

**CITY OF OAKLAND  
MEMORANDUM**

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FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

2004 JAN 14 AM 10:54

TO: Rules & Legislation Committee  
ATTN: Assistant to the City Manager  
FROM: Keira Williams  
637-0260  
CEDA Economic Development  
250 Frank Ogawa Plaza, Suite 3315  
DATE: January 12, 2004

**SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM**

**TITLE:** Report And Resolution Authorizing The City Manager To Enter Into A Renewable Three-Year Professional Services Contract With Hinderliter, de Llamas And Associates For Tax Auditing, Consulting, Economic Analysis And Data Services For An Amount Not To Exceed \$242,874 In Fixed Cost Plus Audit Fees In The First Year And For An Amount Not To Exceed \$127,643 In Fixed Cost Plus Audit Fees In Each Subsequent Year

**SCHEDULING RECOMMENDATION:**

- A. Committee: Finance and Management  
(Please specify Committee. Committees meet 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)  
  
    \_\_\_ City Council                      Redevelopment Agency  
    (Council/Agency meets on 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Tuesdays)
  
- B. Meeting Date: February 10, 2004

Is there a statutory, regulatory, financial or grant deadline? No   Specify:

Is a staff report required/requested? Yes

What is the fiscal impact on the City/Agency? An amount not to exceed \$242,874 In Fixed Cost Plus Audit Fees In The First Year And For An Amount Not To Exceed \$127,643

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- \_\_\_ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
  
- \_\_\_ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
  - \_\_\_ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
  - \_\_\_ Item requires immediate action relating to federal or state legislation;
  - \_\_\_ Item requires immediate action relating to eligibility for a grant or gift; OR
  - \_\_\_ Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by 10:00A.M. of the Wednesday preceding the relevant Rules & Legislation Committee meeting. Attach any supporting documentation.

04-0074