ 160.00	None	\$ -

Item: _____

Finance Management Committee
October 28, 2008

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
11/26 - 11/30/07	Curtis Worcester	Behavior Analysis Training	1010	\$ 472.00	\$ 260.80	\$ 610.50	\$ 269.00	None	\$ -
11/26 - 12/07/07	Kevin Reynolds	Traffic Collision Investigation	1010	\$ 589.00	\$ -	\$ -	\$ 160.00	None	\$ -
11/26 - 12/07/07	Rodger Haley	Traffic Collision Investigation	1010	\$ 589.00	\$ -	\$ -	\$ 160.00	None	\$ -
12/03 - 12/06/07	Jonathan Vanerwagen	Police Officer Standard Training (POST) Air Crew Course	1010	\$ 147.00	\$ 423.00	\$ 374.86	\$ 213.00	None	\$ -
12/04 - 12/06/07	Chad Ingerbrightsen	Airborne Law Enforcement	1010	\$ 147.00	\$ 156.79	\$ 364.86	\$ 213.00	None	\$ -
S/T REIMBURSEABLE - GENERAL FUND (1010)			\$54,662.09	\$ 22,562.00	\$ 8,640.07	\$ 13,910.02	\$ 9,550.00		\$ -
01/22 - 01/25/08	Gemmalyn Glindro	Requirements for Grants & Cost Principles	2112	\$ -	\$ 128.80	\$ 1,016.90	\$ 280.00	None	\$ -
01/22 - 01/25/08	Maria Burciaga	Requirements for Grants & Cost Principles	2112	\$ -	\$ 123.80	\$ 1,016.90	\$ 280.00	None	\$ -
02/18 - 02/22/08	Mary Gibbons	American Academy of Forensics	2112	\$ 450.00	\$ 598.80	\$ 524.40	\$ 224.00	None	\$ -
02/18 - 02/23/08	Laura Silva	American Academy of Forensics	2112	\$ 661.00	\$ 547.04	\$ 955.80	\$ 336.00	None	\$ -
02/25 - 02/29/08	Melissa Chila	Basic Practical Microscopy	2112	\$ 35.00	\$ -	\$ 191.16	\$ 196.00	None	\$ -
02/25 - 02/29/08	Stephanya Freckelton	Basic Practical Microscopy	2112	\$ 35.00	\$ -	\$ 191.16	\$ 196.00	None	\$ -
04/24/08	Chani Sentiwany	DNA Cold Case Summit	2112	\$ 50.00	\$ -	\$ -	\$ -	None	\$ -
04/24/08	Shannon Cavness	Cold Case Conference	2112	\$ 50.00	\$ -	\$ -	\$ -	None	\$ -
05/05 - 05/09/08	Chani Sentiwany	California Association of Criminalists	2112	\$ 235.00	\$ 135.00	\$ -	\$ 118.00	None	\$ -
05/05 - 05/09/08	Jennifer Mihalovich	California Association of Criminalists	2112	\$ 235.00	\$ -	\$ 715.52	\$ 158.00	None	\$ -
05/05 - 05/09/08	Shannon Cavness	California Association of Criminalists	2112	\$ 235.00	\$ -	\$ 715.52	\$ 158.00	None	\$ -
06/02 - 06/03/08	Holly Joshi	Child Exploitation Investigation Training	2112	\$ 345.00	\$ -	\$ 201.86	\$ 141.00	None	\$ -
06/02 - 06/03/08	James Beere	Child Exploitation Investigation Training	2112	\$ 345.00	\$ -	\$ 268.56	\$ 128.00	None	\$ -
06/02 - 06/03/08	James Saleda	Child Exploitation Investigation Training	2112	\$ 345.00	\$ -	\$ 201.86	\$ 128.00	None	\$ -
06/02 - 06/03/08	Kevin Wiley	Child Exploitation Investigation Training	2112	\$ 345.00	\$ -	\$ 201.86	\$ 128.00	None	\$ -
06/02 - 06/03/08	Mark Battle	Child Exploitation Investigation Training	2112	\$ 345.00	\$ -	\$ 201.86	\$ 128.00	None	\$ -
06/02 - 06/03/08	Sam Miller	Child Exploitation Investigation Training	2112	\$ 345.00	\$ -	\$ 201.86	\$ 128.00	None	\$ -
06/02 - 06/03/08	Thomas Hogenmiller	Child Exploitation Investigation Training	2112	\$ 345.00	\$ -	\$ 201.86	\$ 128.00	None	\$ -

