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OFFICE OF THE CITY CLERK  
OAKLAND

2017 APR 27 PM 12: 55

# AGENDA REPORT

TO: Sabrina B. Landreth  
City Administrator

FROM: Wlad Wlassowsky, P.E.  
Interim Asst. Dir., DOT

SUBJECT: On-Call Transportation Professional  
Services Agreements

DATE: March 28, 2017

City Administrator Approval

Date:

4/25/17

## RECOMMENDATION

**Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator Or Designee To Award Professional Services Agreements For On-Call Transportation Planning To One (1) Tier I Firm For Two Hundred Fifty Thousand Dollars (\$250,000.00) To The Questa Engineering Corporation; And For On-Call Transportation Planning Services To Four (4) Tier II Firms In The Amount Of Five Hundred Thousand Dollars (\$500,000.00) Each, To: DKS Associates; Fehr And Peers Transportation Consultants; Community Design + Architecture; And Kittelson Associates Inc.**

## EXECUTIVE SUMMARY

These professional services agreements are needed to provide on-call transportation planning and design services to assist the Department of Transportation and other City Departments in planning, community engagement, feasibility studies, design and engineering, and implementation oversight for Complete Streets and similar projects. These agreements will provide administrative cost and time savings to the City as compared to a project-by-project consultant selection process for small contracts.

Work assigned under the contracts will not exceed \$250,000.00 for the Tier I firm and \$500,000.00 for each Tier II firms over the three (3) year period of the contract. Task orders will vary from small amounts (e.g., \$25,000 or less for technical studies); up to \$100,000.00 or more for projects requiring extensive community engagement, conceptual and engineering design or other technical support services that cannot be performed by staff.

Examples of the tasks the on-call transportation planning consultants work on include: Community outreach and design development for projects such as the 14<sup>th</sup> Street Complete Streets project, safety improvements for upper Park Boulevard, Safe Routes to Schools projects, the East Oakland Area Complete Streets plan.

These contracts allow the City to prepare grant applications that have short timelines for response. Examples of these include the Active Transportation Program (ATP), One Bay Area (OBAG), Safe Routes to School (SR2S), Safe Routes to Transit (SR2T), and Highway Safety

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Improvement (HSIP) programs. Having consulting firms readily available for this work allows the City to compete for these grant funds, as well as design and deliver on Alameda County Transportation Commission's (ACTC) projects supported by Measure BB discretionary fund sources.

Large, multi-million dollar efforts such as the Oakland Coliseum project, Oakland Army Base project, or any project that requires program management will use consultants selected solely for work on those projects through a separate, focused request for proposals (RFP) process.

### **BACKGROUND / LEGISLATIVE HISTORY**

In November 2015, the Oakland Public Works (OPW) Transportation Planning and Funding Division (TPFD) issued a Request for Qualifications (RFQ) to provide on-call transportation planning and funding services. A two (2) tier pre-qualification process was used in accordance with Oakland Municipal Code, OMC Chapter 2.04.045. This process encourages and nurtures Oakland-certified small local firms to compete with like-sized firms rather than with larger, more experienced firms.

The Tier I category is restricted to Oakland-certified small, local firms and advances the goals of OMC Chapter 2.04.045(b), known as the Mandatory Preferred Small Local Business Program, by establishing a list of pre-qualified firms to perform, on an on-call basis, work that is less than \$250,000.00 in value over three years. The Tier II category is open to all firms and advances the goals of OMC Chapter 2.04.045(a) by establishing a list of pre-qualified firms to perform, on an on-call basis, work that is less than \$500,000.00 in total value over three years.

The duration of each contract is three (3) years, with an option to extend should funding capacity remain. Notices of the RFQ were posted in the City supplier website for access by all LBE/SLBE certified firms. A legal advertisement was posted on the Oakland Tribune on November 12, 2015. City staff held a voluntary pre-proposal meeting on December 8, 2015. The City received two (2) Tier I proposals and thirteen (13) Tier II proposals by the due date of December 18, 2015.

A report and recommendation was brought to the Public Works Committee (PWC) on March 22, 2016, where staff recommended approval for six contracts. The PWC directed staff to revisit the consultant evaluation and selection process. A new panel of transportation professionals from neighboring jurisdictions evaluated the proposals based on the criteria stipulated in the RFQ.

The results of that new evaluation support a recommendation to award contracts to five firms that scored over 80 points on the evaluation criteria in the RFP. One firm is in the Tier I category (\$250,000 maximum), and four firms are in the Tier II (\$500,000 maximum) category. The Tier I recommended firm is a new recommendation (the prior staff report had no Tier I firms that met the scoring standard).

Of the four Tier II firms, three of the six firms previously recommended continue to be recommended in this report. A new fourth firm also scored over 80 points. Two firms were not re-recommended from March 2016. One firm that had been previously recommended was

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Nelson Nygaard. The selection of that firm's Principal, Jeffrey Tumlin, for the Acting Director of the new Department of Transportation presented a potential conflict of interest. The other firm that was not re-recommended did not meet or exceed the 80-point scale.

This number of firms will support the City given the anticipated increase in the number of grant-funded projects in the coming years, new competitive funding opportunities likely to come through the Alameda County Transportation Commission, and the need for supplemental work that will be beyond current staff capacity.

### **ANALYSIS AND POLICY ALTERNATIVES**

OPW has historically retained lists of on-call consultants to assist staff with plans and projects that are outside the technical scope of staff or require temporary increases beyond staff capacity. The work can include engaging with the public in developing transportation plans and projects, designing and reviewing design for public and private development streetscape facilities, performing minor environmental review, authoring grant applications and managing subsequent grants, collecting and analyzing multi-modal transportation data (for bicycle, pedestrian, transit, and automobile travel), creating conceptual design for projects, and offering technical support services for various public transportation plans and projects across the City.

These On-Call Transportation Planning and Funding Services professional services agreements are needed to assist the Department of Transportation and other Departments to produce high quality and timely public infrastructure plans and projects funded by a variety of sources, including: Alameda County Transportation Commission, Metropolitan Transportation Commission, Bay Area Air Quality District, and other State and Federal grant sources.

A panel of three transportation professionals evaluated the proposals. One practitioner/reviewer represented Alameda County, one represented the City of San Leandro, and one was a retired public sector transportation and land use planner. The following evaluation criteria used were set forth in the RFQ:

- Presentation, completeness, clarity, organization, and conformance of proposal;
- Demonstrated ability and experience of the project manager and proposed team;
- Demonstrated expertise or resources;
- Prior experience and ability to work with City staff and stakeholders;
- Staff and resources to deliver quality products on schedule; and
- Project management and quality control.

