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OAKLAND

2013 OCT 31 PM 3: 22

AGENDA REPORT

TO: DEANNA J. SANTANA
CITY ADMINISTRATOR

FROM: TERESA DELOACH REED
OAKLAND FIRE CHIEF

SUBJECT: Federal FY 2011 MMRS
\$280,000 Grant Award

DATE: October 30, 2013

City Administrator
Approval

Date

10-30-13

COUNCIL DISTRICT: City-Wide

RECOMMENDATION

Staff recommends that Council adopt a resolution authorizing the City Administrator to 1) accept, appropriate, and administer Federal Fiscal Year 2011 Statewide Homeland Security (SHSP) grant allocation of two hundred and eighty thousand dollars (\$280,000) from the Alameda County (ALCO) Sheriff's Department; and 2) expend fiscal year 2011 SHSP funds including funding the Oakland Fire Department Metropolitan Medical Response System (MMRS) planning staff, equipment and training program to include entering into service and purchasing agreements to expend such grant funds without further Council review or action, provided that the competitive solicitation and purchasing programs/policies are followed.

EXECUTIVE SUMMARY

The Metropolitan Medical Response System (MMRS) Program is designed to enhance integrated systematic mass casualty preparedness and response functions. Oakland's primary focus is on events surrounding pandemics, chemical, biological, radiological, nuclear and explosive (CBRNE) emergency incidents. California Office of Emergency Services (OES) provides essential emergency grant funding to sustain and expand these functions.

The Oakland Fire Department, Emergency Management Services Division (EMSD) is the sub-grantee and will submit eligible projects and requests for reimbursement to ALCO Sheriff's Office to fund the Oakland Fire Department Metropolitan Medical Response System (MMRS) program's planning staff, equipment and training activities.

OUTCOME

The FY 2011 SHSP grant of \$280,000 will allow OFD to continue the Oakland MMRS program. Therefore, staff recommends that the City Council accepts the report and adopts the resolution.

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Continuing the Oakland Fire Department MMRS program is essential to the City's ability to maintain an inventory of critical medical equipment and supplies, develop or update terrorism related emergency plans and distribute any necessary pharmaceuticals to the Oakland community in the event of a natural or human-caused disaster.

BACKGROUND/LEGISLATIVE HISTORY

Since 1999, the City of Oakland has been one of 124 cities across the United States selected to develop, establish and maintain program planning through the Metropolitan Medical Response System (MMRS) program. This program is designed to enhance integrated systematic mass casualty preparedness, taking an all hazards approach, with the primary focus on Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) emergency incidents.

The MMRS grants management for FY 2010 MMRS grant and the overall MMRS grants program was moved to the Fire Department, Emergency Management Services Division (EMSD) at the end of last year due to various staff changes in the Medical Services Division (MSD).

The goals of the MMRS program are achieved using grant awarded funding which provide essential Emergency Management Services Division (EMSD) planning support and/or staff, equipment and training. MMRS jurisdictions must also integrate health and medical assets into the functional organization of incident management in the community. MMRS assets are used in the event of a natural or human-caused disaster, in the Oakland community first and then as needed to surrounding jurisdictions. The primary goals of the MMRS program are to develop critical preparedness and response programs.

To date, the City of Oakland MMRS Program has funded essential medical supplies and equipment, first responder training, and also developed MMRS related emergency plans.

ANALYSIS

The MMRS Program's key components are to address the need for the Oakland community to have emergency response plans that enhance the probabilities of operational viability of medical treatment facilities and identified City managed points of distribution (POD) sites throughout the City. These plans must address the unique needs of our seniors and disabled persons, as well as, the economically disadvantaged and non-English speaking residents.

At this time, the Oakland Fire Department's MSD and EMSD staff are the primary staff responsible in coordinating these planning efforts.

The Fire Department Medical Services Division staff is responsible for implementation of the mass prophylaxis plan which was recently updated to support distribution of pharmaceuticals from the national stockpile to the Oakland population within 48 hours of receipt.

