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May 27, 2003

Chairperson Danny Wan and Members, Finance & Management Committee
Oakland City Council
Oakland CA

Re: Informational Report on Automobile Allowances, Employee Parking, and Use of City Automobiles

This report responds to the City Council's request for an analysis, by position, of automobile allowances, free employee parking, and the use of city automobiles. It describes policies as they currently exist in the Memoranda of Understanding (MOU) with our labor unions and the City Manager's Administrative Instruction (AI); changes being implemented by the Administration; and recommendations to the City Council.

Summary

Upon review of policies and practices related to automobile allowances and the use of City vehicles, we are adopting administrative changes effective July 1, 2003. In addition, we will develop a new pre-tax employee parking benefit program for the City Council's consideration, which would replace the free parking program effective October 1, 2003. These changes have fiscal impacts that are incorporated in the FY 2003-05 Proposed Budget.

Automobile Allowance

Background

The City has provided an auto allowance to designated officials and employees for at least 30 years. The purpose is to facilitate the ability of City officials and associates to conduct City business, such as attending community meetings, off-site inspections and field work, meetings with the City's customers, professional training and development, and other officially sanctioned City business.

To become and remain eligible for this benefit, a City associate must have a valid driver's license and maintain automobile liability insurance on the vehicle. The City is not responsible for any costs of operation, repair, damage, or payment of insurance deductibles. Fixed rate monthly auto allowances paid to City officials and associates are considered reportable income and are subject to federal and state taxes. A summary of costs and a listing of positions receiving this benefit is in Attachment A.

The City reimburses its associates at various rates in different Categories. Category I includes the Mayor, City Councilmembers, City Attorney, City Auditor and City Manager, and the rates are set forth in AI 4403. The Mayor has received \$750 per month. The City Manager has received \$750 per month under the terms of his contract. The City Councilmembers, City Attorney and City Auditor receive \$550 per month. The Vice Mayor is authorized to receive \$575, but is currently drawing \$550.

For Categories II, III, and IV, the City identifies eligible associates and authorizes receipt of the benefit on a case by case basis. Auto allowance rates paid to authorized associates are determined by the MOUs with bargaining units and/or by the City Manager's Administrative Instruction.

Category II

The City Manager, City Attorney and City Auditor may authorize associates for auto allowance at Category II rates which have been established by MOU and AI 4403. Currently, approximately 90 associates receive this benefit. A Category II rate of \$400 per month has been paid to the Assistant City Manager and Agency Directors.

A Category II rate may be paid to deputy agency directors, division managers, deputy city attorneys, and other associates in management positions, as well as the City Manager's executive staff, both represented and unrepresented. However, not all persons in those classifications have been authorized to receive the benefit.

The MOU with Local 21 sets the Category II rate of \$350 per month for represented associates, as designated by the City Manager. AI 4403 sets the same rate for unrepresented associates at this level of management, and allows the City Manager, City Attorney and City Auditor to authorize the benefit for unrepresented persons within their departments.

Category III

Under the terms of the MOUs with Local 21 and Local 790, the City may approve an auto allowance of \$125 per month, plus the IRS mileage reimbursement rate, for persons whose work assignment requires the use of a personal vehicle on a regular basis for more than one-half of the employee's work hours. Agency Directors, the City Attorney and City Auditor may authorize the benefit for associates within their departments. Approximately 90 associates now receive monthly auto allowance and mileage reimbursement at this rate. The MOUs require an adjustment in the monthly rate to \$131 in FY 2003-04, and \$137.55 in FY 2004-05. The mileage reimbursement rate is adjusted annually to conform to the IRS rate.

AI 4403 also allowed Agency Directors to approve an allowance of \$95 + mileage for associates whose vehicle usage is regular but less frequent. This rate was superseded by the MOU effective in 2003, and thus is no longer being used.

Category IV

For associates who drive their personal vehicles on an intermittent or occasional basis, the Agency Directors, City Attorney or City Auditor may approve the standard IRS mileage

reimbursement. Approximately 34 associates have received mileage reimbursement to date during FY 03.