Item: _____

Finance Management Committee
October 28, 2008

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
08/20 - 08/23/07	Freddie Hamilton	Community Capacity Development Office (CCDO) National Conference	2112	\$ -	\$ 328.38	\$ -	\$ 264.00	None	\$ -
10/02 - 10/05/07	Renee Sykes	National Crime Prevention Council	2112	\$ 213.00	\$ 351.30	\$ 431.25	\$ 415.00	None	\$ -
10/03 - 10/03/07	Ronald Yelder	2007 Community Oriented Police Services (COPS) West	2112	\$ 15.00	\$ 217.30	\$ -	\$ 27.00	None	\$ -
10/03 - 10/05/07	Annie Sloan	National Crime Prevention Council	2112	\$ 415.00	\$ 506.20	\$ 441.25	\$ 224.00	None	\$ -
12/03 - 12/06/07	Deborah Beyea	Community Oriented Police Services (COPS) Technology Conference	2112	\$ -	\$ 415.80	\$ 342.81	\$ 149.00	None	\$ -
12/03 - 12/06/07	Mirza Baig	Community Oriented Police Services (COPS) Technology Conference	2112	\$ -	\$ 388.79	\$ 342.81	\$ 168.00	None	\$ -
12/04 - 12/06/07	Ronald Yelder	Community Oriented Police Services (COPS) Technology Conference	2112	\$ -	\$ 327.80	\$ 342.21	\$ 184.00	None	\$ -
04/21 - 04/22/08	Daphne Markham	National Urban Area Security Initiative (UASI) Conference	2123	\$ 250.00	\$ 573.51	\$ 618.90	\$ 58.00	None	\$ -
06/11 - 06/15/08	Melissa Chila	Short Tandem Repeat (STR) Analysis	2152	\$ 75.00	\$ -	\$ -	\$ -	None	\$ -
06/16 - 06/18/08	Gemmalyn Glindro	Federal Assistance Law	2152	\$ 65.00	\$ -	\$ -	\$ -	None	\$ -
06/16 - 06/18/08	Maria Burciaga	Federal Assistance Law	2152	\$ 65.00	\$ -	\$ -	\$ -	None	\$ -
09/09 - 09/14/07	Joshua Sehhat	Polarized Light Micro Training	2152	\$ 1,850.00	\$ 446.80	\$ 344.05	\$ 309.00	None	\$ -
10/01 - 10/04/07	Ines Iglesias-Lee	Symposium for Human Identification (ID)	2152	\$ 675.00	\$ 141.60	\$ 333.75	\$ 16.00	None	\$ -
10/01 - 10/04/07	Melissa Chila	Promega Symposium Identification (ID)	2152	\$ 850.00	\$ 228.08	\$ 674.56	\$ 103.00	None	\$ -
10/01 - 10/04/07	Waliana Wong	Interpretation of Infrared	2152	\$ 35.00	\$ 423.84	\$ 241.74	\$ 168.00	None	\$ -
10/01 - 10/05/07	Mary Gibbons	American Society of Crime Lab Directors (ASCLD) 35th Symposium	2152	\$ 350.00	\$ 620.94	\$ 125.93	\$ 175.00	None	\$ -
10/02 - 10/04/07	Todd Weller	Symposium for Human Identification (ID)	2152	\$ 575.00	\$ 141.80	\$ 667.20	\$ 74.00	None	\$ -
10/09 - 10/12/07	Waliana Wong	Courtroom Presentation of Evidence	2152	\$ 50.00	\$ -	\$ 336.57	\$ 168.00	None	\$ -
10/15 - 10/19/07	Jennifer Mihalovich	California Association of Criminalists (CAC) Seminar	2152	\$ 165.00	\$ -	\$ -	\$ -	None	\$ -
10/15 - 10/19/07	Laura Silva	California Association of Criminalists (CAC) Seminar	2152	\$ 230.00	\$ -	\$ -	\$ -	None	\$ -
10/15 - 10/19/07	Stephanya Freckelton	California Association of Criminalists (CAC) Seminar	2152	\$ 300.00	\$ -	\$ -	\$ -	None	\$ -
10/16/07	Ines Iglesias-Lee	California Association of Criminalists (CAC) Seminar	2152	\$ 65.00	\$ -	\$ -	\$ -	None	\$ -
10/16/07	Joshua Sehhat	California Association of Criminalists (CAC) Seminar	2152	\$ 95.00	\$ -	\$ -	\$ -	None	\$ -

