

## OAKLAND CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_ C.M.S.

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**RESOLUTION AUTHORIZING THE FOLLOWING ACTIONS:**

- 1. ADOPTING THE FISCAL YEAR 2024-25 WORKFORCE DEVELOPMENT BUDGET; AND**
- 2. ACCEPTING AND APPROPRIATING WORKFORCE INNOVATION AND OPPORTUNITY (WIOA) TITLE I FORMULA FUNDS FOR ADULT, DISLOCATED WORKER, YOUTH AND RAPID RESPONSE SERVICES IN THE ESTIMATED AMOUNT OF THREE MILLION SIX HUNDRED SIXTY-NINE THOUSAND NINE HUNDRED FIFTY-ONE DOLLARS (\$3,669,951); AND**
- 3. ACCPETING AND APPROPRIATING TWO MILLION THREE HUNDRED TWENTY-SEVEN THOUSAND FOUR HUNDRED THIRTY DOLLARS (\$2,327,430) FROM CALIFORNIA VOLUNTEERS TO INCREASE YOUTH AND YOUNG ADULT EMPLOYMENT AND DEVELOP PATHWAYS INTO CAREERS IN PUBLIC SERVICE; AND**
- 4. APPROPRIATING ONE MILLION NINE HUNDRED EIGHTY-FOUR THOUSAND TWO HUNDRED EIGHTY-SIX DOLLARS (\$1,984,286) FROM THE GENERAL FUND AND OTHER FUNDS FOR WORKFORCE DEVELOPMENT; AND**
- 5. AUTHORIZING THE CARRYOVER OF UNSPENT FISCAL YEAR 2023-2024 WIOA AND OTHER FUNDS IN THE ESTIMATED AMOUNT OF FIVE HUNDRED THIRTY-THREE THOUSAND FOUR HUNDRED SEVENTY-FIVE DOLLARS (\$533,475) IN FISCAL YEAR 2024-2025; AND**
- 6. AUTHORIZING GRANT AGREEMENTS WITH SERVICE PROVIDERS COMPETITIVELY SELECTED TO PROVIDE COMPREHENSIVE, SPECIALIZED, BUSINESS ENGAGEMENT AND YOUTH SERVICES FROM WIOA TITLE I FORMULA FUNDS AND OTHER FUNDS FOR FISCAL YEAR 2024-2025**

**WHEREAS**, the Oakland Workforce Development Board (OWDB or Board) is mandated to oversee the expenditure of federal Workforce Innovation and Opportunity Act of 2014 (WIOA) funding in partnership with the Mayor as local chief elected official in a designated workforce development area such as the City of Oakland (City), and the Mayor has designated the City Administrator to act on the Mayor's behalf on all WIOA administrative matters; and

**WHEREAS**, the Board's budget is made up of multiple funding streams that support the City's workforce development efforts; and

**WHEREAS**, federal law requires that the Board adopt its own budget, while the Oakland City Charter stipulates that this budget must also be approved by the City Council; and

**WHEREAS**, both the City Council and Board must adopt a budget on or before June 30 of each calendar year; and

**WHEREAS**, the Board is charged with approving the use of WIOA funds that are allocated annually to through the State of California Employment Development Department (EDD), as well as other workforce development funds under the City's purview. The Board must develop a budget that is subject to approval by the Mayor who serves as the Chief Elected Official of an area receiving WIOA funds; and

**WHEREAS**, the City operates on a two-year budget cycle; the budget cycle is based upon a fiscal year calendar that runs from July 1 through June 30 of the following year; and

**WHEREAS**, the City of Oakland has not yet received notice from State EDD of its estimated allotment of WIOA Title I formula funds for Fiscal Year 2024-25 for the adult, dislocated worker, rapid response and youth funding, but the allotment is estimated to be Three Million Six Hundred Sixty-Nine Thousand Nine Hundred Fifty-One Dollars (\$3,669,951); and

**WHEREAS**, the City of Oakland was awarded from the State of California Office of the Governor's California Volunteers in the amount of Two Million Three Hundred Twenty-Seven Thousand Four Hundred Thirty Dollars (\$2,327,430) for youth and young adult employment programs to be allocated for the period of May 1, 2024, through December 31, 2025; and