Fiscal Impact

Currently, the City pays approximately \$700,000 annually in auto allowances and mileage reimbursements. Of that amount, approximately \$400,000 is paid from the General Purpose Fund, with the remainder spread among the other funds, such as Redevelopment and Comprehensive Clean-up. Implementation of the administrative policy changes described below is expected to reduce these costs by approximately 50%. Estimated savings of \$200,000 in the General Purpose Fund have been incorporated in the FY 2003-05 budget proposal.

Administrative Policy Amendments

In reviewing the auto allowance policies, we are implementing steps to bring the benefit into alignment with actual auto usage. The Mayor and I have agreed to reduce our auto allowances to the same rate paid to the City Council, City Attorney and City Auditor. I am also reducing the rate paid to the Assistant City Manager and Agency Directors to \$300 per month.

I am suspending all payments in Category II and III. On a case by case basis, Agency Directors may review and request reauthorization of the Category III rate for associates who demonstrate the use of their personal vehicle on a regular basis, more than half of their work hours. All other associates currently receiving auto allowance will now be limited to mileage reimbursements only. These actions should reduce auto allowance expenditures by 50% in the next two years.

In our MOUs, the City has agreed to provide transportation to represented employees when required for official City business. As a result of these policy changes, we anticipate that there will be increased demand for the use of City and department pool cars. Additional vehicles will be available to meet this demand, as discussed below.

We have been advised by our labor negotiators that reductions in auto allowance are within the scope of management's authority under the MOUs. We have reviewed the changes with the Labor-Management Committee, and the City Manager's office will issue an updated Administrative Instruction to implement the new policies.

Employee Parking

Background

The City provides free parking in three downtown City-owned garages to designated City associates. The garages also house pool cars, parking enforcement vehicles and other vehicles for City departments.

<i>Garage</i>	<i>Associates</i>	<i>Dept Vehicles</i>	<i>Monthly rate (public)</i>
Clay Street	97	8	\$140 reserved; \$120 unreserved
Dalziel	15	8	\$140 reserved; \$120 unreserved
City Center West	63	151	\$105 group; \$140 individual

The City Manager authorizes parking passes for management level associates or technical staff who regularly attend early morning/late evening meetings, conduct site visits, or who need in-out privileges that would make hourly parking prohibitive. Clay Street and Dalziel space is limited to those whose workload or work practices necessitate the convenience of close parking. A listing of positions receiving this benefit is included as Attachment B.

Fiscal Impact

Because the garages belong to the City and Agency, no payments are made on behalf of City associates or department vehicles. Rather, the cost to the City is the assumed lost revenue from the public who might otherwise park in the garages, particularly at the Clay Street Garage which is frequently at capacity. A new program, whereby employees may use pre-tax payroll deductions to pay for parking, will be structured to ensure a net increase in garage revenues. The details of the anticipated fiscal impact will be included in a subsequent report to City Council.

Recommendation

Free parking in City-owned garages will be suspended for all elected officials and City associates during FY 2003-04. We are proposing to replace the free parking benefit with a new pre-tax parking program that will be extended to all City associates. Authorized under Internal Revenue Code Section 132(f), and modeled on a successful program in Alameda County, such programs allow employees to use pre-tax dollars to pay for qualified work-related parking fees. Staff is researching and preparing the proposal for the Council's consideration, and, with Council's approval, we anticipate the transition could occur by October 1, 2003.

Under this program, City associates will enroll for garage parking and authorize the City to withhold an automatic pre-tax payroll deduction to pay for the parking. The City will set below-market monthly rates for City associates of no more than \$100 for non-reserved and \$120 for reserved parking in Clay Street and Dalziel garages, and a lesser amount in City Center West garage. The City will pay the monthly parking fees for enrolled associates from the payroll deduction account.

Staff will return to the Finance & Management Committee with specific recommendations and the legislation necessary to implement a qualified pre-tax parking program as defined by the Internal Revenue Code Section 132(f).

