


CITY ATTORNEY'S OFFICE

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

RESOLUTION:

- 1. AUTHORIZING THE CITY ADMINISTRATOR TO APPLY FOR, ACCEPT AND APPROPRIATE HEAD START BASIC TRAINING AND TECHNICAL ASSISTANCE, EARLY HEAD START BASIC AND TRAINING AND TECHNICAL ASSISTANCE GRANTS FOR FISCAL YEAR (FY) 2023-2024 FROM THE US DEPARTMENT OF HEALTH AND HUMAN SERVICES, ADMINISTRATION FOR CHILDREN AND FAMILIES, OFFICE OF HEAD START (DHHS/ACF), IN AN ESTIMATED AMOUNT OF TWELVE MILLION FIVE HUNDRED SIXTY-NINE THOUSAND TWO HUNDRED SIXTY DOLLARS (\$12,569,260), AND COMMITTING THE NECESSARY 25% LOCAL MATCH; AND**
- 2. AUTHORIZING THE CITY ADMINISTRATOR TO APPLY FOR, ACCEPT AND APPROPRIATE A 5.6 PERCENT COST OF LIVING (COLA) ADJUSTMENT AND QUALITY IMPROVEMENT GRANT FROM DHHS/ACF TO OFFSET HIGHER OPERATING COSTS AND MAKE PROGRAM QUALITY IMPROVEMENTS FOR THE HEAD START AND EARLY HEAD START PROGRAM FOR FY 2023-2024; AND**
- 3. AUTHORIZING AN ESTIMATED OFFSET OF TWO MILLION SEVEN HUNDRED NINE THOUSAND SEVEN HUNDRED NINETY-FIVE DOLLARS (\$2,709,795) FOR FY 2023-2024 CENTRAL SERVICES OVERHEAD CHARGES; AND**
- 4. AWARDING GRANT AGREEMENTS TO FUND COMPREHENSIVE EARLY CARE, EDUCATION AND FAMILY SERVICES TO COMMUNITY SERVICE PROVIDERS IDENTIFIED IN TABLE 3 FOR FY 2023-2024 FOR A TOTAL AMOUNT NOT TO EXCEED TWO MILLION SEVEN HUNDRED-THIRTY-SEVEN THOUSAND THREE HUNDRED SIXTEEN DOLLARS (\$2,737,316); AND**
- 5. AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT AND APPROPRIATE ADDITIONAL FEDERAL HEAD START/EARLY HEAD START FUNDS IF THEY BECOME AVAILABLE WITHIN FY 2023-2024 AND AMEND THE GRANT AGREEMENTS WITHIN THE LIMITS OF THE FEDERAL AWARD.**

WHEREAS, the City of Oakland desires to apply for, accept and appropriate the Head Start/Early Head Start grant in an estimated amount of \$12,569,260 from the US Department Of Health And Human Services, Administration For Children And Families, Office Of Head Start (DHHS/ACF) to fund a Head Start Program and Early Head Start Program from July 1, 2023, through June 30, 2024; and

WHEREAS, the total federal amount of \$12,569,260 is comprised of the following project accounts as stipulated in the DHHS/ACF funding guidelines: Head Start Basic, Head Start Training/Technical Assistance, Early Head Start Basic, and Early Head Start Training/Technical Assistance Grants, which includes the Early Head Start Expansion Grant; and

WHEREAS, the estimated sum of Twelve Million Two Hundred Fifty-Two Thousand Six Hundred Ninety-Four dollars (\$12,569,260) shall be appropriated to the Human Services Department Fund (2128), Head Start Organization (78231), Head Start FY23-24 Basic (1006667), and Early Head Start FY23-24 Basic (1006678); and

WHEREAS, the Head Start/Early Head Start grants require a match of local in-kind contributions equal to twenty-five percent (25%) of the total program costs; and

WHEREAS, the Head Start/Early Head Start Basic grants for FY22-23 stipulated \$7,463,197 to be allocated to personnel costs; and

WHEREAS, on September 1, 2021, the Oakland City Council passed Resolution No. 88801 C.M.S. to amend the City of Oakland Fiscal Year 2021-2023 Biennial budget to reallocate up to \$1,836,000 million from the General Purpose Fund to keep the Tassafaronga, Arroyo Viejo, and Franklin Center Head Start/Early Head Start sites open and prevent families from being forced to travel to another location or lose services altogether for FY 2021-2022; and

