



1 FRANK H. OGAWA PLAZA • 3RD FLOOR • OAKLAND, CALIFORNIA 94612

Office of the Mayor
Honorable Ronald V. Dellums
Mayor

(510) 238-3141
FAX: (510) 238-4731
TDD: (510) 238-7629

Letter of Nomination

June 5, 2007

The Honorable City Council
One City Hall Plaza, Second Floor
Oakland, CA 94612

Dear Council Members:

Upon nomination of the Mayor, the following persons are hereby appointed as members of the following Board or Commission:

Civil Service Board

Tanya Russell, Mayoral appointment to serve the term beginning May 5, 2006 and ending May 4, 2009, filling the seat previously held by Harold Mayberry.

Paul C. Wright, Mayoral appointment to serve the term beginning October 21, 2005 and ending October 20, 2008, filling the seat previously held by Allen Silver.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in black ink that reads "Ronald V. Dellums".

Ronald V. Dellums
Mayor

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

TAC

RESOLUTION APPOINTING TANYA RUSSELL AND PAUL C. WRIGHT AS MEMBERS OF THE CIVIL SERVICE BOARD

WHEREAS, Ordinance No. 8979 C.M.S. creates the Civil Service Board, whose members are nominated by the Mayor and approved by the City Council; and

WHEREAS, Ordinance No. 11777 C.M.S. specifies that members of the Civil Service Board are to serve three year terms, which are to be staggered so that some appointments will expire every year, and appointments to fill a term of office are only to be for the remainder of that term; now, therefore, be it

RESOLVED, that by the nomination of the Mayor, the following individual is hereby appointed to the term set forth below:

Tanya Russell, Mayoral appointment to serve the term beginning May 5, 2006 and ending May 4, 2009.

Paul C. Wright, Mayoral appointment to serve the term beginning May 5, 2006 and ending May 4, 2009.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES- BRUNNER, KERNIGHAN, NADEL, QUAN, BROOKS, REID, CHANG, AND
PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST:

LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California

**TANYA RUSSELL
ATTORNEY AT LAW
PROFILE**

Public interest lawyer representing plaintiffs in discrimination suits and school district in personal injury litigation and implementation of Americans with Disabilities Act and Affirmative Action, and sexual harassment prevention. Represented management in school district related matters. Diversity trainer.

Community work on race, sex, and ethnic bias issues; workers' rights; student anti-violence initiatives, and multicultural educational experience.

PROFESSIONAL EXPERIENCE

6/90 – 12/02

ASSOCIATE COUNSEL

Oakland Unified School District
1025 Second Avenue
Oakland, CA 94606

Litigation - personal injury, employment
General Counsel's Office liaison - special education
Manager - affirmative action, sexual harassment prevention, and intervention discrimination complaints
District's Reasonable Accommodation Committee- drafted/reviewed policies/contracts.

8/88 - 5/90

TRIAL ATTORNEY

Equal Employment Opportunity Commission
901 Market Street, Suite 500
San Francisco, CA 94103

Title VII enforcement:
Drafted pleadings, client interviews, developed and argued motions, propounded interrogatories, legal research.

9/93- present

INSTRUCTOR (part-time)

Labor Studies Department
San Francisco State University
19th and Holloway
San Francisco, CA

1/90 - present

INSTRUCTOR (part-time)

Labor Studies Departments
San Francisco City College

San Francisco, CA

Laney College
Oakland, CA

Teach :Rights and Discrimination in the Workplace. Subjects
include: sexual harassment, retaliation,
Race,sex discrimination

12/84 – 2000

MEMBER - ACCIDENT REVIEW BOARD
San Francisco Public Utilities Commission/Transport
Workers Union, Local 250A. Impartial member of
board sitting with representatives of labor and
management. Make final determination regarding
avoidability of accidents.

1983 - 1985

TRAINING COORDINATOR
Children's Self-Help Project, San Francisco, CA.
Planned, supervised training of educators,
social workers and parents to make child sexual
abuse prevention presentations. Media presentations.

1980 - 1983

**RECORDING SECRETARY/EDUCATION COMMITTEE
CHAIR**
International Association of Machinists, Local 284,
Oakland, CA

1976 - 1983

MACHINE OPERATOR
Caterpillar Tractor, San Leandro, CA
Pressure tested valves

1973 - 1976

ASSEMBLY LINE WORKER
Certainteed Products, Richmond, CA
Roof shingle assembly

1968 - 1973

**ASSISTANT PROGRAM DIRECTOR,
MULTI-ETHNIC EDUCATION**
Far West Laboratory for Education Research and
Development, San Francisco, Ca
Directed supervision of essential program components.
Wrote proposals, monitored budgets, conducted
evaluations. Liaison with professional and community
organizations. Supervised research

1966 - 1968

SENIOR RESEARCH ASSOCIATE - HEALTH CAREERS

PROGRAM

Albert Einstein College of Medicine, Bronx, New York
Research and program development on core
curriculum for health careers

1965 - 1966

PARENT COORDINATOR

Haryou-Act, Harlem, New York
Coordinated parent program in 15 Headstart sites

1963 - 1965

YOUTH PAROLE OFFICER

New York State Department of Social Work, New York,
New York
Supervised adjustment of delinquent adolescents, made
court appearances, worked with families

1961-1963

CASEWORKER

Graham Home, Hastings, New York
Casework services for *dependent and neglected*
Children and their families

HONORS:

Best Oral Argument Award, 1986 Moot Court Program
Recipient: 1986 Wiley Manuel Foundation Scholarship;
American Jurisprudence Award 1987; Race and
American Law;
Recipient: Boalt Hall 1988 Francine Diaz Memorial Award
for outstanding community service.