**WHEREAS**, an estimated total of Five Hundred Thirty-Three Thousand Four Hundred Seventy-Five Dollars (\$533,475) in unspent WIOA Title I formula funds from the FY 2023-24 budget has been identified to carry forward to the FY 2024-25 budget as allowed under WIOA funding provisions; and

**WHEREAS**, the Board's FY 2024-25 budget is expected to include a General Fund appropriation of One Hundred Thousand Dollars (\$100,000) for workforce development and sector initiatives and Two Hundred Twenty Thousand Dollars (\$220,000) for the Day Laborer program to be allocated by the Board; and

**WHEREAS**, Army Base billboard revenue in the amount of Three Hundred Forty-Six Thousand Six Hundred Fifteen Dollars (\$346,615) is allocated annually to support the ongoing operations of the West Oakland Job Resource Center (WOJRC); and

**WHEREAS**, Oakland Municipal Code (OMC) Section 2.04.040.B requires a Request for Proposals/Qualifications process for all professional services contracts of more than Fifty Thousand Dollars (\$50,000); and

**WHEREAS**, the OWDB has selected, through a competitive request for proposals process, the service providers specified below to provide employment and training services to adults, dislocated workers, youth with WIOA Title I formula funds and other funds received by the OWDB and the City; and

**WHEREAS**, under Senate Bill 734 (2011), 30 percent of the combined adult and dislocated worker funding must be used on eligible training services to assist job seekers with training and employment goals within the first fiscal year; and

**WHEREAS**, WIOA Section 129(a)(4) states the minimum out-of-school youth expenditure rate, minus administrative costs, for the youth WIOA Title I formula-funded program is 75 percent of funds; and

**WHEREAS**, WIOA Section 129(c)(4) prioritizes work experience with the requirement that the local workforce development area must spend a minimum of 20 percent of non-administrative youth formula funds on work experience activities; and

**WHEREAS**, funds awarded to contracted service providers must be expended within the fiscal year; and

**WHEREAS**, a total of Two Million Sixty-Three Thousand Five Hundred Fifty-One Dollars (\$2,063,551) is budgeted to support City operations; and

**WHEREAS**, from time to time the City through the Board will have the opportunity to apply for and receive grant funds and contributions above and beyond the WIOA Title I formula funds to help build capacity and diversify funding for the workforce system; now, therefore, be it

**RESOLVED:** That the City Council hereby adopts the following Fiscal Year 2024-25 Workforce Development budget and is authorized to enter into agreements pertaining to acceptance of such funds outlined in the budget below:

A	B	C	D	E	F	G	H	I	J	K	L	M	N	
1		<b>WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)</b>												
2		Fund 2195					Fund 2159	Fund 1010	Fund 1030	Fund 5671	Fund 7999			
3		Adult	Dislocated Worker	Rapid Response	Youth	WIOA Subtotal	CA Volunteers	General Fund	Measure HH	Billboard	Misc Donations	Other Revenue Subtotal	GRAND TOTAL	
4	<b>ESTIMATED REVENUES</b>													
5	Estimated Carryover Revenue	184,961	156,354		192,160	533,475						0	533,475	
6	Estimated FY 2024-2025 Revenue (Baseline)	1,224,338	1,030,362	245,751	1,169,500	3,669,951	2,327,430	794,721	577,162	537,403	75,000	4,311,716	7,981,667	
7	<b>TOTAL REVENUE</b>	<b>1,409,299</b>	<b>1,186,716</b>	<b>245,751</b>	<b>1,361,660</b>	<b>4,203,426</b>	<b>2,327,430</b>	<b>794,721</b>	<b>577,162</b>	<b>537,403</b>	<b>75,000</b>	<b>4,311,716</b>	<b>8,515,142</b>	
8	<b>EXPENDITURES</b>													
9	<b>SERVICE PROVIDER CONTRACTS</b>													
10	Workforce Development Services (TBD)					0		100,000				100,000	100,000	
12	Black Cultural Zone Comm Dev Corp				71,420	71,420						0	71,420	
13	Causa Justa::Just Cause					0		220,000				220,000	220,000	
14	Civicorps					0	246,344					246,344	246,344	
15	Genesys Works				178,550	178,550						0	178,550	
16	Lao Family Community Development, Inc.	153,741	147,941		249,970	551,652	250,000		125,000			375,000	926,652	
17	Mandela Partners	135,000				135,000						0	135,000	
20	Oakland Private Industry Council, Inc.	579,586	564,391			1,143,977						0	1,143,977	
21	Oakland Public Works					0	284,000					284,000	284,000	
22	Rising Sun Center for Opportunity					0	34,940					34,940	34,940	
23	Safe Passages					0	223,539					223,539	223,539	
24	Swords to Plowshares: Veterans Rights Org	114,410	110,157			224,567						0	224,567	
25	Spanish Speaking Unity Council of Alameda Co, Inc.	153,741	147,941		249,970	551,652	250,000					250,000	801,652	
26	Trybe Inc.								12,572			12,572	12,572	
27	The Youth Employment Partnership Inc.				249,970	249,970	250,000		125,000			375,000	624,970	
28	Youth Uprising				249,970	249,970						0	249,970	
29	West Oakland Job Resource Center					0				345,615		345,615	345,615	
30	EASTBAY Works (OPIC)	7,830	7,827		7,823	23,480						0	23,480	
31	Professional Service Agreements					0	50,000					50,000	50,000	
32	<b>Service Provider Subtotal</b>	<b>1,144,308</b>	<b>978,257</b>	<b>0</b>	<b>1,257,673</b>	<b>3,380,238</b>	<b>1,588,822</b>	<b>320,000</b>	<b>262,572</b>	<b>345,615</b>	<b>0</b>	<b>2,517,009</b>	<b>5,897,247</b>	
33	<b>CITY OPERATIONS</b>													
34	EWD Admin/Finance	20,046	35,974		24,668	80,688						0	80,688	
35	Internal Service Fees					0		153,482				153,482	153,482	
36	Program Staff	244,945	172,485	245,751	79,319	742,500	275,272	321,239	248,582	191,788		1,036,881	1,779,381	
37	O&M					0	50,000					50,000	50,000	
38	<b>City Operations Subtotal</b>	<b>264,991</b>	<b>208,459</b>	<b>245,751</b>	<b>103,987</b>	<b>823,188</b>	<b>325,272</b>	<b>474,721</b>	<b>248,582</b>	<b>191,788</b>	<b>0</b>	<b>1,240,363</b>	<b>2,063,551</b>	
39	<b>TOTAL EXPENDITURES</b>	<b>1,409,299</b>	<b>1,186,716</b>	<b>245,751</b>	<b>1,361,660</b>	<b>4,203,426</b>	<b>1,914,094</b>	<b>794,721</b>	<b>511,154</b>	<b>537,403</b>	<b>0</b>	<b>3,757,372</b>	<b>7,960,798</b>	
40	<b>Available Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>413,336</b>	<b>0</b>	<b>66,008</b>	<b>0</b>	<b>75,000</b>	<b>554,344</b>	<b>554,344</b>	

;and be it

**FURTHER RESOLVED:** That the City Council hereby accepts and appropriates the Fiscal Year 2024-2025 WIOA Title I formula funding for Adult, Dislocated Worker, Youth and Rapid Response services in the estimated amount of Three Million Six Hundred Sixty-Nine Thousand Nine Hundred Fifty-One Dollars (\$3,669,951), and is authorized to enter into agreements pertaining to the acceptance of such funds; and be it

**FURTHER RESOLVED:** That given possible variances in WIOA allocations from the U.S Department of Labor and the State EDD, the City Council is authorized to accept additional WIOA funding allocations for Fiscal Year 2024-25 above Three Million Six Hundred Sixty-Nine Thousand Nine Hundred Fifty-One Dollars (\$3,669,951); and be it

**FURTHER RESOLVED:** That the City Council authorizes an estimated total of Five Hundred Thirty-Three Thousand Four Hundred Seventy-Five Dollars (\$533,475) in unspent or unobligated WIOA Title I formula funds from FY 2023-24, to be carried over and reallocated into Fiscal Year 2024-25; and be it

**FURTHER RESOLVED:** That the WIOA funds will be budgeted in the Workforce Investment Act Fund (2195), Workforce Development Organization (85311), in a Project to be determined (TBD); and be it