Use of City automobiles

Background

The City has a fleet of 1,622 vehicles, most of which are assigned to agencies and departments. Approximately 500 of these are automobiles (excluding 230 marked police cars); the remainder are fire engines, pick-up and dump trucks, street sweepers, etc. Automobiles in the fleet are assigned by agencies and departments to units where they are shared among staff, or to individuals based on the requirements of their work assignment. In addition, there are four cars in the Clay St garage and another four at the Municipal Service Center that serve as Citywide pool vehicles, for use by associates when department vehicles are not available. The use of all of these vehicles is governed by AI 4402.

Most of these vehicles are stored in City garages or service centers when not in use and at the end of each day. Approximately 40 vehicles -- mostly in the Police and Fire departments -- are designated as take-home vehicles. These vehicles are assigned to individuals whose assignment may require off-hours direct response to an emergency situation.

Fiscal Impact

The cost of Public Works' Equipment Services Division, which manages the City's fleet plus another 200+ pieces of equipment, is budgeted at \$16 million in the coming fiscal year. The proposed cost reflects a significantly reduced workforce in anticipation of the administrative efficiencies discussed.

Administrative Policy Amendments

The Equipment Services Division, in conjunction with the City Manager's Office, has been reviewing fleet usage, management, and policies as a part of and subsequent to the Moving Oakland Forward process. In the coming months, staff will begin implementation of a comprehensive fleet management plan and will be changing policies accordingly. At present, staff is significantly reducing agency/department fleet assignments and reorienting the fleet by modestly increasing the size of pools in order to optimize vehicle usage. Information about fleet usage by position is being updated and will be provided in a subsequent report. The City is also investigating membership in City CarShare in order to further reduce the need for City-owned and maintained vehicles.

Summary of Recommendations

City staff is implementing administrative policy changes related to automobile allowances, free parking and use of City vehicles. In addition, staff will forward a recommendation to City Council to initiate a pre-tax parking benefit for City associates in the Fall. It is recommended that the Council accept this report.

Respectfully submitted,



Robert C. Bobb
City Manager

**Auto Allowance
All Funds**

DEPT	Cat. I	Cat. II	Cat. III	Cat. IV	# EMPL	YTD Apr03	FY 02
Mayor	1	1	0	0	2	\$10,542	\$13,209
City Council	8	1	0	0	9	\$38,830	\$52,560
City Attorney	1	13	24	4	42	\$80,740	\$102,867
City Auditor	1				1	\$7,400	\$10,450
City Manager	1	8	1	0	10	\$38,259	\$55,349
City Clerk	0	1	0	0	1	\$3,600	\$4,800
Comm & Econ Dev	0	20	11	4	35	\$117,484	\$148,514
Crafts	0	1	0	0	1	\$3,150	\$4,200
Financial Services	0	12	1	0	13	\$36,850	\$35,683
Fire	0	1	0	0	1	\$3,150	\$4,200
Human Services	0	2	3	13	18	\$14,225	\$13,361
Information Technol	0	3	2	0	5	\$13,138	\$25,017
Library	0	5	4	0	9	\$18,225	\$16,793
Museum	0	4	0	0	4	\$13,050	\$17,400
Parks	0	2	10	6	18	\$20,012	\$38,657
Personnel	0	3	0	0	3	\$10,600	\$13,550
Police	0	2	0	0	2	\$6,366	\$6,600
Public Works	0	15	30	7	52	\$119,815	\$143,321
Non-Dept/CIP						\$2,450	\$1,902
Total # Employees	12	94	86	34	226		
Total Cost, All Funds						\$557,886	\$708,433

