

**CITY OF OAKLAND
MEMORANDUM**

FILED
OFFICE OF THE CITY CLERK
OAKLAND

Jan B

2004 APR - 7 AM 11:50

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name : Lupe Valdez and Jayne Becker
Phone No. 238-7022
Address/Agency/Dept : Council/CMO
DATE: April 7, 2004

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: Violence Prevention Workshop/Hearing

SCHEDULING RECOMMENDATION:

A. Committee
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)

City Council Redevelopment Agency

B. Meeting Date: May 10, 2004 - 4:00 - 8:30PM

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested? No

What is the fiscal impact on the City/Agency? None

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)

It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:

Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;

Item requires immediate action relating to federal or state legislation;

Item requires immediate action relating to eligibility for a grant or gift; OR

Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in **electronic format** by **6:00 p.m.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.

Attach any supporting documentation.

04-0288