

**REDEVELOPMENT AGENCY
AND THE CITY OF OAKLAND
AGENDA REPORT**

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2010 MAY 13 PM 6:34

TO: Office of the City/Agency Administrator
ATTN: Dan Lindheim
FROM: Community and Economic Development Agency
DATE: May 25, 2010

RE: **An Agency Resolution Authorizing Funding For Various Improvement Projects In An Amount Not To Exceed \$160,000 Under The Central City East Neighborhood Project Initiative Program, Authorizing A Contribution Of Agency Funds To The City Under The Cooperation Agreement in an Amount Not To Exceed \$160,000 For City Public Improvements Under The Program, And Authorizing The Agency Administrator To Enter Into Agreements With Project Sponsors And Make Necessary Expenditures To Implement Projects Funded Under The Program Without Returning To The Agency; And
A City Resolution Accepting And Appropriating Redevelopment Agency Funds Under The Cooperation Agreement In An Amount Not To Exceed \$160,000 For City Public Improvements Within The Central City East Redevelopment Project Area Under the Neighborhood Project Initiative Program.**

SUMMARY

This item is a request from the Community and Economic Development Agency, Redevelopment Division, to receive Redevelopment Agency and City Council approval for two resolutions relating to the allocation, acceptance and appropriation of funds for projects under the Central City East (CCE) Redevelopment Area's Neighborhood Project Initiative (NPI) Program.

The CCE NPI Program was created to support neighborhood infrastructure improvement projects in the CCE Redevelopment Project Area that eliminate blight, are beneficial to the community, and currently have no other funding source.

Staff are proposing both an Agency resolution and a City resolution regarding funds for a total of 9 (nine) separate NPI projects. The Agency resolution will allocate the \$160,000 in funds, authorize an amount not to exceed the \$160,000 of NPI funds to the City for public improvements to City owned property, and authorize the Agency Administrator to enter into agreements with project sponsors. The City resolution allows the acceptance and appropriation of an amount not to exceed the \$160,000 in Agency funds to implement the improvements of City owned property identified within the various NPI projects.

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FISCAL IMPACT

The CCE Redevelopment Area will allocate \$160,000 of funds budgeted for the NPI in the Fiscal Year 2009-2010 Proposed Redevelopment Agency Budget. Funds for the NPI Program currently reside in the Central City East Operations Fund (9540), Central City East Org (88699), Central City East Public/Private Development Project (S233360). Funds in an amount not to exceed \$160,000 for the NPI will be transferred to the City (Entity 1), Oakland Redevelopment Agency Projects Fund (7780), and Project Number to be determined, to process payments for NPI projects.

Staff has selected a total of nine projects to recommend for the CCE NPI. Community-sponsored projects are managed by community groups through grant contracts with the Redevelopment Agency. City-sponsored projects are managed by City staff and paid for through fund transfers between the Redevelopment Agency and the City of Oakland. All nine projects require Agency and City Council approval prior to execution of City interdepartmental and grant contracts. The total proposed NPI contribution for these ten projects is an amount not to exceed \$160,000, and all proposed projects are described in *Attachment A*.

BACKGROUND

On July 19, 2005, the Redevelopment Agency of the City of Oakland established the NPI Program through Agency Resolution No. 2005-0044 C.M.S. The NPI Program was created to support the existing network of community-based and merchant organizations in Redevelopment Areas. The NPI Program provides a funding source for neighborhood infrastructure improvement projects located within the different Redevelopment Project Areas that are beneficial to the community, within the public domain, and currently have no other funding source.

Specifically within the CCE Project Area, the CCE Project Area Committee (PAC) approved the creation of the CCE NPI in September of 2008. The CCE NPI program was established through Agency Resolution No. 2009-0001 C.M.S. on January 6, 2009 and the funding for the CCE NPI was allocated through the Fiscal Year 2009-10 budget process.

As is consistent with California Redevelopment Law, NPI funds may be used for hard costs only; on-going maintenance may not be paid for through redevelopment funds. The NPI Program is designed to help fund community projects that fall within at least one of the following categories:

- 1) Blight reduction;
- 2) Crime deterrent;
- 3) Neighborhood beautification;
- 4) Corridor beautification;
- 5) Establishment of community identity;
- 6) Community facility upgrade; and
- 7) Site enhancement.

