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Office of the Mayor
Honorable Ronald V. Dellums
Mayor

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Letter of Nomination

July 17, 2007

The Honorable City Council
One City Hall Plaza, Second Floor
Oakland, CA 94612

Dear Council Members:

Upon nomination of the Mayor, the following persons are hereby appointed as members of the following Board or Commission:

City Planning Commission

Sandra E. Galvez, Mayoral appointment to serve the term beginning May 6, 2007 and ending May 5, 2010, filling the seat previously held by Paul Garrison.

Carlton "Blake" Huntsman, Mayoral appointment to serve the term beginning May 6, 2007 and ending May 5, 2010, filling the seat previously held by Michael Lightly.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in black ink that reads "Ronald V. Dellums".

Ronald V. Dellums
Mayor

DRAFT

OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

**RESOLUTION APPOINTING SANDRA E. GALVEZ AND CARLTON "BLAKE" HUNTSMANS
AS A MEMBERS OF THE CITY PLANNING COMMISSION**

WHEREAS, Ordinance No. 192 C.M.S. creates the City Planning Commission, whose members are nominated by the Mayor and approved by the City Council; and
, whose members are nominated by the Mayor and approved by the City Council; and

WHEREAS, Ordinance No. 11776 C.M.S. specifies that members of the City Planning Commission are to serve three year terms, which are to be staggered so that some appointments will expire every year, and appointments to fill a term of office are only to be for the remainder of that term; now, therefore, be it

RESOLVED, that by the nomination of the Mayor, the following individual is hereby appointed to the term set forth below:

Sandra E. Galvez, to complete the term beginning May 6, 2007 and ending May 5, 2010, filling the position formerly held by Paul Garrison.

Carlton "Blake" Huntsman, to complete the term beginning May 6, 2007 and ending May 5, 2010, filling the position formerly held by Michael Lighty.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID AND
PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST:

LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California

Sandra E. Gálvez

PROFESSIONAL EMPLOYMENT

PROGRAM SPECIALIST: INTERNAL CAPACITY BUILDING COORDINATOR

10/00-Present

ALAMEDA COUNTY PUBLIC HEALTH DEPARTMENT, OAKLAND, CA

Provide leadership to the Health Department's priority of eliminating health inequities by building the capacity of communities.

June 2005 to Present: Lead internal capacity building and local policy development initiatives: develop and implement core competencies training for all staff; lead local policy develop team; coordinate staff development and networking programs; collaborate with regional health departments on institutional reorganization activities and policy changes aimed at reducing health inequities; provide training and technical assistance on community building and community organizing work to ACPHD divisions.

October 2000 to June 2005: Developed, implemented, and evaluated community capacity-building initiatives for Alameda County residents: administered county-wide community mini-grant program, which entailed coordinating, training and mentoring a team of public health nurses, community health outreach workers and graduate student interns; administered community leadership development program; as member of Community Capacity Building Leadership Team, developed and implemented intensive neighborhood-development initiatives. All activities include monitoring program success, grant-writing, and preparing reports and presentations as necessary. All work conducted in both English and Spanish.

RESEARCH ASSOCIATE

9/99-9/01

CENTER FOR AIDS PREVENTION STUDIES, UC SAN FRANCISCO, SAN FRANCISCO, CA

Participated in the development and implementation of HIV prevention research projects. Primary duties included development of research design, interview instruments, project protocol and CHR application; qualitative interviewing (in English and Spanish); observation; instrument translation; and data analysis.

PROJECT ASSOCIATE

8/97-9/99

CENTER FOR AIDS PREVENTION STUDIES, UC SAN FRANCISCO, SAN FRANCISCO, CA

Administered various programs within community relations division of AIDS prevention research institute. Primary duties included technical assistance to collaborative community research project, project coordination, event organizing, public relations, materials development, translation services, administrative support, and supervision of one project assistant.

FIELD REPRESENTATIVE/ORGANIZER

5/95-8/97

LOCAL 715, SERVICE EMPLOYEES INTERNATIONAL UNION, STANFORD, CA

Developed and implemented union organizing and contract campaigns with workers of all ethnic backgrounds in home healthcare, university food service, public schools, and maintenance industries. Primary responsibilities included contract negotiation and monitoring; campaign planning, development, and implementation; policy advocacy; leader recruitment and development; training development; public relations; research. All duties conducted in both English and Spanish.

COMMUNITY ORGANIZER/VOLUNTEER MANAGER

4/94-5/95

IRIS CENTER, SAN FRANCISCO, CA

Using community-organizing approach, planned, implemented, and evaluated peer health educator program geared at Latina women. Immigrant monolingual Spanish-speaking women and Latina IV drug users received training and leadership development on HIV prevention, women's reproductive health, immigrant rights, and self-esteem. Created program plan, developed bilingual trainings and educational materials, supervised volunteers, lead work of full-time intern and networked with other community organizations.

