

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

  
Office of the City Attorney

2018 MAR -8 PM 4: 23

OAKLAND CITY COUNCIL

RESOLUTION No. 87095 C.M.S.

**RESOLUTION TO AUTHORIZE THE CITY ADMINISTRATOR OR HER DESIGNEE TO APPROPRIATE THREE HUNDRED SEVEN THOUSAND AND THIRTY-TWO DOLLARS (\$307,032) OF AVAILABLE ONE-TIME PROJECT FUNDS GENERATED THROUGH CANNABIS PERMIT APPLICATION FEES TO FUND ONE FULL-TIME CITY ADMINISTRATOR ANALYST AND ONE FULL-TIME PUBLIC SERVICE REPRESENTATIVE TO WORK ON CANNABIS REGULATION AND IMPLEMENT THE CANNABIS EQUITY PERMIT PROGRAM THROUGH JUNE 30, 2019**

**WHEREAS**, the City Council authorized the FY 2017-2019 Adopted budget pursuant to Resolution No. 86821 on June 29, 2017;

**WHEREAS**, the FY 2017-2019 Adopted budget contained no additional staff for the regulating of cannabis businesses in the City of Oakland;

**WHEREAS**, in the Spring of 2017 the City of Oakland amended Oakland Municipal Code (OMC) Sections 5.80 and 5.81 to regulate the full-scope of the cannabis industry; and

**WHEREAS**, these amendments included the adoption of a landmark Equity Permit Program; and

**WHEREAS**, the Office of the City Administrator began receiving applications for cannabis cultivators, manufacturers, distributors, testing laboratories and delivery services in late May 2017; and

**WHEREAS**, the Office of the City Administrator received applications for eight available dispensary permits in the fall of 2017; and

**WHEREAS**, in November 2017 the City of Oakland further amended OMC 5.80 and 5.81 to incorporate adult use cannabis regulations into the City’s existing medical cannabis regulations; and

**WHEREAS**, since May 2017 the Office of the City Administrator has received over 800 applications for various adult and medical cannabis business permits; and

**WHEREAS**, the growth in applications has generated additional revenue in the General Purpose

Fund (1010), Office of the City Administrator (02111), DP020 Administrative Project (1000002) to support one-time project funding; and

**WHEREAS**, the City Administrator recommends using one-time funding in the amount of three hundred and seven thousand, thirty-two dollars (\$307,032) to fund a 1.0 full-time City Administrator Analyst and 1.0 full time Public Service Representative for a duration to extend no later than June 30, 2019 to address existing and anticipated continued expansion of licensed cannabis businesses; and

**WHEREAS**, additional staffing is needed to process the large number of cannabis business permit applications, implement the cannabis Equity Permit Program, respond to public inquiries, fulfill public records requests, and regulate adult and medical cannabis businesses; and

**WHEREAS**, the City Administrator Analyst position is exempt from the Civil Service and both the City Administrator Analyst and Public Service Representative positions will be end-dated June 30, 2019, unless the increased workload continues and justifies continuation of one or both positions and fees associated with regulating cannabis businesses can fully support the positions on an ongoing basis; now, therefore be it

**RESOLVED**, that the City Council hereby authorizes the City Administrator or designee to add 1.0 full-time City Administrator Analyst and 1.0 full-time Public Service Representative to the Office of the City Administrator to assist with the regulation of cannabis businesses and implementation of the cannabis Equity Permit Program through June 30, 2019; and

**FURTHER RESOLVED**, that the City Council hereby authorizes the City Administrator to appropriate one-time funds in the amount of Three Hundred and Seven Thousand, Thirty-Two Dollars (\$307,032) to fund these 1.0 full-time City Administrator Analyst and 1.0 full-time Public Service Representative positions for a duration to extend no later than June 30, 2019; and

**FURTHER RESOLVED**, that funds will be appropriated in the General Purpose Fund (1010), Office of the City Administrator (02111), Project to be determined; and be it

**FURTHER RESOLVED**, that the City Administrator is authorized to take any other action necessary consistent with this Resolution and its basic purposes.

**MAR 20 2018**

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_

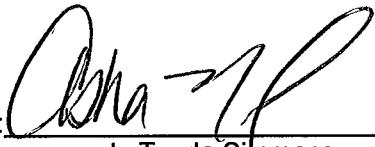
**PASSED BY THE FOLLOWING VOTE:**

AYES – BROOKS, GALLO, GIBSON MCELHANEY, GUILLEN, KALB, KAPLAN, WASHINGTON, and  
PRESIDENT REID - 8

NOES - 0

ABSENT - 0

ABSTENTION - 

ATTEST:   
\_\_\_\_\_  
LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California

DATE OF ATTESTATION: 3/22/2018