As discussed in the Background/Legislative History section, 5 firms out of the total 15 firms that submitted proposals are recommended as the most qualified to provide the needed on-call transportation planning and funding related services. One is a Tier I firm, and four Tier II firms are also recommended for a total of five firms. Each of these selected firms clearly demonstrated their understanding of the scope and requirements in their proposals. Each firm will have to be Small Local and Local Business Enterprise (SLBE/LBE) and Equal Benefits Ordinance (EBO) compliant prior to contract execution. This information has been verified by the Social Equity Contract Compliance Memorandum and is provided in **Attachment A**.

Below is the recommended Tier I firm for a \$250,000.00 contract.

Questa	78.33
Diablo Engineering Group	67.00

Below are the four recommended Tier II firms for \$500,000.00 contracts, sorted by score.

1	DKS	84.33
2	Fehr and Peers	84.33
3	Kittelson	84.00
4	CD+A	80.33
5	Kimley Horn	78.33
6	Wood Rogers	78.33
7	Nelson Nygaard	78.00
8	BKF	77.67
9	CDM Smith	77.67
10	Alta	76.33
11	TJKM	76.33
12	Placeworks	75.33
13	Acumen	62.67

As projects arise, the City will request on-call consultants with the appropriate expertise to submit proposals for the project that includes a scope of work, schedule for completion and fee. The City will evaluate the proposals on a qualifications basis, select a consultant, negotiate, and assign a Task Order. The on-call contracts are not for a specific project, no minimum amount of work is implied or guaranteed, and no appropriation is made as a result of this action. Individual task orders will vary but in no case will exceed the approved contract amounts.

**FISCAL IMPACT**

The on-call services will be used for projects funded by various Capital Improvement Funds and grants such as Measure B, Measure BB, Transportation Development Act (TDA) funds, Active Transportation Program funds (ATP), One Bay Area Grants (OBAG), and potential Measure KK Infrastructure Bond funds (I-Bond). The approval of these contracts will not result in additional appropriation of funds. The services will be funded through the appropriation of individual projects which will be identified prior to the performance of the work.

## **PUBLIC OUTREACH / INTEREST**

The City's web-based procurement system iSupplier was utilized for distribution of the RFQ. The RFQ was also formally advertised in the Oakland Tribune.

## **COORDINATION**

This report and resolution was coordinated with OPW Contract Services Division, CAO Contract Compliance Division, Office of the City Attorney, and the Controller's Bureau.

## **PAST PERFORMANCE**

The following is a summary of each firm and their most recent performance status:

- 1) Community Design + Architecture has had one (1) contract and has completed eight (8) task orders in the last three (3) years, all with satisfactory reviews.
- 2) DKS Associates has just signed a new contract for transportation services, prior to that they had not had a contract in the past three (3) years.
- 3) Fehr and Peers Transportation Consultants has had two (2) contracts and completed 15 task orders for transportation services in the last three (3) years all with satisfactory reviews.
- 4) Kittelson Associates, Inc. has had two (2) contracts and has completed 15 task orders in the last three years all with satisfactory reviews.

## **SUSTAINABLE OPPORTUNITIES**

***Economic:*** These on-call contracts will generate business tax, sales tax, and other revenues for the City by those firms who work on the projects. Local, Oakland-based businesses will be used on the projects and will directly benefit.

***Environmental:*** Projects completed under these contracts will help reduce congestion and air pollution by improving auto, transit, pedestrian and bicycle travel throughout the City.

***Social Equity:*** Projects completed under these contracts will provide greater mobility, accessibility and safety to people in Oakland that use all modes of transportation. This action will support the community engagement, conceptual planning, design and delivery of projects and plans that will offer improved access to jobs, housing, markets, libraries, recreational facilities and other services. Consultants will be required to design City improvements in compliance with the physical access requirements of applicable accessibility codes and the Americans with Disabilities Act. The City's requirements for local and small local business participation in these contracts will ensure that work is fulfilled by Oakland-based firms.

**ACTION REQUESTED OF THE CITY COUNCIL**

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator Or Designee To Award Professional Services Agreements For On-Call Transportation Planning To One (1) Tier I Firm For Two Hundred Fifty Thousand Dollars (\$250,000.00) To The Questa Engineering Corporation; And For On-Call Transportation Planning Services To Four (4) Tier II Firms In The Amount Of Five Hundred Thousand Dollars (\$500,000.00) Each, To: DKS Associates; Fehr And Peers Transportation Consultants; Community Design + Architecture; And Kittelson Associates Inc.

For questions regarding this report, please contact Iris Starr, Strategic Advisor to the Director of Transportation at 510-238-6229.

Respectfully submitted,



WLADIMIR WLASSOWSKY  
Interim Assistant Director  
Department of Transportation

Prepared by:  
Iris Starr, Strategic Advisor to the Director  
Department of Transportation

Attachment (1): Contract Compliance Memorandum

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**INTER OFFICE MEMORANDUM**

**TO:** Iris Starr,  
Capital Improvement Program Manager

**FROM:** Deborah Barnes, Director  
Contracts and Compliance

**SUBJECT:** Compliance Analysis

**DATE:** January 15, 2016

**RFQ for On-Call Transportation Planning Services 2015-Tier I**

The City Administrator's Office, Contracts and Compliance Unit conducted a compliance review of three (3) proposals in response to the above referenced project. Below is the outcome of the compliance evaluation for the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement. Firms are also reviewed for compliance with the Equal Benefits Ordinance (EBO).

Responsive to EBO and L/SLBE Policies		Proposed Participation					Earned Credits and Discounts			EBO Compliant? Y/N
Company Name	Original Bid Amount	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points	Oakland Workforce Preference Points	
Diablo Engineering	NA	100%	0%	0%	100% *200%	200%	5 points	0 pts	0 pts	N
Nelson/Nygaard Consulting Services	NA	50%	7%	30%	13% *26%	63%	3 points	0 pts	0 pts	N
Questa Engineering Corporation	NA	50%	0%	10%	40% *80%	90%	5 points	0 pts	0 pts	Y

**Comments:** As noted above, all firms met and/or exceeded the minimum 50% L/SLBE participation requirement. Diablo Engineering and Nelson/Nygaard Consulting Services are not EBO compliant. They will have to come into compliance prior to contract award.

\* Diablo Engineering, Nelson/Nygaard Consulting Services and Questa Engineering Corporation proposed VSLBE/LPG participation is valued at 100%, 13% and 40%. However, per the L/SLBE Program a VSLBE/LPG's participation and preference points are double counted towards meeting the requirement. Therefore, the VSLBE/LPG value for Diablo Engineering, Nelson/Nygaard Consulting Services and Questa Engineering is 200%, 26% and 80%.

