

CITY OF OAKLAND

MEMORANDUM

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

JWB

2003 NOV 19 AM 11:39

TO: Rules & Legislation Committee  
ATTN: Assistant to the City Manager  
FROM: Susan R. Shelton  
238-6186  
Department of Human Services  
DATE: November 18, 2003

**SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM**

**TITLE:** A RESOLUTION AUTHORIZING AN AMENDMENT TO AN EXISTING PROFESSIONAL SERVICES CONTRACT WITH KATHIE BARKOW IN THE AMOUNT OF \$14,999 AND AUTHORIZING AN INCREASE IN THAT CONTRACT AMOUNT BY \$34,459 FOR A TOTAL CONTRACT AMOUNT OF \$49,458 FOR A PERIOD ENDING NO LATER THAN JUNE 30, 2004, FOR CONSULTATION TO THE COUNTY-WIDE CONTINUUM OF CARE COUNCIL

**SCHEDULING RECOMMENDATION:**

Request that this item be withdrawn from the December 9, 2003 Life Enrichment Committee Agenda and placed on the Committee's Pending List

- A. Committee: \_\_\_\_\_  
(Please specify Committee. Committees meet 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)  
  
       \_\_\_\_\_ City Council                      Redevelopment Agency  
       (Council/Agency meets on 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Tuesdays)
- B. Meeting Date: \_\_\_\_\_

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested?

Required

What is the fiscal impact on the City/Agency?

There is no fiscal impact, funds in the amount of the full contract will be allocated through MOU from Alameda County Housing and Community Development Department

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- \_\_\_ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- \_\_\_ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
  - \_\_\_ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
  - \_\_\_ Item requires immediate action relating to federal or state legislation;
  - \_\_\_ Item requires immediate action relating to eligibility for a grant or gift; OR
  - \_\_\_ Item is ceremonial.

03-0303

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by **10:00A.M.** of the **Wednesday** preceding the relevant Rules & Legislation Committee meeting.