EDUCATION

BACHELOR OF ARTS, SIMULTANEOUS DEGREE

UNIVERSITY OF CALIFORNIA, BERKELEY, CA

COMPLETED CLASSWORK 1993; FILED FOR DEGREE IN 1997

Sociology and Native American Studies

MASTER OF SOCIAL WELFARE

UNIVERSITY OF CALIFORNIA, BERKELEY, CA

MAY 2001

Management and Planning, Health specialty

SPECIAL QUALIFICATIONS

Bilingual, biliterate, and bicultural (Spanish and English). Have extensive experience in program planning, community organizing, advocacy, group facilitation, team building, training, and material design in both languages.

Proficient in word processing, spreadsheet, database, presentation, graphics, and web-based programs on DOS/Windows and Macintosh operating systems.

Skilled in desktop publishing.

REFERENCES

Available upon request

CARLTON "BLAKE" HUNTSMAN

Summary of Qualifications

- Building Contractor
- Environmental Professional
- Property Manager
- Hazardous Material Manager
- Labor & Community Organizer

Professional Experience

Service Employees International Union – Local 616/Local 1021, Oakland, CA

06/05 to Present

Workplace Information Center Coordinator/Workplace Organizer

Triage member issues to stewards and representatives. Resolve approximately fifty issues weekly. Assist in steward mentoring and steward training. Work on various member projects, campaigns and committees. Conduct investigations, Skelley hearings and issues research.

Community Development Agency, Oakland, CA

01/1996 to 06/05

Lead Risk Assessor/Inspector

Conducted visual and physical inspections of residential and commercial structures. Sketched floor and site plans; collected bulk samples of dust, soil, paint, water and other material. Prepared risk assessment reports for property owners, state and local agencies. Informed/assist neighborhood advisories. Trained staff on media relations and taught classes on Lead Safe Home Renovation.

H & H Ecoprises, Inc., Oakland, CA

04/1994 to 01/1996

Consultant

Developed and implemented strategies for business development. Evaluated client data to access their needs and priorities. Coordinated and oversaw all projects. Developed oral and written presentations. Developed an international technology transfer project in the areas of paper deinking & repulping facilities and sanitary landfills.

Bay Area Tank & Marine, Inc., Martinez, CA

01/1994 to 03/1995

Project Manager

Performed all management functions related to environmental remediation projects and management of the bio treatment facility. Responsible for request for proposals and field supervision of remediation crews. Consulted on treatments, disposal, and transportation issues related to the bio treatment facility and environmental remediation projects.

Fair Oaks Water District, Fair Oaks, CA

06/1993 to 01/1994

Field Technician

Installation and maintenance of water mains. Tested water for proper chlorination and contaminants. Directed, operated and maintained all utility service equipment. Expedited

(continued) communication between upper level management and general personnel. Identified problems, diagnosed causes and determined corrective actions.

S & H Contracting, Oakland, CA

04/1987 to 02/1995

Owner/Operator

Developed contracting opportunities, developed and implement marketing plan. Respond to request for proposals, manage staff of eight, conducted field inspections and field audits. Acted as project manager on all sites. Acted as controller for the company.

Licenses, Certifications, and Special Skills

- General Building Contractor
- Lead Risk Assessor
- Lead Project Designer
- USEPA Radon Measurement Operator
- Certificate in Hazardous Material Management
- Liaison to State and Local Government Agencies
- Business Development & Marketing Specialist
- Labor Organizing & Representation

Community Involvements and Leadership

- Member, Oakland Base Reuse Authority
- Member leader, Oakland Community Organizations, involved in campaigns on housing policy and violence reduction
- Chair, Social Action Ministry and member, Strategic Planning Ministry, Imani Community Church
- Board member, Fathers First
- Chair, School Site Council, KIPP Bridge College Preparatory Academy
- Member, committee to bring President Ellen Sirleaf Johnson of Liberia to Oakland

Professional Affiliations

- Kaleidoscope (*Federation of Environmental Professionals*)
- International Association of Building Contractors
- National Association of Minority Contractors
- National Association of Radon Measurement Operators
- National Alliance of Hazardous Materials Managers

Education and Training

- Peralta College District- two years completed
- Far West High School, Oakland, CA
- C. L. Dellums African-American Union Leadership School, U.C. Berkeley Center for Labor Research and Education
- "Serving on Boards and Commissions" Class, Central Labor Council of Alameda County/Laney College Labor Studies Program