



City of Oakland Meeting Minutes

*Finance & Management Committee

Office of the City Clerk
Oakland City Hall
1 Frank H. Ogawa Plaza
Oakland, California 94612
LaTonda Simmons, City Clerk

Oakland City Hall, 1 Frank H. Ogawa Plaza, Oakland, California 94612

City of Oakland Website: <http://www.oaklandnet.com>

Tuesday, March 12, 2013

9:30 AM

Sgt. Mark Dunakin Room - 1st Floor

Roll Call / Call to Order

Councilmember Excused: 1 - Member Brooks
Councilmember Present: 3 - President Pro Tempore Kaplan, Council President
Kernighan and Chair Schaaf
*The Oakland City Council Finance and Management Committee convened at
9:36 a.m., with Councilmember Schaaf presiding as Chairperson.*

1 Approval of the Draft Minutes from the Committee Meeting held on February 26, 2013

**A motion was made by President Pro Tempore Kaplan, seconded by
Council President Kernighan, to *Approve as Submitted. The motion
carried by the following vote:**

Votes: Councilmember Excused: Member Brooks
Councilmember Aye: President Pro Tempore Kaplan, Council President
Kernighan and Chair Schaaf

2 Determination of Schedule of Outstanding Committee Items

**A motion was made by President Pro Tempore Kaplan, seconded by
Council President Kernighan, to *Approve as Submitted. The motion
carried by the following vote:**

Votes: Councilmember Excused: Member Brooks
Councilmember Aye: President Pro Tempore Kaplan, Council President
Kernighan and Chair Schaaf

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3 Subject: State and Federal Budget Status
 From: Office Of The City Administrator
 Recommendation: Receive An Informational Report Regarding The Status Of The State and
 Federal Budget Development And Its Potential Impacts On The City Of Oakland [TITLE
 CHANGE]
 [09-0439-36](#)

**A motion was made by Council President Kernighan, seconded by
President Pro Tempore Kaplan, that this matter be *Received and Filed.**

The motion carried by the following vote:

Votes: Councilmember Excused: Member Brooks

Councilmember Aye: President Pro Tempore Kaplan, Council President
Kernighan and Chair Schaaf

*The Committee directed staff to provide information regarding federal and state
grant opportunities in future reports.*

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4 Subject: Cash Management Report
 From: Office Of The City Administrator
 Recommendation: Receive A Cash Management Report For The Quarter Ended December 31,
 2012
 [12-0278](#)

**A motion was made by Council President Kernighan, seconded by
President Pro Tempore Kaplan, that this matter be *Received and
Forwarded to the Meeting of the Oakland City Council, due back on
March 19, 2013 as a Consent item. The motion carried by the following
vote:**

Votes: Councilmember Excused: Member Brooks

Councilmember Aye: President Pro Tempore Kaplan, Council President
Kernighan and Chair Schaaf

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5 Subject: Appropriate Funds for City's Network & Telephone Upgrades
From: Department Of Information Technology
Recommendation: Adopt A Resolution: (1) Waiving Formal Advertising And Competitive Bidding And The Request For Proposals/Request For Qualifications ("RFP/RFQ") Requirements And Authorizing The City Administrator, Or Her Designee, To Negotiate And Enter Into A Contract With Shoretel Or An Authorized Reseller For Professional Services, Hardware And Software To Upgrade The Shoretel Telephone System And Annual Maintenance For An Amount Not To Exceed \$275,000.00 Annually Or \$825,000.00 For A Contract Term Of 3 Years, And 2) Waiving Formal Advertising And Competitive Bidding And The Request For Proposals/Request For Qualifications ("RFP/RFQ") Requirements And Authorizing The City Administrator, Or Her Designee, To Negotiate And Enter Into A Contract With Enterasys Networks Or An Authorized Reseller For The Upgrade Of Hardware, Software, Professional Services And Maintenance Of The City Services Enterasys Network For An Implementation Cost Not-To-Exceed \$1,200,000.00 And An Annual Maintenance Amount Not To Exceed \$150,000.00 Per Year For A Term Of 5 Years, For A Grand Total Contract Amount Of \$1,950,000.00; And 3) Authorizing The City Administrator Or Her Designee To Appropriate Current And Future Funds In Internal Services Fund 4210 For The Ongoing Cost Associated With The Delivery Of Telephone, Network And Telecommunications Services Without Return To Council. These Costs Include Upgrade Of The Telephone And Network Equipment, Maintenance And Support, Telephone Lines And Installation Services.

[12-0290](#)

A motion was made by President Pro Tempore Kaplan, seconded by Council President Kernighan, that this matter be *Approve as Amended the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, due back on March 19, 2013 as a Non-Consent item The motion carried by the following vote:

Votes: Councilmember Excused: Member Brooks

Councilmember Aye: President Pro Tempore Kaplan, Council President Kernighan and Chair Schaaf

The committee approved recommendations as amended to amend the resolution to:

- 1. Clarify actions being taken in regards to procuring the professional services, hardware and software contracts*
- 2. Change the Enterasys maintenance contract term to 3 years*
- 3. Change the City Administrator's appropriation authority to 3 years to match the length of the contracts.*

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6 Subject: City Audits Since November 2011
From: Office Of The City Auditor
Recommendation: Receive An Informational Report From The Office Of The City Auditor On
All Audits Issued Since November 2011
[12-0315](#)

A motion was made by President Pro Tempore Kaplan, seconded by Council President Kernighan, that this matter be *Received and Forwarded to the Meeting of the Oakland City Council, due back on March 19, 2013 as a Consent item. The motion carried by the following vote:

Votes: Councilmember Excused: Member Brooks
Councilmember Aye: President Pro Tempore Kaplan, Council President Kernighan and Chair Schaaf
The Committee directed staff to provide the City Administrator's report card in a supplemental report to the March 19, 2013 City Council
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Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

There were no speakers during Open Forum.

Adjournment

There being no further business, and upon the motion duly made, the Oakland City Council Finance and Management Committee adjourned the meeting at 10:28 a.m.

* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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