



CITY OF OAKLAND

# AGENDA REPORT

**TO:** Council President Bas and Members  
of the Oakland City Council

**FROM:** Asha Reed

City Clerk

**SUBJECT:** 2022 Legislative Calendar

**DATE:** November 18, 2021

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## **RECOMMENDATION**

**Staff Recommends the City Council Adopt the 2022 Legislative Calendar for the City Council and Council Committee Meetings, Report and Distribution Schedule.**

## **EXECUTIVE SUMMARY**

City Council's Temporary Rules of Procedure (Resolution 88266 C.M.S) requires that City Council meetings are held on the first and third Tuesdays of every month. Fifth Tuesdays are utilized for Special Meetings and workshops. The Council's Temporary Rules of Procedures requires that Council Standing Committees are held on the second and fourth Tuesday and the Monday preceding second and fourth Tuesday of every month. Additionally, Rule 20 requires that August 1 through August 31 is the City Council's Annual Recess. Given the requirements of the Rules of Procedure, the draft calendar has been generated with the corresponding meeting dates, report deadlines and agenda distribution dates.

## **BACKGROUND / LEGISLATIVE HISTORY**

### **A. Spring Recess**

The proposed dates for Council's Spring Recess coincides with the Oakland Unified School District's Spring Recess.

### **B. Summer Recess**

The proposed dates for Council's Summer Recess allow for ending the legislative session following a Council meeting rather than having legislative matters from Council Committees carry over into the fall, giving the space for special meetings if needed.

### **C. Thanksgiving Recess**

The standard practice of the City Council is to cancel all meetings during the week of Thanksgiving. The proposed dates for Council's Thanksgiving Recess would therefore be Monday, November 21 through Friday, November 25, 2022.

**D. Winter Recess**

The standard practice of the City Council is to cancel all meetings during the last two weeks of the year for Winter Recess. The proposed dates for the Council's Winter Recess would be Monday, December 20 through Friday, December 31, 2022.

**E. Cancel Council Meetings during the Week of January 2nd, 2022**

We recommend the Council meeting of January 4, 2022 and the Rules & Legislation Committee meeting of January 6, 2022 be cancelled and start the legislative year with Committee meetings. Any items for the committees held January 10, 2022 and January 11, 2022 would need to be scheduled at the December 16<sup>th</sup> or 23<sup>rd</sup> Rules and Legislation Committee.

**F. Cancel Council Meetings for the Week of September 4th, 2022**

We recommend the City Council cancel the meeting of September 5, 2022 and the Rules & Legislation Committee meeting of September 8, 2022 be cancelled as it is the week of Labor Day and Admissions Day.

**ACTION REQUESTED OF THE CITY COUNCIL**

Staff Recommends the City Council Adopt the 2022 Legislative Calendar for the City Council and Council Committee Meeting, Report and Distribution Schedule.

Respectfully submitted,



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Asha Reed  
Office of the City Clerk and Clerk of the Council