

CITY OF OAKLAND
Agenda Report

OFFICE OF THE CITY CLERK
CITY OF OAKLAND

2005 JUN 15 PM 2:29

TO: Office of the City Administrator
ATTN: Deborah Edgerly
FROM: Oakland Fire Department
DATE: June 28, 2005

Subject: **A Resolution Authorizing The City Administrator To : 1) Apply For , Accept And Appropriate A Grant From The Federal Emergency Management Agency (FEMA) For The Period March 1, 2005 To June30, 2006 In The Amount Of Eight Hundred Ninety Two Thousand Dollars (\$892,000.00) To Meet Continuing Training And Equipment Needs Of The Fire Departments Urban Search And Rescue (USAR) Team, 2) Waive The City's Competitive Bidding Requirements And Authorize Procurement Of Some Equipment From The General Services Administration Agency, And 3) Award Said Equipment Contracts Without Return To Council.**

SUMMARY

The Federal Emergency Management Agency (FEMA) has been the funding source for 28 Urban Search and Rescue (USAR) teams nationwide since the program's inception in 1990. During this period, the Oakland Fire Department has sponsored one of these teams, California Task Force 4 (CATF-4). The annual grant award has gradually increased over time to the current level of \$892,000 for the coming 2 years. This amount will cover our projected expenses for the acquisition, storage and maintenance of team equipment as well as training, personnel and administrative costs associated with the program. The grant period runs from March 1, 2005 through July 30, 2006. No matching funds are required.

FISCAL IMPACT

This Administrative Preparedness grant of \$892,000 is to equip, train and support CATF-4 for disaster work, in accordance with FEMA grant guidelines. The coding block, organization and program codes are to be determined. No matching funds are required.

The on-going costs of maintaining and replacing any equipment purchased under this grant fund will either be covered by subsequent grants or the equipment will be returned to the grantor. This spending plan has been approved by FEMA.

Procurement of all equipment, goods, supplies, materials and services needed for the program that can be purchased on the open market will be competitively bid or solicited in accord the City's purchasing laws and regulations.

Item _____
Public Safety
June 28, 2005

For timeliness and security reasons, the City Council is requested to authorize the City Administrator to procure 1) all equipment from General Services Administration Agency vendors, and 2) all other grant-funded equipment, goods, supplies, materials and services needed for the program, without return to Council.

A detailed break down of the FEMA approved budget is as follows:

Personnel, management and medical screening (overtime includes 12.29% overhead)	\$420,000
Pre-existing contract for warehouse rental and cache maintenance (storage for cache)	100,000
New equipment/supplies acquisition and maintenance	120,000
Travel (as required by FEMA)	112,000
Training delivery (as required by FEMA)	<u>140,000</u>
Total:	\$892,000

For security reasons, FEMA requests that we do not disclose specific details with regard to the amount and types of equipment purchased.

The grant is subject to the requirements of the Single Audit Act of 1996, generally accepted governmental audit standards (GAGAS) and Office of Management and Budget's (OMB) circular A-133, Audits of State, Local Governments and Nonprofit Institutions.

BACKGROUND

Since the World Trade Center disaster on September 11, 2001, Congress has taken the National USAR program and funded it to a higher level. The 28 teams have broadened their mission capabilities from the handling of natural disasters (i.e. flood, earthquakes, etc.) to include weapons of mass destruction (WMD) and terrorist incidents.

KEY ISSUES AND IMPACTS

Unless Oakland's USAR team continues to equip and train as per FEMA guidelines they will not be a part of FEMA's national system and will lose federal government funding. *As all USAR teams are first and foremost a local asset, we would therefore have a limited ability to respond to WMD and/or natural disaster incidents in Oakland or other local jurisdictions.*

CATF-4 has been authorized by FEMA to allocate grant money in the following manner:

Personnel (overtime includes 12.29% overhead)	\$ 420,000
This money covers the projected cost of one full time program manager, one full time office assistant and additional part time help as needed to manage the team	

and meet FEMA requirements.

Pre-existing contract for warehouse rental and cache maintenance (storage for cache)	\$ 100,000
New equipment/supplies acquisition and maintenance This is for the reimbursable cost of equipment and supplies as required by FEMA	\$ 120,000
Travel (as required by FEMA) Travel specifics become known less than 90 days prior to events. This amount is based on past history and expectations. Team members attend FEMA training and working groups that require travel.	\$ 112,000
Training delivery (as required by FEMA) FEMA specifies particular training that must be delivered to either the entire 210 member team or members in specific job classifications.	\$ 140,000

PROJECT DESCRIPTION

The purpose of the FEMA USAR Preparedness Grant is to allow each National Urban Search and Rescue Task Force the opportunity to raise its standard and condition of operational readiness as an available FEMA and local resource.

SUSTAINABLE OPPORTUNITIES

CATF-4 is 1 of 8 California and 28 national USAR Teams. The Oakland USAR Team will be used as a local asset in the event of a local natural disaster, accident or terrorist attack. If the team is needed in Oakland or surrounding communities, it will respond to local needs first. CATF-4 would be taken out of consideration for national deployment if it was needed locally.