Should you have any questions you may contact Vivian Inman, Contract Compliance Officer at (510) 238-6261.



**CONTRACTS AND COMPLIANCE**

**Compliance Division**

**PROJECT COMPLIANCE EVALUATION FOR :**

RE: RFQ On Call Transportation Planning Services 2015-Tier I

**CONSULTANT/CONTRACTOR:** **Diablo Engineering**

<b><u>Engineer's Estimate:</u></b> NA	<b><u>Contractors' Bid Amount</u></b> NA	<b><u>Over/Under Engineer's Estimate</u></b> NA
<b><u>Bid discounted amount:</u></b> N/A	<b><u>Preference Points:</u></b> 5	

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
  - a) % of LBE participation **0%**
  - b) % of SLBE participation **0%**
  - c) % of VSLBE participation **100%** (\*Double counted value is 200%)
3. Did the contractor receive bid discount/preference points? **YES**  
(If yes, list the points received) **5 points**

5. Additional Comments.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

1/15/2016  
Date

**Reviewing Officer:** *Vijai Janna*

**Date:** 1/15/2016

**Approved By:** *Shelley Darenburg*

**Date:** 1/15/2016

## LBE/SLBE Participation Diablo Engineering Group

Project Name: **RFQ On Call Transportation Planning Services 2015-Tier I**

Project No.: <b>NA</b>		Engineer's Estimate					Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total	Total	For Tracking Only			
							LBE/SLBE %	Percentages	Ethn	MBE	WBE	
PRIME	Diablo Engineering	Oakland	CB			100%	100%	100%	C		100%	
<b>Project Totals</b>				0%	0%	100%	100%	100%		0%	100%	
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.										<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
<b>Legend</b>		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise			UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							

**\*\* Proposed VSLBE/LPG participation is valued at 100%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.**



**CONTRACTS AND COMPLIANCE**

**Compliance Division**

**PROJECT COMPLIANCE EVALUATION FOR :**

RE: RFQ On Call Transportation Planning Services 2015-Tier I

**CONSULTANT/CONTRACTOR:** Nelson/Nygaard Consulting Associates, Inc.

<u>Engineer's Estimate:</u> NA	<u>Contractors' Bid Amount</u> NA	<u>Over/Under Engineer's Estimate</u> NA
<u>Bid discounted amount:</u> N/A	<u>Preference Points:</u> 3	

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
- |                             |               |                                |
|-----------------------------|---------------|--------------------------------|
| a) % of LBE participation   | <u>7.00%</u>  |                                |
| b) % of SLBE participation  | <u>30.00%</u> |                                |
| c) % of VSLBE participation | <u>13.00%</u> | (*Double counted value is 26%) |
3. Did the contractor receive bid discount/preference points? **YES**
- (If yes, list the points received) **3 points**

5. Additional Comments.

\*Proposed VSLBE/LPG participation is valued at 13%. However, per the L/SLBE Program a VSLBE/LPG's participation is double counted. Therefore the value is 26%

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

1/15/2016

Date

**Reviewing Officer:**

*Vijai Kumar*

**Date:** 1/15/2016

**Approved By:**

*Shelley Ovensburg*

**Date:** 1/15/2016

## LBE/SLBE Participation Nelson/Nygaard Consulting Associations, Inc.

Project Name: RFQ On Call Transportation Planning Services 2015-Tier I

Project No.:	NA	Engineer's Estimate		Under/Over Engineers Estimate:								
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only			
									Ethn	MBE	WBE	
<b>PRIME</b>	Nelson/Nygaard Consulting Associates, Inc.	Oakland	UB					50%	C			
Grants & Funding	David Paul Rosen & Associates	Oakland	CB		7%		7%	7%	C			
Environmental & Development Review	Environmental Science	Oakland	CB	7%			7%	7%	C			
Grants & Funding	Transportation Analytics	Oakland	CB			8%	8%	8%	C		8%	
Landscape & Urban Design	Golden Associates Landscape Architects	Oakland	CB		8%		8%	8%	C		8%	
Community Outreach	TransForm	Oakland	CB		8%		8%	8%	C			
Political Strategy	Clifford Moss	Oakland	CB			5%	5%	5%	C			
Development Review	Urban Planning Partners	Oakland	CB		7%		7%	7%	C		7%	
<b>Project Totals</b>					7%	30%	13%	50%	100%		0%	23%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.										<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise								

**\*\* Proposed VSLBE/LPG participation is valued at 13%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.**

**CONTRACTS AND COMPLIANCE**

**Compliance Division**



**PROJECT COMPLIANCE EVALUATION FOR :**

**RE:** RFQ On Call Transportation Planning Services 2015-Tier I

**CONSULTANT/CONTRACTOR: Questa Engineering Corporation**

**Engineer's Estimate:**  
NA

**Contractors' Bid Amount**  
NA

**Over/Under Engineer's Estimate**  
NA

**Bid discounted amount:**  
N/A

**Preference Points:**  
5

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
- a) % of LBE participation **0%**
  - b) % of SLBE participation **10%**
  - c) % of VSLBE participation **40%** (\*Double counted value is 80%)
3. Did the contractor receive bid discount/preference points? **YES**
- (If yes, list the points received) **5 points**

**5. Additional Comments.**

**\*Proposed VSLBE/LPG participation is valued at 40%. However, per the L/SLBE Program a VSLBE/LPG's participation is double counted. Therefore, the value is 80%.**

**6. Date evaluation completed and returned to Contract Admin./Initiating Dept.**

1/15/2016

Date

**Reviewing Officer:**

Vitita Kumar

**Date:** 1/15/2016

**Approved By:**

Shelley Orensburg

**Date:** 1/15/2016

## LBE/SLBE Participation Questa Engineering Corporation

Project Name: RFQ On Call Transportation Planning Services 2015-Tier I

Project No.: NA		Engineer's Estimate					Under/Over Engineers Estimate					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only			
									Ethn	MBE	WBE	
PRIME Bicycle & Pedestrian Safety Surveying & Mapping  Traffic Engineering	Questa Engineering Corporation	Richmond	UB					40%	C			
	Spokemore Consulting	Oakland	CB			40%	40%	40%	C		40%	
	PLS Surveys, Inc.	Oakland	CB		10%		10%	10%	C		10%	
	PHA Transporation Consultants	Berkeley	UB					10%	AP	10%		
<b>Project Totals</b>				0%	10%	40%	50%	100%		10%	50%	
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.									<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
<b>Legend</b>		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise			UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							

**\*\* Proposed VSLBE/LPG participation is valued at 40%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.**



# INTER OFFICE MEMORANDUM

**TO:** Iris Starr,  
Capital Improvement Program Manager

**FROM:** Deborah Barnes, Director  
Contracts and Compliance

**SUBJECT:** Compliance Analysis

**DATE:** January 15, 2015

**RFQ for On-Call Transportation Planning Services 2015-Tier II**

The City Administrator's Office, Contracts and Compliance Unit conducted a compliance review of twelve (12) proposals in response to the above referenced project. Below is the outcome of the compliance evaluation for the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement. Firms are also reviewed for compliance with the Equal Benefits Ordinance (EBO).