**Auto Allowance
Category I and II**

DEPT	TITLE	FUND
City Council		
00111 - District One Unit	Council Member	1010
00211 - District Two Unit	Council Member	1010
00311 - District Three Unit	Council Member	1010
00411 - District Four Unit	Council Member	1010
00511 - District Five Unit	Council Member	1010
00611 - District Six Unit	Council Member	1010
00711 - District Seven Unit	Council Member	1010
00911 - Council At Large Unit	Council Member	1010
00911 - Council At Large Unit	Project Manager II	1010
Mayor		
01111 - Mayor - Administration Unit	Director of Building & Planning	1010
01111 - Mayor - Administration Unit	Mayor	1010
City Manager		
02111 - City Manager Administration Unit	City Manager, Assistant	1010
02111 - City Manager Administration Unit	City Manager	1010
02111 - City Manager Administration Unit	Agency, Admin Services	1010
02311 - Office of Equal Opportunity	Manager, Affirmative Action	1010
02321 - Risk Management Unit	Project Manager	1150
02321 - Risk Management Unit	Manager, Claims & Risk	1150
02411 - Intergovernmental Affairs Unit	Manager, Agency Administrative	1010
02511 - Equal Opportunity Programs Unit	ADA Projects Coordinator	1010
02611 - Contract Compliance Unit	Manager, Contract & Employ Svcs	1790
City Clerk		
03121 - City Clerk Unit	City Clerk	1010
City Attorney		
04111 - City Attorney Administration Unit	Legal Communications Officer	1010
04111 - City Attorney Administration Unit	City Attorney, Assistant	1010
04111 - City Attorney Administration Unit	Manager, Agency Administrative	1010
04111 - City Attorney Administration Unit	City Attorney	1010
04111 - City Attorney Administration Unit	Manager, Legal Admin Services	1010
04211 - Litigation Unit	Deputy City Attorney V	1010
04211 - Litigation Unit	City Attorney, Assistant	1010
04211 - Litigation Unit	Deputy City Attorney V	1010
04311 - Advisory Unit	Deputy City Attorney V	1010
04311 - Advisory Unit	Deputy City Attorney V	1010
04311 - Advisory Unit	Special Counsel	1010
04311 - Advisory Unit	Deputy City Attorney V	1010
04311 - Advisory Unit	Deputy City Attorney V	1010
04311 - Advisory Unit	City Attorney, Assistant	1010
City Auditor		
07111 - City Auditor Unit	City Auditor	1010
Personnel		
05311 - Employee Relations Unit	Manager, Human Resources	1010
09111 - Retirement Administration Unit	Manager, Human Resources	7100
09111 - Retirement Administration Unit	Director of Personnel Res Mgmt	7100

Auto Allowance Category I and II

Crafts

06111 - Public Information Administrative Services Divis Director of Craft & Cultural Arts 1010

Financial Services

08111 - Budget & Finance Administration Unit Agency Director, Financial Services 1010
 08111 - Budget & Finance Administration Unit Manager, Agency Administrative 1010
 08211 - Accounting Administration Unit Controller 1010
 08211 - Accounting Administration Unit Financial Analyst, Principal 1010
 08222 - General Ledger Project Manager III 1010
 08222 - General Ledger Financial Analyst, Principal 1010
 08222 - General Ledger Controller, Assistant 1010
 08222 - General Ledger Controller, Assistant 7780
 08411 - Revenue Administration Unit Manager, Revenue 1010
 08711 - Treasury Administration Unit Manager, Treasury 1010
 08721 - Treasury Operations Unit Controller, Assistant 1010
 08911 - Parking Administration Manager, Revenue 1010

Police

103511 - Research & Planning Administration Administrative Services Manager II 1010
 103511 - Research & Planning Administration Management Assistant 1010

Fire

20311 - Fire Marshals Office Unit Manager, Agency Administrative 1010

Public Works

30111 - Director and Human Resources Unit Agency Director, Public Works 1010
 30111 - Director and Human Resources Unit Assist Director, Pub Works Agency 7760
 30181 - Management Information Systems Unit Information System Administrator 7760
 30182 - Fiscal Services Administrative Services Manager II 1010
 30211 - Administrative and Transportation Planning Ser Assist Director, Pub Works Agency 7760
 30221 - Electrical Planning Manager, Electrical Services 7760
 30231 - Construction Inspection and Field Services Engineer, Civil Principal 3100
 30244 - Sanitary Sewer Design Engineer, Civil Principal 3100
 30246 - Traffic Engineering/Parking Engineer, Civil Principal 1750
 30271 - CIP Project Management Engineer, Civil Principal 1010
 30273 - Public Works/Design & Co. Capital Improvement Project Coor 5014
 30273 - Public Works/Design & Co. Project Manager II 5014
 30281 - Environmental Services - Administration Manager, Environmental Services 1710
 30411 - Administrative Services and Project Planning Ur Assist Director, Pub Works Agency 1720
 30441 - Equipment Services Administration Manager, Equipment Services 4100