Item: _____

Finance Management Committee
October 28, 2008

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
10/16/07	Melissa Chila	California Association of Criminalists (CAC) Seminar	2152	\$ 65.00	\$ -	\$ -	\$ -	None	\$ -
10/16/07	Amanita Lemon	California Association of Criminalists (CAC) Seminar	2152	\$ 65.00	\$ -	\$ -	\$ -	None	\$ -
10/16 - 10/19/07	Chani Sentiwany	California Association of Criminalists (CAC) Seminar	2152	\$ 230.00	\$ -	\$ -	\$ -	None	\$ -
10/17 - 10/19/07	Waliana Wong	California Association of Criminalists (CAC) Seminar	2152	\$ 165.00	\$ -	\$ -	\$ -	None	\$ -
10/23 - 10/26/07	Stephanya Freckelton	DNA Analysis Training	2152	\$ 3,000.00	\$ -	\$ -	\$ -	None	\$ -
10/29 - 11/02/07	Stuart Lee	Forensic Ridgeology	2152	\$ 550.00	\$ -	\$ 467.50	\$ 264.00	None	\$ -
11/07 - 11/09/07	Mary Gibbons	California Association of Crime Lab Directors	2152	\$ 220.00	\$ 4.00	\$ 140.25	\$ -	None	\$ -
11/08 - 11/09/07	Jennifer Mihalovich	California Association of Crime Lab Directors	2152	\$ 220.00	\$ -	\$ 140.25	\$ -	None	\$ -
11/17 - 11/19/07	Sandra Sachs	California Association of Criminalists (CAC) Seminar	2152	\$ 165.00	\$ -	\$ -	\$ -	None	\$ -
04/07 - 04/08/08	Gemmalyn Glindro	Applying for Federal Grants	2158	\$ 695.00	\$ 463.00	\$ -	\$ 168.00	None	\$ -
04/07 - 04/08/08	Maria Burciaga	Applying for Federal Grants	2158	\$ -	\$ 515.40	\$ 1,255.19	\$ 179.00	None	\$ -
04/07 - 04/11/08	Andre Rachal	Law Enforcement Intelligence Unit	2158	\$ 400.00	\$ 617.00	\$ 1,079.46	\$ 363.00	None	\$ -
04/07 - 04/11/08	Eric Huesman	Law Enforcement Intelligence Unit	2158	\$ 400.00	\$ 618.00	\$ 1,079.46	\$ 363.00	None	\$ -
04/07 - 04/11/08	Jad Jadallah	Law Enforcement Intelligence Unit	2158	\$ 400.00	\$ 946.00	\$ -	\$ 307.00	None	\$ -
04/07 - 04/11/08	Michael Reilly	Law Enforcement Intelligence Unit	2158	\$ 400.00	\$ 617.00	\$ 1,079.46	\$ 363.00	None	\$ -
04/07 - 04/11/08	Mike Brown	Law Enforcement Intelligence Unit	2158	\$ 400.00	\$ 25.00	\$ 145.00	\$ 307.00	None	\$ -
04/21 - 04/25/08	Robin Brinzendine	Leadership in Police Organizations	2158	\$ 750.00	\$ 102.34	\$ 347.90	\$ 167.00	None	\$ -
05/05 - 05/07/08	Gemmalyn Glindro	Managing Federal Grants	2158	\$ 795.00	\$ 105.00	\$ 457.65	\$ 197.00	None	\$ -
05/05 - 05/07/08	Maria Burciaga	Managing Federal Grants	2158	\$ -	\$ 188.50	\$ 500.35	\$ 197.00	None	\$ -
04/14 - 04/25/08	Jeff Thomason	Traffic Collision Reconstruction I	2172	\$ 743.00	\$ -	\$ -	\$ 160.00	None	\$ -
04/14 - 04/25/08	Michael Cardoza	Traffic Collision Reconstruction I	2172	\$ 743.00	\$ -	\$ -	\$ 160.00	None	\$ -
06/18 - 06/29/08	Cesar Garcia	Advance Traffic Collision	2172	\$ 589.00	\$ 220.20	\$ 969.20	\$ 160.00	None	\$ -
06/18 - 06/29/08	Michael Cardoza	Advance Traffic Collision	2172	\$ 589.00	\$ 220.20	\$ -	\$ 160.00	None	\$ -

Item: _____

Finance Management Committee
October 28, 2008

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
07/01 - 07/13/07	Sean Festag	Police Officer Standard Training (POST) Course	2251	\$ 751.00	\$ 12.50	\$ 724.90	\$ 733.00	None	\$ -
04/27 - 04/30/08	Anthony B. Banks	Police Traffic Services Seminar	2999	\$ 250.00	\$ 394.00	\$ 380.88	\$ 119.00	None	\$ -
04/27 - 04/30/08	Edward Tracey	Police Traffic Services Seminar	2999	\$ 250.00	\$ 300.00	\$ 380.88	\$ 139.00	None	\$ -
04/28 - 05/02/08	Sandra Sachs	Analysis of Ignitable Liquids	2999	\$ -	\$ 186.93	\$ 328.83	\$ 224.00	None	\$ -
05/05 - 05/09/08	Tana Langley	California Association of Criminalists (CAC) Seminar	2999	\$ 150.00	\$ 101.99	\$ 715.52	\$ 158.00	None	\$ -
06/06 - 06/08/08	Daniel Royal	Radar Operation	2999	\$ 177.00	\$ -	\$ -	\$ -	None	\$ -
06/06 - 06/08/08	Jason Scott	Radar Operation	2999	\$ 225.00	\$ -	\$ -	\$ -	None	\$ -
06/06 - 06/08/08	Jorge Cabral	Radar Operation	2999	\$ 225.00	\$ -	\$ -	\$ -	None	\$ -
06/06 - 06/08/08	Peter Huppert	Radar Operation	2999	\$ 177.00	\$ -	\$ -	\$ 48.00	None	\$ -
06/06 - 06/08/08	Stephen Hewison	Radar Operation	2999	\$ 177.00	\$ -	\$ -	\$ 48.00	None	\$ -
06/23 - 06/27/08	Waliana Dieu Wong	MC Crones Forensic Microscopy	2999	\$ 155.00	\$ -	\$ 451.45	\$ 251.00	None	\$ -
07/07 - 07/11/07	James Gordon	Crash Data Retrieval (CDR) Technician Training	2999	\$ -	\$ 421.00	\$ 417.62	\$ 325.00	None	\$ -
07/07 - 07/11/07	Jeffrey Thomason	Crash Data Retrieval (CDR) Technician Training	2999	\$ -	\$ 421.00	\$ 417.62	\$ 325.00	None	\$ -
09/17 - 09/21/07	Timothy Dolan	Traffic Collision Investigation	2999	\$ -	\$ -	\$ -	\$ 80.00	None	\$ -
S/T REIMBURSEABLE - NON-GPF				\$72,836.12	\$ 24,860.00	\$ 13,124.64	\$ 23,529.48	\$ 11,322.00	\$ -
TOTAL REIMBURSEABLE - ALL FUNDS				\$127,498.21	\$ 47,422.00	\$ 21,764.71	\$ 37,439.50	\$ 20,872.00	\$ -
01/07 - 01/11/08	Johnny Davis	Police Officer Standard Training (POST) Management class 36	1010	\$ -	\$ 123.80	\$ 495.24	\$ 180.00	None	\$ -
01/15 - 01/17/08	Robyn Clark	Internal Affairs Investigation Course	1010	\$ 255.00	\$ -	\$ -	\$ 48.00	None	\$ -
01/15 - 01/17/08	William Bacon	Internal Affairs Investigation Course	1010	\$ 255.00	\$ -	\$ -	\$ 48.00	None	\$ -
02/04 - 02/05/08	Andres Garza	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Antonio Zaldivar	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Benjamin Sarno	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Bobby Ko	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -

Item: _____

Finance Management Committee
October 28, 2008

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
02/04 - 02/05/08	Brian Alaura	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	David Chapman	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Dometrius Fowler	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Edan Alva	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Erich Cumby	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	James Moore	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Jamin Creed	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Jeff Galaviz	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Jewel Smith	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	John Littrell	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Jorge Garcia	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Katherine Evans	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Kevin Rucker	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Kito Yslava	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Kyle Petersen	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Lester Cummings	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Matthew Campbell	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Melissa Geraci	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Nancy Cerecedes	Tools for Tolerance	1010	\$ -	\$ 3,488.08	\$ 4,576.40	\$ 112.00	None	\$ -
02/04 - 02/05/08	Paul Phillips	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Qiana Johnson	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Rafek Saleh	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Robert Jaime	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -

Item: _____

Finance Management Committee
October 28, 2008

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
02/04 - 02/05/08	Russell Medeiros	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Ryan Low	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Scott Bezner	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Tuitama Pollard	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Wendy Rae	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
02/04 - 02/05/08	Yanicka Taylor	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
04/20 - 04/25/08	Judy Byer	Recruit Training Officer Workshop-Police Officer Standard Training	1010	\$ -	\$ 73.28	\$ 477.05	\$ 251.00	None	\$ -
04/20 - 04/25/08	Wendy Rae	Recruit Training Officer Workshop-Police Officer Standard Training	1010	\$ -	\$ 88.60	\$ 477.05	\$ 251.00	None	\$ -
05/05 - 05/06/08	Priscilla Yambao	Basic Training Management System Millennium Training	1010	\$ 300.00	\$ 38.80	\$ -	\$ 32.00	None	\$ -
05/07/08	Jeung Lee	Training Management System Millennium Update - Advanced	1010	\$ 200.00	\$ 17.87	\$ -	\$ 16.00	None	\$ -
05/07/08	Priscilla Yambao	Training Management System Millennium Update - Advanced	1010	\$ 200.00	\$ 19.40	\$ -	\$ 16.00	None	\$ -
05/14 - 05/16/08	Dwayne Sue	Filed Training Program	1010	\$ 60.00	\$ 56.96	\$ 363.00	\$ 168.00	None	\$ -
06/02 - 06/13/08	April McFarland	Supervisory Course	1010	\$ 385.00	\$ -	\$ -	\$ 160.00	None	\$ -
06/02 - 06/13/08	Brad Young	Supervisory Course	1010	\$ -	\$ -	\$ -	\$ 160.00	None	\$ -
06/02 - 06/13/08	Daniel Ming	Police Officer Standard Training (POST) Supervisory Course	1010	\$ -	\$ -	\$ -	\$ 160.00	None	\$ -
RM	Daniel Sakai	Police Officer Standard Training (POST) Supervisory Course	1010	\$ -	\$ -	\$ -	\$ 160.00	None	\$ -
06/02 - 06/13/08	James Bassett	Police Officer Standard Training (POST) Supervisory Course	1010	\$ -	\$ -	\$ -	\$ 160.00	None	\$ -
06/02 - 06/13/08	Kevin Reed	Police Officer Standard Training (POST) Supervisory Course	1010	\$ -	\$ -	\$ -	\$ 160.00	None	\$ -
06/17 - 06/29/08	Bernard Ortiz	Supervisory Course	1010	\$ -	\$ 114.79	\$ 2,799.79	\$ 502.00	None	\$ -
06/18 - 06/29/08	Michael Beaver	Supervisor Course	1010	\$ 184.00	\$ 178.86	\$ 763.68	\$ 480.00	None	\$ -
06/20 - 06/22/08	Jimmy Wong	Police Officer Standard Training (POST) Supervisory Course	1010	\$ -	\$ 612.17	\$ 296.98	\$ 256.00	None	\$ -
07/09 - 07/20/07	Brandon Wehrly	Police Officer Standard Training (POST) Supervisory Course	1010	\$ -	\$ -	\$ 1,145.52	\$ 632.00	None	\$ -
07/14 - 07/15/07	Andrew Bicker	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -

Item: _____

Finance Management Committee
October 28, 2008

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
07/14 - 07/15/07	Brandon Taylor	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Chanelle Del Rosario	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Christopher Flores	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	David Lloyd	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Derek Russell	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Dominic Ayala	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Donal Lockett	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Eric Brown	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Eric VanSoy	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Ethan Katz	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Evan Pomar	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Gordon Dorham	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	James Arriaza	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	James Pulsipher	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Jeffrey Gimenez	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Jo Balaoro	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	John McDonnel	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Jose Perez Negron	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Joseph McGuinn	Tools for Tolerance	1010	\$ -	\$ 3,335.64	\$ 3,942.00	\$ 112.00	None	\$ -
07/14 - 07/15/07	Joseph Turner	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Kristian Razmilovic	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Martin Hughes	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Mathew Lopez	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -

Item: _____

Finance Management Committee
October 28, 2008

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
07/14 - 07/15/07	Megan Sheridan	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Nathaniel Walker	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Pheareak Phan	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Rene-John Otico	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Ronald Freeman	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Terry Hoang	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Terry Jones	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Wenceslao Garcia	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/14 - 07/15/07	Yun Zhou	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
07/23 - 07/27/07	Johnny Davis	Leadership in police org.	1010	\$ -	\$ -	\$ 388.98	\$ 196.00	None	\$ -
09/11 - 09/14/07	Jeffrey Loman	The Role of Police Chief	1010	\$ 675.00	\$ 260.80	\$ 656.20	\$ 224.00	None	\$ -
09/12 - 09/13/07	Brian Medeiros	Police Officer Standard Training (POST) Basic Course	1010	\$ -	\$ -	\$ 93.95	\$ 61.00	None	\$ -
09/12 - 09/15/07	James Kelly	Police Officer Standard Training (POST) Supervisory Course	1010	\$ -	\$ 353.80	\$ 278.64	\$ 197.00	None	\$ -
09/24 - 09/28/07	James Kelly	Officer involved shooting	1010	\$ -	\$ 473.51	\$ 459.30	\$ 325.00	None	\$ -
09/24 - 09/28/07	Nicole Elder	Officer involved shooting	1010	\$ -	\$ 109.00	\$ 459.30	\$ 325.00	None	\$ -
11/05 - 11/06/07	Amie Rutten	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Antonio Fregoso	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Ashlei Williams	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Billy Matthews	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Brian Alaura	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Brian Hernandez	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Christopher Chandler	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Daniel Higgins	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -

Item: _____

Finance Management Committee
October 28, 2008

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
11/05 - 11/06/07	Darnelle Abdam	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	David Pullen	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Donald Lane	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Eric Thaw	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Francisco Nieves	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	James Belote	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Jeryme Stine	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Joel Hassna	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Joel Warford	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Jonathan Muniz	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Joseph McGuinn	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Justin Vidal	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Keith Geiger	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Kurt Schneider	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Michael Jaeger	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Najla Jackson	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Nicholas Albert	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Patrick O'Donnell	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Pedro Elias	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Roger Lowe	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Steve Gray	Tools for Tolerance	1010	\$ -	\$ 3,488.08	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Timothy De La Vega	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -
11/05 - 11/06/07	Tomeca Bobbitt	Tools for Tolerance	1010	\$ -	\$ -	\$ -	\$ 112.00	None	\$ -

Item: _____

Finance Management Committee
October 28, 2008

FISCAL YEAR 2007-08 TRAVEL EXPENDITURE REPORT

DEPT / POLICE SERVICES									
Travel Date *	Staff Name	Purpose of Travel/Event Attended	Fund	Conference Fee	Transportation	Lodging	Meals	Other	
								Type	Amount
11/13 - 11/16/07	Brian Medeiros	Academy Directors Course	1010	\$ 40.00	\$ -	\$ 95.33	\$ 88.00	None	\$ -
11/13 - 11/16/07	Mary Guttormson	Police Officer Standard Training (POST) Course	1010	\$ -	\$ 110.70	\$ -	\$ 48.00	None	\$ -
12/03 - 12/07/07	Johnny Davis	Police Officer Standard Training (POST) Course	1010	\$ -	\$ 133.80	\$ 608.05	\$ 309.00	None	\$ -
TOTAL REIMBURSEABLE & MANDATORY - GPF ONLY		\$50,485.40		\$ 2,554.00	\$ 13,077.94	\$ 18,376.46	\$ 16,477.00		\$ -
TOTAL - ALL TRAVEL		\$426,831.82		\$ 149,771.84	\$ 79,848.88	\$ 120,425.10	\$ 76,786.00		\$ -

Fund Descriptions:

1010 - General Purpose Fund
 2112 - Department of Justice
 2123 - US Dept of Homeland Security
 2152 - California Board of Corrections
 2158 - 5th Year State COPS Grant, AB 1913, Statutes of 2000
 2172 - Alameda County Vehicle Abatement Authority
 2251 - Public Safety Act/2004 Measure Y
 2912 - Federal Asset Forfeiture City Share
 2914 - State Asset Forfeiture
 2999 - Miscellaneous Grants
 7780 - Oakland Redevelopment Agency Projects

* 1. Travel dates may have occurred outside the period July 01, 2007 through June 30, 2008, but were paid for with Fiscal Year 2007-08 funding.



