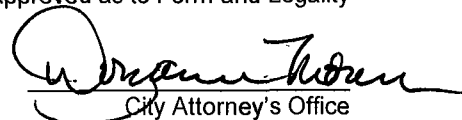


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City Attorney's Office

**OAKLAND CITY COUNCIL**  
**RESOLUTION NO. 87532 C.M.S.**

**INTRODUCED BY COUNCIL PRESIDENT KAPLAN AND COUNCILMEMBER THAO**

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**RESOLUTION AWARDING A CONTRACT TO HARVEY M. ROSE ASSOCIATES, LLC, FOR UP TO \$50,000, TO CONDUCT AN INDEPENDENT BUDGET AND FINANCE ANALYSIS OF THE PROPOSED FISCAL YEAR 2019-21 BUDGET FOR THE CITY COUNCIL IN CONNECTION WITH THE FISCAL YEAR 2019-21 BUDGET DEVELOPMENT PROCESS, AND ALLOCATING \$50,000 IN FISCAL YEAR 2018-2019 CITY OF OAKLAND GENERAL PURPOSE FUNDS (1010) FOR THE CONTRACT**

**WHEREAS**, in 2017 the City issued a request for proposals for a qualified consultant to conduct an analysis of the Mayor's proposed budget and the City's budget practices and to report on the findings and analyses to the City Council for its budget deliberations; and

**WHEREAS**, the City received only one response from, Harvey M. Rose Associates, LLC, a highly qualified firm and pursuant to Resolution No. 86743 C.M.S., awarded a contract to Harvey Rose Associates, LLC, to analyze the following topics: multi-year budget to actual expenditures and revenues with a focus on police, fire, information technology, and planning and building operations and services; major areas of budget year increases, including increases in the number of staff FTEs; salary savings; encumbrance and reserve adjustments; and potential revenue enhancement options, with a focus on property, sales, documentary transfer, utility, and business license fees; and

**WHEREAS**, the City Council wishes to waive the request for proposal process and again contract with Harvey M. Rose Associates, LLC for budget analysis and related services as set forth in the scope of work detailed in Attachment A, attached hereto, based on the firm's expertise and prior work for the City Council which will enable them to perform the work more efficiently, effectively and expeditiously; and

**WHEREAS**, the consultant will report to the President of the Council and Chair of the Rules Committee; and

**WHEREAS**, Oakland Municipal Code Section 2.04.051.B allows the City Council to waive the City's standard request for proposals/qualifications process for award of professional services contracts upon a finding that it is in the City's best interest to do so; and

**WHEREAS**, funds are available for the proposed contract in General Fund Reserve; and

**WHEREAS**, the proposed contract is of a professional, technical and temporary nature and the City Administrator has determined that it will not result in the loss of employment or salary by any person having permanent status in the competitive service; now, therefore, be it

**RESOLVED:** That the City of Oakland shall allocate \$50,000 of unexpended FY 2018-19 City of Oakland General Purpose Funds (1010) to procure contracted services for Budget Analysis of the FY 2019-21 Budget; and be it

**FURTHER RESOLVED:** That, for the reasons stated above, the City Council hereby finds that waiver of the advertising and request for proposals/qualifications process is in the best interests of the City and hereby waives the requirements for the proposed contract; and be it

**FURTHER RESOLVED:** That a contract is hereby awarded to Harvey M. Rose Associates, LLC, in an amount up to fifty thousand dollars (\$50,000) to conduct an independent Budget and Finance analysis of the proposed FY 2019-21 budget for the City Council in connection with the FY 2019-21 budget development process in accordance with the scope of work set forth in Attachment A, attached hereto and incorporated as if fully set forth herein; and, be it

**FURTHER RESOLVED:** That the City Administrator or her designee is hereby authorized to amend the appropriation for the FY 2018-2019 General Purpose Funds (1010) in the amount of \$50,000 to contract with Harvey Rose Associates, LLC; and be it

**FURTHER RESOLVED:** That in addition to the independent analysis referenced above of the proposed FY 2019-21 Budget, Harvey M. Rose & Associates, LLC, may conduct additional analyses as needed and if directed, pending the availability of funds up to the approved contact amount; and be it

**FURTHER RESOLVED:** That the consultant will report directly to the President of the Council and Chair of the Rules Committee, and will work collegially with the City Administrator, or her designee, to obtain relevant information including, but not limited to, past budget documents, memoranda, reports and other information as necessary to execute the scope of work in a timely manner; and be it

**FURTHER RESOLVED:** That the City Administrator and her designees are hereby authorized to take all actions necessary with respect to the proposed contract and any ancillary documents as are consistent with this Resolution and its basic purposes.

IN COUNCIL, OAKLAND, CALIFORNIA,

MAR 21 2019

PASSED BY THE FOLLOWING VOTE:

AYES - FORTUNATO BAS, GALLO, ~~WESLEY W. BROWN~~, KALB, REID, TAYLOR, THAO AND PRESIDENT KAPLAN - 7

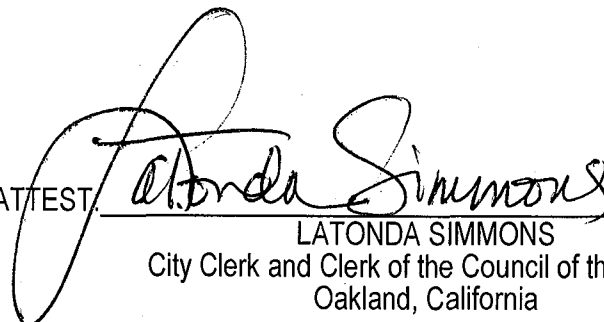
NOES - 0

ABSENT - 0

ABSTENTION - 0

Excused - 1 *McShanney*

ATTEST

  
LATONDA SIMMONS  
City Clerk and Clerk of the Council of the City of  
Oakland, California