There is a great deal of equipment to be purchased to bring the cache up to a full compliment. The current value of the entire cache is in excess of \$3.5 million. The Task Force will use all means possible to purchase this equipment from local vendors. On occasion FEMA grant guidelines require that we use their purchasing process so it is also recommended that the City Administrator be authorized to make these purchases when nessesary using the federal competitive bid process and without returning to Council.

DISABILITY AND SENIOR CITIZEN ACCESS

The Task Force will be better prepared to respond to the City of Oakland's needs in a time of emergency. Many lives will be saved due to the rapid response with sophisticated equipment to detect and extricate victims, especially to those people who would have difficulty to "self rescue" in times of disaster.


RECOMMENDATION AND RATIONALE

Staff recommends that the City Administrator be authorized to apply for, accept and appropriate a grant from the Federal Emergency Management Agency for the period March 1, 2005 to July 30, 2006 in the amount of eight hundred ninety two thousand dollars (\$892,000) to meet the continued expenses of the Oakland Fire Department's Urban Search and Rescue Team as they equip and train to respond to natural disasters or weapons of mass destruction.

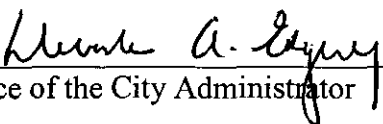
ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that the City Council approve the resolution.

Respectfully submitted,


Dan Farrell, Fire Chief
Prepared by: Mark Hoffmann
Battalion Chief

APPROVED AND FORWARDED TO
THE PUBLIC SAFETY COMMITTEE:


Office of the City Administrator

OAKLAND CITY COUNCIL

OFFICE OF THE CITY CLERK

RESOLUTION No. _____

C.M.S.

2005 JUN 15 PM 2:29

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A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO: 1) APPLY FOR, ACCEPT AND APPROPRIATE A GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR THE PERIOD MARCH 1, 2005 TO JUNE 30, 2006 IN THE AMOUNT OF EIGHT HUNDRED NINETY TWO THOUSAND DOLLARS (\$892,000.00) TO MEET CONTINUING TRAINING AND EQUIPMENT NEEDS OF THE FIRE DEPARTMENT'S URBAN SEARCH AND RESCUE (USAR) TEAM, 2) WAIVE THE CITY'S COMPETITIVE BIDDING REQUIREMENTS AND AUTHORIZE PROCUREMENT OF SOME EQUIPMENT FROM THE GENERAL SERVICES ADMINISTRATION AGENCY, AND 3) AWARD SAID EQUIPMENT CONTRACTS WITHOUT RETURN TO COUNCIL

WHEREAS, the Oakland Fire Department is the Sponsoring Agency for California Task Force 4 (CA TF4) Urban Search and Rescue (USAR); and

WHEREAS, CA TF4 is one of 8 California and 28 national USAR teams; and

WHEREAS, the Federal Emergency Management Agency (FEMA), a component of the Department of Homeland Security (DHS), is the federal management agency; and

WHEREAS, FEMA supports all 28 USAR teams with federal grants; and

WHEREAS, after the events of September 11, 2001 Congress has increased the funds to equip and train all 28 USAR teams to respond to possible weapons of mass destruction (WMD) events as well as natural disasters; and

WHEREAS, CA TF4 is eligible to apply for an Administrative preparedness grant in the amount of eight hundred ninety two thousand dollars (\$892,000.00) for weapons of mass destruction response and operational readiness preparedness and equipment; and

WHEREAS, the terms and conditions of this FEMA grant require the City to procure some equipment needed for the program from the General Services Administration Agency; and

WHEREAS, the California Task Force 4 (CA TF4) Urban Search and Rescue (USAR) would handle weapons of mass destruction attacks within the City or surrounding communities for the City of Oakland; now, therefore, be it

RESOLVED: That the Oakland City Council, hereby authorizes the City Administrator to apply for, accept and appropriate a grant from the Federal Emergency Management

Agency for the period March 1, 2005 to July 30, 2006 in the amount of eight hundred ninety two thousand dollars (\$892,000.00) to pay the continued expenses of the Oakland Fire Department's Urban Search and Rescue Team as they equip and train to respond to natural disasters or weapons of mass destruction incidents; and, be it

FURTHER RESOVLED: That, pursuant to Oakland Municipal Code Title 2, Chapter 2.04, Section 2.04.050.I.5, the City Council hereby finds that it is in the best interests of the City to waive competitive bidding requirements for the purchase of any equipment needed for the USAR team weapons of mass destruction training and preparedness that must be purchased from General Service Administration Agency as a condition of the grant; and, be it

FURTHER RESOLVED: That procurement of all other equipment, goods, supplies, materials and services needed for the program that can be purchased on the open market will be competitively bid or solicited in accord the City's purchasing laws and regulations; and, be it

FURTHER RESOLVED: That, for timeliness and security reasons, the City Council hereby authorizes the City Administrator to procure 1) all equipment from General Services Administration Agency vendors, and 2) all other grant-funded equipment, goods, supplies, materials and services needed for the program, without return to Council; and, be it

FURTHER RESOLVED: That contracts issued hereunder shall be reviewed and approved by the office of the City Attorney for form and legality and a copies shall be placed in file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 2005

PASSED BY THE FOLLOWING VOTE:

AYES –

NOES –

ABSENT –

ABSTENTION –

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council of the
City of Oakland, California