Information Technology

46111 - Administrative Services Manager, Agency Administrative 1010
 46111 - Administrative Services Director of Corporate Info Services 1010
 46311 - Project Planning & Coordination Exempt Limited Duration Employee 1010

Parks & Recreation

501110 - Directors Unit Director of Parks & Recreation 1010
 503110 - Area Two Administration Manager, Park Services 1010

Library

61111 - Director Unit Director of Library Services 1010
 61121 - Departmental Operation Unit Administrative Services Manager II 1010
 61211 - Administrative Unit Librarian, Administrative 1010
 61311 - Branch Administration Librarian, Administrative 1010
 61511 - African-American Museum & Library Librarian, Administrative 2240

Auto Allowance Category I and II

Museum

62111 - Administration Unit	Director of Museum Services	1010
62411 - Curatorial Services Unit	Curator of Art, Chief	1010
62411 - Curatorial Services Unit	Manager, Museum Operations	1010
62711 - Education Unit	Curator of Education, Chief	1010

Human Services

78111 - OHHS Administration Unit	Director AHHS	1010
78111 - OHHS Administration Unit	Program Analyst III	2114

Community & Economic Development

88149 - CEDA Agency Operations - Other	Deputy Director, Comm & Econ Dev	1010
88149 - CEDA Agency Operations - Other	Administrative Services Manager II	7760
88149 - CEDA Agency Operations - Other	Manager, Agency Administrative	7760
88211 - Major Projects	Deputy Director/City Planner	1010
88219 - ZONING	Deputy Director/City Planner	1010
88229 - City Planning -Other	Director, City Planning	1010
88411 - Inspection Services Admin - Other	Director of Building	1010
88421 - Inspection Services - Other	Manager, Planning & Building Oper	1010
88481 - Building Services - Other	Manager, Inspection Services	1010
88529 - Economic Development Director	Director of Building & Planning	7780
88539 - Marketing & Special Events	Administrative Services Manager II	7780
88559 - Business Development	Deputy Director/City Planner	7780
88629 - Redevelopment Center	Deputy Director/City Planner	1010
88639 - Real Estate	Manager, Real Estate Services	7780
88679 - West Oakland Base Reuse	Director, City Planning	1010
88919 - HDC Support Staff	Director of Housing & Comm Dev	1010
88939 - Municipal Lending	Manager, Rehabilitation Services	2108
88949 - CDBG Coordination	Administrative Services Manager II	2108
88959 - Community Housing Services	Urban Economic Coordinator	2108
88969 - Residential Rent Arbitration	Manager, Agency Administrative	1010

