



CITY ATTORNEY'S OFFICE

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

RESOLUTION:

1. **AUTHORIZING THE CITY ADMINISTRATOR TO TAKE ALL NECESSARY ACTIONS TO APPLY FOR, ACCEPT AND APPROPRIATE HEAD START BASIC TRAINING AND TECHNICAL ASSISTANCE, EARLY HEAD START BASIC AND TRAINING AND TECHNICAL ASSISTANCE GRANTS FOR FISCAL YEAR 2022-2023 FROM THE US DEPARTMENT OF HEALTH AND HUMAN SERVICES, ADMINISTRATION FOR CHILDREN AND FAMILIES, OFFICE OF HEAD START (DHHS/ACF), IN AN ESTIMATED AMOUNT OF TWELVE MILLION TWO HUNDRED FIFTY-TWO THOUSAND SIX HUNDRED NINETY-FOUR DOLLARS (\$12,252,694); AND**
2. **AUTHORIZING THE CITY ADMINISTRATOR TO TAKE ALL NECESSARY ACTIONS FOR THE CITY TO RECEIVE THE HEAD START BASIC, AND TRAINING AND TECHNICAL ASSISTANCE, AND EARLY HEAD START BASIC, AND TRAINING AND TECHNICAL ASSISTANCE GRANTS; AND**
3. **APPROPRIATING A CONTRIBUTION FROM THE GENERAL-PURPOSE FUND IN AN AMOUNT OF ELEVEN MILLION FOUR HUNDRED FORTY-TWO THOUSAND SEVEN HUNDRED EIGHTY-THREE DOLLARS (\$11,442,783) FOR FISCAL YEAR 2022-2023 IN ACCORDANCE WITH BOTH THE FEDERAL GRANT AND TO SUPPORT THE OPERATION OF THE HEAD START PROGRAM AT CURRENT SERVICE LEVELS AND PREVENT THE ELIMINATION OF FILLED HEAD START POSITIONS; AND**
4. **APPROPRIATING A CONTRIBUTION FROM THE GENERAL-PURPOSE FUND IN AN AMOUNT OF TWO MILLION NINE HUNDRED SIXTY-FOUR THOUSAND ONE HUNDRED TWELVE DOLLARS (\$2,964,112) FOR FISCAL YEAR 2022-2023 CENTRAL SERVICES OVERHEAD (CSO) CHARGES AND AUTHORIZING THE CITY ADMINISTRATOR TO INCREASE THIS AMOUNT IN ACCORDANCE WITH CSO INCREASES DURING THE 2022-2023 FISCAL YEAR; AND**
5. **AWARDING GRANT AGREEMENTS TO FUND COMPREHENSIVE**

EARLY CARE, EDUCATION AND FAMILY SERVICES TO SERVICE PROVIDERS IDENTIFIED IN TABLE 3 FOR THE HEAD START PROGRAM FROM JULY 1, 2022, TO JUNE 30, 2023, FOR A TOTAL AMOUNT NOT TO EXCEED TWO MILLION EIGHT HUNDRED-THREE THOUSAND ONE HUNDRED FORTY DOLLARS (\$2,803,140); AND

6. ACCEPTING AND APPROPRIATING ADDITIONAL FEDERAL GRANT FUNDS IF THEY BECOME AVAILABLE WITHIN THIS GRANT TERM TO FUND THE HEAD START/EARLY HEAD START PROGRAM AND AMEND THE GRANT AGREEMENTS WITHOUT RETURNING TO COUNCIL.

WHEREAS, the City of Oakland desires to apply for, accept and appropriate the Head Start/Early Head Start grant in an estimated amount of \$12,252,694 from the (DHHS/ACF), Office of Head Start, to fund a Head Start Program and Early Head Start Program from July 1, 2022, through June 30, 2023; and

WHEREAS, the total federal amount of \$12,252,694 is comprised of the following project accounts as stipulated in the DHHS/ACF funding guidelines: Head Start Basic, Head Start Training/Technical Assistance, Early Head Start Basic, and Early Head Start Training/Technical Assistance Grants, which includes the Early Head Start Expansion Grant; and

WHEREAS, the estimated sum of Twelve Million Two Hundred Fifty-Two Thousand Six Hundred Ninety-Four dollars (\$12,252,694) shall be appropriated to Human Services Department Fund (2128), Head Start Organization (78231), and Head Start Project (1005580), Expansion Early Head Start Project (1005586); and be it

WHEREAS, the Head Start/Early Head Start grants require a match of local in-kind contributions equal to twenty-five percent (25%) of the total program costs; and

WHEREAS, the Head Start and Early Head Start Basic grant stipulates \$7,505,795 to be allocated to personnel costs; and

