

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

2012 MAR -6 PM 1:33

Letter of Nomination

February 23, 2012

The Honorable City Council  
One City Hall Plaza, Second Floor  
Oakland, CA 94612

Dear President Reid and members of the City Council:

Pursuant to City Charter section 601, the Mayor, hereby appoints the following person as a member of the following Board or Commission, subject to the City Council's confirmation:

**PUBLIC ART ADVISORY COMMITTEE**

Allison Cummings Mayoral appointment to serve the term beginning November 1, 2011 and ending October 31, 2014, filling the seat previously held by Julie Troser.

Thank you for your assistance in this matter.

Sincerely,

Jean Quan  
Mayor

# ALLISON CUMMINGS

## MANAGEMENT PROFILE

- 13 years experience in art collection management within government operated as well as private institutions.
- Highly proficient in collection registration practice – evaluating conservation needs, exhibiting, documenting, handling, packing, shipping and storing artwork of broad media.
- Experience managing and evaluating performance of collections staff, outside contractors, interns, and volunteers.
- Ability to maintain high volume work load while successfully completing several diverse projects.
- Experienced in communicating with a range of personalities – from artists to trustees, preparators to curators, politicians to city employees – with tact, discretion, and a sense of humor.
- Experience forecasting costs, preparing and administering budgets.
- Technical Proficiencies: Office Suite, PhotoShop, FileMaker Pro, The Museum System & EmbARK (collections management databases), Lotus Notes and website maintenance.

## PROFESSIONAL EXPERIENCE

### **SAN FRANCISCO ARTS COMMISSION — San Francisco, California**

*Senior Registrar, Civic Art Collection December 2007 – present*

- Manage the Civic Art Collection program operations and budget (\$750,000), supervise the work of collections staff, outside contractors and collection interns.
- Oversee the conservation, maintenance and repair of artwork in the Civic Art Collection – a broad public art collection located throughout the city of San Francisco consisting of numerous media, including permanently sited monumental sculpture, WPA era frescos, architecturally integrated contemporary installations, painting, photography, works on paper, ceramics, and time-based media. Assure that museum quality standards of care are applied to the stewardship of the collection.
- Vet all new Art Enrichment projects with Public Art Program project managers, advising appropriate materials for commissioned projects, with an eye towards longevity and maintainability. Guide artists when necessary towards materials that meet their aesthetic needs as well as required endurance.
- Oversee the accession and de-accession of works in the collection, loans to arts institutions as well as city agencies, and the ongoing collection inventory. Monitor legal and ethical implications of transactions; initiate and implement collection policies.
- Develop and maintain a comprehensive collection documentation system, including both electronic and manual records.
- Participate extensively in fundraising goals for collections care as well as educational initiatives based on the collection. Identify and apply for related grants and other funding opportunities.
- Plan and conduct tours and various public speaking engagements relating to appreciation of the Civic Art Collection.
- Co-organizer and contributor to the “Maintenance and Care of Public Art: Round Table Discussion” at the Americans for the Arts Annual Conference in June 2009, addressing challenges inherent in maintaining public art.

### **SAN FRANCISCO MUSEUM OF MODERN ART — San Francisco, California**

*Assistant Registrar, Permanent Collection May 2001 – December 2007*

- Managed accessions of artwork (varied media, approximately 3500 works over 6 years), as liaison between the museum and vendors, donors, and artists. Responsible for the accurate research and cataloguing (database management and document file maintenance), coordinating examinations and treatments with the Conservation Department, and permanent storage of artwork.
- Directed the installation of permanent collection artworks in-house and on loan to other institutions, coordinating efforts between curators, conservators and preparators.
- Established standards for the management of SFMOMA’s prominent time-based media collection: developed and implemented an extensive inventory and permanent storage analysis, resulting in a new storage system and modernization of all electronic records.
- Active contributor to the Media Matters Consortium for over 4 years, collaborating with the New Art Trust, MoMA, and Tate Modern towards establishing best practice guidelines for care of time-based media art.  
<http://www.tate.org.uk/research/tateresearch/majorprojects/mediamatters/>
- Presenter on the panel “Concerning the Ephemeral: Materials That Won’t Last” at the Western Museum Associations Annual Meeting in October 2003, addressing registrars’ challenges in caring for time-based media.
- Couriered extremely valuable artworks on both domestic and international (Europe and Asia) shipments.

**Matthew Barney: *Drawing Restraint* 6/23/06 – 9/17/06**

(Large scale mixed media sculpture and video exhibition encompassing 16,000 square feet of exhibition space)  
Managed all logistics around the installation at SFMOMA and the final dispersal to lenders after the show closed, requiring extensive communication with the co-organizer 21st Century Museum of Contemporary Art, Kanazawa Japan. This involved overseeing contract employees, installation schedule, budget, lender concerns, and effectively coordinating international shipments by air, land, and sea, for 180 crates requiring approximately 15 full tractor trailers.

**Alexander Girard: *Vibrant Modern* 10/14/06 – 2/25/07**

(Permanent collection exhibition of recently gifted mid-century textiles)  
Coordinated extensive collaboration between curators, preparators and a contract textile conservator, creating a unique display system to effectively and safely exhibit a group of previously damaged textiles.

