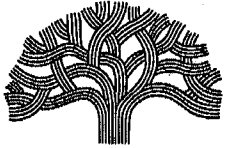


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CITY OF OAKLAND

AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: Sara Bedford
Director, Human Services

SUBJECT: Child & Adult Food Program (CACFP)
Grant Application FY 2017-2018

DATE: June 19, 2017

City Administrator Approval

Date:

6/29/17

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To Apply For And Accept The US Department of Agriculture Child And Adult Care Food Program (CACFP) Grant From The California Department Of Education In An Estimated Amount Of \$545,000 To Provide Funding For Nutritious Meals For The City Of Oakland's Head Start/Early Head Start Program From July 1, 2017 Through June 30, 2018.

EXECUTIVE SUMMARY

Adoption of this resolution will allow the City Administrator to apply for and accept the Child and Adult Care Food Program (CACFP) Grant from the California Department of Education (CDE) in order to be eligible for reimbursement from the U.S. Department of Agriculture (USDA) and the CDE. If approved, the Human Services Department (HSD) will be able to continue to offer nutritious meals to children enrolled in the Oakland Head Start and Early Head Start Program beginning July 1, 2017 through June 30, 2018.

BACKGROUND / LEGISLATIVE HISTORY

The CACFP began in 1968 and is a State and Federally funded program that provides financial aid to licensed child care centers and day care homes. The objectives of the program are to improve the diet of children younger than 13 years of age by providing them with nutritious, well-balanced meals, and to develop good eating habits in children that will last through later years. The program provides services to infants, preschool children, enrollees of any age who are disabled, and children enrolled in after-school or extended care centers.

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ANALYSIS AND POLICY ALTERNATIVES

The USDA/CACFP Grant from the California Department of Education is an important partner of Head Start programs. Mandated by legislation, Head Start programs collaborate with the USDA/CACFP, to provide well-balanced, nutritious meals to Head Start and Early Head Start children. Oakland Head Start will continue to offer nutritious meals to children at City-operated Head Start and Early Head Start sites located throughout the Oakland community. Comprehensive nutrition services will be provided to approximately 312 Head Start and Early Head Start children, who have the most economic need, with 10 percent of the enrollment consisting of children with special needs.

FISCAL IMPACT

Approval of the adopted resolution will authorize the application and acceptance of the CACFP grant for Program Year 2017-2018, in the estimated amount of \$545,000, included in the Fiscal Year (FY) 2017-2019 adopted budget. Funding is appropriated in the Department of Agriculture Fund (2102); HS Classroom and Seasonal Org (78231); Head Start FY17-18 Project (TBD); Strengthening Children, Youth & Families Program (YS13) for reimbursement of services provided under the CDE/CACFP and for the purpose of operating the Head Start child care food program.

1. AMOUNT OF RECOMMENDATION/COST OF PROJECT:
Project Delivery \$545,000
2. SOURCE OF FUNDING: Department of Agriculture Fund (2102); HS Classroom and Seasonal Org (78231); Head Start FY17-18 Project (TBD); Strengthening Children, Youth & Families Program (YS13)
3. FISCAL IMPACT

The City's 2017-2019 Adopted Budget includes \$545,000 in appropriations and revenues for FY 2017-2018 for the CACFP grant. The adopted resolution authorizes the City Administrator to accept and appropriate additional funding that becomes available from the grant within the grant term (July 1, 2017 – June 30, 2018) without returning to Council. The Head Start program receives monthly reimbursement for eligible meals served to enrolled Head Start children. The meal reimbursement rate is based on the number of meals consumed. Approving this resolution will not have a negative impact on the City's General Purpose Fund.

PUBLIC OUTREACH / INTEREST

This item did not require any additional public outreach other than the required posting on the City's website.

COORDINATION

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Office of the City Attorney and the Budget Office were consulted in preparation of this report and resolution.