**Auto Allowance
Category III and IV**

DEPT	POSITION	FUND
City Attorney	Deputy City Attorney III	1010
	Deputy City Attorney IV	1010
	Deputy City Attorney IV	1010
	Deputy City Attorney IV	1010
	Deputy City Attorney IV	1010
	Deputy City Attorney III	1010
	Deputy City Attorney IV	1010
	Deputy City Attorney III	1010
	Deputy City Attorney III	1010
	Deputy City Attorney IV	1010
	Deputy City Attorney IV	1010
	Deputy City Attorney IV	1010
	Deputy City Attorney IV	1010
	Deputy City Attorney II	1010
	Deputy City Attorney III	1010
	Deputy City Attorney I	1010
	Deputy City Attorney IV, PPT	1010
	Deputy City Attorney III	1010
	Deputy City Attorney IV	1010
	Deputy City Attorney IV	1010
	Deputy City Attorney IV	1010
	Deputy City Attorney III	1010
	Deputy City Attorney III	1010
	Deputy City Attorney IV	1010
	Deputy City Attorney IV	1010
	Deputy City Attorney IV	1010
	Deputy City Attorney IV	1010
	Deputy City Attorney IV	1010
	Deputy City Attorney III	1010
	Public Works	Construction Inspector (Field)
Engineer, Transportation Supv		1750
Electrical Supervisor		2310
Construction & Maintenance Supv I		4400
Engineer, Transportation		1750
Public Works Operations Manager		1720
Construction Inspector, Sr (Field)		3100
Construction & Maintenance Supv II		4400
Electrical Supervisor		2310
Capital Improvement Project Coor		7760
Construction & Maintenance Supv I		4400
Support Services Supervisor		4400
Public Works Operations Manager		2210
City Land Surveyor		3100
Capital Improvement Project Coor		3100
Support Services Supervisor		1720
Engineer, Transportation Supv		1750
Stationary Engineer, Chief		4400
Engineer, Transportation		1750

Auto Allowance Category III and IV

Public Works	Construction Inspector, Sup II	3100	
	Construction Inspector, Sr (Field)	3100	
	Construction & Maintenance Supv I	4400	
	Capital Improvement Project Coor	5004	
	Electrical Engineer III	1600	
	Electrical Engineer II	4400	
	Engineer, Transportation	1750	
	Engineer, Transportation	3100	
	Support Services Supervisor	1010	
	Exempt Limited Duration Employee	1010	
	Energy Engineer III	4400	
	Transportation Planner, Senior	1750	
	Support Services Supervisor	1720	
	Program Analyst III	5500	
	Custodial Services Supervisor I	4400	
	Stationary Engineer, Chief	4400	
	Engineer, Civil Supv (Office)	3100	
	Engineer, Transportation	1750	
	Information Technology	Telecommunication Systems Engineer	1010
		Telecommunications Electrician, Sr	1010
Parks & Recreation	Financial Analyst, Principal	1010	
	Gardener II	2310	
	Exempt Limited Duration Employee	1010	
	Recreation Center Director	1010	
	Exempt Limited Duration Employee	1010	
	Revenue Collections Supervisor	1010	
	Custodian	2310	
	Recreation Center Director	1010	
	Custodial Services Supervisor I	2310	
	Assistant to the City Manager	1010	
	Recreation Specialist II, PPT	1010	
	Youth Sports Program Coordinator	1010	
	Recreation Specialist I, PT	2140	
	Custodial Services Supervisor I	2310	
	Exempt Limited Duration Employee	1010	
	Gardener Crew Leader	2310	
Library Services	Librarian, Supervising	1010	
	Librarian, Supervising	1010	
	Librarian, Supervising	1010	
	Librarian, Supervising	1010	
Human Services	Case Manager I	2132	
	Case Manager I	2132	
	Nurse Case Manager	1010	
	Case Manager II	2132	
	Case Manager II	2128	
	Case Manager II	1010	

**Auto Allowance
Category III and IV**

Human Services	Senior Services Supervisor	2132
	Case Manager II	2132
	Case Manager II	2128
	Senior Services Prgm Assistant, PPT	2120
	Manager, Senior Services	1010
	Community Action Agency Manager	2158
	Program Analyst III	2114
	Program Analyst II	2108
	Family Advocate	2159
	Senior Services Administrator	1010
Community & Economic Development	Administrative Services Manager I	2195
	Specialty Combination Inspector	1010
	Real Estate Agent	1770
	Real Estate Agent	1770
	Real Estate Agent, Supervising	1770
	Rehabilitation Advisor III	2108
	Specialty Combination Inspector	1010
	Specialty Combination Inspector	1010
	Specialty Combination Inspector	1010
	Specialty Combination Inspector	1010
	Specialty Combination Inspector	1010
	Specialty Combination Inspector	1010
	Real Estate Agent	1770
	Specialty Combination Inspector	1010
	Real Estate Agent	1770