CITY OF OAKLAND

ADMINISTRATIVE INSTRUCTION

Subject:	Travel on City Business	Number:	120
References:	AI 4402, AI 4403	Effective:	July 1, 2005
Supersedes:	AI 120 dated March 1, 1987	Responsible Agency:	Finance and Management Agency

I. Purpose

This policy sets forth the guidelines for authorization and reimbursement for travel on City business by City Officers and employees.

II. Policy

City Officers and employees should not suffer any undue loss when required to travel on official City business, nor should said individuals gain any undue benefit from such travel.

City Officers or employees who travel in the performance of their duties and in the service of the City shall be reimbursed for their actual and necessary expenses for transportation, parking, tolls, and other reasonable incidental costs, and shall be reimbursed within maximum rate limits established by the City Council for lodging, meals, and private auto use. "Actual and necessary expense" does not include alcoholic beverages.

Employees must have prior authorization for travel; approvals must be obtained before incurring costs and before commencing travel. Funding for travel must be available.

Travel arrangements should be as economical as practical considering the travel purpose, traveler, and period available to accomplish the travel mission, available transportation and facilities, and time away from other duties.

III. Definitions

<i>Term</i>	<i>Definition</i>
City Officer	Any City elected official, Agency Director or Department Head, and the City Administrator
Employee	Any City Officer or employee who travels on City business

IV. Procedures and Guidelines**General Considerations:**

Original receipts are required for reimbursement of lodging costs, registration fees, car rentals, airline tickets, public transportation and for all other expenses (note: receipts are not required for charges for which receipts are not customarily issued).

Requests for travel authorization and reimbursement shall be processed using forms specified by the Finance and Management Agency.

The City Administrator, at his or her sole discretion, may authorize an exception to requirements set forth in this Travel Policy, based on extenuating circumstances presented by the appropriate Agency Director or Department Head. Any exception granted by the City Administrator is to be applied on a case-by-case basis.

Approvals Required:

City Administrator approval is required for travel by Agency Heads and Department Directors. Agency Director or Department Head approval is required for all other travel except by members of the City Council. Agency Directors and Department Heads may delegate approval authority when such specific delegation is approved in advance by the City Administrator. However, it is the expectation of the City Administrator that Agency Directors take responsibility for review and approval of travel.

- Agency Directors and Department Heads may authorize up to five consecutive workdays of training or conference travel within the continental U.S. without the City Administrator's Office approval.
- Travel necessitating absence for more than five consecutive workdays, or travel outside the continental U.S., must be approved by the City Administrator's Office.

A Travel Authorization form is required for all travel of one workday or more. The Travel Authorization form may also be used for less than one workday in lieu of a Direct Payment Request form.

It remains within the discretion of the City Administrator as to whether or not costs of travel which were not authorized in advance will be reimbursed, and whether or not exceptional costs will be reimbursed.

City Council members shall be governed by the same policies governing City employees (nature, cost, and payment procedures) except that a member of the City Council requires NO specific authorization.

Travel Expenses for non-City Personnel:

Travel expenses for non-City personnel are not normally provided for, since only costs incurred by City Officers and employees on City business are reimbursable. However,

reimbursement is allowable for City Officers and employees who have incurred expenses for non-City personnel in the following circumstances:

- Meals for persons participating on a Human Resources interview panel when deemed appropriate by the Human Resource Manager.
- Conferences between City Officers and consultants, experts, and public officials other than officers of the City of Oakland, discussing issues related to City business and policies.
- Transportation expenses for a group of City Officers and employees and their consultants and/or experts on a field trip to gain information necessary to conduct City business.
- Lodging expenses for non-City personnel are NOT reimbursable except when special circumstances are noted and approved in advance by the City Administrator's Office. Otherwise, such expenses must be part of a service contract in order to be paid.

Mode of Transportation:

Transportation shall be by the most reasonable means available.

Common carrier travel must be in "coach" or "economy" class unless otherwise specifically authorized in advance by the City Administrator's Office. Generally, any costs over and above coach or economy class shall be considered personal, non-reimbursable expenses of the traveler.

- Whenever possible, the Oakland Airport is to be used for air travel.

Rental cars may be used as part of a trip using public transportation if use of a rental car provides the most economical and practical means of travel. The use of a rental car must be noted on the Travel Authorization in advance and authorized by the Agency Director or Department Head. Justification for the use of the rental car must accompany that request. Rental car costs will not be reimbursed without prior authorization except in the case of emergencies. Exceptions may be granted at the sole discretion of the City Administrator's Office.

