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CITY OF OAKLAND



CITY HALL • 1 FRANK H. OGAWA PLAZA, 3<sup>rd</sup> FLOOR • OAKLAND, CALIFORNIA 94612

Office of the Mayor  
Honorable Libby Schaaf  
Mayor

(510) 238-3141  
Fax (510) 238-4731

Letter of Appointment

October 30, 2018

The Honorable City Council  
One Frank H. Ogawa Plaza, Second Floor  
Oakland, CA 94612

Dear President Reid and members of the City Council:

Pursuant to City Charter Section 601, the Mayor has reappointed the following person as member of the following board or commission, subject to City Council confirmation:

**Cannabis Regulatory Commission**

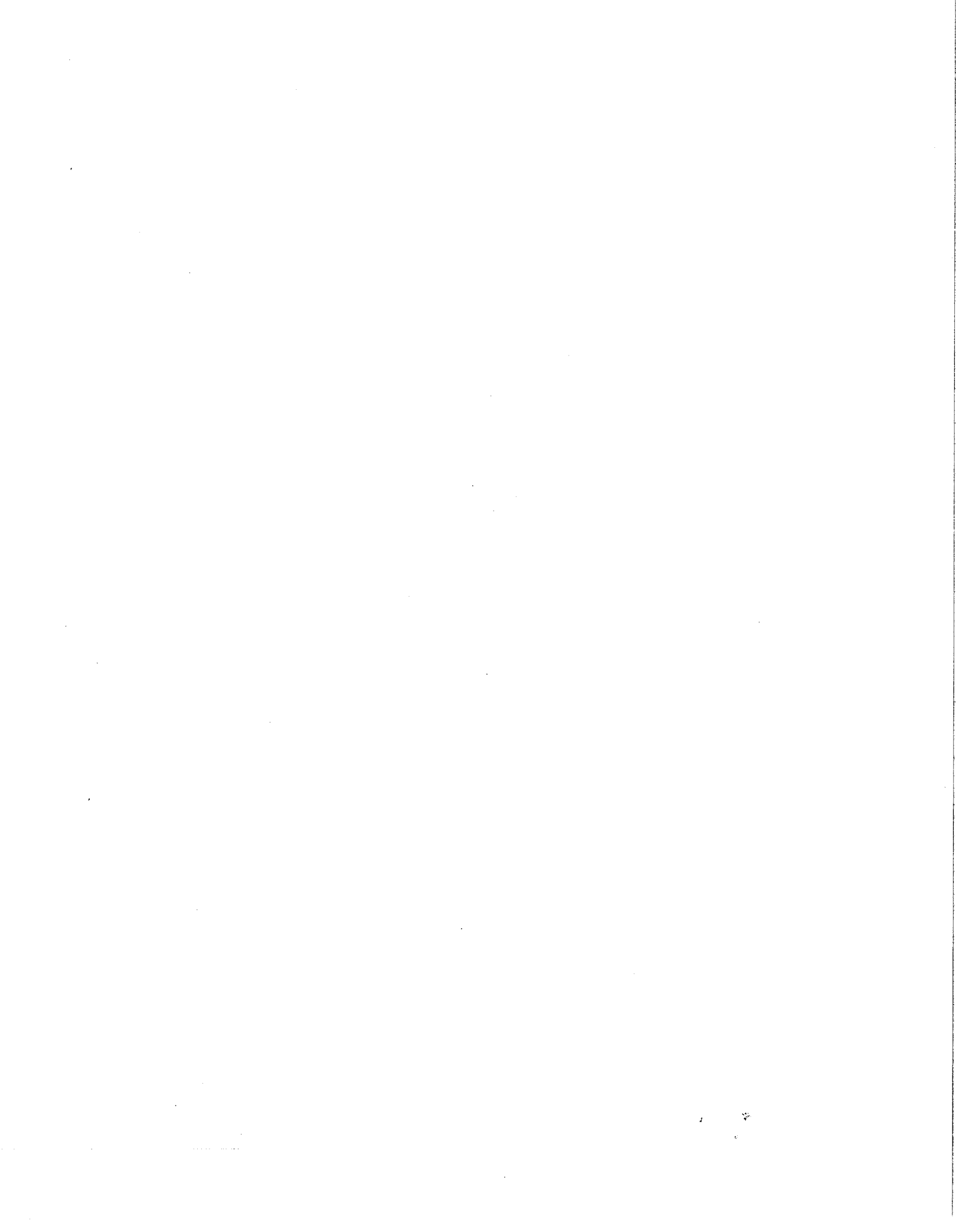
**Jeffrey Hatcher** is appointed to the Cannabis Regulatory Commission as the At Large Representative for the term that began August 1, 2018 and will end July 31, 2020, filling the seat previously held by A. Kathryn Parker.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Libby Schaaf".

