



# AGENDA REPORT

**TO:** Honorable City Council

**FROM:** Deanna J. Santana  
City Administrator

**SUBJECT:** Ratification of 2013 Recess Actions

**DATE:** September 11, 2013

**COUNCIL DISTRICT:** City-Wide

## **RECOMMENDATION**

Staff recommends that the City Council adopt the Resolution ratifying the actions taken by the Mayor during the 2013 Annual Recess of the City Council.

## **EXECUTIVE SUMMARY**

During the recess, the Mayor was authorized to take action that would normally be taken by the City Council during that period, except for duties reserved to the City Council by City Charter, pursuant to Rule 21 of the Council's Rules of Procedures, Resolution No. 82580 C.M.S., Passed March 9, 2010.

## **OUTCOME**

Adoption of this resolution will confirm action taken by the Mayor during the Council/Mayor 2013 Annual Recess Agenda.

## **BACKGROUND/LEGISLATIVE HISTORY**

Rule 21 of the Council's Rules of Procedures, Resolution No. 82580 C.M.S. passed March 9, 2010 authorizes the Mayor to take such actions as would normally be taken by the Council during the period of the annual recess except for "...matters specifically set forth" therein. The exclusions include the purchase of professional services over \$300,000 and products/supplies or construction over \$500,000, the adoption of an ordinance and the appropriation of funds. For actions taken during the recess, the mayor is required to "make a full and complete report to the City Council...at its first regularly scheduled meeting in October...at which time the City Council may make such findings and confirm said actions of the Mayor, as may be required."

The Mayor is authorized to approve a resolution fixing real and personal property tax rates for voter-approved indebtedness during the annual recess. Pursuant to City Council Resolution No. 82580 C.M.S., the following reports and resolutions were approved by the Mayor during the annual recess and are presented to the City Council for confirmation.

Item: \_\_\_\_\_  
City Council  
October 1, 2013

August 13, 2013 - Council/Mayor's Annual Recess Agenda

- Resolution authorizing the City Administrator to Execute a Seventh Amendment to the Professional Services Agreement with Kimley-Horn & Associates for On-Call Engineering Services Extending the Term of the Contract for an Additional Year to September 30, 2014, with no change to the Original Contract
- Resolution Waiving Local and Small Business Participation Requirements and Authorizing the Award of a Professional Services Contract in an amount not to Exceed One Hundred and Eighty Thousand Dollars (180,000) to Martin & Chapman and Company for the Conduct of a Special Election to be held Wednesday, November 13, 2013 for the Newly Formed Community Facilities District (CFD) No. 2013-1 (Wildfire Prevention District)

August 20, 2013 – Council/Mayor's Annual Recess Agenda

- Resolution Fixing the Rate of Property Tax and Levying a Tax on Real and Personal Property in the City of Oakland for Fiscal Year 2013-2014 for Voter-Approved Indebtedness
- Resolution Amending Resolution No. 84465 C.M.S. to Change the Recipient of Grant # 115 from the Incorrect Name "Community Initiative" to the Correct Name "Center for Media Change"

COORDINATION

The City Attorney and Budget Office have been consulted in preparation of this report.

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**SUSTAINABLE OPPORTUNITIES**


***Economic:*** There are no economic opportunities associated with this report.

***Environmental:*** There are no environmental issues associated with this report.

***Social Equity:*** There are no social equity opportunities affiliated with this report.

For questions regarding this report, please contact Sandra Eve-Fisher, City Administrator's Office at 238-2900.

Respectfully submitted,

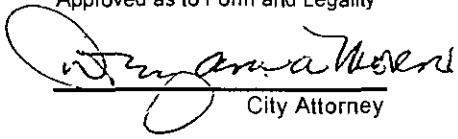
  
\_\_\_\_\_  
Deanna J. Santana  
City Administrator

Prepared by:  
Sandra Eve-Fisher, City Administrator Analyst  
City Administrator's Office

Item: \_\_\_\_\_  
City Council  
October 1, 2013

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

# OAKLAND CITY COUNCIL

  
City Attorney

2013 SEP 19 PM 1:11

RESOLUTION NO. \_\_\_\_\_ C.M.S.

Introduced by Councilmember \_\_\_\_\_

**RESOLUTION RATIFYING ACTION TAKEN BY THE MAYOR DURING  
THE OAKLAND CITY COUNCIL 2013 ANNUAL RECESS IN  
CONFORMANCE WITH THE COUNCIL'S RULES OF PROCEDURE  
CODIFIED IN RESOLUTION NO. 82580 C.M.S., PASSED MARCH 9, 2010**

WHEREAS, the City Council has taken its Annual Recess beginning August 1, 2013 and ending August 31, 2013 ; and

WHEREAS, pursuant to Council Rules of Procedure, Rule 21, codified in Resolution No. 82580 C.M.S., passed March 9, 2010, which delegates certain authority to the Mayor to take actions on behalf of the City Council during the Annual Recess, the following actions were taken:

**August 13, 2013**

- Resolution authorizing the City Administrator to Execute a Seventh Amendment to the Professional Services Agreement with Kimley-Horn & Associates for On-Call Engineering Services Extending the Term of the Contract for an Additional Year to September 30, 2014, with no change to the Original Contract
- Resolution waiving Local and Small Business Participation Requirements and Authorizing the Award of a Professional Services Contract in an amount not to Exceed One Hundred and Eighty Thousand Dollars (180,000) to Martin & Chapman and Company for the Conduct of a Special Election to be held Wednesday, November 13, 2013 for the Newly Formed Community Facilities District (CFD) No. 2013-1 (Wildfire Prevention District)

**August 20, 2013.**

- Resolution Fixing the Rate of Property Tax and Levying a Tax on Real and Personal Property in the City of Oakland for Fiscal Year 2013-2014 for Voter-Approved Indebtedness
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now, therefore, be it

**RESOLVED:** That the Oakland City Council does hereby ratify the above-mentioned actions taken by the Mayor during the City Council Annual Recess commencing August 1, 2013 and ending August 31, 2013

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, GALLO, GIBSON MCELHANEY, KALB, KAPLAN, REID, SCHAAF and PRESIDENT KERNIGHAN

NOES -

ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_  
LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California