Responsive to EBO and L/SLBE Policies		Proposed Participation					Earned Credits and Discounts			EBO Compliant? Y/N
Company Name	Original Bid Amount	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points	Oakland Workforce Preference Points	
Acumen Building Enterprise, Inc.	NA	92%	82%	4%	6% *12%	98%	5 points	2 points	0 pts	N
Alta Planning & Design	NA	90%	75%	0%	15% *30%	105%	5 points	0 points	1 pts	N
BKF Engineers	NA	70%	60%	10%	0%	70%	4 points	0 point	0 pts	Y
CDM Smith, Inc.	NA	50%	10%	30%	10% *20%	60%	3 points	0 points	0 pts	Y
Community Design + Architecture	NA	53%	0%	43%	10% *20%	63%	3 points	1.5 points	0 pts	Y
DKS Associates	NA	75%	60%	15%	0%	75%	4 points	2.5 points	0 pts	Y
Fehr & Peers	NA	80%	60%	5%	15% *30%	95%	5 points	2.5 points	0 pts	Y
Kimley Horn and Associates	NA	90%	62%	5%	23% *46%	113%	5 points	1 point	0 pts	Y
TJKM Transportation Consultants	NA	60%	15%	15%	30% *60	90%	5 points	0 point	0 pts	N
Wood Rodgers, Inc.	NA	70%	70%	0%	0%	70%	4 points	1 point	0 pts	Y

*\* Per the L/SLBE Program a VSLBE/LPG's participation and preference points are double counted towards meeting the requirement*

**Comments:** As noted above, all firms met and/or exceeded the minimum 50% L/SLBE participation requirement. Acumen Building Enterprise, Inc., Alta Planning and Design and TJKM Transportation are not EBO compliant. They will have to come into compliance prior to contract execution.

Non-Responsive to EBO and L/SLBE Policies		Proposed Participation					Earned Credits and Discounts			EBO Compliant? Y/N
Company Name	Original Bid Amount	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points	Oakland Workforce Preference Points	
Kittleson & Associates, Inc.	NA	0%	0%	0%	0%	0%	0 points	0 points	0 pts	N
Placeworks	NA	60%	55%	5%	0%	0%	0 points	0 points	0 pts	N

**Comments:** As noted above none of the firms met the 50% L/SLBE participation requirement. While Placeworks achieved 55% L/SLBE participation, they failed to meet the minimum 25% SLBE requirement. Therefore they are deemed non-compliant at this stage. Since this is a negotiated process the firms may revise their teams to meet the requirement.

Neither firm is EBO compliant. They will have to come into compliance prior to contract award.

Should you have any questions you may contact Vivian Inman, Contract Compliance Officer at (510) 238-6261.



**CONTRACTS AND COMPLIANCE**

**Compliance Division**

**PROJECT COMPLIANCE EVALUATION FOR :**

**RE:** RFQ On Call Transportation Planning Services 2015-Tier II

**CONSULTANT/CONTRACTOR: Acumen Building Enterprise, Inc.**

<b><u>Engineer's Estimate:</u></b>	<b><u>Contractors' Bid Amount</u></b>	<b><u>Over/Under Engineer's Estimate</u></b>
NA	NA	NA
<b><u>Bid discounted amount:</u></b>	<b><u>Preference Points:</u></b>	
N/A	5	

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement **YES**
  - a) % of LBE participation **82%**
  - b) % of SLBE participation **4%**
  - c) % of VSLBE participation **6%** **12% (double counted value)**
- 3. Did the contractor receive bid discount/preference points? **YES**  
 (If yes, list the points received) **5 points**

**4. Additional Comments.**

Proposed VSLBE/LPG participation is valued at 6%, however, per the L/SLBE program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value is 12%

**5. Date evaluation completed and returned to Contract Admin./Initiating Dept.**

1/15/2016  
Date

**Reviewing Officer:**

*Vivian Juma*

**Date:** 1/15/2016

**Approved By:**

*Shelley Darenburg*

**Date:** 1/15/2016

## LBE/SLBE Participation Acumen Building Enterprise, Inc.

Project Name: **RFQ On Call Transportation Planning Services 2015-Tier II**

Project No.: NA		Engineer's Estimate					Under/Over Engineers Estimate					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only			
									Ethn	MBE	WBE	
<b>PRIME</b> Data Collection Analysis Grants & Funding Planning, Policy Grants & Funding Planning, Policy Grants & Funding Planning, Policy & Development Review	Acumen Building Enterprise, Inc.	Oakland	CB	68%			68%	68%	AA	68%		
	Strada E.C., Inc.	Oakland	UB					4%	NL		4%	
	Diablo Engineering Group	Oakland	CB			6%	6%	6%	C		6%	
	Golden Associates	Oakland	CB		4%		4%	4%	C		4%	
	Michael Baker International	Oakland	CB	8%			8%	8%	C			
	Parisi Transportation Consulting	Sausalito	UB					2%	NL			
	Placeworks	Berkeley	UB					2%	NL			
	W-Trans	Oakland	CB	6%			6%	6%	C			
<b>Project Totals</b>				82%	4%	6%	92%	100%		68%	14%	
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.									<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
<b>Legend</b>		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise					UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise					

**\*\* Proposed VSLBE/LPG participation is valued at 6%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.**



**CONTRACTS AND COMPLIANCE**

**Compliance Division**

**PROJECT COMPLIANCE EVALUATION FOR :**

**RE:**

**RFQ On Call Transportation Planning Services 2015-Tier II**

**CONSULTANT/CONTRACTOR: Alta Planning & Design**

**Engineer's Estimate:**

NA

**Contractors' Bid Amount**

NA

**Over/Under Engineer's Estimate**

NA

**Bid discounted amount:**

N/A

**Preference Points:**

5

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement **YES**
  - a) % of LBE participation **75%**
  - b) % of SLBE participation **0%**
  - c) % of VSLBE participation **15%** **30% (double counted value)**
- 3. Did the contractor receive bid discount/preference points? **YES**  
(If yes, list the points received) **5 points**

**4. Additional Comments.**

Proposed VSLBE/LPG participation is valued at 15%, however, per the L/SLBE program a VS LBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value is 30%.