Additionally, the Fire Department's Medical Division staff manages this component and is working to identify points of distribution (POD) sites that are accessible from all major areas of the community and secure any required agreements. The Emergency Management Services Division staff would provide support to MSD staff, as needed.

PUBLIC OUTREACH/INTEREST

There is also a need for emergency preparedness community training that addresses the special needs of pets in the aftermath of a large scale disaster.

The MMRS Program provides animal first aid training for emergency response personnel via the Oakland Medical Reserve Corps (MRC) program. The Medical Reserve Corps is managed by EMSD staff and is a community volunteer based program comprised of paramedics, doctors, veterinarians, nurses and other medical professionals that work in collaboration with the CORE program staff to ensure the program incorporates pet preparedness into the community emergency preparedness training.

The Oakland MMRS Program consists of all-hazards mitigation and Chemical, Biological, Radiological, Nuclear and Explosives (CBRNE) emergency incident planning. This includes mass decontamination, hazardous materials response capabilities, detection devices, personal protective equipment, planning training and exercises.

Further, the program provides for maintenance of a pharmaceutical cache with the capability to treat up to 1,000 victims of a nerve agent attack and 10,000 victims of a biological attack. The program is also an essential component for addressing issues associated with pandemics, such as H1N1.

Current efforts are directed toward development and revision of response plans and identifying POD sites in the Oakland community.

COORDINATION

All MMRS program components are coordinated among the Oakland Fire Department's Emergency Management Services Division (EMSD), Medical Services Division (MSD) and other City agencies' staff, as needed. The Medical Reserve Corps (MRC) program is coordinated utilizing staff from the Fire Department's EMSD, EMD, Field Operations Bureau, and Alameda

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County (ALCO) Public Health. Community members, residents and other stakeholders also play an important role as volunteers and advisory members to the programs.

The City Attorney's office and the Budget officer were consulted in the writing of this report.

COST SUMMARY/IMPLICATIONS

1. AMOUNT OF RECOMMENDATION/COST OF PROPOSED PROJECTS:

The recommended projects for FY 2011 MMRS will include:

- a) Upgrading the Emergency Operations Center (EOC) Situation room and break out room computers and printers so that all systems are compatible and networked with the current EOC Virtual Desktop Infrastructure (VDI).
- b) The purchase of Fire Operations equipment for our first responders.

2. PRELIMINARY SPENDING PLAN BUDGET:

EOC Upgrade Planning and purchases	\$150,000
Fire Operations Equipment	<u>\$130,000</u>
TOTAL	\$280,000

3. SOURCE OF FUNDING: Funding through FY 2011 Statewide Homeland Security Program (SHSP) Grant.

4. FISCAL IMPACT: There is no impact to the General Fund.

This grant requires no matching funds.

Funds will be appropriated to the California State Emergency Services Fund (2146), the Emergency Management Services Division Organization (20711), Emergency Management Services Program (PS 21) and project number to be determined.

The City will be reimbursed from the grant funds for MMRS program costs in the amount of \$280,000.

The grant performance period for federal fiscal year 2011 MMRS grant funding is May 2012 through December 31, 2013.

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SUSTAINABLE OPPORTUNITIES

Economic: Effective First Responder Operations and lifesaving plans as well as Emergency Operations Center enhancements will assist the City of Oakland's efforts to provide a climate in which economic development and economic resiliency can flourish.

Environmental: There are no direct environmental issues associated with this report.

Social Equity: Social Equity is achieved by ensuring first responders are well equipped to perform critical response services that will take into account any special needs and provisions to ensure the City can serve all members of the community.

For questions regarding this report, please contact Renee Domingo, Division Manager, Emergency Management Services Division at (510) 238-3939.