Libby Schaaf  
Mayor





**Please tell us how your qualifications and participation will relate to the requested board and/or commission's mission.**

With this letter I would formally request an appointment to Oaklands Cannabis Regulatory Commission. My mission is simple: I will bring transparency and integrity to the regulatory process, while ensuring that the City serves the industry and does not contravene State law. As a 39-year Oakland resident, I understand the complexities of the changing nature and issues facing Oakland and its future. As a former inspector of 22 years, I have special knowledge of process, policy making, staff reports, ordinance writing and writing findings for the triennial code adoption process. About me: • I worked for 22 years at the City as Plumbing /Mechanical Inspector/official. • I am currently on the board of the Oakland Builder's Alliance. (OBA) • I was the acting Supervisor for Building Services for the Commercial Inspection Division • I was charged with the supervising of inspections and plan review for all privately financed infrastructure; including C6 and C3 inspections • I was on Libby Schaaf's working group with stake holders (OBA) to advance virtual inspections and peer review of plans. • I am an IAPMO (international Association of Plumbing Mechanical Officials). I am a current Certified IAPMO instructor and have served or serve on the Green Technical, Publications, and Education Committee. I authored the 2012 Illustrated UPC on Graywater and 2015 chapter on Alternative Water Sources. • I currently teach code change seminars throughout the State for IAPMO • I am slated to teach the regulations for cannabis cultivation facilities at IAPMO's Annual Business and Education Conference in Philadelphia PA on October 1st 2018. • I assisted EBMUD establish their Fat, oil, and grease regulations (FOG), while introducing them to new technologies that reduce developer costs and enhance FOG capture. • I am a Former Board member for ARCSA and I am an Accredited Professional. • I participated in the ASPE standard 78 committee (storm water harvesting). • I am a Certified storm water inspector NPDES institute. • I Authored the 1st edition of Code Check Plumbing and still advise on their illustrations. • I am still the holder of California C36 Plumbing license since 1984. • Alumni of the State University of New York, College at New Paltz, BA degree, 1978 • I also created www.oaklandbuildingservices.com (CASE SENSITIVE) user name-OaklandA, Password-inspector1) with my own time and money to assist staff and the public at large navigate Oakland's myriad of regulations. Issues with Oakland's IT department caused me to use the site only for staff and protect the site with a user ID and password. In addition, I also built www.buildingincalifornia.com for general California Code Requirements. Please contact me at any time should you have any questions regarding me qualifications. Thank you for your consideration. Respectfully, Endorsements: Libby Schaaf Mayor What the Mayor posted on linkedIn after I announced my retirement from Building Services. "Jeff is an innovator and goes the extra mile to improve processes and serve his customers. He was one of the most valuable members of a high-level working group on streamlining the Oakland building permit process that I convened for the Oakland Builders Alliance. He came up with innovative ideas, worked nights and weekends to try new things, including writing extensive new web content and worked hard to please his customers. He was a shining star in Oakland's building department and is missed." Honorable Noel Gallo Council Member Agency/Department City Council Organization District Five Phone ( ) OBA (Oakland Builders Alliance) Joseph Tanios Construction Inspector, Sup II Agency/Department Oakland Public Works Organization Design and Construction Services Phone ( ) Tim Low Engineer, Civil Principal/current acting Building Official Agency/Department Planning & Building Department Organization Engineering & Inspections Phone ( ) Kevin Kashi Engineer, Civil Supv (Office) Agency/Department Bureau of Great Streets Organization Great Streets Delivery Phone Cesar Avila (former Assistant Fire Marshal-City of Oakland) Currently, Deputy Fire Marshal Alameda County Fire Department ( ) Aliza Gallo Urban Economic Coordinator Agency/Department Economic & Workforce Development Department Organization Economic Development Phone ( ) Keira Williams Urban Economic Analyst III Agency/Department Economic & Workforce Development Department Organization Economic Development Phone 3853 Raymond Derania Former Building Official (retired) ( ) Lesley Estes Title Project Manager II Agency/Department Oakland Public Works Organization Design and Construction Services Phone ( ) Gary Lim Engineer, Civil Supv (Office) Agency/Department Planning & Building Department Organization Engineering & Inspections Phone ( ) Sandra Smith Management Assistant Agency/Department Planning & Building Department Organization Engineering & Inspections Phone ( ) Darin Ranelletti Special Assistant to the Mayor III Agency/Department Office of the Mayor Organization Mayor - Administration Phone ( ) Jeffrey Hutcher

**Please submit your resume or curriculum vitae. You may upload a document. (A Word format is preferred.) Alternatively, you may paste the text of your resume in the field provided below.**