**5. Date evaluation completed and returned to Contract Admin./Initiating Dept.**

1/15/2016

Date

**Reviewing Officer:**

*Vivian Orma*

**Date:** 1/15/2016

**Approved By:**

*Shelley Sorenburg*

**Date:** 1/15/2016

## LBE/SLBE Participation Alta Planning & Design

Project Name: RFQ On Call Transportation Planning Services 2015-Tier II

Project No.:	NA			Engineer's Estimate			Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE *double counted value	Total LBE/SLBE %	Total Percentages	For Tracking Only			
									Ethn	MBE	WBE	
<b>PRIME</b> Transportation Engineering  Finance & Policy Analysis Environmental Documentation	Alta Planning & Design	Oakland	CB	40%			40%	40%	C			
	Whitlock & Weinberger Transportation	Oakland	CB	35%			35%	35%	C		35%	
	Transportation Analytics	Oakland	CB			15%	15%	15%	C		15%	
	Impact Sciences	Oakland	UB					10%	C		10%	
<b>Project Totals</b>				75%	0%	15%	90%	100%		0.00%	60%	
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.										<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
<b>Legend</b>		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise						

**\*\* Proposed VSLBE/LPG participation is valued at 15%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.**



**CONTRACTS AND COMPLIANCE**

**Compliance Division**

**PROJECT COMPLIANCE EVALUATION FOR :**

**RE:** RFQ On Call Transportation Planning Services 2015-Tier II

**CONSULTANT/CONTRACTOR: BKF Engineers**

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA
<u>Bid discounted amount:</u>	<u>Preference Points:</u>	
N/A	4 points	

1. Did the 50% local/small local requirement apply: **YES**
  
2. Did the contractor meet the 50% requirement **YES**
  - a) % of LBE participation **60%**
  - b) % of SLBE participation **10%**
  - c) % of VSLBE participation **0%**
  
3. Did the contractor receive bid discount/preference points? **YES**  
 (If yes, list the points received) **3 points**
  
4. Additional Comments.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

1/15/2016  
Date

**Reviewing Officer:**

Victoria Janna

**Date:** 1/15/2016

**Approved By:**

Shelley Orensburg

**Date:** 1/13/2016

## LBE/SLBE Participation BKF Engineers

Project Name: **RFQ On Call Transportation Planning Services 2015-Tier II**

Project No.:	NA	Engineer's Estimate			Under/Over Engineers Estimate:				For Tracking Only		
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE *double counted value	Total LBE/SLBE %	Total Percentages	Ethn	MBE	WBE
<b>PRIME</b>	BKF Engineers	Oakland	CB	50%			50%	50%	O		50.00%
Transportation Planning	Parisi Transportation	Sausalito	UB					20%	C		
Consulting & Strategic	Gray-Bowen-Scott	Walnut Creek	CB					10%	NL		
Communications/Environ	Circlepoint	Oakland	CB	10%			10%	10%	C		
Landscape Architecture	Keller Mithcell	Oakland	CB		10%		10%	10%	C		10.00%
<b>Project Totals</b>				60.00%	10.00%	0.00%	70.00%	100.00%		0.00%	60.00%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.								<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise											



**CONTRACTS AND COMPLIANCE**

**Compliance Division**

**PROJECT COMPLIANCE EVALUATION FOR :**

**RE:** RFQ On Call Transportation Planning Services 2015-Tier II

**CONSULTANT/CONTRACTOR: CDM Smith, Inc.**

<b><u>Engineer's Estimate:</u></b>	<b><u>Contractors' Bid Amount</u></b>	<b><u>Over/Under Engineer's Estimate</u></b>
NA	NA	NA
<b><u>Bid discounted amount:</u></b>	<b><u>Preference Points:</u></b>	
N/A	3 points	

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement **YES**
  - a) % of LBE participation **10%**
  - b) % of SLBE participation **30%**
  - c) % of VSLBE participation **10%** **20% (double counted value)**
- 3. Did the contractor receive bid discount/preference points? **YES**
  - (If yes, list the points received) **3 points**

**4. Additional Comments.**

Proposed VSLBE/LPG participation is valued at 10%, however, per the L/SLBE program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value is 20%

**5. Date evaluation completed and returned to Contract Admin./Initiating Dept.**

1/15/2016  
Date

**Reviewing Officer:** *Vivian Arnu*

**Date:** 1/15/2016

**Approved By:** *Shelley Darenburg*

**Date:** 1/15/2016

## LBE/SLBE Participation CDM Smith, Inc.

Project Name: RFQ On Call Transportation Planning Services 2015-Tier II

Project No.:	NA	Engineer's Estimate			Under/Over Engineers Estimate:				For Tracking Only		
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE *double counted value	Total LBE/SLBE %	Total Percentages	Ethn.	MBE	WBE
<b>PRIME</b>	CDM Smith, Inc.	SF	UB					50%	C		
Landscape Architecture	Golden Associates	Oakland	CB		10%		10%	10%	C		10%
Stakeholder Outreach	Circlepoint	Oakland	CB	5%			5%	5%	C		
Funding/Programming	HNTB	Oakland	CB	5%			5%	5%	C		
Environmental Analysis	Lamphier Gregory Associates	Oakland	CB		10%		10%	10%	C		
Civil Engineering	Redwood Consulting Associates	Oakland	CB			10%	10%	10%	O		10%
Land Surveying	PLS Surveys	Oakland	CB		10%		10%	10%	C		10%
<b>Project Totals</b>				10%	30%	10%	50%	100%		0%	30%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.									<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							

**\*\* Proposed VSLBE/LPG participation is valued at 10%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.**



**CONTRACTS AND COMPLIANCE**

**Compliance Division**

**PROJECT COMPLIANCE EVALUATION FOR :**

**RE:** RFQ On Call Transportation Planning Services 2015-Tier II

**CONSULTANT/CONTRACTOR: Community Design + Architecture**

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA
<u>Bid discounted amount:</u>	<u>Preference Points:</u>	
N/A	3 points	

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement **YES**
  - a) % of LBE participation **0%**
  - b) % of SLBE participation **43%**
  - c) % of VSLBE participation **10%** **20% (double counted value)**
- 3. Did the contractor receive bid discount/preference points? **YES**
  - (If yes, list the points received) **3 points**
- 4. Additional Comments.

