

JMB

**CITY OF OAKLAND  
MEMORANDUM**

**TO:** Rules & Legislation Committee  
**ATTN:** Assistant to the City Manager  
**FROM:** Name: Frank Fanelli/ Joyce Luckett  
Phone No.: 238-3541  
Address/Agency/Dept: Community & Economic Development Agency  
**DATE:** October 31, 2003

**SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM**

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**TITLE: AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO PURCHASE AND SALES AGREEMENTS FOR THE SALE OF A CITY OWNED SURPLUS PROPERTY FROM THE NEGOTIATED SALE CONDUCTED ON OCTOBER 24, 2003 TO THE FOLLOWING HIGH BIDDER: (2) APN 045-5276-022-02 for \$ 170,000) HOTHEM TRUST**  
**SCHEDULING RECOMMENDATION:**

- A. Committee \_\_\_\_\_  
(Please specify Committee. Committees meet 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)
- X  City Council \_\_\_\_\_ Redevelopment Agency  
(Council/Agency meets on 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Tuesdays)
- B. Meeting Date: December 2, 2003

Is there a statutory, regulatory, financial or grant deadline? **No; however, this parcel is the last of the 11 parcel sold at the surplus property auction held on October 3, 2003. The other 10 parcels were submitted directly to Council for the on November 4, 2003 meeting. Specify:**  
Is a staff report required/requested? Yes

What is the fiscal impact on the City/Agency? **City will receive sales proceeds, of \$170,000 for General Fund**

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- \_\_\_ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- \_\_\_ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- \_\_\_ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
- \_\_\_ Item requires immediate action relating to federal or state legislation;
- \_\_\_ Item requires immediate action relating to eligibility for a grant or gift; OR
- \_\_\_ Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by **10:00A.M.** of the **Wednesday** preceding the relevant Rules & Legislation Committee meeting.

Attach any supporting documentation.

03-0290