CLAY ST.-CLAY STREET GARAGE

Date 5/15/2003

Name Sort

MASTER LIST: CITY EMPLOYEE AND CITY VEHICLE PARKING

No.	Department	Title
1	Buiding Services	Principal Inspector
1	CEDA	Urban Economic Coordinator
2	CEDA	Agency Administrator
3	CEDA	Information Systems Administrator
4	CEDA CDBG	Admin. Serv. Manager
5	CEDA, Admin.	Assistant to Director
6	CEDA, OBRA	Asst. Agency Director
7	CEDA	Manager, Inspection Services
8	CEDA, OHND	Urban Economic Coordinator
9	CEDA, OHND	Director, Housing & Comm Devel.
10	CEDA, P & B	Inspection Services Manager
11	CEDA, P & B	Deputy Director P & B
12	CEDA, P & B	Director Building Services
13	CEDA	Management Assistant
14	CEDA, Real Estate	Real Estate Services Manager
15	CEDA/Planning	Deputy Director
1	City Attorney	Deputy City Attorney, V
2	City Attorney	Assistant City Attorney
3	City Attorney	Assistant City Attorney
4	City Attorney	Assistant City Attorney
5	City Attorney	Manager, Agency Administrative
6	City Attorney	Office Manager
7	City Attorney	
1	City Auditor	Deputy City Auditor
1	City Council	City Council Office
2	City Council	City Council Office
3	City Council	City Council Office
4	City Council	City Council Office
5	City Council	City Council Office
6	City Council	City Council Office
7	City Council	City Council Office
8	City Council	City Council Office
9	City Council	City Council Office
10	City Council	City Council Office
11	City Council	City Council Office
12	City Council	City Council Office
13	City Council	City Council Office
14	City Council	City Council Office
15	City Council	City Council Office
16	City Council	City Council Office
17	City Council	City Council Office
18	City Council	City Council Office
19	City Council	City Council Office
20	City Council	City Council Office
21	City Council	City Council Office
22	City Council	City Council Office
23	City Council	City Council Office
24	City Council	City Council Office
25	City Council	City Council Office
26	City Council	City Council Office
27	City Council	City Council Office
1	CMO	Contract and Employment Manager
2	CMO	Assistant to City Manager
3	CMO	Public Ethics Commission
4	CMO	Assistant to City Manager
5	CMO	Assistant to City Manager
6	CMO	Executive Assistant
7	CMO	Manager, Affirmative Action
8	CMO	Risk Management Unit
9	CMO	Intergovernmental Affairs
10	CMO	Assistant City Manager
11	CMO	Equal Access Director
12	CMO	Executive Assistant

1	Craft & Cultural Arts	Director
1	Director-AHHS	Director
1	Finance	Finance Van
2	Finance	Finance Van
3	Finance	Revenue Manager
4	Finance	Controller
5	Finance	Agency Administrative Manager
6	Finance	Treasury Manager
7	Finance	Analyst
1	Fire Services	Assistant Chief
2	Fire Services	Fire Department
3	Fire Services	Emergency Services Manager
4	Fire Services	Deputy Chief
5	Fire Services	Agency Administrative Manager
6	Fire Services	Assistant to Director
1	Mayor's Office	Office Manager
2	Mayor's Office	Communications
3	Mayor's Office	Mayor's office
4	Mayor's Office	Assistant
5	Mayor's Office	Assistant
1	Office of Personnel	Assist. to Director
2	Office of Personnel	Employee Relations Manager
3	Office of Personnel	Classification & Comp Manager
1	OIT	Director
1	PWA	Manager/Project Management
2	PWA	Chief Administration Officer
3	PWA, Admin.	Senior Transportation Planner
4	PWA, Construction	Construction Manager
5	PWA, Eng. & Des.	Manager Design Division
6	PWA, Eng. & Des.	Supervising Civil Engineer
7	PWA, Environmental	Environmental Services Manager
8	PWA, Mail Room	Department Pool Car
9	PWA, Mail Room	City-wide Pool Car
10	PWA, Mail Room	City-wide Pool Car
11	PWA, Mail Room	City-wide Pool Car
12	PWA, Mail Room	City-wide Pool Car
13	PWA, MSC	Principal Pub. Wks. Supervisor
14	PWA, MSC	Assistant Director
15	PWA, MSC	Principal Pub. Wks. Supervisor
16	PWA-Electrical	Electrical Services Manager
17	PWA-Traffic Eng.	Supervising Transportation Eng.
18	PWA	Management Analyst
104		

