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1 FRANK H. OGAWA PLAZA · 3RD FLOOR · OAKLAND, CALIFORNIA 94612

Office of the Mayor Honorable Ronald V. Dellums Mayor (510) 238-3141 FAX: (510) 238-4731 TDD: (510) 238-7629

Letter of Nomination

December 18, 2007

The Honorable City Council
One City Hall Plaza, Second Floor
Oakland, CA 94612

Dear Council Members:

Upon nomination of the Mayor, the following persons are hereby appointed as members of the following Board or Commission:

Youth Advisory Commission

Kin Chao Pun, Mayoral appointment to serve the term beginning July 1, 2007 and ending June 30, 2009 filling the seat previously held by Jessica Devereaux.

Kyle Stuart-Willis, Mayoral appointment to serve the term beginning July 1, 2006 and ending June 30, 2008 filling the seat previously held by Renato Rocha.

Anastacia Love, Mayoral appointment to serve the term beginning November 2, 2006 and ending November 1, 2008 filling the seat previously held by Annie Takahashi.

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Thank you for your assistance in this matter.

Sincerely.

Ronald V. Dellums

Mayor

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Kin C. Pun

Objective: Oakland Youth Advisory Commission Leadership

HIGHLIGHTS OF EXPERIENCE AND STRENGTH

- Motivated person with the demonstrated ability to excel in both academic and professional endeavors
- Conversant with numerous software, including Microsoft Office Suite, and graphics design programs
- Excellent communication and interpersonal skills
- Good command of both written and spoken English, Cantonese, and Mandarin
- Currently maintain perfect GPA for the highest honor

EDUCATION

College Of Alameda, Alameda, CA

Current Overall GPA: 4.0

(510)238-3320

Major: Business Administration

Relevant Courses: Financial Accounting(IP)

Microeconomics(IP)

Macroeconomics (A+)

Calculus 1 (A+)

Progressing 2-year transfer program to 4-year college

Oakland Technical High Sschool, Oakland, CA

Overall GPA: 4.0

High school diploma with a Honor Roll

09/2003 ~ 06/2006

EXPERIENCE AND ACTIVITIES

Oakland Públic Library, Oakland, CA

01/2007 - present

Volunteer Assistant

- Laminating and shelving books
- Keeping records of books
- Assisting librarians in various area

Fruitvale Elementary school, Oakland, CA

Voluteer - After-school teacher

10/2005 - 06/2006

- Resiponsible for taking care of children and preparing activities
- Provided tutoring to students
- Provided parents or students with counseling services

Hong Fook Senior House, Oakland, CA

summer 2005

Voluteer - Senior Care

- Resiponsible for taking care of seniors
- Organized paper works and filed documents
- Prepared for special events and served as many other roles in various big events.

Awards and Honors

- Academic Honor Student, College of Alameda 2006 to present
- Honor Roll, Oakland Technical High School 2006

Kyle Stuart-Willis

DESIRED POSITION:

Oakland Youth Commissioner

I am looking for a opportunity to serve and improve my community from a young adults point of view. I have extensive leadership training with determination, strong organizational and academic skills.

EXPERIENCE AND ACCOMPLISHMENTS:

Latino Student Honor Roll from Latino Education Task Force, Educational Coalition for Hispanics in Oakland And Oakland Unified School District Academic Years: 2006-2007; 2005-2006; 2004-2005

Freshmen Class Vice-President Oakland Technical High School Fall 2006

Accepted into Oakland Technical High School Engineering Academy and Paideia for 2007-2008 The Engineering Academy at Oakland Tech is a 3 year program studying physics mechanics through a unique combination of academic and vocational courses. Paideia is an advanced History and English program.

Easter Bunny 2006 Helped children during the Lakeshore Ave. Easter parade

Cub and Boy Scouts 1998 through 2007 and continuing Troop 206; Oakland Reached the rank of Star

Independent Work Experience Edna Brewer Middle School 2006-2005 Duties: Working in the office

National Engineer Week Future City Competition 2006 3rd place in California Edna Brewer Middle School, Oakland

Engineering Explorer Post 333 Sponsored by Bechtel and the Army Corp of Engineers San Francisco 2005-2006 Studying about the many aspects of Engineering

National Engineer Week Future City Competition

1st place in Northern California

Winner of Best Design for Improving the Quality of Life Through Protection and Enhancement of Water Resources Presented by The Water Environment Federation and ITT Industries, Inc.