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KEY ISSUES AND IMPACTS

Potential CCE NPI projects were requested via a Request For Proposals (RFP) process that was released November 11, 2009. Notification of the RFP was dispersed to the community via the CCE PAC, as well as through the CCE website. The deadline for submittals occurred December 17, 2009.

Staff verified that each project fell within the aforementioned NPI eligible categories, and then used seven separate Evaluation Criteria to evaluate each project (more information regarding the Evaluation Criteria is mentioned in the "Program Description" section). CCE staff verified the eligibility of each project with the City Attorney's Office.

At the April 12, 2009 CCE PAC meeting, the PAC approved the Evaluation Criteria utilized by the CCE staff to select the projects. In addition, the PAC made it a point to also show their support for the staff-selected projects by submitting a recommendation to the Oakland Redevelopment Agency to approve the staff-selected projects that were presented to them.

PROGRAM DESCRIPTION

All of the proposed projects will help beautify, deter crime, and improve safety conditions in the CCE Redevelopment Area. The alleviation of blight by proposed projects under the NPI Program will in turn stimulate commercial and business activity within the CCE Redevelopment Area.

2010 CCE NPI - PROPOSED PROJECTS

Project Number	Applicant	Project Title	Location	Funding Request Description	Grant Amount
1	City of Oakland Project Delivery	San Antonio Park Supplemental Lighting project	San Antonio Park 1701 East 19th Street	Improve lighting within the park.	\$10,000
2	Office of Council District 2	Parkway business district banners	E 18th (from Lakeshore to 5th) and Park Blvd (from E 18th to E 23rd)	Produce and install Parkway Business District Banners	\$10,000
3	NCPC 17X	E 20th Street Roadway Transition	East 20th Street, above Park Blvd.	Retaining wall and erosion-prevention planting	\$10,000
4	FM Smith Park Steward	Fence Improvement at F.M. Smith Park	3rd Ave and Park Blvd. along F.M. Smith Park	Remove sections of the fence and strengthen other sections	\$10,000
5	Local Property Owner & NCPC 18Y	Morgan Plaza Park Improvement	Morgan Plaza Park on Highland Avenue and E. 26th Street	Drought resistant plantings, erosion-mitigating retaining wall installation and fence repair	\$10,000

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6	Representative of Sierra Club	Tree Planting	Throughout CCE but focusing in Elmhurst	Planting 325 trees at any approved existing tree well within CCE	\$10,000
7	Office of Council District 5	Cesar Chavez Park Improvements	Cesar Chavez Park on Foothill Blvd, near 38th Street	Build and establish a community garden area.	\$30,000
8	Office of Council District 6	Arroyo Viejo Recreation Center Improvements	Arroyo Viejo Recreation Center located at 7701 Krause Avenue	Basic Facility upgrades and improvements	\$40,000
9	Office of Council District 7	Elmhurst Beautification Project	MacArthur Boulevard from 82 nd Ave to Durant Avenue	Improvements to the Elmhurst sub-area along MacArthur Boulevard.	\$30,000
Total NPI Funds					\$160,000

CCE staff used seven different Evaluation Criteria to select the projects. Each of the Evaluation Criteria used aspects of the CCE PAC's Implementation Plan and the Vision and Strategic Document.

The seven Evaluation Criteria and the descriptions as supplied to the CCE PAC:

1. Within a CCE "Focus Area" or "Gray Area." The project must be within a CCE Vision focus area or a "gray area" between the focus areas along or adjacent to major commercial corridors.
2. Blight Reduction. Improvements will contribute to the reduction or removal of blight.
3. Leverages Resources. The project builds upon existing redevelopment efforts in the area and/or leverages other non-Agency funds (federal grants, other organization programs/contributions, etc).
4. Community Support Leading to a "Multiplier Effect." The project has wide community support and will lead to other redevelopment desired benefits or outcomes in the project area.
5. Implementable and Feasible. The project has a clear path to implementation, factoring needed permissions, permits, etc. There are no major barriers (permits, site ownership, and legality) to implementing the project.
6. Maintainability. The project can be maintained in the long term and will not quickly degrade back to the original condition.
7. "Shovel Ready." The project is ready for construction or implementation.