Total

DALZIEL GARAGE PARKING ASSIGNMENT

<u>5/15/2003</u>		
	<u>DEPARTMENT</u>	<u>TITLE</u>
1	Auditor	City Auditor
2	Auditor	Deputy City Auditor
1	CEDA	Director of Redevelopment
1	CITY CLERK	City Clerk
1	CMO-FILM	Manager, Oakland Film Office
2	CMO-KTOP	KTOP Van
1	Finance	Agency Director
1	OFD	Fire Chief
1	OIT	Agency Director
2	OIT	OIT Van
3	OIT	OIT Van
1	Personnel	Agency Director
1	Police Review Board	Director
1	PWA	Director
2	PWA	PWA Car Pool
3	PWA	Assistant Director
4	PWA	Assistant Director
5	PWA	City Van
6	PWA	Bldg. Engineer
7	PWA	City Van
8	PWA	City Van
9	PWA	Civic Complex Manager
10	PWA	Transp. Services Manager
23		

Total

City Center West Parking

Position	Department
Manager, Residential Lending	CEDA
Real Estate Agent	CEDA
Spec/Combo Inspector	CEDA
Const. Inspection Supervisor	CEDA
Manager, Rent Arbitration	CEDA
Principal Inspection Supervisor	CEDA
Urban Economic Analyst IV	CEDA
Rehabilitation Advisor II	CEDA
Real Estate Agent	CEDA
Spec/Combo Inspector	CEDA
Urban Economic Analyst III	CEDA
Spec/Combo Inspector	CEDA
Manager, Human Resources	CEDA
Spec/Combo Inspector	CEDA
Spec/Combo Inspector	CEDA
Rehabilitation Advisor III	CEDA
Urban Economic Analyst III	CEDA
Real Estate Agent	CEDA
Specialty Combination Inspector	CEDA
Code Enforcement Inspector	CEDA
Cpes/Combo Inspector	CEDA
Economic Development Manager	CEDA
Construction Inspection Sr.	CEDA
Sr. Spec/Combo Inspector	CEDA
Combo Inspector	CEDA
Principal Inspection Supervisor	CEDA
Specialty Combination Inspector	CEDA
Spec/Combo Inspector	CEDA
Spec/Combo Inspector	CEDA
Construction Inspection, Sr.	CEDA
Real Estate Supervisor	CEDA
Rehabilitation Advisor	CEDA
Urban Economic Analyst III	CEDA
Spec/Combo Inspector	CEDA
Urban Economic Analyst III	CEDA
Redevelopment Manager	CEDA
Real Estate Agent	CEDA
Urban Economic Analyst III	CEDA
Open Government Coordinator	City Attorney's Office
Deputy City Attorney	City Attorney's Office
Revenue Manager	Financial Services Agency
Management Assistant	Financial Services Agency
Project Manager	Office of Personnel
Administrative Manager	Office of Personnel
Executive Assistant	Office of the City Council
Strategic Manager	OIT

City Center West Parking

CIP Coordinator	PWA
Asst. Transportation Engineer	PWA
Assistant City Architect	PWA
Senior Inspector	PWA
Architect	PWA
CIP Coordinator	PWA
CIP Projects Coordinator	PWA
Transportation Engineer	PWA
Transportation Engineer	PWA
Senior Construction Inspector	PWA
Construction Inspection Supervisor	PWA
Supervising Civil Engineer	PWA
Assistant Transportation Engineer	PWA
Civil Engineer	PWA
CIP Coordinator	PWA
CIP Coordinator	PWA
Division Manager	PWA