**FURTHER RESOLVED:** That the City Council hereby accepts and appropriates the State of California Office of the Governor's California Volunteers in the amount of Two Million Three Hundred Twenty-Seven Thousand Four Hundred Thirty Dollars (\$2,327,430) for youth and young adult employment programs to be allocated for the period of May 1, 2024, through December 31, 2025, and is authorized to enter into agreements pertaining to the acceptance of such funds; and be it

**FURTHER RESOLVED:** That the State of California Office of the Governor's California Volunteers funds will be budgeted in the State of California Fund (2159), Workforce Development Organization (85311), in a Project to be determined (TBD); and be it

**FURTHER RESOLVED:** That the City Council hereby accepts and appropriates an additional One Million Nine Hundred Eighty-Four Thousand Two Hundred Eighty-Six Dollars (\$1,984,286) in General Funds and other funds and is authorized to enter into agreements pertaining to the acceptance of such funds; and be it

**FURTHER RESOLVED:** That One Hundred Thousand Dollars (\$100,000) of General Funds will be budgeted in General Purpose Fund (1010), Workforce Development Organization (85311), Workforce Development Services Project (1006028) to be allocated by the OWDB; and be it

**FURTHER RESOLVED:** That Two Hundred Twenty Thousand Dollars (\$220,000) has been allocated to the City's Day Laborer program for FY 2024-25 and has been budgeted in General Purpose Fund (1010), Workforce Development Organization (85311), Day Laborers Project (1000167); and be it

**FURTHER RESOLVED:** That Three Hundred Forty-Five Thousand Six Hundred Fifteen Dollars (\$345,615) from the Army Base billboard revenue will support the WOJRC and that such funds will be budgeted in OBRA Leasing & Utility Fund (5671), Workforce Development Organization (85311), West Oakland Resource Center Project (1000036); and be it

**FURTHER RESOLVED:** That the City Council approves the allocation of Two Million Sixty-Three Thousand Five Hundred Fifty-One Dollars (\$2,063,551) across various funding streams to support Workforce Development Division Operations O&M, Internal Service Fees, Program and Administrative Staff positions from the FY 2024-25 OWDB budget; and be it

**FURTHER RESOLVED:** That the City Council hereby authorizes the City Administrator to negotiate and enter into contracts or contract amendments for FY 24-25 workforce development funds through June 30, 2025, with an option to renew for an additional twelve (12) months through June 30, 2026, consistent with the adopted budget; and be it

**FURTHER RESOLVED:** That the City Council authorizes any FY 2023-24 contracted funds not fully spent by service providers by June 30, 2024, to be carried over into FY 2024-2025; and be it

**FURTHER RESOLVED:** That each contract for workforce development activities funded with WIOA Title I formula funds and other funds shall have specific performance benchmarks consistent with WIOA and program regulations, and that the City shall terminate the contract of a service provider that materially fails to meet contract performance, with funds reallocated to existing service providers or an on-call pool; and be it

**FURTHER RESOLVED:** That the City Council authorizes the City Administrator to apply for and accept grants, funds, and contributions on behalf of the City and the Oakland Workforce Development Board to build capacity and diversity funding for the workforce system up to an additional Two Hundred Fifty Thousand Dollars (\$250,000) with the approval of the Oakland Workforce Development Board and without returning to City Council; and be it

**FURTHER RESOLVED:** That the City Council authorizes the reallocation of expenditure budget of workforce development funds to be moved between projects within the fund in a manner consistent with the Resolution and its basic purposes; and be it

**FURTHER RESOLVED:** That any additional non-WIOA funds received are hereby appropriated to a fund to be determined, Workforce Development Org (85311), various Expenditure accounts, in Projects to be determined, and in Workforce Program (SC03); and be it

**FURTHER RESOLVED:** That the City Council hereby authorizes the City Administrator to spend such funds in Fiscal Year 2024-2025 and take other action with respect to the authorized contracts consistent with the Resolution and its basic purposes, subject to review and approval by the City Attorney's Office.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FIFE, GALLO, JENKINS, KALB, KAPLAN, RAMACHANDRAN, REID, AND  
PRESIDENT FORTUNATO BAS

NOES –

ABSENT –

ABSTENTION –

ATTEST: \_\_\_\_\_

ASHA REED  
City Clerk and Clerk of the Council of the  
City of Oakland, California