Hutchers Bio v2.docx

Upload a Resume

**Please paste the text of your resume or curriculum vitae below.**

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**Please click the acknowledgement below.**

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**Service on City of Oakland boards, commissions, and committees may require filings of the FPPC's Statements of Economic Interest (Form 700). Upon appointment and determination of filing status, I will comply with all filing obligations.**

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I Agree \*

**Jeff Hutcher, SK Builders™ Director of Planning,  
Inspections and Regulatory Compliance**

**Jeff Hutcher, Director of Planning and Inspections and Regulatory Compliance**, leverages more than 20 years of field experience as a **Senior Combination Inspector** in his position at SK Builders. In previous positions, he was directly responsible for privately financed infrastructure and commercial inspections on a wide range of projects, ensuring compliance with applicable local building codes; as well as compliance with contractual documents and specifications.

As a key member of our senior “plan check” team, Jeff provides added value to our clients by contributing his deep expertise in building and construction planning and inspection. His comprehensive knowledge and experience also entail a thorough grounding, and adherence to best practices, in civil engineering and materials management/methods.

More specifically, Jeff has advanced knowledge and experience in:

- Bio Remediation (including petroleum and grease)
- Erosion Control
- Storm Water Treatment Measures
- Alternate water sources
- Mechanical Systems
- Plumbing Systems
- Regulatory Compliance
- Worksite Safety

Additionally, he consults clients on variety of issues related to **water reuse and reclamation**, a concern he is professionally, and personally, passionate about, including:

- Blackwater
- Graywater
- Municipal Recycled Water Processes and dual Plumbed Projects
- Rain Water Harvesting
- Storm Water Harvesting
- Storm Water Pollution Prevention Planning (SWPPP)

Jeff’s responsibilities run the gamut, but most often include inspecting construction projects—and progress—assuring conformance in terms of specification requirements and quality of work. When assigned to a client project, he continuously assesses, and re-assesses, ways to enhance operations, streamline processes, decrease turnaround times, and conserve resources for optimal levels of cost efficiency.

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## Hutcher Draft for Immediate Review & Feedback v2 (11-9)

Under Jeff's leadership, worker safety is always Job one. As a seasoned field inspector, he fully understands job-related risks and threats to general public health and, as a consequence, goes to great lengths to avoid or mitigate those risks.

Career highlights include:

- Writing ***The UPC Illustrated Training Manual's*** sections on Graywater and Alternate water systems (2012 and 2015 editions)
- Writing the first ***Plumbing Code Check Book***, in addition to serving as a contributing writer for various trade publications for Code Checks
- Serving as a **Committee Member for Publications and Education** on behalf of the ***International Association of Plumbing and Mechanical Officials*** (IAMPO). In 2005, Jeff was named the **Government Person of the Year**, a distinction that helped him cement his reputation within the Bay Area construction and inspection industries