In Washington DC

Recognition by Oakland City Council and Congresswomen Barbara Lee

Edna Brewer Middle School, Oakland

2005

Honor Roll

Edna Brewer Middle School, Oakland

Academic Years: 2006-2005; 2005-2004; 2004-2003

Edna Brewer Middle School Science Fair **OUSD District Finalist**

2004

Certificate of Recognition for the California State Senate

For Outstanding Contribution to Community Through the Youth Action League 2003

Crocker Highlands Science Fair **OUSD District Finalist** 2002

VOLUNTEER HISTORY

Earth Day

2006, 2005, 2004, 2003

Edna Brewer Middle School

Garden and School Work Days

Working in School Garden and Helping clean up the performing art room at School

National Trail Work Days

2007 and 2005

Helping repair hiking and biking trail and parks in the East Bay Regional Park District and Diamond Park

Peer Tutoring

Academic Years: 2006-2007; 2005-2006; 2004-2005

Edna Brewer Middle School, Oakland Oakland Technical High School, Oakland

Beach Clean Ups 2005,2004 Alameda Beach

EDUCATION:

Crocker Highland School

1996 - 2002

Edna Brewer Middle School 2003-2005

Oakland Technical High School

2006

Anastacia Rae Love

OBJECTIVE

To improve the quality of life for all of Oakland's young people and their communities by obtaining a position on the Oakland Youth Advisory Commission (OYC) for the 2007-2008 school year.

EDUCATION

Oakland Technical High School--Currently a freshman in the California Studies program, and admitted to the Engineering Academy, member of the freshman swim team, graduating in 2010, currently 4.0.

Edna Brewer Middle School-September 2003 to June 2006. Honor graduate, 4.0.

EXPERIENCE AND ACCOMPLISHMENTS

Musical-

Piano, clarinet, electric guitar, bass, and singing, and participated in the East Bay Youth Band for 3 years with clarinet and bass.

Technical-

Accomplished with Word, PowerPoint, some Excel, and Church books.

Athletic-

Swim Team at Oakland Tech, long distance runner (can run four miles, but not sprint), EBPRD Junior Lifeguard, ballet with Ron Guidi.

Public Speaking-

Presented the Prudential Great Teacher Award speech when the principal could not attend, made a successful presentation to the PTA at Edna Brewer to request funds for the yearbook, played guitar with my friends when we performed Green Day's "Time of Your Life" at our promotion ceremony from Edna Brewer, participated and presented the Future Cities 2006, Muchas Islas, which came in third for all of California, read scripture at church, fairyland personality for three years, (Water woman, Gretel, Keiko) and an MC, (Natasha) for one more. Co-presented the graduation speech from elementary and performed a clarinet solo.

VOLUNTEER WORK

Saint Cuthbert's Episcopal Church-

Singing during communion, read scripture, helping with bookkeeping, recording pledges, making deposits and writing checks.

Edna Brewer Middle School-

Participated in school improvement and planting days, yearbook staff, and leadership class fundraising.

Glenview Elementary School-

Conflict Manager for two years, one year Junior Coach, and one year of service on the traffic squad.

HONORS AND AWARDS

The Hom Achievement Award graduating from fifth grade and Student of the Year graduating from the eighth grade.

OFFICE OF THE CIT: CLERK GAYLAND

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APPROVED FOR FORM AND LEGALITY

Sialo

CITY ATTORNEY

OAKLAND CITY COUNCIL

RESOLUTION NO.	,	C.M.S	S

RESOLUTION APPOINTING KIN CHAO PUN, KYLE STUART-WILLIS, AND ANASTACIA LOVE AS MEMBERS OF THE YOUTH ADVISORY COMMISSION

WHEREAS, Ordinance No. 10545 C.M.S. creates the Youth Advisory Commission, whose members are nominated by the Mayor and approved by the City Council; and

WHEREAS, Ordinance No. 11869 C.M.S. specifies that members of the Youth Advisory Commission are to serve two year terms, and appointments to fill a term of office are only to be for the remainder of that term; and

RESOLVED, those by the nomination of the Mayor Ronald V. Dellums the following individuals are hereby appointed to the term set forth below:

Kin Chao Pun, as Commissioner, is to serve the term beginning July 1, 2007 and ending June 30, 2009, filling the seat previously held by Jessica Devereaux.

Kyle Stuart-Willis, as Commissioner, is to serve the term beginning July 1, 2006 and ending June 30, 2008, filling the seat previously held by Renato Rocha.

Anastacia Love, as Commissioner, is to serve the term beginning November 2, 2006 and ending November 1, 2008 filling the seat previously held by Annie Takahashi.

IN COUNCIL, OAKLAND, CALIFORNIA, PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID

AND PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST:

LATONDA SIMMONS City Clerk and Clerk of the Council of the City of Oakland, California