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**CITY OF OAKLAND**  
**MEMORANDUM** OFFICE OF THE CITY CLERK  
OAKLAND

2004 FEB 18 PM 3:27

**TO:** Rules & Legislation Committee  
**ATTN:** Assistant to the City Manager  
**FROM:** Name Joel Peter  
Phone No. x7276  
Address/Agency/Dept 250 Frank H. Ogawa #4344/ PWA / Design & Constr.  
**DATE:** 2/10/04

**SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM**

**TITLE:** Resolutions authorizing five (5) professional services agreements for as-needed hydrology & creek restoration design services with Kleinfelder, Inc., Wreco, Wolfe Mason Associates, Inc., Questa Engineering Corp., and Moffatt & Nichol Engineers, for an amount not to exceed two hundred thousand dollars (\$200,000) each.

**SCHEDULING RECOMMENDATION:**

- A. Committee Public Works  
(Please specify Committee. Committees meet 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)  
  
           City Council                                 Redevelopment Agency  
(Council/Agency meets on 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Tuesdays)
- B. Meeting Date: March 9, 2004

**Is there a statutory, regulatory, financial or grant deadline? Specify:** No

**Is a staff report required/requested?** Yes.

**What is the fiscal impact on the City/Agency?** Authorizes a total of \$1million in professional services contracts. The approval of these contracts will not result in additional appropriation of funds. The services will be funded through various individual projects. Funds will be identified prior to the performance of the design services.

**If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:**

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
  - Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
  - Item requires immediate action relating to federal or state legislation;
  - Item requires immediate action relating to eligibility for a grant or gift; OR
  - Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

04-0152