



CITY OF OAKLAND

MEMORANDUM

DATE: September 29, 2022
TO: City Council and Members of the Public
FROM: Council President Nikki Fortunato Bas
SUBJECT: Amendments To Council's Temporary Rules Of Procedure

Dear City Council Colleagues and Members of the Public,

I respectfully request the Council adopt a resolution amending Council's Temporary Rules of Procedure as follows:

1. Re-establish committee meetings twice per month:
 - Finance & Management – Mondays preceding 2nd and 4th Tuesdays at 10:30am
 - Public Safety – Mondays preceding 2nd and 4th Tuesdays at 1:30pm
 - Life Enrichment – Mondays preceding 2nd and 4th Tuesdays at 4:30pm
 - Public Works – 2nd and 4th Tuesdays at 10:30am
 - Community & Economic Development – 2nd and 4th Tuesdays at 2pm
2. Clarify how long members of the public have to raise their hands to advise the Clerk that they wish to comment
 - 15 minutes for Public Comment
 - 5 minutes for Open Forum
3. Clarify the process for requesting scheduling of items via rule 28

Requests to add or remove an agenda item must be submitted to the City Administrator's Office no later than 12 p.m. the day before the agenda publication deadline. The City Administrator's Office shall transmit all Rule 28 requests received by the deadline to the Council President, the City Administrator, Mayor, and Chair of the Rules and Legislation Committee, preferably as a single list. Rule 28 requests may be approved until 2 p.m. the day before the agenda publication deadline.

Notwithstanding any other provision of these Rules of Procedure, an item or items that are finally approved in closed session before the deadline for noticing and posting the item to the next regular or special Council meeting, including but not limited to settlement agreements, shall be added to the agenda upon the City Attorney's communication to the Council and Clerk in closed session that (1) the item will be reported out as a final decision in writing, (2) the required legislation and agenda-related materials will be submitted to the Clerk during closed session or within two hours after

conclusion of closed session, and (3) the City Attorney and the Council President have determined that it is otherwise appropriate to place the item on the agenda.

4. Establish a policy regarding when Councilmembers should have their cameras on during teleconference meetings

Councilmembers should make reasonable efforts to ensure they have adequate internet access to ensure full audio/video participation during the teleconference.

Councilmembers shall strive to keep their cameras on during the teleconference, particularly during public comment and while they are speaking.

5. Make non-substantive technical edits

Please note that I plan to bring forth additional changes in December including beginning hybrid meetings in the new year and starting Council meetings later in the day.

For questions regarding this memo, please contact Cinthya Muñoz Ramos, Chief Of Staff, Office of Council President Nikki Fortunato Bas, at CMunozRamos@oaklandca.gov.

Respectfully Submitted,



Nikki Fortunato Bas
Council President, District 2