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**CITY OF OAKLAND
MEMORANDUM**

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name Mike Neary, Engineering Division Manager
Phone No. 238-6659
250 Frank Ogawa Plaza, Ste. 4314/ PWA/Design & Construction
DATE: February 19, 2004

FILED
OFFICE OF THE CITY CLERK
OAKLAND
2004 FEB 25 AM 10:53

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: Resolution authorizing approval of a cooperative agreement between the City of Oakland and the California Department of Transportation (Caltrans) for the International Boulevard Streetscape Improvement Project (Project No. C167620)

SCHEDULING RECOMMENDATION:

- A. Committee Public Works
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
- _____ City Council _____ Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: March 9, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify: No

Is a staff report required/requested? Yes.

What is the fiscal impact on the City/Agency? **There is no fiscal impact as a result of this resolution. This agreement formalizes the responsibilities of the City of Oakland and Caltrans related to the construction of those portions of the International Boulevard Streetscape Improvement Project (C167620) within the State of California Right-of-Way.**

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- ___ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- ___ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- ___ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
- ___ Item requires immediate action relating to federal or state legislation;
- ___ Item requires immediate action relating to eligibility for a grant or gift; OR
- ___ Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by **6:00 P.M.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.
Attach any supporting documentation.