

2014 JAN -6 AM 10: 34

Letter of Nomination

January 3, 2014

The Honorable City Council
One City Hall Plaza, Second Floor
Oakland, CA 94612

Dear President Kernighan and members of the City Council

Pursuant to City Charter section 601, the Mayor, hereby reappoints the following persons as members of the following Board or Commission, subject to the City Council's confirmation

LIBRARY ADVISORY COMMISSION

Noelle Tu Duong Mayoral reappointment to serve the term beginning November 14, 2013 and ending November 13, 2016, filling the seat previously vacated by Steve Tidnck

Daniel Belay Mayoral reappointment to serve the term beginning November 17, 2012 and ending November 16, 2015, filling the term vacated by Sharon Cravanas

Thank you for your assistance in this matter

Sincerely,

Jean Quan
Mayor

Dear Mayor Quan

I am Noelle Duong and I am interested in being appointed to the Library Advisory Commission. I was born and raised in East Oakland and am currently pursuing my bachelor's in social welfare at the University of California, Berkeley.

Despite my being in college now, I have continued to be an active member in the Oakland community. When I was young, the library was my second home. I started volunteering in the Main Library's children's room when I was 11 and I served on the library's Youth Leadership Council from age 14-18. I have also worked in the Oakland Unified School District since I was 15 and continue to do so. I currently work at Franklin Elementary, Lincoln Elementary, and Roosevelt Middle School.

I want to join the Commission because it will enable me to further support Oakland. I see it as a great opportunity to advocate for the library at local schools to encourage community members to use the library as a resource. I will be an asset to the Commission because I am a product of the Oakland community. I will be able to share my experience in the community, which will broaden the views of the Commission.

I also will add to the diversity of the Commission. Many library patrons are first-generation Americans from impoverished immigrant families. My being from the same background allows me to have a special bond with this group. I have been where they are now, and that experience allows me to communicate with the community in a unique way. By serving on the Commission, I can facilitate communication between the library system and Oakland community members. This is a huge benefit to both parties.

Thank you very much for your consideration. I look forward to hearing from you.

Sincerely,

Noelle Duong

Noelle Tu Duong

Education

University of California, Berkeley

Berkeley, CA

Intended B A in Social Welfare and Minors in Education and Public Policy

May 2015

Work Experience:

Summer Bridge

Resident Assistant

- Assist low income first generation students transition into college
- Maintain a safe and inclusive living environment for all
- Communicate effectively with diverse youth from underrepresented communities
- Provide academic support and guidance
- Mediate conflicts
- Facilitate community programs

East Bay Asian Youth Center (EBAYC)

Intern/Board Member

- Mentor and assist low income youth with homework
- Lead a reading class and an enrichment class
- Create and administer lesson plans
- Worked with peers to make program wide changes
- Participated in making choices on how our organization would impact and serve Oakland
- Successfully demonstrated positive role modeling

Leadership and Community Service:

Educational Opportunity Program (EOP)

Intern

- Attend to the reception desk
- Interact with students to schedule appointments with counselors
- Find resources to assist students with their needs
- Direct phone calls
- Organize the office
- Communicate with counselors to on a case by case bases to perform office tasks

OASES

Mentor

- Assist students with home work
- Lead community building activities
- Set a positive example by exposing students to the idea of college

Daniel Belay

Education

University of California, Berkeley

- B A in Integrative Biology with focus in Human Biology

Cumulative GPA 3.1

Haas School of Business, Business for Art Science and Engineering (BASE)

- Related Course Work: Marketing, Organizational Behavior, Introduction to Professional Writing, Advanced Professional Communication

Work Experience

- 8/13 – Present **Coliseum College Preparatory Academy** Berkeley, CA
BUJLD E2/ Academic Instructor
- Developed 10th grade entrepreneurship curriculum
 - Facilitated extended high school academic program for at-risk students
- 3/11 – 6/13 **Berkeley Free Clinic** Berkeley, CA
Dental Section Coordinator
- Solidified Corporate Partnership with Patterson Dental for \$3,000
 - Represented BFC at Annual California Dental Association (CDA) conferences
 - Expanded clinic training by 50% to increase employee competency
- 8/11 – 7/12 **Safe Passages** Oakland, CA
Elev8 Oakland Coordinator
- Instructed Saturday Academy aimed at improving 6 and 7 grade Language Arts achievement gap
 - Developed extended day curriculum for students at West Oakland Middle School
 - Coordinated programming for Elev8, Chabot Space and Science Center, and OBUGS (Oakland Based Urban Gardens)
- 8/10 – 7/11 **Safe Passages** Oakland, CA
Transitions Case Manager
- Developed and individualized academic strategy plans for a 3 student caseload
 - Instructed a 14 student bi-weekly course geared toward increasing Math and English competency
 - Collaborated with social workers, counselors, and school administration to increase student performance

Activities

- 8/11 – 1/12 **San Quentin State Prison** Berkeley, CA
Tutor, Teach in Prison Program
- Tutored inmates in Math and English at the G E D and Pre-G E D levels
 - Developed a curriculum on mastering multiplication aimed at improving student arithmetic skills
- 12/09 – 1/10 **East Oakland Youth Development Center** Oakland, CA
Youth Development Intern
- Developed Math curriculum to teach G E D students' arithmetic skills
 - Attended OFCY (Oakland Fund for Children and Youth) meeting to lobby for non-profit funding
 - Assisted Pathway to College coordinator with the youth outreach program

Skills and Interests

- Fluent in Amharic (Ethiopian National Language)
- Certified Dental X-Ray Technician
- Enjoy long distance running, National Public Radio, and Sudoku

FILED
OFFICE OF THE CITY CLERK
OAKLAND

14 JAN -7 AM 8:41

APPROVED FOR FORM AND LEGALITY



CITY ATTORNEY

OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF NOELLE TU DUONG AND DANIEL BELAY AS MEMBERS OF THE LIBRARY ADVISORY COMMISSION

WHEREAS, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council, and

WHEREAS, Ordinance No 8064 C M S, adopted November 13, 1969 and amended by Ordinance No 11730 C M S , adopted July 26, 1994, establishes the Library Advisory Commission to advise and make recommendations on the operation and future development of the library system and to act as a liaison between the Library Department and the Mayor and City Council, and

WHEREAS, the Library Advisory Commission consists of fifteen (15) members serving not more than two consecutive three year terms, and

WHEREAS, the Honorable Mayor Jean Quan has appointed Noelle Tu Duong and Daniel Belay to each serve a three year term subject to confirmation by the City Council, now therefore be it

RESOLVED, that pursuant to City Charter section 601, the City Council hereby confirms the Mayor's appointment of Noelle Tu Duong to a three-year term beginning November 14, 2013 and ending November 13, 2016, filling the seat previously vacated by Steve Tidnck and the appointment of Daniel Belay to a three year term beginning November 17, 2012 and ending November 16, 2015, filling the term vacated by Sharon Cravanas

IN COUNCIL, OAKLAND, CALIFORNIA,
PASSED BY THE FOLLOWING VOTE.

AYES -- BROOKS, GALLO, GIBSON MCELHANEY, KALB, KAPLAN, REID, SCHAAF
AND PRESIDENT KERNIGHAN

NOES -

ABSTENTIONS-

ABSENT-

ATTEST

LATONDA SIMMONS

City Clerk and Clerk of the Oakland City Council