Respectfully submitted,



Teresa Deloach Reed
Fire Chief

Prepared by:
Renee A. Domingo, Manager
Emergency Management Services Division

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Amador Soto
City Attorney

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OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OR HER DESIGNEE TO:

- 1) **ACCEPT, APPROPRIATE, AND ADMINISTER FEDERAL FISCAL YEAR 2011 STATEWIDE HOMELAND SECURITY (SHSP) GRANT FUNDS IN AN AMOUNT OF TWO HUNDRED AND EIGHTY THOUSAND DOLLARS (\$280,000) FROM THE ALAMEDA COUNTY (ALCO) SHERIFF'S DEPARTMENT; AND**

- 2) **EXPEND FISCAL YEAR 2011 SHSP FUNDS INCLUDING FUNDING THE OAKLAND FIRE DEPARTMENT METROPOLITAN MEDICAL RESPONSE SYSTEM (MMRS) PLANNING STAFF, EQUIPMENT AND TRAINING PROGRAM AND ENTERING INTO SERVICE AND PURCHASING AGREEMENTS TO EXPEND SUCH GRANT FUNDS WITHOUT FURTHER COUNCIL REVIEW OR ACTION PROVIDED COMPETITIVE SOLICITATION AND PURCHASING PROGRAMS/POLICIES ARE FOLLOWED**

WHEREAS, since 1999, the City of Oakland has been a Metropolitan Medical Response System (MMRS) jurisdiction; and

WHEREAS, the Oakland Fire Department MMRS Program consists of planning, purchasing special pharmaceuticals, other medical supplies, equipment and identified training to serve as key resources in responding to health and medical consequences of a nuclear, biological or chemical, natural, or human-caused emergency incident; and

WHERE AS, the Governor's Office of Emergency Services awarded the City of Oakland \$280,000 in grant funds for the federal fiscal year 2011 to fund the Oakland Fire Department MMRS Program for the grant performance period of May 2012 through December 30, 2013; and

WHEREAS, the grant finding will be used to develop or update essential emergency response plans, purchase medical supplies and equipment, contract for services related to MMRS plans/programs, provide program management, administration and/or applicable overhead; and

WHEREAS, Oakland Municipal Code Section 2.04.030.A requires Council approval for any purchases of goods and/or services over \$100,000; and

WHEREAS, the City Administrator recommends that she or her designee be authorized to expend Fiscal Year 2011 federal Statewide Homeland Security Program grant funds in connection with the purposes of the grant in excess of \$100,000.00 and up to \$280,000 without further Council review, or action because of the limited time available for completion of grant projects, provided competitive solicitation and other City purchasing policies and programs are followed; and

WHEREAS, funds will be appropriated to the Homeland Security Fund (2123), the Emergency Management Services Division Organization (20711), Emergency Management Services Program (PS 21) and project number to be determined; and

WHEREAS, the City Administrator has determined that any services that may be provided under contracts authorized hereunder would be of a professional, scientific or technical and temporary nature and not result in the loss of employment or salary by any person having permanent status in the competitive service; now, therefore be it

RESOLVED: That the City Administrator or her' designee is authorized to accept, appropriate, and administer a federal fiscal year 2011 Statewide Homeland Security Program (SHSP) grant allocation of two hundred and eighty thousand dollar (\$280,000) from the Alameda County (ALCO) Sheriff s Department; and

FURTHER RESOLVED: That the City Administrator or her designee is authorized to expend fiscal year 2011 SHSP grant funding, which includes funding the Oakland Fire Department metropolitan medical response system (MMRS) planning staff, equipment, training, plans program and contracts for the purchase of goods, material, equipment, services or combination thereof on the federally authorized equipment list (AEL) and services required by the grant, including purchases that exceed the City Administrator's purchasing authority under Oakland Municipal Code Section 2.04.020 or that would otherwise require Council approval under Oakland Municipal Code Section 2.04.030 , provided such contracts are in accordance with the approved spending plan, the City's bidding and request for proposal requirements and the purchasing programs/policies; and be it

FURTHER RESOLVED: That all contracts authorized hereunder shall be approved for form and legality by the Office of the City Attorney and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

BROOKS, GALLO, KALB, KAPLAN, MCELHANEY, REID, SCHAAF and PRESIDENT KERNIGHAN

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____

LaTonda Simmons
City Clerk and Clerk of the
Council of the City of Oakland, California