WHEREAS, on September 1, 2021, the Oakland City Council passed Resolution No. 88801 C.M.S. to amend the City of Oakland Fiscal Year 2021-2023 Biennial budget to reallocate up to \$1,836,000 million from the General Purpose Fund to keep the Tassafaronga, Arroyo Viejo, and Franklin Center Head Start/Early Head Start sites open and prevent families from being forced to travel to another location or lose services altogether for FY 2021-2022 ; and

WHEREAS, on December 7, 2021, the Oakland City Council passed Resolution No. 88940 C.M.S., which among other things, (1) required the City Administrator to return to Council with a budget amendment to the Biennial Budget for Fiscal Years 2021-2023 that fully funds all City Of Oakland's Head Start/Early Head Start programming no later than May 2022 when the Fiscal Year 2022-2023 Midcycle Budget Amendments will be considered, and (2) committed the Council to return with a budget amendment for the current Biennial Fiscal Year 2021-2023 Budget to: a) add a budget policy directive that would make it a budget priority that, if Head Start/Early Head Start programs are restructured or reorganized before June 2022, it shall be done in a manner to retain all existing program staff, who represent decades of experience and expertise serving low-income

communities of color in Oakland, that no Head Start/Early Head Start programming be reduced and that no Head Start/Early Head Start staff layoffs occur through the end of the current fiscal year 2021 -2022, and b) fully fund all City of Oakland’s Head Start/Early Head Start programs and staff through June 30, 2022; and

WHEREAS, the City FY 2022-2023 Mid-Cycle Budget will allocate eleven million four hundred forty-two thousand seven hundred eighty-three dollars (\$11,442,783) in the General Purpose Fund (1010) in total to implement the Head Start/Early Head Start program in accordance with both the federal grant as well as C.M.S. 88801 and 88940; and

WHEREAS, Central Services Overhead charges associated with the DHHS/ACF grant will be offset by a contribution from the General-Purpose Fund in an estimated amount of two million nine hundred sixty-four thousand and one hundred twelve dollars (\$2,964,112), as has been done in all past years, due to the federal administrative cost caps; and

WHEREAS, the City’s Fiscal Year (FY) 2022-2023 Mid-Cycle Budget will include a total of Fourteen Million Four Hundred Six Thousand Eight Hundred and Ninety-five Dollars (\$14,406,895) in the General Purpose Fund to fully cover and subsidize all the costs ineligible for federal reimbursement for Head Start and Early Head Start in FY 2022-2023, including the operation of the 3 sites City Council approved as well as the retention of all existing filled Head Start positions in accordance with C.M.S. 88801 and 88940; and be it

WHEREAS, the Head Start Program Performance Standards promote standards of best practice in supporting the optimal development of the whole child; preschool, kindergarten, and school readiness for children ages birth to five; and parent, family and community engagement; and

WHEREAS, the City of Oakland Head Start program will continue to prioritize Early Head Start as the State expands universal pre-kindergarten funding for preschool-age children through Assembly Bill 22; and

WHEREAS, the Head Start Program Performance Standards endeavor to further strengthen child outcomes and readiness for preschool, kindergarten, and school by expanding comprehensive services that Head Start and Early Head Start participants receive and increasing full-day, full-year program options; and

WHEREAS, the Early Head Start program changes will maintain its current program design of the center-based and home-based service delivery using grantee and partner agencies combined offering 342 full-year slots Early Head Start slots, as reflected in Table 1 below; and

WHEREAS, the Head Start program will maintain its current program design of center-based and home-based service delivery using both grantee and partner agencies, including family child care partnership totaling 332 full-day Head Start slots as reflected in Table 1 below; and

Table 1: Grantee and Partner Funded Slots

Early Head Start/ Head Start Grantee & Partners	Early Head Start Funded Slots	Head Start Funded Slots	Total Program Funded Slots
Grantee			
City of Oakland	181	184	365
Partner Agencies			

Brighter Beginnings Home Based Program	120	20	140
St. Vincent's Day Home		46	46
Peralta Community College - Laney College Children's Center		48	48
Peralta Community College - Merritt College Children's Center		16	16
Bananas, Inc. Family Child Care Partnership	41	18	59
Total Program Enrollment Proposed	342	332	674

WHEREAS, the Head Start and Early Head Start funding will provide comprehensive child development services to 674 Head Start and Early Head Start eligible children and families who have the most economic need, with ten percent (10%) of the enrollment consisting of children with special needs and, by new provisions enacted by the federal Office of Head Start, will expand enhanced outreach efforts to include homeless families and underserved populations; and