EDUCATION:

8/85 - 5/88

Boalt Hall School of Law, University of California
Berkeley, CA
J.D., May 1988

3/69 - 6/70

School Of Education, M.A.
University of California, Berkeley, CA

2/56 - 6/59

School of Criminology, B.A.
University of California, Berkeley, CA

**PROFESSIONAL AND
COMMUNITY ACTIVITIES:**

Race and Ethnic Bias Committee
Alameda County Superior Court
City of Oakland Civil Service Comm 1998-2000.
Education for Workers
Multicultural Education

PAUL C. WRIGHT

EDUCATION

Juris Doctor, 1995

University of Minnesota Law School - Minneapolis, Minnesota

Bachelor of Arts in Political Science, 1992

University of Michigan - Ann Arbor, Michigan

Undergraduate Italian Studies Concentration, 8/87 to 5/89

University of Maryland, European Division - Brindisi, Italy

Criminal Law Advocacy Certification, 2001

Tax Law Certification, 2000

PROFESSIONAL EXPERIENCE

CORBIN BUILDING, INC., Oakland, California 10/02 to **Present**

Chief Financial Officer & General Counsel (Initially Part time and subsequently Full time basis)

Provide a broad range of legal advice to the Chief Executive Officer. Draft documents and correspondence in the fields of corporate, tax, immigration, employment, and contract law. Ensure the corporation is operating in accordance with federal, state, and local laws and regulations. Prepare corporate filings for Secretary of State, Franchise Tax Board, and Internal Revenue Service. Proactively ensure claims against the corporation are held to a minimum. Responsible for hiring, supervising, and evaluating employees, and assisting in business development and client relations.

- Successfully reformed corporate personnel and staffing issues.
- Provided enhanced legal services to the corporation by developing an in-house auditing system.
- Increased corporate profitability by implementing a substantially improved contract management system.
- Managed change in corporate legal status providing substantial tax savings to the company.

ELLIOT & MAYOCK LLP, San Francisco, California 8/05 to 10/06

Firm Administrator

Direct all law firm operations on behalf of the Managing Partner. Duties include human resources, benefits administration, case management, personnel management, bookkeeping, marketing, information technology, and legal compliance functions.

Exercise primary authority for supervising attorneys, paralegals, firm support staff, and their respective workloads. Hire and retain high quality personnel and provide ongoing professional development training for firm personnel. Establish and implement professional operating procedures to increase operational efficiency.

- Reduced Accounts Receivable previously deemed un-collectable by 1/2 within six months.
- Resolved all historically disputed Accounts Payable in favor of the law firm.
- Cut unnecessary firm expenses resulting in major savings.
- Created Case Management Standard Operating Procedures for attorneys and paralegals
- Eliminated high rate of employee turnover and retained top employees through employee reviews, incentives, and reward programs.
- Increased efficiency and firm profitability through standardized bookkeeping and filing procedures.

UNITED STATES ARMY, Worldwide, 07/95 to 09/02 (Active Duty and Reserve)
Supervising Attorney

Responsible for managing personnel and legal offices in different jurisdictions and advising military and civilian personnel in fields of tax, criminal, administrative, family, immigration, consumer, and international law. Provided full service legal counseling and oral and written work product for Department of Defense employees. Fully responsible for handling cases from initial client counseling, through investigations, discovery, motions, and trials. Acted as lead counsel in several trials and was innovative in developing a case management system for paralegals while working as defense counsel.

- Trained, supervised, and evaluated paralegals and junior attorneys.
- Recognized for providing outstanding services in immigration law.
- Received Army Achievement Medal for outstanding performance within the Tax Center.
- Received Army Commendation Medal for outstanding performance as a legal assistance attorney.
- Recognized for outstanding performance as Officer-in-Charge by supervised soldiers.

MURNANE, CONLIN, WHITE, AND BRANDT, Saint Paul, Minnesota 5/94 to 8/97
Associate Attorney

Represented client insurance companies in court and in arbitration. Provided accurate research and written/oral products for court use. Interviewed clients, investigated case facts, deposed witnesses, and drafted/argued numerous motions in court. Assisted in trial preparation, attended trials, arbitrated and mediated cases. Tracked work hours and maintained client billing sheet. Prepared quarterly work status reports for client insurance companies.

- Played a key role in paralegal education by having paralegals participate directly in cases.
- Successfully argued nearly all motions to compel discovery, motions to dismiss, and motions for summary judgment.
- Developed personalized products for every stage of litigation, including pleadings, discovery documents, motions, settlement offerings, and appeals.
- Effectively drafted various motions for fellow attorneys.

Law Clerk

Researched legal issues, drafting motions and discovery documents. Investigated case facts and worked alongside attorneys to develop client intake information and attorney work product. Drafted several