Each of the recommended NPI projects met a staff established minimum standard for satisfying the Evaluation Criteria requirement.

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SUSTAINABLE OPPORTUNITIES

Economic: The alleviation of blight by proposed projects under the NPI Program will in turn stimulate commercial and business activity within the CCE Redevelopment Area.

Environmental: All of the proposed projects will help beautify, deter crime, and improve safety conditions in the CCE Redevelopment Area.

Social Equity: All of the proposed projects will provide positive stimulus to the local neighborhoods within the CCE Redevelopment Area. These community improvements will be a welcome contribution to the continued safety, growth, and stability of the neighborhoods.

DISABILITY AND SENIOR CITIZEN ACCESS

Proposed NPI projects that relate to beautification will make the area more enjoyable to all segments of the population including the disabled and senior citizen populations. Any new construction or improvements that are implemented as a result of a grant award from the NPI program will be required to comply with city, state, and federal ADA requirements.

RECOMMENDATION(S) AND RATIONALE

Staff recommends that the Agency adopt the resolution authorizing \$160,000 in funds for the nine NPI projects within the CCE Redevelopment Area and authorizing a contribution of Agency funds to the City in amount not to exceed \$160,000. Staff also recommends that the City accept and appropriate Agency funds under the cooperation agreement in an amount not to exceed \$160,000 for City public improvements within the CCE Redevelopment Area.

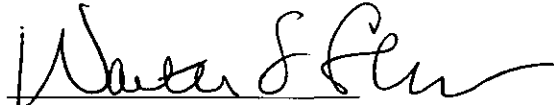
The implementation of the attached public projects under the NPI Program would fulfill the over-arching goal of the NPI program of funding small-scale neighborhood infrastructure improvement projects that are beneficial to the community and currently have no other public funding source.

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ACTION REQUESTED OF THE REDEVELOPMENT AGENCY AND CITY COUNCIL

The Redevelopment Agency and City Council are asked to approve the attached resolutions, which will authorize and appropriate up to \$160,000 in CCE funds towards nine NPI projects.

Respectfully submitted,



Walter S. Cohen, Director

Community and Economic Development Agency

Reviewed by:

Gregory D. Hunter, Deputy Director
Economic Development and Redevelopment

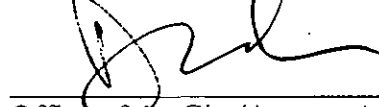
Reviewed by:

Larry Gallegos, East Oakland Area Manager
Redevelopment Division

Prepared by:

Kimani Rogers, Urban Economic Analyst
Redevelopment Division

APPROVED AND FORWARDED TO THE
COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE



Office of the City/Agency Administrator

Attachment A: Proposed CCE NPI Projects

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ATTACHMENT A

**Central City East Redevelopment Project Area
Neighborhood Project Initiative (NPI)
FY 2009-2010**

PROPOSED PROJECTS

(1) San Antonio Park Lighting Improvements

Council District: 2

Applicant/Sponsor: City of Oakland Project Development

Amount Recommended: \$10,000

Location: San Antonio Park, 1701 East 19th Street

Description: Improve lighting project at existing poles within the area.

Project Benefits and Blight Elimination:

This grant will augment an ongoing lighting improvement measure within San Antonio Park. Increased lighting will help to improve safety and deter crime.

(2) Parkway Business District Banners

Council District: 2

Applicant/Sponsor: Office of Council District 2

Amount Recommended: \$10,000

Location: East 18th Street from Lakeshore to 5th Avenue and Park Boulevard from East 18th to East 23rd Avenue.

Description: Design and installation of approximately 30 street banners on both sides of the street that will help beautify the neighborhood and identify and inform the area.

Project Benefits and Blight Elimination:

This project will aid in the establishment and advertisement of the Parkway Business District. The installed banners will add to the aesthetic appeal of the neighborhood and foster economic development.

(3) East 20th Street Roadway Transition

Council District: 2

Applicant/Sponsor: NCPC 17X

Amount Recommended: \$10,000

Location: East 20th Street, above Park Boulevard

Description: Establish a retaining wall and add various plants to address erosion and run-off issues.

Project Benefits and Blight Elimination:

This project will enhance the natural barriers of the site's landscaping and deter erosion and water runoff into the public right of way. In addition, increased focus on this area should deter littering and illegal dumping.