Proposed VSLBE/LPG participation is valued at 10%, however, per the L/SLBE program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value is 20%.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

1/15/2016  
Date

**Reviewing Officer:** *Vincent Janner*

**Date:** 1/15/2016

**Approved By:** *Shelley Darenburg*

**Date:** 1/15/2016

## LBE/SLBE Participation Community Design + Architecture

Project Name: RFQ On Call Transportation Planning Services 2015-Tier II

Project No.:	NA	Engineer's Estimate			Under/Over Engineers Estimate:				For Tracking Only			
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE *double counted value	Total LBE/SLBE %	Total Percentages	Ethn	MBE	WBE	
<b>PRIME</b>	Community Design + Architecture	Oakland	CB		43%		43%	43%	C			
Active Transportation	Eisen Letunic	Berkeley	UB					25%	C		25%	
Public Relations	Envirocom Communications	San Leandro	UB					10%	AA		10%	
Civic Engagement	Crowdbrite	Reno	UB					10%	C			
Transportation Planning	Diablo Engineering Group	Oakland	CB			10%	10%	10%	C		10%	
Photo Simulation	Urban Advantage	ElCerrito	UB					2%	C			
<b>Project Totals</b>					0%		43%	10%	53%		0%	45%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.									<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
<b>Legend</b>		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise			UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							

**\*\* Proposed VSLBE/LPG participation is valued at 10%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.**



**CONTRACTS AND COMPLIANCE**

**Compliance Division**

**PROJECT COMPLIANCE EVALUATION FOR :**

**RE:** RFQ On Call Transportation Planning Services 2015-Tier II

**CONSULTANT/CONTRACTOR: DKS Associates**

<u>Engineer's Estimate:</u> NA	<u>Contractors' Bid Amount</u> NA	<u>Over/Under Engineer's Estimate</u> NA
<u>Bid discounted amount:</u> N/A	<u>Preference Points:</u> 4 points	

- 1. Did the 50% local/small local requirement apply: **YES**
  
- 2. Did the contractor meet the 50% requirement **YES**
  - a) % of LBE participation 60%
  - b) % of SLBE participation 15%
  - c) % of VSLBE participation 0%
  
- 3. Did the contractor receive bid discount/preference points? **YES**  
 (If yes, list the points received) **4 points**
  
- 4. Additional Comments.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

1/15/2016  
Date

**Reviewing Officer:** Virica Janna

**Date:** 1/15/2016

**Approved By:** Shelley Qarensburg

**Date:** 1/15/2016

## LBE/SLBE Participation DKS Associates

Project Name: RFQ On Call Transportation Planning Services 2015-Tier II

Project No.:	NA	Engineer's Estimate			Under/Over Engineers Estimate:				For Tracking Only		
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE *double counted value	Total LBE/SLBE %	Total Percentages	Ethn	MBE	WBE
<b>PRIME</b>	DKS Associates	Oakland	CB	40%			40%	40%	C		
CEQA/NEPA Compliance	Michael Baker International	Oakland	CB	20%			20%	20%	C		
Public Outreach	Golden Associates	Oakland	CB		15%		15%	15%	C		15%
Grans/Funding	Gray Bowen Scott	Walnut Creek	UB					10%	C		
Transportation Modeling	W&S Solutions	Pleasanton	UB					10%	A	10%	
Data Collection	IDAX Solutions	WA	UB					5%	C		
<b>Project Totals</b>				60%	15%	0%	75%	100%		10%	15%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.									<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
<b>Legend</b>	LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise			UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							



**CONTRACTS AND COMPLIANCE**

**Compliance Division**

**PROJECT COMPLIANCE EVALUATION FOR :**

RE:

**RFQ On Call Transportation Planning Services 2015-Tier II**

**CONSULTANT/CONTRACTOR: Fehr & Peers**

<u>Engineer's Estimate:</u> NA	<u>Contractors' Bid Amount</u> NA	<u>Over/Under Engineer's Estimate</u> NA
<u>Bid discounted amount:</u> N/A	<u>Preference Points:</u> 5 points	

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement **YES**
  - a) % of LBE participation **60%**
  - b) % of SLBE participation **5%**
  - c) % of VSLBE participation **15%** **30% (double counted value)**
- 3. Did the contractor receive bid discount/preference points? **YES**  
(If yes, list the points received) **5 points**

4. Additional Comments.

Proposed VSLBE/LPG participation is valued at 15%, however, per the L/SLBE program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value is 30%.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

1/15/2016  
Date

**Reviewing Officer:**

Vivian Jarama

**Date:** 1/15/2016

**Approved By:**

Shelley Darenburg

**Date:** 1/15/2016

## LBE/SLBE Participation Fehr & Peers

Project Name: **RFQ On Call Transportation Planning Services 2015-Tier II**

Project No.:	NA	Engineer's Estimate			Under/Over Engineers Estimate:				For Tracking Only		
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE *double counted	Total LBE/SLBE %	Total Percentages	Ethn	MBE	WBE
<b>PRIME</b>	Fehr & Peers	Oakland	CB	55%			55%	55%	C		
Civil Engineering Group	Diablo Engineering Group	Oakland	CB			15%	15%	15%	C		15%
Public Outreach	Convey	Emeryville	UB					5%	C		5%
Funding Assistance	Gray Bowen Scott	Walnut Creek	UB					5%	C		
Environmental Planning	Lamphier Gregory	Oakland	CB		5%		5%	5%	C		
Surveying	Aliquot Associates, Inc.	Oakland	CB	5%			5%	5%	A	5%	
Data Collection	NDS/ATD	Sacramento	UB					5%	NL		
Big Data Products	StreetLight Data	SF	UB					5%	NL		
<b>Project Totals</b>				60%	5%	15%	80%	100%		0%	20%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.									<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							

**\*\* Proposed VSLBE/LPG participation is valued at 15%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.**

**CONTRACTS AND COMPLIANCE**

**Compliance Division**



**PROJECT COMPLIANCE EVALUATION FOR :**

RE: **RFQ On Call Transportation Planning Services 2015-Tier II**

**CONSULTANT/CONTRACTOR: Kimley Horn and Associates, Inc.**

**Engineer's Estimate:**  
NA

**Contractors' Bid Amount**  
NA

**Over/Under Engineer's Estimate**  
NA

**Bid discounted amount:**  
N/A

**Preference Points:**  
5 points

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement **YES**
  - a) % of LBE participation **62%**
  - b) % of SLBE participation **5%**
  - c) % of VSLBE participation **23%** **46% (double counted value)**
- 3. Did the contractor receive bid discount/preference points? **YES**  
(If yes, list the points received) **5 points**

**4. Additional Comments.**

Proposed VSLBE/LPG participation is valued at 23%, however, per the L/SLBE program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value is 46%.

