

CITY OF OAKLAND
MEMORANDUM

FILED
OFFICE OF THE CITY CLERK
OAKLAND

JMB

2004 JUN 16 PM 2:17

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name Philip Ho
Phone No. 238-6256
Address/Agency/Dept Public Works Agency/Transportation Services Div.
DATE: June 15, 2004

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: Resolution Authorizing the City Manager to Enter into a Professional Services Agreement with Korve Engineering for Design Services for Traffic Signals at Four Locations (Project Nos. C229310, C229110, C232710, C232310) for a Total Amount Not-to-Exceed Eighty Three Thousand Dollars (\$83,000)

SCHEDULING RECOMMENDATION:

- A. Committee Public Works Committee
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
 City Council Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: 7-13-04

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested? Yes

What is the fiscal impact on the City/Agency? The contract with Korve Engineering is for an amount not-to-exceed \$83,000. This includes a design contingency of \$11,000 or 15% of \$72,000. The design contingency is needed given the potential additional design work required within Caltrans and BART right of way.

As budgeted in the current Capital Improvement Program, the project has a funding allocation of \$815,000 in Year 2003/04. Funding for the design project is available in Measure B Fund (2211); Transportation Services Division Organization (92246); and Project Numbers (C229310, C229110, C232710, C232310).

There will be minimal additional operation and maintenance costs as a result of this project.

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
 - Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
 - Item requires immediate action relating to federal or state legislation;
 - Item requires immediate action relating to eligibility for a grant or gift; OR
 - Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in **electronic format** by **6:00 P.M.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.

Attach any supporting documentation.

04-0557