(4) Fence Improvement at F.M. Smith Park

Council District: 2

Applicant/Sponsor: F.M. Smith Park Steward

Amount Recommended: \$10,000

Location: F.M. Smith Park at Park Boulevard and 3rd Avenue

Description: Remove sections of the street-side fence along 3rd Avenue and Park Boulevard, and strengthen sections of the hillside fence bordering neighboring properties.

Project Benefits and Blight Elimination:

This project will remove the streetside fence, which currently serves as a barrier between the park and the pedestrian traffic along Park Boulevard and 3rd Avenue. Removal of the fence is expected to increase use of the park facilities and increase safety. Strengthening of the hillside fence will address potential safety issues.

(5) Morgan Plaza Park Improvement

Council District: 2

Applicant/Sponsor: Local Property Owner and NCPC 18Y

Amount Recommended: \$10,000

Location: Morgan Plaza Park on Highland Avenue and East 26th Street

Description: Add drought resistant plants, install an erosion-mitigating retaining wall and repair a damaged fence along the Highland Avenue side.

Project Benefits and Blight Elimination:

Addition of the drought resistant plants and repair of the damaged fence will increase the aesthetic appeal and neighborhood use of the park. Installation of the retaining wall will deter erosion and runoff of the soil and water from the Highland Avenue side of the park into the public right of way.

(6) Tree Planting

Council District: 7

Applicant/Sponsor: Representatives of the Sierra Club

Amount Recommended: \$10,000

Location: Throughout the CCE Area, but focusing in the Elmhurst sub-area

Description: Plant 325 trees at any approved, existing tree well within the Central City East Redevelopment Area, with a focus on the Elmhurst sub-area.

Project Benefits and Blight Elimination:

This project will plant appropriate tree species within existing, vacant tree wells throughout the redevelopment area. This will add to the aesthetic appeal of the area and potentially decrease potential places for littering, as well as eliminate potential safety hazards by re-using existing tree wells.

(7) Cesar Chavez Park Improvements

Council District: 5

Applicant/Sponsor: Office of Council District 5

Amount Recommended: \$30,000

Location: Cesar Chavez Park on Foothill Boulevard, near 38th Street

Description: Build and establish a community garden area.

Project Benefits and Blight Elimination:

An addition of a community garden will add to the aesthetic appeal of the park as well as increase the use of a public facility.

(8) Arroyo Viejo Recreation Center Improvements

Council District: 6

Applicant/Sponsor: Office of Council District 6

Amount Recommended: \$40,000

Location: Arroyo Viejo Recreation Center, 7701 Krause Avenue

Description: Basic facility upgrades and improvements.

Project Benefits and Blight Elimination:

This grant award will aid in facility upgrades and other improvements to the Recreation Center, eliminating physical blight and increasing the use of a public facility.

(9) Elmhurst Beautification Project

Council District: 7

Applicant/Sponsor: Office of Council District 7

Amount Recommended: \$30,000

Location: MacArthur Boulevard, from 82nd Ave to Durant Avenue

Description: Various improvements to the Elmhurst sub-area, along MacArthur Boulevard.


Project Benefits and Blight Elimination:

This grant award will aid in physical and aesthetic improvements along the MacArthur corridor.

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2010 MAY 13 PM 6:34

Approved as to Form and Legality


Agency Counsel

REDEVELOPMENT AGENCY OF THE CITY OF OAKLAND

Resolution No. _____ C.M.S.

AN AGENCY RESOLUTION AUTHORIZING FUNDING FOR VARIOUS IMPROVEMENT PROJECTS IN AN AMOUNT NOT TO EXCEED \$160,000 UNDER THE CENTRAL CITY EAST NEIGHBORHOOD PROJECT INITIATIVE PROGRAM, AUTHORIZING A CONTRIBUTION OF AGENCY FUNDS TO THE CITY UNDER THE COOPERATION AGREEMENT IN AN AMOUNT NOT TO EXCEED \$160,000 FOR CITY PUBLIC IMPROVEMENTS UNDER THE PROGRAM, AND AUTHORIZING THE AGENCY ADMINISTRATOR TO ENTER INTO AGREEMENTS WITH PROJECT SPONSORS AND MAKE NECESSARY EXPENDITURES TO IMPLEMENT PROJECTS FUNDED UNDER THE PROGRAM WITHOUT RETURNING TO THE AGENCY