WHEREAS, on December 7, 2021, the Oakland City Council passed Resolution No. 88940 C.M.S., which among other things, required the City Administrator to a) add a budget policy directive that would make it a budget priority that, if Head Start/Early Head Start programs are restructured or reorganized before June 2022, it shall be done in a manner to retain all existing program staff, who represent decades of experience and expertise serving low-income communities of color in Oakland, that no Head Start/Early Head Start programming be reduced and that no Head Start/Early Head Start staff layoffs occur through the end of the current fiscal year 2021 -2022, and b) fully fund all City of Oakland's Head Start/Early Head Start programs and staff through June 30, 2022; and

WHEREAS, the City plans to appropriate Eleven Million Eight Hundred Ninety-Four Thousand Eight Hundred Twelve dollars (\$11,894,812) of the General Purpose Fund (1010) to Department of Health & Human Services Fund (2128), HS Classroom & Seasonal Organization (78231), and Head Start FY23-24 Basic (1006667), Early Head Start FY23-24 Basic (1006678) to implement the program in accordance with both the federal grant as well as 88801 C.M.S. and 88940 C.M.S. in the FY 2023-2024 City Budget Process; and

WHEREAS, Central Services Overhead charges associated with the DHHS/ACF grant will be offset by a contribution from the General-Purpose Fund in an estimated amount of two million nine hundred sixty-four thousand and one hundred twelve dollars (\$2,709,795), as has been done in all past years, due to the federal administrative cost caps; and

WHEREAS, the Head Start Program Performance Standards promote standards of best practice in supporting the optimal development of the whole child; preschool, kindergarten, and school readiness for children ages birth to five; and parent, family and community engagement; and

WHEREAS, the City of Oakland Head Start program will continue to prioritize Early Head Start as the State expands universal pre-kindergarten funding for preschool-age children through Assembly Bill 22; and

WHEREAS, the Head Start Program Performance Standards endeavor to further strengthen child outcomes and readiness for preschool, kindergarten, and school by expanding comprehensive services that Head Start and Early Head Start participants receive and increasing full-day, full-year program options; and

WHEREAS, the Early Head Start program changes will maintain its current program design of the center-based, family child care partner and home-based service delivery using City and partner agencies combined offering 342 full-year Early Head Start slots, as reflected in Table 1 below; and

WHEREAS, the Head Start program will maintain its current program design of center-based and home-based service delivery using both City and partner agencies, including family child care partnership totaling 332 full-day Head Start slots as reflected in Table 1 below; and

Table 1: Grantee (City) and Partner Funded Slots

Early Head Start/Head Start Grantee and Partners	Early Head Start Funded Slots	Head Start Funded Slots	Total Program Funded Slots
Grantee			
City of Oakland	181	184	365
Partner Agencies			
Brighter Beginnings	120	20	140
New Partners TBD (formerly St. Vincent’s Day Home)	15	31	46
Peralta Community College District- Laney College Children’s Center		48	48
Peralta Community College District - Merritt College Children’s Center		16	16
Bananas, Inc.	26	33	59
Total Program Enrollment Proposed	342	332	674

WHEREAS, the Head Start and Early Head Start funding will provide comprehensive child development services to 674 Head Start and Early Head Start eligible children and families who have the most economic need, with ten percent (10%) of the enrollment consisting of children with special needs and, by new provisions enacted by the federal Office of Head Start, will expand enhanced outreach efforts to include homeless families and underserved populations; and

WHEREAS, the City wishes to also enter into the following Early Head Start/Head Start partnership grant agreements with local early care and education providers to provide

comprehensive childcare and family services from July 1, 2023 through June 30, 2024 in the amounts and service numbers listed below in Table 2:

Table 2: Grantee (City) and Partner (Sub Grantees) Grant Agreement

Early Head Start/Head Start Grantee and Partner Agencies	Early Head Start Funded Slots	Head Start Funded Slots
Brighter Beginnings Home Based Program	120	20
New Partners (formerly St. Vincent’s Day Home)	15	31
Peralta Community College (Laney College Children’s Center and Merritt College Children’s Center)		64
Bananas, Inc. Family Child Care Partnership	26	33
Total	161	148