Private auto use may be authorized by the Agency Director or Department Head for City business travel within City limits and out of the City limits. However, reimbursement shall not be authorized for commuting to and from the employee's residence and the employee's main assigned work site, unless required by an executed Memorandum of Understanding between the City and a representing labor organization, or in the case of one-time special circumstances approved by the City Administrator's Office.

Out-of-city travel by City vehicle or private vehicle may be authorized if the final destination of the trip does not exceed a four-hour driving distance from the City offices. Any exception to this policy must receive prior approval from the City Administrator's Office. If air travel would be more economical, but the employee prefers to drive his or

her own private vehicle, reimbursement will be calculated using the Federal mileage rate; transportation costs over and above this calculated amount, as well as any extra days of lodging and meals, etc., will be considered a personal, non-reimbursable cost of the employee.

- If more than one City employee travels in a privately owned vehicle, only one trip cost will be reimbursed.
- Employees who receive a monthly automobile allowance and prefer to drive even when air travel would be more economical, are not eligible for the reimbursement of transportation equal to the air travel costs or the Federal mileage rate.

Reimbursement Rates:

Maximum rates for reimbursement may not be exceeded unless due to special circumstances documented by the Agency Director or Department Head and approved by the City Administrator's Office. The amount of any approved reimbursement above the maximum shall be at the sole discretion of the City Administrator's Office.

Original receipts are required for reimbursement of lodging costs, registration fees, car rentals, airline tickets, public transportation and for all other expenses as required by law.

Private Auto – Travel by private auto in the performance of official City business shall be reimbursed at the Federal rate as determined by the Internal Revenue Service.

- Mileage for travel shall be computed from the employee's designated work place. If travel begins from the employee's residence, mileage shall be calculated from the residence or work place, whichever is less. (For example, an employee who lives in Fremont and drives to a meeting in Sacramento, leaving from his or her residence, will be reimbursed for mileage from the City of Oakland and back to the City of Oakland.)
- The mileage reimbursement rate represents full reimbursement for expenses incurred by a City officer or employee (e.g. fuel, normal wear and tear, insurance, etc.) for the use of a personal vehicle in the course of service for the City of Oakland.

Meals – Actual meal expenses, within the maximum current allowable rates, may be reimbursed routinely for out-of-city travel. Meal costs will not be provided for in-city travel or meetings which do not involve overnight lodging, unless special circumstances are involved such as the following:

- When meals are approved by the City Administrator and/or an Agency/Department head as part of a program for special training sessions, conferences, workshops, etc.
- When the Director of Human Resources deems it appropriate to provide meals to a Human Resources interview panel;

- When Agency Directors or Department Heads meet with executives of other governmental agencies, community organizations, or private companies, etc., in a breakfast, lunch or dinner setting in order to conduct City business.

For any full day of out-of-city travel, the costs of meals and tips may be reimbursed at the current daily rate without regard to how much is spent on individual meals (i.e. breakfast, lunch, dinner, snacks), and without receipts, subject to the following limitations:

- If an employee is on travel status for less than a full day, costs may be reimbursed for individual meals occurring within the travel time, using the rates shown below.
- Meals that are included in a meeting, conference and/or registration fee will be deducted from the meal rate shown below.
- Breakfasts may be reimbursed only if an employee's travel consists of at least two hours in duration before an employee's regular work hours; dinners may be reimbursed only if travel consists of at least two hours duration after an employee's regular work hours.

Per Diem Meal Rates

Breakfast	\$11.00
Lunch	\$16.00
Dinner	\$29.00

Lodging – Lodging must be approved by the Agency Director or Department Head in advance of a trip by completing a Travel Authorization form. Supporting information such as announcements, convention programs, training course schedules, etc., which explain the content of the program, meeting dates and costs, must be attached.

- Single rates shall prevail except when the room is occupied by more than one City employee. However, nothing in this policy shall be construed to require employees to share sleeping accommodations while traveling on City business. In all travel, employees are expected to secure overnight accommodations as economically as practical.
- Lodging arrangements should be made, whenever practical, at hotels which offer a government discount, which will waive charging a Transient Occupancy Tax, or at which the City has established an account. Conference discount rates should be compared and used when savings would result.

The Agency Director or Department Head may authorize lodging within the City if assigned activities require an employee to spend one or more nights in an area of the City which is distant from his/her place of residence.

Other Expenses – All other reasonable and necessary expenses (i.e. parking, shuttle, taxi, etc.) will be reimbursed when a receipt is submitted with the Travel Expense Voucher reimbursement claim. Receipts are required except for those charges where receipts are

not customarily issued (examples: BART or bus fares, or tips). When specific cost guidelines are not provided by the City, reasonableness of the expense shall be approved by the Agency Director or Head before submission for reimbursement.

Maximum Allowable Other Expenses

Tips (i.e. Hotel bellboy or luggage handler): \$10.00 per trip

Unallowable Expenses - Personal Expenses: (Note: Article XVI, Section 6 of the Constitution of the State of California specifically prohibits the City from giving loan or credit to any public official or employee.) Personal expenses charged on a City Travel Expense Voucher are unallowable expenses. The City of Oakland recognizes that during the course of a business trip it is sometimes difficult and/or expensive to separate allowable costs from unallowable costs. For instance, an inadvertent charge for an unallowable expense may appear on a hotel charge slip. In those instances, employees must submit a personal check, made out to the "City of Oakland" for the cost of those items and attach the check to the Travel Expense Voucher reimbursement claim. At no time will an employee of the City of Oakland be allowed to charge personal expenses and/or items to the City. Failure to submit any such payment with the Travel Expense Voucher reimbursement claim will result in those charges being withheld from the employee's next paycheck.

