

**CITY OF OAKLAND
MEMORANDUM**

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2004 FEB 18 PM 3:27

CAT

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Calvin Hao, 238-7395
250 Frank Ogawa #4300 / PWA / Project Delivery Division
DATE: February 10, 2004

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: Resolutions authorizing Six (6) Professional Services Agreements for As-Needed Landscape Architectural Design Services with the Planning Collaborative, PGA Design Landscape Architects, Wolfe Mason Associates, Amphion Environmental, Wallace Roberts & Todd, and Dillingham Associates, for an amount not to exceed Two Hundred Fifty Thousand Dollars (\$250,000) each.

SCHEDULING RECOMMENDATION:

- A. Committee: Public Works Committee
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
- City Council Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: March 9, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify: N

Is a staff report required/requested? Y

What is the fiscal impact on the City/Agency? None

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
 - Item requires immediate action relating to federal or state legislation;
 - Item requires immediate action relating to eligibility for a grant or gift; OR
 - Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by 6:00 P.M. of the Tuesday preceding the relevant Rules & Legislation Committee meeting.
Attach any supporting documentation.

04-0149