; and

WHEREAS, the City of Oakland desires to apply for, accept and appropriate a 5.6 Percent Cost Of Living (COLA) Adjustment and Quality Improvement Grant from DHHS/ACF to offset higher operating costs and make program quality improvements of the Head Start and Early Head Start Program from July 1, 2023, through June 30, 2024; and

WHEREAS, the City wishes to pass on to partners (subgrantees) identified in Table 2, the 5.6% COLA award that the City receives at a rate of 5.6% of the partnership grant agreements from July 1, 2023 through June 30, 2024 to support funding levels to increase the pay scales of Partnership Grant Head Start and Early Head Start staff, and to offset higher operating costs for fiscal year 2023-2024; now, therefore, be it

RESOLVED: That the City Council hereby authorizes the City Administrator to apply for, accept, and appropriate the Head Start Basic, Head Start Training and Technical Assistance, Early Head Start Basic, and Early Head Start Training and Technical Assistance grants from DHHS/ACF in the estimated amount of \$12,569,260 for funding of a Head Start Program and Early Head Start Program from July 1, 2023, through June 30, 2024; and be it

FURTHER RESOLVED: That the estimated sum of Twelve Million Two Hundred Fifty-Two Thousand Six Hundred Ninety-Four dollars (\$12,569,260) shall be appropriated in Biennial Budget to Department of Health and Human Services Fund (2128), HS Classroom & Seasonal Organization (78231), and Head Start FY23-24 Basic (1006667), Early Head Start FY23-24 Basic (1006678); and be it

FURTHER RESOLVED: That the City Council commits to allocate funding for the required Head Start/Early Head Start match for local in-kind contributions equal or greater to twenty-five percent (25%) of the total program costs as part of the FY 2023-2024 Budget Process; and be it

FURTHER RESOLVED: That all Central Services overhead charges associated with this grant will be offset in an estimated amount of Two Million Seven Hundred Nine Thousand Seven Hundred Ninety-Five Dollars (\$2,709,795), as has been done in all past years, due to the federal administrative cost caps and the level of funding required to adequately run the program; and be it

FURTHER RESOLVED: That the City Council awards grant agreements with the service providers identified in Table 3 below for the amounts specified therein to provide comprehensive, coordinated Early Childhood Education Services from July 1, 2023, through June 30, 2024:

Table 3: Early Childhood Education Services Subgrantees

Early Head Start/Head Start Partners (Subgrantees)	Total Grant Agreement Amounts
Brighter Beginnings	\$1,117,601
New Partners (formerly St. Vincent’s Day Home)	\$296,203
Peralta Community College District (Laney College Children’s Center and Merritt College Children’s Center)	\$399,301
Bananas Inc.	\$924,211
Total	\$2,737,316

; and be it

FURTHER RESOLVED: That the City Council hereby authorizes the City Administrator to apply for, accept, and appropriate a 5.6 Percent Cost Of Living (COLA) Adjustment and Quality Improvement Grant from the DHHS/ACF to offset higher operating costs and make program quality improvements of the Head Start and Early Head Start Program from July 1, 2023, through June 30, 2024; and be it

FURTHER RESOLVED: That the City shall pass on to partners identified in Table 2, the 5.6% COLA award that the City receives at a rate of 5.6% of the partnership grant agreements from July 1, 2023 through June 30, 2024 to support funding levels to increase the pay scales of Partnership Grant Head Start and Early Head Start staff, and to offset higher operating costs for FY 2023-2024; and be it

FURTHER RESOLVED: That if additional grant funding becomes available for the same purpose from DHHS/ACF, within FY 2023-2024, the City Administrator or his designee is authorized to accept and appropriate these funds to fund the Head Start/Early Head Start Program and amend the grant agreements within the limits of the award.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FIFE, GALLO, JENKINS, KALB, KAPLAN, RAMACHANDRAN, REID, AND
PRESIDENT FORTUNATO BAS

NOES –

ABSENT –

ABSTENTION –

3250227v4/MJM

ATTEST: _____
ASHA REED
City Clerk and Clerk of the Council of the
City of Oakland, California