WHEREAS, the Redevelopment Agency adopted the Central City East Redevelopment Neighborhood Project Initiative ("NPI") program on January 6, 2009 by Resolution No. 2009-0001 C.M.S. to assist in addressing general blight conditions within the Central City East Redevelopment Project Area, and allocated \$160,000 as the Agency budget authorization for Fiscal Year 2009-2010 for the program; and

WHEREAS, Central City East Redevelopment staff reviewed all applications to the NPI program and made recommendations for funding under the program; and

WHEREAS, under the NPI program guidelines, all improvements proposed to be funded by the program must be submitted to the Agency for review and approval; and

WHEREAS, the City of Oakland and the Redevelopment Agency entered into a Cooperation Agreement on July 1, 2004, which generally governs the provision of assistance; and the payment of funds between the two agencies, including Redevelopment Agency financial contributions and other assistance to support City-sponsored improvements; and

WHEREAS, Section 33445 of the California Health and Safety Code authorizes a redevelopment agency to pay for the installation cost or construction of publicly-owned

facilities, if the legislative body has consented to such funding and has made certain findings; and

WHEREAS, the City Council is consenting to the use of Agency funding for the improvements to City-owned property under the NPI program pursuant to Section 33445 of the California Health and Safety Code; and

WHEREAS, Redevelopment staff recommends that \$160,000 of NPI program funds be allocated for the following improvements:

- Lighting improvements within San Antonio Park at 1701 East 19th Street (\$10,000);
- Street banners beautification project along East 18th Street and Park Boulevard (\$10,000);
- Retaining wall installation and erosion-prevention planting at East 20th Street above Park Boulevard (\$10,000);
- Fence improvements at F.M. Smith Park at 3rd Avenue and Park Boulevard (\$10,000);
- Drought resistant plantings, erosion mitigating retaining wall installation and fence repair at Morgan Plaza Park on Highland Avenue and East 26th Street (\$10,000);
- Tree planting in existing, vacant tree wells throughout the Central City East Redevelopment Area (\$10,000);
- Various improvements to Cesar Chavez Park on Foothill near 38th Avenue (\$30,000);
- Various improvements to Arroyo Recreation Center at Krause Avenue and 77th Avenue (\$40,000);
- Various improvements to the Elmhurst sub-area along MacArthur Boulevard from 82nd Avenue to Durant Avenue (\$30,000); and

WHEREAS, funding for the improvements identified above will be transferred from Central City East Operations Fund (9540), Central City East Organization (88699), Central City East Public/Private Development Project (S233360) to Project Number to be determined; and

WHEREAS, the Agency Administrator requests authorization to make all required expenditures and enter into grant agreements with the project sponsors to implement all the improvements funded by the NPI Program within the project budgets without returning to the Agency for further approval; now, therefore, be it

RESOLVED: That the Redevelopment Agency hereby adopts the recommendations from Redevelopment staff for funding allocations under the Central City East NPI program and authorizes funding for those projects identified above in an amount not to exceed \$160,000; and be it

FURTHER RESOLVED: That the Agency hereby authorizes a contribution of an amount not to exceed \$160,000 in Redevelopment Agency funding from Central City East Operations Fund (9540), Central City East Organization (88699), Central City East Public/Private Development Project (S233360) to the City under the Cooperation Agreement for NPI projects which will provide City public improvements to the Oakland Redevelopment Agency Project Fund (7780) in a Project Number to be established; and be it

FURTHER RESOLVED: That the Agency hereby finds and determines as follows:

1. That the funding of improvements to City facilities and public improvements under the NPI Program will benefit the Central City East Redevelopment Project Area by helping to eliminate physical and economic blight within the Project Area for the reasons set forth in the staff report accompanying this Resolution;
2. That due to the fiscal constraints on the City's general fund and the high number of capital projects and public safety projects competing for limited City funds, neither the City's Capital Improvement Program budget nor other City funds are available to provide financing for the City facilities and public improvements authorized for funding under the Central City East NPI program, and therefore no other reasonable means of financing these projects is available to the City other than Redevelopment Agency funding;
3. That the use of tax increment funds from the Central City East Redevelopment Project Area for the above projects is consistent with the implementation plan adopted for the Central City East Redevelopment Project; and be it

FURTHER RESOLVED: That the Agency Administrator is authorized to negotiate and execute grant agreements with the applicants and/or project sponsors of the NPI Projects or their affiliates where applicable, for the above improvement projects; and be it

FURTHER RESOLVED: That the Agency Administrator or his designee is authorized to take any other action with respect to the above projects and the NPI Program consistent with this Resolution and its basic purpose.

