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OAKLAND

2011 JUN 22 AM 11:45

Letter of Nomination

June 27, 2011

The Honorable City Council
One City Hall Plaza, Second Floor
Oakland, CA 94612

Dear President Reid and members of the City Council:

Pursuant to City Charter section 601, the Mayor, hereby appoints the following persons as members of the following Board or Commission, subject to the City Council's confirmation:

BUDGET ADVISORY COMMITTEE

Michael J. Kilian Mayoral representative on the Committee to serve a term beginning May 26, 2011 and ending May 25, 2013, filling the seat previously held by Kalie Moore.

Edward R. Gerber Mayoral representative on the recommendation of Councilmember Libby Schaaf to serve a term beginning May 25, 2011 and ending May 24, 2013, filling the seat previously held by Michael J. Kilian.

Thank you for your assistance in this matter.

Sincerely,

Jean Quan
Mayor

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DRAFT

CITY ATTORNEY

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF MICHAEL J. KILIAN AND EDWARD R. GERBER TO THE BUDGET ADVISORY COMMITTEE

WHEREAS, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

WHEREAS, Resolution No. 74826 C.M.S., adopted March 2, 1999, creates the Budget Advisory Committee to provide fiscal management in an advisory capacity to the City Council; and

WHEREAS, the Budget Advisory Committee consists of 15 members, one (1) apiece recommended by each of the eight City Councilmembers, one (1) appointed by the Mayor to act as Chairperson, three (3) appointed by the Mayor from a list of 12 recommendations from the Chamber of Commerce, two (2) recommended by the Chairperson of the Finance and Management Committee, and one (1) recommended by the Chairperson of the Community and Economic Committee, each serving no more than two consecutive two-year terms and each subject to the approval of the City Council; and

WHEREAS, the Honorable Mayor Jean Quan has appointed Michael J. Kilian to serve as Mayoral appointment the Committee and Edward R. Gerber on the recommendation of Councilmember Libby Schaaf, each to serve a two year term subject to confirmation by the City Council; now therefore be it

RESOLVED, that pursuant to City Charter section 601, the City Council hereby confirms the Mayor's appointment of Michael J. Kilian to a two-year term beginning May 26, 2011 and ending May 25, 2013, filling the seat previously held by Kalie Moore, and Edward R. Gerber to a two year term beginning May 25, 2011 and

ending May 24, 2013, filling the seat previously held by Michael J. Kilian.

**IN COUNCIL, OAKLAND, CALIFORNIA,
PASSED BY THE FOLLOWING VOTE:**

**AYES – BRUNNER, KERNIGHAN, NADEL, SCHAAF, DE LA FUENTE, BROOKS,
KAPLAN AND PRESIDENT REID**

NOES –

ABSTENTIONS-

ABSENT-

ATTEST:

LATONDA SIMMONS

City Clerk and Clerk of the Oakland City Council

Michael J. Kilian

Relevant Work Experience

Kilian & Company, Certified Public Accountants, Oakland

(This firm specializes in the providing of services to homeowners' associations and other not-for-profit organizations.)

I have been a managing owner of this firm since 1990. Over the past 19 years I have provided financial services to over 200 not-for-profit organizations. These services have included:

- Audit reports in accordance with the AICPA Audit & Accounting Guide Interest Reality Associations (CIRA Guide).
- Audit reports in accordance with Generally Accepted Audit Standards (GAAS).
- Audit reports in accordance with Office of Management and Budget (OMB) Circular A-133.
- Audit reports in accordance with Government Auditing Standards, issued by the Comptroller General of the United States
- Audit reports in accordance with the requirements of the California Department of Education, Office of Child Development.
- Income tax return preparation, tax planning, assistance with tax audits.

City of Oakland, Office of the City Auditor

(The City Auditor has the authority to audit the books, accounts, money and securities of all departments and agencies of the City)

As the Chief Deputy City Auditor beginning in January 2003 through 2006 I was the most senior member of the City Auditor's staff and assisted in managing the City's independent internal audit functions: audit planning and execution, project management; quality assurance: office administration; representing the City Auditor with the City Council; senior management, and the public when needed. My duties included:

- Plan and formulate department policy to ensure adherence to Generally Accepted Government Auditing Standards.
- Manage multiple internal audits of municipal services.
- Work with City management and other City staff to develop and implement audit recommendations.

Education

Golden Gate University, San Francisco

- MBA, Masters in Business Administration

University of California at Berkeley

- A.B.; Sociology

Community Involvement

Montclair Lions Club – Director and past president

Glenview Neighborhood Association – Treasurer

Association of Certified Fraud Specialists, Bay Cities Chapter – Treasurer

Edward R. Gerber Summary Resume

Retired 2000-2010:

Volunteer activities:

- President West Almanor Homeowners Association (2001-2003).
- Chair Montclair Community School Action Group
- Mentor Sacramento and Chester Schools
- Coach Oakland School District Challenge Day Program
- Organizing for America volunteer
- Volunteer and mentor Coro Exploring Leadership.
- Selection Judge and guest lecturer Coro Center for Civic Leadership

1-1-74-12/31/1999

CEO Gerber and Associates.

- Full service firm providing Legislative Representation and Association Management.
- Lobbying clients for which we provided comprehensive lobbying representation before California Legislature, Executive Branch and Regulatory Agencies included;
 - City and County of San Francisco
 - Counties of Solano, Sonoma and Yolo
 - California Transit Association
 - San Mateo County, Santa Cruz and AC Transit Districts.
 - City Of Santa Monica
 - California Association of Local Agency Formation Commissions
 - Fluor Daniel Corporation
 - Orange County Transportation Coalition.
- Association Management Services Provided for:
 - California Transit Association
 - California Transit Joint Powers Association Insurance Pool.
 - California Transit Finance Corporation

7/1/1960-12/31/73

- Deputy Administrative Officer San Diego County
 - Provided broad range of management and intergovernmental services
 - Analysis of department budgets

Education:

- University of San Diego JD (1966)
- Coro Fellowship on Public Affairs (1960)
- California State College Los Angeles BA (1959)
- Citrus Junior College Associate Arts (1953)

Other:

- Member California State Bar,
- Member Sacramento City County Consolidation Commission (1969-73)
- President Coro National Alumni Association (1968-70 & 1990-1992)
- American Public Transit Association Bylaws Revision Committee
- Member Coro National Alumni Association Board of Directors
- Member League Woman Voters, ACLU, Amnesty International, et. al.

May 23, 2011