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OAKLAND

2017 MAY 12 AM 9:11 **AGENDA REPORT**

**TO:** Sabrina B. Landreth  
City Administrator

**FROM:** Ryan Russo, Director  
Department of  
Transportation

**SUBJECT:** On-Call Transportation Professional  
Services Agreements – Supplemental

**DATE:** May 10, 2017

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City Administrator Approval

Date:

5/11/17

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**RECOMMENDATION**

**Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator Or Designee To Award Professional Services Agreements For On-Call Transportation Planning To One (1) Tier I Firm For Two Hundred Fifty Thousand Dollars (\$250,000.00) To The Questa Engineering Corporation; And For On-Call Transportation Planning Services To Four (4) Tier II Firms In The Amount Of Five Hundred Thousand Dollars (\$500,000.00) Each, To: DKS Associates; Fehr And Peers Transportation Consultants; Community Design + Architecture; And Kittelson Associates Inc.**

**REASON FOR SUPPLEMENTAL OR REPLACEMENT**

The Public Works Committee requested to amend the current proposed three (3)-year contract with the above-named firms to a nine (9)-month period, and requested a new RFQ for on-call transportation services. The resolution has been amended to reflect the changes recommended by the committee.

**ACTION REQUESTED OF THE CITY COUNCIL**

Adopt a resolution authorizing the City Administrator or Designee to award Professional Services Agreements for On-Call Transportation Planning to One (1) Tier I Firm for Two Hundred Fifty Thousand Dollars (\$250,000.00) To The Questa Engineering Corporation; And for On-Call Transportation Planning Services to Four (4) Tier II Firms in The Amount of Five Hundred Thousand Dollars (\$500,000.00) Each, To: DKS Associates; Fehr and Peers Transportation Consultants; Community Design + Architecture; And Kittelson Associates Inc.

Item: \_\_\_\_\_  
City Council  
May 16, 2017

For questions regarding this report, please contact Iris Starr, Strategic Advisor to the Director of Transportation, at 238-6229.

Respectfully submitted,



RYAN RUSSO  
Director of Transportation  
Department of Transportation

Prepared by:  
Iris Starr, Strategic Advisor to the  
Director of Transportation

# OAKLAND CITY COUNCIL

**REVISED**  
5-11-17

City Attorney

**DRAFT**

2017 MAY 12 AM 9:11 RESOLUTION No. \_\_\_\_\_ C.M.S.

Introduced by Councilmember \_\_\_\_\_

**STAFF RECOMMENDS THAT THE CITY COUNCIL ADOPT A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OR DESIGNEE TO AWARD PROFESSIONAL SERVICES AGREEMENTS FOR ON-CALL TRANSPORTATION PLANNING TO ONE (1) TIER I FIRM FOR TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000.00) TO THE QUESTA ENGINEERING CORPORATION; AND FOR ON-CALL TRANSPORTATION PLANNING SERVICES TO FOUR (4) TIER II FIRMS IN THE AMOUNT OF FIVE HUNDRED THOUSAND DOLLARS (\$500,000.00) EACH, TO: DKS ASSOCIATES; FEHR AND PEERS TRANSPORTATION CONSULTANTS; COMMUNITY DESIGN + ARCHITECTURE; AND KITTELSON ASSOCIATES INC.**

**WHEREAS**, are needed to provide small-scale professional on-call transportation planning and funding services to assist City Departments and Divisions with aspects of Complete Streets planning, community engagement, feasibility studies, design and engineering, and implementation oversight; and

**WHEREAS**, these agreements will provide administrative cost and time savings to the City as compared to a project-by-project consultant selection process for small contracts; and

**WHEREAS**, projects will arise throughout the three-year period that will likely require on-call transportation planning services; and

**WHEREAS**, on-call transportation planning services will be funded through the various individual projects and funds will be identified prior to the performance of the on-call services; and

**WHEREAS**, the City conducted a two-tier pre-qualification process in accordance with Oakland Municipal Code Chapter 2.04.045; and

**WHEREAS**, through the City's Request for Qualifications process, all firms meet the requirements of OMC Chapter 2.04.045(a) for pre-qualification for on-call transportation planning services; and

**WHEREAS**, the five firms have met the City's 50% Local/Small Local Business Enterprises (LBE/SLBE) Program requirements and will be in compliance with the Equal Benefits Ordinance (EBO) prior to signing a contract; and

**WHEREAS**, the City Council finds that the services provided pursuant to the agreements authorized hereunder are of a professional, scientific or technical nature and are temporary in nature; and

**WHEREAS**, the City Council finds that the agreements shall not result in the loss of employment or salary by any person having permanent status in the competitive service; now, therefore be it

**RESOLVED:** That the City Council authorizes the City Administrator or designee to execute a Professional Services Agreement for On-Call Transportation Planning To One (1) Tier I Firm for Two Hundred Fifty Thousand Dollars (\$250,000.00) to the Questa Engineering Corporation; and for On-Call Transportation Planning Services to Four (4) Tier II Firms in the amount of Five Hundred Thousand Dollars (\$500,000.00) each, to: DKS Associates; Fehr And Peers Transportation Consultants; Community Design + Architecture; and Kittelson Associates Inc.

**FURTHER RESOLVED:** That the terms of each Agreement shall be for ~~three (3) years~~ nine (9) months and is anticipated to cover the time period from contract signature; and be it

**FURTHER RESOLVED:** That the City Administrator, or designee, is hereby authorized to approve any subsequent amendments to or extensions of said Agreements, provided that such amendments or extensions shall be approved for form and legality by the City Attorney and a copy shall be kept on file with the City Clerk; and be it

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

AYES - BROOKS, CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLEN, KALB, KAPLAN, AND PRESIDENT REID

NOES -

ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_  
LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California