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CITY OF OAKLAND
MEMORANDUM OFFICE OF THE CITY CLERK
CITY OF OAKLAND

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name Yvetteh Ortiz-Rios
Phone No. 238-7206
Address/Agency/Dept Public Works Agency/Transportation Services Div.
DATE: March 9, 2004
SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

2004 MAR 10 AM 11:45

TITLE: Resolution Authorizing the City Manager to Enter into a Professional Services Agreement with TY Lin International/CCS for Design Services for the 42nd Avenue and High Street Access Improvements Project – Phase II (City Project No. C98510) for an Amount Not To Exceed One Million Thirty-Seven Thousand Nine Hundred Eighty-Three Dollars (\$1,037,983)

SCHEDULING RECOMMENDATION:

- A. Committee Public Works Committee
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
- _____ City Council _____ Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: 3/23/04

Is there a statutory, regulatory, financial or grant deadline? Specify:
Is a staff report required/requested? Yes

What is the fiscal impact on the City/Agency? The professional services agreement will be for an amount not to exceed \$1,037,983. This amount includes a contingency in the amount of \$94,363.00. The total cost for this project, excluding the right-of-way acquisition and construction is \$1,800,000 from Measure B and the State Transportation Improvement Program (STIP).

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- _____ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- _____ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- _____ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
- _____ Item requires immediate action relating to federal or state legislation;
- _____ Item requires immediate action relating to eligibility for a grant or gift; OR
- _____ Item is ceremonial.
- Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in **electronic format** by **6:00 P.M.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.
Attach any supporting documentation.