



2019 NOV -1 AM 9:56

CITY OF OAKLAND

CITY HALL • ONE FRANK H. OGAWA PLAZA • OAKLAND, CALIFORNIA 94612

COUNCILMEMBER LOREN TAYLOR  
DISTRICT 6

(510) 238-7006  
District6@Oaklandca.gov

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**AGENDA MEMORANDUM**

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Date: November 1, 2019  
To: Members of the City Council and Members of the Public  
From: Councilmember Loren Taylor  
Subject: Travel Authorization for National League of Cities City Summit in San Antonio

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Colleagues on the City Council and Members of the Public:

Please find attached a resolution requesting authorization for reimbursement for travel expenses incurred from representing Oakland at the 2019 National League of Cities City Summit in San Antonio, TX. This is an exciting opportunity to meet with other local leaders and policy experts from around the country to find solutions to common challenges facing cities. I look forward to bringing resources and innovative ideas back to Oakland.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Loren Taylor".

Loren Taylor

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**DRAFT**

City Attorney's Office

## OAKLAND CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_ C.M.S.

INTRODUCED BY COUNCILMEMBER LOREN TAYLOR

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**RESOLUTION AUTHORIZING REIMBURSEMENT FOR COUNCILMEMBER LOREN TAYLOR'S COSTS OF APPROXIMATELY \$2,519.00 FROM THE COUNCIL CONTINGENCY FUND FOR TRAVEL TO SAN ANTONIO, TX FOR ATTENDANCE AT THE NATIONAL LEAGUE OF CITIES CITY SUMMIT FROM NOVEMBER 20-23, 2019.**

**WHEREAS**, City Council Resolution No. 82800 C.M.S. approved by Council on June 1, 2010 establishes a policy that Councilmembers, when seeking Council approval for travel, shall indicate whether City funds will be used when travel involves airline transportation and lodging and shall provide an estimate of the cost of airline, lodging, per diem and conference fees when City funds are used as well as the source of City and/or Redevelopment Agency funding that will be used to cover the travel costs; and

**WHEREAS**, the City of Oakland is a Member City of the National League of Cities; and

**WHEREAS**, the Council President appointed and the Council approved Councilmember Loren Taylor as the first alternate Conference Voting Delegate to the National League of Cities' 2019 Annual Conference in March 2019; and

**WHEREAS**, the National League of Cities' City Summit taking place from November 20<sup>th</sup> to November 23<sup>rd</sup> is an opportunity for local elected officials and policy leaders to discuss common challenges and new trends affecting cities and proven best practices to improve local communities; and

**WHEREAS**, in compliance with City Council Resolution No. 82800 C.M.S., the cost for Councilmember Loren Taylor's travel to San Antonio, TX is approximately \$500 for airfare, approximately \$760 in conference fees, up to \$114.75 in per diem costs for four days for a total of approximately \$459, and approximately \$800 in total lodging costs for the four nights; and

**WHEREAS**, in compliance with City Council Resolution No. 82800 C.M.S., the source of City funding that will be used to cover the travel costs will be from the City Council Contingency Project fund; and

**WHEREAS**, Councilmember Loren Taylor seeks Council approval of the aforementioned estimated costs; now, therefore, be it

**RESOLVED:** That all expenses incurred for said travel of Councilmember Loren Taylor to attend the National League of Cities City Summit in San Antonio, TX from November 20<sup>th</sup> to November 23<sup>rd</sup> are hereby authorized for reimbursement.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FORTUNATO BAS, GALLO, GIBSON MCELHANEY, KALB, REID, TAYLOR, THAO AND  
PRESIDENT KAPLAN

NOES -

ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_

LATONDA SIMMONS  
City Clerk and Clerk of the Council of the City of  
Oakland, California