**Image, Body, Text: *Selected Works* by Gary Hill 3/24/05 – 5/30/05**

(Combined SFMOMA permanent collection and loaned media art installations)  
Implemented new procedure for managing time-based media works on loan to the museum, comprising of new documentation formats and direct collaboration between the lenders, the artist and installation staff

**Ellsworth Kelly – *Stele 1* 4<sup>th</sup> Floor Terrace June 2004**

(De-install from SFMOMA outdoor 4<sup>th</sup> floor terrace and re-install at co-owner's home in Atherton)  
Oversaw the de-installation of this 8300 lb. steel sculpture from the 4<sup>th</sup> floor terrace, rigging down to a flatbed truck on 3<sup>rd</sup> Street, transit to Atherton, and rigging into new location. Assisted co-owner with placement and conservation concerns associated with the re-installation.

**Contemporary American Photography 10/25/02 – 2/2/03 Samsung Museum of Art**

(SFMOMA permanent collection traveling exhibition)  
Successfully coordinated logistics—including budgeting, packing & crating, shipping, and installation—for an exhibition of 120 permanent collection photographs traveling to and from The Samsung Museum of Modern Art in Seoul, South Korea. Traveled to Seoul to oversee install and de-install.

**MUSEUM OF CONTEMPORARY ART, SAN DIEGO — La Jolla, California**

*Registrarial Assistant* September 1998 – April 2001

- Managed permanent collection inventory (approximately 4,000 works), organized the safe packing, storage and accurate documentation of each piece.
- Coordinated museum collections functions, processed loan forms, gift agreements, and accession documentation.
- Collaborated with artists, preparators, and curatorial departments in exhibition installations.
- Assessed conservation needs for the permanent collection, contracting with the Balboa Art Conservation Center when applicable.
- Administered the rights and reproductions of the permanent collection for both print and online use.
- Conducted artwork appraisals for fine arts insurance purposes.

**PREVIOUS PROFESSIONAL EXPERIENCE**

**PORTER TROUPE GALLERY — San Diego, California**

*Assistant Curator / Director's Assistant* June 1997 – September 1998

**MUSEUM OF CONTEMPORARY ART, SAN DIEGO — La Jolla, California**

*Exhibition Assistant* August 1997 – December 1997

**MUSEUM OF CONTEMPORARY ART, SAN DIEGO — La Jolla, California**

*Intern, Registration Department* June 1997 – September 1997

**LOS ANGELES COUNTY MUSEUM OF ART — Los Angeles, California**

*Student Intern, Registrar's Office* July 1996 – September 1996

**MUSEUM OF PHOTOGRAPHIC ARTS, SAN DIEGO — San Diego, California**

*Intern, Special Projects* April 1996 – July 1996

**EDUCATION**

*University of California, San Diego* 1993 – 1998 La Jolla, California

**Bachelor of Arts Art History/Criticism and Bachelor of Arts Political Science  
Minor in Visual Arts (Studio)**

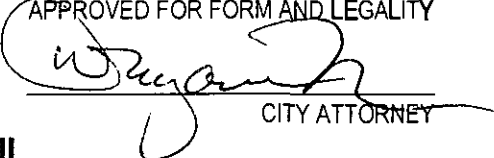
*University of Georgia, Lamar Dodd School of Art* Fall 1996 Cortona, ITALY

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

2012 MAR -7 PM 4:14

OAKLAND CITY COUNCIL

APPROVED FOR FORM AND LEGALITY

  
CITY ATTORNEY

RESOLUTION No. \_\_\_\_\_ C.M.S.

INTRODUCED BY MAYOR JEAN QUAN

RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF ALLISON CUMMINGS AS A MEMBER OF THE PUBLIC ART ADVISORY COMMITTEE

WHEREAS, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

WHEREAS, Ordinance No. 11086 C.M.S. creates the Public Art Advisory Committee as a professionally qualified citizen committee responsible for advising the City regarding its public art program; and

WHEREAS, the Public Art Advisory Committee consists of nine members recommended by the Cultural Affairs Commission; and

WHEREAS, appointees to the Public Art Advisory Committee are nominated by the Cultural Affairs Commission and approved by City Council; and

WHEREAS, several vacancies currently exist on the Public Art Advisory Committee; and

WHEREAS, Oakland resident Allison Cummings was recommended for appointment by the Cultural Affairs Commission; and

WHEREAS, acting on this recommendation, the Honorable Mayor Jean Quan has appointed Allison Cummings to serve a three (3) year term on the Public Art Advisory Committee subject to confirmation of the City Council; now therefore be it

RESOLVED, That pursuant to City Charter Section 601, the City Council hereby confirms the Mayor's appointment of Allison Cummings to the Public Art Advisory Committee, to serve the term beginning February 1, 2012 and ending January 31, 2015, filling the seat formerly held by Julie Trosper.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_, 20\_\_\_\_

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, BRUNNER, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, SCHAAF and PRESIDENT REID

NOES-

ABSENT-

ABSTENTION-

ATTEST: \_\_\_\_\_  
LATONDA SIMMONS  
City Clerk and Clerk of the Council  
of the City of Oakland, California