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Letter of Nomination

February 28, 2014

The Honorable City Council  
One City Hall Plaza, Second Floor  
Oakland, CA 94612

Dear President Kernighan and members of the City Council:

Pursuant to City Charter section 601, the Mayor, hereby appoints the following persons as members of the following Board or Commission, subject to the City Council's confirmation:

**CITIZEN'S POLICE REVIEW BOARD**

**Sokhom Mao** Mayoral reappointment to serve a two-year term on the Citizen's Police Review Board beginning February 16, 2014 and ending February 15, 2016, filling the seat previously held by himself.

Thank you for your assistance in this matter.

Sincerely,

Jean Quan  
Mayor

# Sokhom Mao

## Objective

*To provide professional leadership, communication, and administering proficiencies in the advancement of the Citizen Review Police Board on behalf of the Residents of Oakland*

## Education

**SAN FRANCISCO STATE UNIVERSITY** – May 2010 | San Francisco, California  
Bachelor of Arts Criminal Justice (*Dean's List Honoree, College of Behavioral & Social Science*)

## Skills Summary

- ◆ Meeting Facilitation
- ◆ Report Preparation
- ◆ Interpersonal Communicator
- ◆ Organizational Development
- ◆ Governmental Policies & Procedures
- ◆ Skilled Evaluator
- ◆ Research Ability
- ◆ Outreach Management
- ◆ Professional Presentations
- ◆ Administer Organization
- ◆ Keynote Speaker

## Professional Experience

### JUVENILE JUSTICE/DELINQUENCY PREVENTION COMMISSION

*Juvenile Justice Commissioner*

March 2011 – Present | County of Alameda

- ◆ Oversee all aspects of Alameda County juvenile facility inspections and police departments housing minors/juveniles to ensure compliance with the State of California Licensing Code
- ◆ Legal authority to inspect, report and make recommendations concerning publicly administered institutions housing juveniles. Coordinate, on a countywide basis, the work of those governments and non-governmental organizations engaged in activities designed to prevent juvenile delinquency.
- ◆ Nominate individuals to the Superior Court and the Board of Supervisors as candidates for any vacancy in the position of Alameda County Chief Probation Officer.

### EAST BAY ASIAN YOUTH CENTER BOARD OF DIRECTORS

*Chairman of the Audit Committee*

March 2009 – Present | Oakland, California

- ◆ Preside over and conduct Audit Committee meetings; Ensure minutes of each meeting are taken and included in the meeting books of directors for the next subsequent meeting of the Board.
- ◆ Ensure the Audit Committee is alert to its obligations to the Board and complies with its responsibilities as set out in the Audit Committee Terms of Reference.
- ◆ Ensure the external auditor has a direct line of communication to the Audit Committee
- ◆ Reviews conflict of interest and independence issues as they arise and report such issues to the Board's chairman. Ensure Audit Committee members have an opportunity to meet with the external auditor without the presence of management at each meeting of the Audit Committee.

### CALIFORNIA YOUTH CONNECTION BOARD OF DIRECTORS

*Board Member*

March 2011 – Present | San Francisco, California

- ◆ Work with the Executive Director/CEO to create a strategic direction for the organization and to set short and long term goals. Assure that management continuity is properly provided. Actively participate at the Board meetings and on Committee assignments. Support sponsoring donor and community support building events as designated by the Board.
- ◆ Financially support the organization through the annual board individual giving campaign. Identify potential funding sources and serve as an Ambassador in securing organizational funding.
- ◆ Annually evaluate the performance of the Executive Director/CEO and determining any bonus awards or increases in salary.

### CESAR CHAVEZ STUDENT CENTER BOARD OF DIRECTORS

*Vice-Chairman*

Jan. 2008 – Jan. 2010 | San Francisco, California

- ◆ Planned, presided over, and facilitated board and committee meetings in the absent of the Chair; or inability to act. Partnered with the Managing Director to ensure that board resolutions are carried out successfully. Represented the interest of nearly 30,000 students on issues regarding student center's fiscal budget, daily operations, and business. Chaired monthly financial business meetings to review organization investments and financial goals.
- ◆ Managed an annual performance evaluation of the Executive Director.

# Sokhom Mao

## UNIVERSITY POLICE DEPARTMENT, SAN FRANCISCO STATE UNIVERSITY

*Assistant to the Police Chief*

April 2007 – December 2008 | San Francisco, California

- ◆ Received and screened visitors and telephone calls, provides information requiring the interpretation of policies and procedures; takes and refers messages.
- ◆ Researched and compiled a variety of informational materials. Opened, sorted, and screened mail and attaches pertinent materials.
- ◆ Typed a wide variety of drafts and finished documents, including confidential materials from taped dictation, brief instructions, or written materials.
- ◆ Recorded minutes and transcribed on a regular basis various department staff meetings.
- ◆ Operated word processing equipment, inputs and retrieved data from a computer system. Initiated correspondence independently for signature by the department head; Reviewed finished materials for completeness.