SUSTAINABLE OPPORTUNITIES

Economic: There are economic benefits to the City from the participation in the Child and Adult Care Food Program. The Oakland Head Start program employs several full-time food service workers and one supervisor who prepare meals for the children enrolled in the Head Start program. Head Start drivers are required to deliver the meals to Head Start centers each day.

Environmental: Oakland Head Start provides snacks and meals that meet CACFP nutritional requirements. The Head Start program's central kitchen recycles all cooking oil and purchases environmentally safe paper cups and paper plates that are used in all Head Start classrooms.

Social Equity: The Head Start program delivers comprehensive, high quality services to children and families in the City of Oakland. Child health and wellness are promoted by providing nutrition services that supplement and complement those of the home and community. Head Start's child nutrition services assist families in meeting each child's nutrition needs and establish good eating habits that nurture healthy development and promote life-long well-being.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that the City Council adopt a Resolution authorizing the City Administrator to apply for apply for and accept the Child and Adult Care Food Program (CACFP) Grant from the California Department of Education in an Estimated Amount of \$545,000 to provide funding for nutritious meals for the City of Oakland's Head Start/Early Head Start Program from July 1, 2017 through June 30, 2018.

For questions regarding this report, please contact Alisa Burton, HSD Manager (Acting), Early Childhood and Family Services Division, at (510) 238-2323.

Respectfully submitted,


SARA BEDFORD
Director, Human Services Department

Reviewed by: Alisa Burton, Manager (Acting)
Early Childhood & Family Services Division
Prepared by: Tracey Black, HHS Planner

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OAKLAND CITY COUNCIL

Approved as to Form and Legality


City Attorney

RESOLUTION No. _____ C.M.S.

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO APPLY FOR AND ACCEPT THE US DEPARTMENT OF AGRICULTURE CHILD AND ADULT CARE FOOD PROGRAM (CACFP) GRANT FROM THE CALIFORNIA DEPARTMENT OF EDUCATION IN AN ESTIMATED AMOUNT OF \$545,000 TO PROVIDE FUNDING FOR NUTRITIOUS MEALS FOR THE CITY OF OAKLAND'S HEAD START/EARLY HEAD START PROGRAM FROM JULY 1, 2017 THROUGH JUNE 30, 2018

WHEREAS, the City of Oakland desires to apply for and accept a US Department of Agriculture/Child and Adult Care Food Program (USDA/CACFP) Grant in an estimated amount of \$545,000 from the California Department of Education ("CDE") to fund a Head Start/Early Head Start child nutrition program from July 1, 2017 through June 30, 2018; and

WHEREAS, the City's Fiscal Year (FY) 2017-2019 Adopted Budget includes \$545,000 in appropriations and revenues for FY 2017-2018 for the CACFP grant; and

WHEREAS, the CDE Child Nutrition and Distribution Division will provide funds for comprehensive nutrition services to approximately 312 Head Start and Early Head Start children, who have the most economic need, with ten percent of the enrollment consisting of children with special needs; now, therefore, be it

RESOLVED: That the City Administrator or her designee is hereby authorized to submit an application to the CDE for USDA/CACFP funds to operate a Child Care Food Program for children enrolled in the Oakland Head Start and Early Head Start program from July 1, 2017 through June 30, 2018, and to accept said funds in an estimated amount of \$545,000; and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to accept and appropriate any additional funding which may become available from this grant within the existing grant term, July 1, 2017 – June 30, 2018, without returning to Council; and be it

FURTHER RESOLVED: That the estimated sum of \$545,000 and offsetting revenue is appropriated in the Department of Agriculture Fund (2102); HS Classroom and Seasonal Org (78231); Head Start FY17-18 Project (TBD); Strengthening Children, Youth & Families Program (YS13) for the purpose of operating the Head Start child care food program; and be it

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, CAMPBELL-WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLÉN, KALB, KAPLAN AND PRESIDENT REID

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____
LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California