Lost Receipts – Receipts are required for reimbursement. When receipts are lost, a statement from the employee declaring that a good faith effort was made to produce the receipt in accordance with this Administrative Instruction must be submitted. The statement must be signed by the employee and approved by the Agency Director or Department Head. In the event of a lost receipt, reimbursement will be considered only upon receipt of such a statement.

Compliance:

It is the responsibility of the employee to understand and follow all policies and procedures herein in order to receive reimbursement for mileage, travel and expense claims. Any form completed improperly or procedure not followed may result in the return of a reimbursement claim without reimbursement.

Travel that will require City Administrator's Office approval should be submitted at least 10 to 15 days prior to the travel date to allow time for approval processing.

Requests for advance funds for anticipated travel expenses itemized on the Travel Authorization form are obtained by indicating this need on that form prior to processing the request.

- Employees may request advance funds for estimated "out of pocket" expenses up to seventy-five percent (75%), but no less than \$50.00. The "out of pocket" expenses may include meals, taxi and public transportation, lodging, parking, and pre-registration costs.

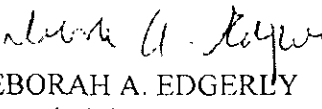
- Employees that have prior outstanding travel expenses and have not submitted the Travel Expense Voucher are not eligible for an Advance Payment.

Cancellation of travel requires that any advanced funds be returned to the Treasury Division within five (5) working days of the scheduled departure date. If the advance is not returned within this period, the employee will jeopardize his/her standing to receive advances in the future. If the advanced funds are not returned within fifteen (15) days, notification will be sent to the City Administrator's Office and the amount of the advanced funds will be deducted from the employee's paycheck and could be grounds for discipline.

It is the responsibility of the employee to cancel all reservations when travel plans are altered or canceled. Charges or loss of refunds resulting from failure to cancel reservations will not be reimbursed except where cancellation is impossible.

Travel Expense Vouchers are due to the Finance and Management Agency/Accounts Payable Section within ten (10) days after completion of travel. Personal Mileage and Expense claims are due within fifteen (15) days after the end of each calendar month. The due date may be extended if deemed appropriate by the City Administrator's Office. Reimbursement for expenses must be itemized as indicated on forms, and must be submitted with original receipts attached.

Reimbursements will be provided expeditiously by the Finance and Management Agency/Accounts Payable Section upon receipt of properly completed forms. The Accounts Payable staff will promptly review Travel Expense Voucher forms to determine completeness, and if found incomplete, will return the request to the employee noting the areas of deficiency.


DEBORAH A. EDGERLY
City Administrator

FILED
OFFICE OF THE CITY CLERK
OAKLAND
2008 OCT 16 PM 6:46

Approved as to Form and Legality

OAKLAND CITY COUNCIL


City Attorney

RESOLUTION NO. _____ C.M.S.

Resolution Establishing a Moratorium on Travel Setting Forth Policies for the Approval of Travel Expenditures by City Departments and Agencies

WHEREAS, on September 23, 2008, the City Council's Finance and Management Committee received an informational report regarding travel expenses that the City paid for City employees, officers and officials during the period of July 1, 2007 through June 30, 2008; and

WHEREAS, given the significant budget deficit that the City is facing, the City Council of the City of Oakland finds that it is prudent and fiscally responsible to adopt a City budget policy that establishes a moratorium on travel expenditures and to set policies for the approval of travel expenditures; now, therefore, be it

RESOLVED: That the City Council of the City of Oakland hereby adopts a budget policy establishing a moratorium on travel expenditures involving airline transportation and/or lodging by the City's various departments and, agencies for City employees until such time as the Council ends the moratorium; and be it

FURTHER RESOLVED: That travel expenses that are paid out of an employee's professional development allowance are exempted from this moratorium; and be it

FURTHER RESOLVED: That travel expenditures required for federal or state mandatory training and grant-funded or reimbursed travel may be exempted from the travel expenditure moratorium by the City Administrator on a case-by-case basis and that all requests for an exemption from the travel expenditure moratorium for mandatory training, grant funded or reimbursed travel for City employees must be submitted to the City Administrator for approval; and be it

FURTHER RESOLVED: That City departments and agencies may submit to the City Council requests to approve travel expenditures for City employees (other than federal or state mandatory training, grant funded or reimbursed travel which as resolved above must be submitted to the City Administrator for approval) and that any such requests must be accompanied by a report explaining the purpose of the travel and the reasons for the request and a draft resolution; and be it

FURTHER RESOLVED: That this moratorium on travel expenditures shall take effect immediately.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID, and PRESIDENT DE LA FUENTE

NOES -

ABSENT -

ABSTENTION -

ATTEST:

LaTonda Simmons
City Clerk and Clerk of the Council of the City of Oakland, California