WHEREAS, the City wishes to also enter into the following Early Head Start/Head Start partnership grant agreements with local early care and education providers to provide comprehensive childcare and family services in the amounts specified below from July 1, 2022 through June 30, 2023 in the amounts and service numbers listed below in Table 2:

Table 2: Grantee and Partner Grant Agreement

Early Head Start/ Head Start Grantee & Partners	Early Head Start Funded Slots	Head Start Funded Slots	Total Grant Agreement Amounts
Partner Agencies			
Brighter Beginnings Home Based Program	120	20	\$ 1,142,158
St. Vincent's Day Home		46	\$ 293,375
Peralta Community College (Laney Community College Children's Center and Merritt Community College Children's Center)		64	\$ 408,175
Bananas, Inc. Family Child Care Partnership	41	18	\$ 959,432
Total	161	148	\$ 2,803,140

now, therefore, be it

RESOLVED: That the City Council hereby authorizes the City Administrator to apply for, accept, and appropriate the Head Start Basic, Head Start Training and Technical Assistance, Early Head Start Basic, and Early Head Start Training and Technical Assistance grants from the DHHS/ACF in the estimated amount of \$12,252,694 for funding of a Head Start Program and Early Head Start Program from July 1, 2022, through June 30, 2023; and be it

FURTHER RESOLVED: That the City Administrator is authorized to take all necessary actions for the City to receive the grant funds; and be it

FURTHER RESOLVED: That the estimated sum of Twelve Million Two Hundred Fifty-Two Thousand Six Hundred Ninety-Four dollars (\$12,252,694) shall be appropriated to Human Services Department Fund (2128), Head Start Organization (78231), and Head Start Project

(1005580), Expansion Early Head Start Project (1005586); and be it

FURTHER RESOLVED: That City Council appropriates Eleven Million Four Hundred Forty-Two Thousand Seven Hundred Eighty-Three dollars (\$11,442,783) of the General Purpose Fund (1010) to Human Services Department Fund (2128), Head Start Organization (78231), and Head Start Project (1005580), Expansion Early Head Start Project (1005586) to implement the program in accordance with both the federal grant as well as 88801 C.M.S. and 88940 C.M.S. in the FY 2022-2023 Midcycle Budget Process, as the City’s required Head start/Early Head Start local match of twenty-five percent (25%) or more of the grant; and be it

FURTHER RESOLVED: That all Central Services and Departmental Overhead charges associated with this grant will be offset by a contribution from the General-Purpose Fund in an amount of Two Million Nine Hundred Sixty-Four Thousand One Hundred Twelve Dollars (\$2,964,112), as has been done in all past years, due to the federal administrative cost caps and the level of funding required to adequately run the program; and be it

FURTHER RESOLVED: That the City Administrator is authorized to increase the Central Services and Departmental Overhead charges in accordance with Central Services Overhead increases during the 2022-2023 Fiscal Year; and be it

FURTHER RESOLVED: That the City Council awards grant agreements with the service providers identified in Table 3 below for the amounts specified therein to provide comprehensive, coordinated Early Childhood Education Services from July 1, 2022, through June 30, 2023:

Table 3: Early Childhood Education Services Grantees

Early Head Start/Head Start Grantee & Partners	Total Grant Agreement Amounts
Partner Agencies	
Brighter Beginnings Home Based Program	\$ 1,142,158
St. Vincent's Day Home	\$ 293,375
Peralta Community College (Laney College Children's Center and Merritt College Children's Center)	\$ 408,175
Bananas, Inc. Family Child Care Partnership	\$ 959,432
Total	\$ 2,803,140

; and be it

FURTHER RESOLVED: That the City Administrator or his designee is hereby authorized to conduct all negotiations, execute, and submit all documents including but not limited to applications, agreements, amendments, modifications, payment requests, and related actions which may be necessary for the aforementioned grants in accordance with their basic purposes; and be it

FURTHER RESOLVED: That if additional grant funding becomes available for the same purpose from the United States Department of Health and Human Services, within the existing grant term, the City Administrator or his designee is authorized to accept and appropriate these funds to fund the Head Start/Early Head Start Program and amend the grant agreements, without returning to Council; and be it

FURTHER RESOLVED: That the Agreements authorized under this resolution shall be reviewed as to form and legality by the Office of the City Attorney and copies filed with the Office of the City Clerk.

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IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES – FIFE, GALLO, KALB, KAPLAN, REID, TAYLOR, THAO, AND PRESIDENT
FORTUNATO BAS

NOES –

ABSENT –

ABSTENTION –

ATTEST: _____

ASHA REED

City Clerk and Clerk of the Council of the City of Oakland, California