**5. Date evaluation completed and returned to Contract Admin./Initiating Dept.**

1/15/2016

Date

**Reviewing Officer:**

*Victor James*

**Date:** 1/15/2016

**Approved By:**

*Shelley Sorensberg*

**Date:** 1/15/2016

## LBE/SLBE Participation Kimley Horn and Associates, Inc.

Project Name: **RFQ On Call Transportation Planning Services 2015-Tier II**

Project No.: NA		Engineer's Estimate					Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total	Total	For Tracking Only			
							LBE/SLBE %	Percentages	Ethnic	MBE	WBE	
<b>PRIME</b>	Kimley Horn and Associates, Inc.	Oakland	CB	54%			54%	54%	C	54%		
Grants & Funding	Transportation Analytics	Oakland	CB			8%	8%	8%	C		8%	
Traffic Data Collection	All Traffic Data	Sacramento	UB					5%	C			
Outreach & Facilitation	Circlepoint	Oakland	CB	8%			8%	8%	C			
Right of Way	PLS Surveys, Inc.	Oakland	CB		5%		5%	5%	C		5%	
Landscape Architecture	Bottomley Design & Planning	Oakland	CB			15%	15%	15%	C			
Grants & Funding	Gray Bowen Scott	Walnut Creek	UB					5%				
<b>Project Totals</b>				62%	5%	23%	90%	100%		54%	13%	
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.										<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
<b>Legend</b>		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise					UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise					

**\*\* Proposed VSLBE/LPG participation is valued at 23%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.**

**CONTRACTS AND COMPLIANCE**

**Compliance Division**



**PROJECT COMPLIANCE EVALUATION FOR :**

**RE:** RFQ On Call Transportation Planning Services 2015-Tier II

**CONSULTANT/CONTRACTOR:** Kittleson & Associates, Inc.

**Engineer's Estimate:**

NA

**Contractors' Bid Amount**

NA

**Over/Under Engineer's Estimate**

NA

**Bid discounted amount:**

N/A

**Preference Points:**

0 points

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **NO**
- a) % of LBE participation **0%**
  - b) % of SLBE participation **0%**
  - c) % of VSLBE participation **0%**
3. Did the contractor receive bid discount/preference points? **NO**
- (If yes, list the points received) **0 points**

4. Additional Comments.

Firm failed to meet the minimum 50% L/SLBE participation requirement. Therefore, the firm is deemed non-compliant at this phase of the process. However, since this is a negotiated process the firm may revise its team and meet the requirement.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

1/15/2016

Date

**Reviewing Officer:**

*Vittia Danner*

**Date:** 1/15/2016

**Approved By:**

*Shelley Saremba*

**Date:** 1/15/2016

## LBE/SLBE Participation Kittleston & Associates, Inc.

Project Name: RFQ On Call Transportation Planning Services 2015-Tier II

Project No.: NA		Engineer's Estimate					Under/Over Engineers Estimate:				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Ethn.	MBE	WBE
PRIME	Kittleston & Associates, Inc.	Oakland	UB					100%	C		
<b>Project Totals</b>				0%	0%	0%	0%	100%		0%	0%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.											
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise				<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			

\*\* Proposed VSLBE/LPG participation is valued at 23%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.

**CONTRACTS AND COMPLIANCE**

**Compliance Division**



**PROJECT COMPLIANCE EVALUATION FOR :**

**RE: RFQ for On Call Transportation Planning Services 2015 - Tier II**

**CONSULTANT/CONTRACTOR: Placeworks**

Engineer's Estimate:  
NA

Contractors' Bid Amount  
NA

Over/Under  
Engineer's Estimate  
NA

Bid discounted amount:  
N/A

Preference Points:  
0 points

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **NO**
- a) % of LBE participation **55%**
  - b) % of SLBE **5%**
  - c) % of VSLBE **0%**
3. Did the contractor receive bid discount/preference points? **NO**
- (If yes, list the points received) **0 points**

4. Additional Comments.

Firm failed to meet the minimum 50% L/SLBE participation requirement, with a 20% SLBE shortfall. Therefore the firm is deemed non-compliant at this phase. Since this is a negotiated process the firm may revise its team and meet the requirement.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

1/15/2016  
Date

**Reviewing  
Officer:**

Vivian Amar

**Date:** 1/15/2016

**Approved By:** Shelley Sorenburg

**Date:** 1/15/2016

## LBE/SLBE Participation Placeworks

Project Name: RFQ On Call Transportation Planning Services 2015-Tier II

Project No.:	NA	Engineer's Estimate			Under/Over Engineers Estimate:				For Tracking Only		
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE *double counted value	Total LBE/SLBE %	Total Percentages	Ethn	MBE	WBE
<b>PRIME</b> Traffic & Transportation Civil Engineering Surveying	Placeworks	Berkeley	UB					40%	C		
	W-Trans	Oakland	CB	30%			30%	30%	C		30%
	TranSystems	Oakland	CB	25%			25%	25%	C		
	PLS Surveys	Oakland	CB		5%		5%	5%	C		5%
<b>Project Totals</b>				55%	5%	0%	60%	100%		0%	35%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.								<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							

**CONTRACTS AND COMPLIANCE**

**Compliance Division**



**PROJECT COMPLIANCE EVALUATION FOR :**

**RE:**

**RFQ On Call Transportation Planning Services 2015-Tier II**

**CONSULTANT/CONTRACTOR: TJKM Transportation Consultants**

**Engineer's Estimate:**  
NA

**Contractors' Bid Amount**  
NA

**Over/Under Engineer's Estimate**  
NA

**Bid discounted amount:**  
N/A

**Preference Points:**  
5 points

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
- a) % of LBE participation **15%**
  - b) % of SLBE participation **15%**
  - c) % of VSLBE participation **30%** **60% (double counted value)**
3. Did the contractor receive bid discount/preference points? **YES**
- (If yes, list the points received) **5 points**

**4. Additional Comments.**

Proposed VSLBE/LPG participation is valued at 30%, however, per the L/SLBE program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value is 60%.