IN AGENCY, OAKLAND, CALIFORNIA, _____, 2010

PASSED BY THE FOLLOWING VOTE:

AYES - DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, QUAN, BROOKS, REID, AND
CHAIRPERSON BRUNNER

NOES -

ABSENT -

ABSTENTION -

ATTEST:

LATONDA SIMMONS
Secretary of the Redevelopment Agency
of the City of Oakland, California

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2010 MAY 13 PM 6:35

Approved as to form and legality


Deputy City Attorney

OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

A CITY RESOLUTION ACCEPTING AND APPROPRIATING REDEVELOPMENT AGENCY FUNDS UNDER THE COOPERATION AGREEMENT IN AN AMOUNT NOT TO EXCEED \$160,000 FOR CITY PUBLIC IMPROVEMENTS WITHIN THE CENTRAL CITY EAST REDEVELOPMENT PROJECT AREA UNDER THE NEIGHBORHOOD PROJECT INITIATIVE PROGRAM

WHEREAS, the Redevelopment Agency adopted the Central City East Redevelopment Neighborhood Project Initiative ("NPI") Program on January 6, 2009 (Resolution No. 2009-0001 C.M.S.) to assist in addressing general blight conditions within the Central City East Redevelopment Project Area; and

WHEREAS, all projects proposed to be funded by the program have been submitted to the Agency for review and approval; and

WHEREAS, the City of Oakland and the Redevelopment Agency entered into a Cooperation Agreement on July 1, 2004, which generally governs the provision of assistance and the payment of funds between the two agencies, including Redevelopment Agency financial contributions and other assistance to support City public improvements; and

WHEREAS, Section 33445 of the California Health and Safety Code authorizes a redevelopment agency to pay for the cost of installation or construction of publicly-owned facilities, if the legislative body has consented to such funding and has made certain findings; and

WHEREAS, the Redevelopment Agency has authorized an amount not to exceed \$160,000 of NPI Program funds for improvements to public and non-public facilities, including an amount not to exceed \$160,000 funds for improvements to City public improvements; now, therefore, be it

RESOLVED: That the City Council hereby consents to Redevelopment Agency funding of improvements to City facilities and public improvements in the Central City East

Redevelopment Project Area under the NPI program, and accepts a contribution of an amount not to exceed \$160,000 in Redevelopment Agency funds under the Cooperation Agreement for the City public improvement projects and appropriates such funds to the City repayment account in Oakland Redevelopment Agency Projects Fund (7780), in a project number or numbers to be determined; and be it

FURTHER RESOLVED: That the City Council hereby finds and determines as follows:

1. That the funding of improvements to City facilities and public improvements under the NPI Program will benefit the Central City East Redevelopment Project Area by helping to eliminate physical and economic blight within the Project Area for the reasons set forth in the staff report accompanying this Resolution;
2. That due to the fiscal constraints on the City's general fund and the high number of capital projects and public safety projects competing for limited City funds, neither the City's Capital Improvement Program budget nor other City funds are available to provide financing for the City facilities and public improvements authorized for funding under the Central City East NPI program, and therefore no other reasonable means of financing these projects is available to the City other than Redevelopment Agency funding;
3. That the use of tax increment funds from the Central City East Redevelopment Project Area for the NPI projects is consistent with the implementation plan adopted for the Central City East Redevelopment Project; and be it

FURTHER RESOLVED: That the City Administrator or his designee is authorized to take any other action with respect to the above projects and the NPI Program consistent with this Resolution and its basic purpose.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 2010

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, DE LA FUENTE, KAPLAN KERNIGHAN, NADEL, QUAN, REID, and PRESIDENT BRUNNER

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____

LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California