## SAN FRANCISCO STATE UNIVERSITY JUDICIAL REVIEW BOARD

*Judicial Member*

March 2005 – July 2007 | San Francisco, California

- ◆ Administered written documentation of all hearings and reviewed sessions concerning San Francisco State University Resident/Student life at the University Dormitory.
- ◆ Developed recommendations to address identified concerns; Responsible for reviewing the cases of Residents' misconduct of University's Housing Policies & Procedures.
- ◆ Maintained a respectful, nonjudgmental demeanor in reviews, including sensitivity to each student's culture, ethnic identity, religion, gender, and socioeconomic status.

## SAN FRANCISCO STATE UNIVERSITY GUARDIAN SCHOLARS PROGRAM

*Ambassador/Scholar*

April 2005-May 2010 | San Francisco, California

- ◆ Appeared and spoke to media and members of the press—promoting the mission of the Guardian Scholars Program and supporting resources for foster youth in Higher Education.

## CALIFORNIA YOUTH CONNECTION ADVISORY BOARD

*Advisory Board Member*

February 2002-May 2005 | San Francisco, California

- ◆ Partnered with legislators and policy makers to create bills and/or legislation for foster youth, governments, and communities.
- ◆ Attended child welfare stakeholders meeting on behalf of current and former foster youth to provide solutions and improvement.

## Languages

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- ◆ English and fluent in speaking Khmer (*Cambodian Language*)

## Awards/Honors

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- ◆ Learner to Leader Award, Youngest Serving Commissioner 2011
- ◆ Alameda County Board of Supervisor Commendation Award 2011
- ◆ State of California Senate, Certificate of Recognition Award 2011
- ◆ John Burton Foundation Award, 2011
- ◆ San Francisco State University Leadership Award—Outstanding Student Leader 2010
- ◆ COMTO Scholarship Award Recipient 2009
- ◆ Larkin Street Scholarship Award Recipient 2009
- ◆ National Foster Care Month, Change a Lifetime Award 2007
- ◆ Independent Living Skills Program, Award of Excellence 2005
- ◆ Independent Living Skills Program, Merit Award 2004
- ◆ Project S.O.A.R Achievement Award 2005
- ◆ Pivotal Point Youth Services Award 2003
- ◆ East Bay Asian Youth Center, Intern of the Year 2002

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APPROVED FOR FORM AND LEGALITY

**DRAFT**  
CITY ATTORNEY

OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

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**RESOLUTION CONFIRMING THE MAYOR'S REAPPOINTMENT OF SOKHOM MAO TO THE  
CITIZEN'S POLICE REVIEW BOARD**

**WHEREAS**, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

**WHEREAS**, Ordinance No. 12454 C.M.S., adopted November 12, 2002 (repealing Ordinance Nos. 11905 and 12102 C.M.S.) created the Oakland Citizen's Police Review Board to investigate and review certain complaints regarding conduct of Oakland police officers and park rangers, thereafter deliver timely advisory reports to the City Administrator regarding the facts of and recommended disposition of these complaints, as well as disciplinary recommendations if appropriate and additionally it may recommend policy changes to the Public Safety Committee regarding matters within its jurisdiction; and

**WHEREAS**, the Citizen's Police Review Board consists of nine members and three alternative members serving two-year staggered terms with no more than two consecutive terms; and

**WHEREAS**, the Honorable Mayor Jean Quan has reappointed Sokhom Mao to serve a two-year term on the Citizen's Police Review Board subject to confirmation by the City Council, now therefore be it

**RESOLVED**, that pursuant to City Charter section 601, the City Council hereby confirms the Mayor's reappointment of Sokhom Mao Mayoral reappointment to serve a two-year term on the Citizen's Police Review Board beginning February 16, 2014 and ending February 15, 2016, filling the seat previously held by himself.

**IN COUNCIL, OAKLAND, CALIFORNIA,  
PASSED BY THE FOLLOWING VOTE:**

AYES – KALB, PRESIDENT KERNIGHAN, GIBSON MCELHANEY, SCHAAF, GALLO,  
BROOKS, REID AND KAPLAN

NOES –  
ABSTENTIONS-  
ABSENT-

ATTEST:

\_\_\_\_\_  
LATONDA SIMMONS  
City Clerk and Clerk of the Oakland City Council