**5. Date evaluation completed and returned to Contract Admin./Initiating Dept.**

1/15/2016

Date

**Reviewing Officer:**

Valia Janner

**Date:** 1/15/2016

**Approved By:**

Shelley Darenburg

**Date:** 1/15/2016

## LBE/SLBE Participation TJKM Transportation Consultants

Project Name: RFQ On Call Transportation Planning Services 2015-Tier II

Project No.: NA		Engineer's Estimate					Under/Over Engineers Estimate:				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Ethn	MBE	WBE
<b>PRIME</b> Landscape Architecture Civil Engineering Land Surveying Multimodal Planning	TJKM Transportation Consultants	SF	UB					40%	C		
	Bottomley Design & Planning	Oakland	CB			15%	15%	15%	C		
	Mark Thomas & Company	Oakland	CB	15%			15%	15%	C		
	PLS Surveys	Oakland	CB		15%		15%	15%	C		15%
	Spokemore Consulting	Oakland	CB			15%	15%	15%	C		15%
<b>Project Totals</b>				15.00%	15.00%	30.00%	60.00%	100.00%		0.00%	30.00%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double								<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
<b>Legend</b>		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise					

**\*\* Proposed VSLBE/LPG participation is valued at 30%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.**

**CONTRACTS AND COMPLIANCE**

**Compliance Division**



**PROJECT COMPLIANCE EVALUATION FOR :**

RE: RFQ On Call Transportation Planning Services 2015-Tier II

**CONSULTANT/CONTRACTOR: Wood Rodgers, Inc**

<b><u>Engineer's Estimate:</u></b>	<b><u>Contractors' Bid Amount</u></b>	<b><u>Over/Under Engineer's Estimate</u></b>
NA	NA	NA
<b><u>Bid discounted amount:</u></b>	<b><u>Preference Points:</u></b>	
N/A	3 points	

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement  
a) % of LBE participation **70%**  
b) % of SLBE participation **15%**  
c) % of VSLBE participation **0%**
3. Did the contractor receive bid discount/preference points? **YES**  
(If yes, list the points received) **3 points**

4. Additional Comments.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

1/13/2016

Date

**Reviewing Officer:**

**Date:** 1/13/2016

**Approved By:**

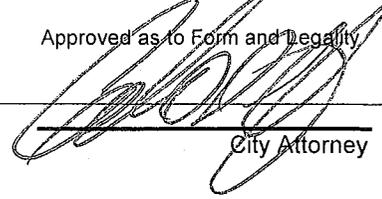
**Date:** 1/13/2016

## LBE/SLBE Participation Wood Rodgers, Inc

Project Name: **RFQ On Call Transportation Planning Services 2015-Tier II**

Project No.: NA		Engineer's Estimate					Under/Over Engineers Estimate:				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Ethn	MBE	WBE
PRIME Landscape Architecture Environmental & Public Outreach Grants & Funding Traffic Data Collection Traffic Data Collection	Wood Rodgers, Inc	Oakland	CB	60%			60%	60%	C		
	PGA Design, Inc.	Oakland	CB		15%		15%	15%	C		15%
	Circlepoint	Oakland	CB	10%			10%	10%	C		
	Gray Bowen Scott	Walnut Creek	UB					5%	C		
	All Traffic Data	Sacramento	UB					5%	C		
	Baymetrics	EICerrito	UB					5%	C		
<b>Project Totals</b>				70%	15%	0%	85%	100%		0%	15%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.											
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise				<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			

**OAKLAND CITY COUNCIL**

  
City Attorney

2017 APR 27 PM 2:53 RESOLUTION No. \_\_\_\_\_ C.M.S.

Introduced by Councilmember \_\_\_\_\_

**STAFF RECOMMENDS THAT THE CITY COUNCIL ADOPT A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OR DESIGNEE TO AWARD PROFESSIONAL SERVICES AGREEMENTS FOR ON-CALL TRANSPORTATION PLANNING TO ONE (1) TIER I FIRM FOR TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000.00) TO THE QUESTA ENGINEERING CORPORATION; AND FOR ON-CALL TRANSPORTATION PLANNING SERVICES TO FOUR (4) TIER II FIRMS IN THE AMOUNT OF FIVE HUNDRED THOUSAND DOLLARS (\$500,000.00) EACH, TO: DKS ASSOCIATES; FEHR AND PEERS TRANSPORTATION CONSULTANTS; COMMUNITY DESIGN + ARCHITECTURE; AND KITTELSON ASSOCIATES INC.**

**WHEREAS,** are needed to provide small-scale professional on-call transportation planning and funding services to assist City Departments and Divisions with aspects of Complete Streets planning, community engagement, feasibility studies, design and engineering, and implementation oversight; and

**WHEREAS,** These agreements will provide administrative cost and time savings to the City as compared to a project-by-project consultant selection process for small contracts; and

**WHEREAS,** projects will arise throughout the three-year period that will likely require on-call transportation planning services; and

**WHEREAS,** on-call transportation planning services will be funded through the various individual projects and funds will be identified prior to the performance of the on-call services; and

**WHEREAS,** the City conducted a two-tier pre-qualification process in accordance with Oakland Municipal Code Chapter 2.04.045; and

**WHEREAS,** through the City's Request for Qualifications process, all firms meet the requirements of OMC Chapter 2.04.045(a) for pre-qualification for on-call transportation planning services; and

**WHEREAS,** the five firms have met the City's 50% Local/Small Local Business Enterprises (LBE/SLBE) Program requirements and will be in compliance with the Equal Benefits Ordinance (EBO) prior to signing a contract; and

**WHEREAS,** the City Council finds that the services provided pursuant to the agreements authorized hereunder are of a professional, scientific or technical nature and are temporary in nature; and

~~WHEREAS, the City Council finds that the agreements shall not result in the loss of~~  
employment or salary by any person having permanent status in the competitive service; now,  
therefore be it

**RESOLVED:** That the City Council authorizes the City Administrator or designee to execute a Professional Services Agreement for On-Call Transportation Planning To One (1) Tier I Firm for Two Hundred Fifty Thousand Dollars (\$250,000.00) to the Questa Engineering Corporation; and for On-Call Transportation Planning Services to Four (4) Tier II Firms in the amount of Five Hundred Thousand Dollars (\$500,000.00) each, to: DKS Associates; Fehr And Peers Transportation Consultants; Community Design + Architecture; and Kittelson Associates Inc.

**FURTHER RESOLVED:** That the terms of each Agreement shall be for three (3) years and is anticipated to cover the time period from contract signature; and be it

**FURTHER RESOLVED:** That the City Administrator, or designee, is hereby authorized to approve any subsequent amendments to or extensions of said Agreements, provided that such amendments or extensions shall be approved for form and legality by the City Attorney and a copy shall be kept on file with the City Clerk; and be it

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

AYES - BROOKS, CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLEN, KALB, KAPLAN,  
AND PRESIDENT REID

NOES -

ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_  
LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California