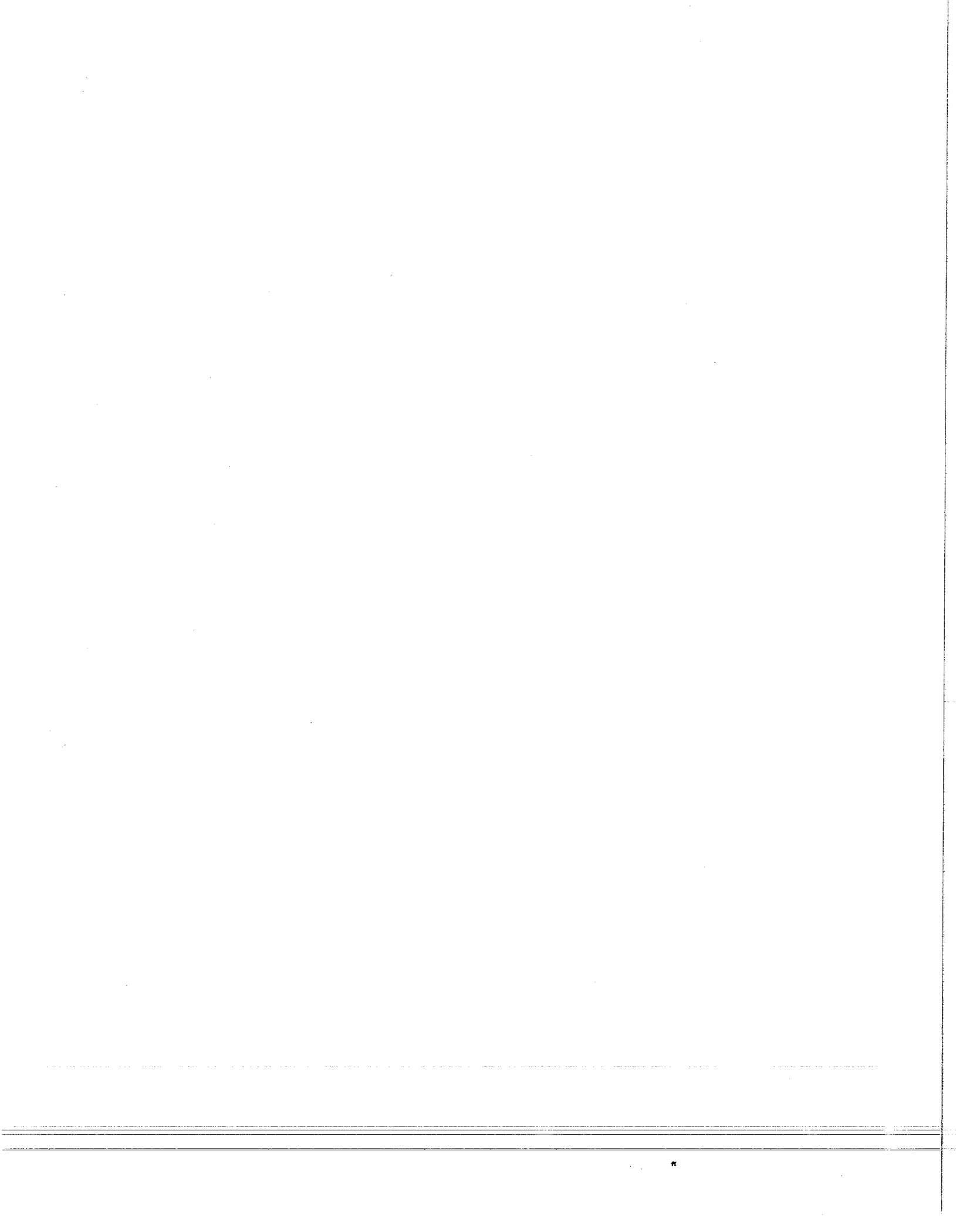
Jeff is also an active member and former board official for the:

- American Rainwater Catchment Systems Association (**ARCSA**) [**Accredited Professional**]
- American Society of Plumbing Engineers (**ASPE Member and Standard 78 committee for storm water harvesting**)
- Oakland Builders Alliance (**OBA**)
- International Association of Plumbing/Mechanical Officials (**IAPMO committee member**)

A graduate of SUNY New Paltz, Jeff is a **Certified IMPO Instructor, Certified** by the **New England Fuel Institute**, Watertown, Massachusetts, with a specialization in **Hydronic Solar Installations**. He's also an **IAMPO Certified Plumbing Inspector**; as well as an **NPDES Certified Storm Water Inspector**. Jeff also holds a **California C36 plumbing license since 1984**

When not serving our clients, or at a job site, Jeff enjoys time with his wife and family in Oakland. Boogie boarding in Mexico and playing Blues Harmonica

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*Arnold Litt*  
City Attorney's Office

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OAKLAND CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_ C.M.S.

INTRODUCED BY MAYOR LIBBY SCHAAF

**RESOLUTION CONFIRMING THE APPOINTMENT OF JEFFREY HUTCHER AS A MEMBER OF THE CANNABIS REGULATORY COMMISSION**

**WHEREAS**, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

**WHEREAS**, the Oakland Cannabis Regulation and Revenue Ordinance, also known as Measure Z, adopted by the voters of Oakland on November 2, 2004, in the General Municipal Election, creates an eleven member, advisory Community Oversight Committee (now referred to as the "Cannabis Regulatory Commission") to oversee the ordinance's implementation; and

**WHEREAS**, the Oakland Cannabis Regulation and Revenue Ordinance specifies that members of the Cannabis Regulatory Commission are to be appointed one by the Mayor, one by the City Auditor, one by the City Administrator, and one from each Member of the City Council, to serve unlimited two-year terms; and

**WHEREAS**, the Honorable Mayor Libby Schaaf has appointed **Jeffrey Hutcher** to serve a two-year term subject to confirmation by the City Council; now, therefore, be it

**RESOLVED:** That pursuant to City Charter section 601, the City Council confirms this mayoral appointment as follows:

**Jeffrey Hutcher** is appointed to the Cannabis Regulatory Commission as the At Large Representative for the term that began August 1, 2018 and will end July 31, 2020, filling the seat previously held by A. Kathryn Parker.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES – BROOKS, CAMPBELL-WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLÉN, KALB, KAPLAN AND PRESIDENT REID

NOES –

ABSENT –

ABSTENTION –

ATTEST: \_\_\_\_\_

LATONDA SIMMONS  
City Clerk and Clerk of the Council of  
the City of Oakland, California

W