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## AGENDA REPORT

**TO:** Sabrina B. Landreth  
City Administrator

**FROM:** Sara Bedford  
Director, Human Services

**SUBJECT:** California State Preschool Program  
(CSPP) FY 2018-2019

**DATE:** June 18, 2018

City Administrator Approval

Date:

6/29/18

### RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To Apply For And Accept The California State Preschool Program Expansion Grant From The California Department Of Education In An Amount Of \$1,072,782 To Fund Prekindergarten And Family Literacy Services In Accord With Said Grant From July 1, 2018 To June 30, 2019; And To Authorize A Contribution From The General Purpose Fund In The Amount Equivalent To Central Services Overhead Costs Estimated At \$126,213.

### EXECUTIVE SUMMARY

Adoption of this resolution will allow the City Administrator to apply for and accept the California State Preschool Program (CSPP) Grant funding, which will supplement the Head Start federal funding currently received by the City of Oakland, to provide a comprehensive school readiness program. Eligible three- and four-year old Head Start children will be enrolled in this program, along with their families, and will receive enhanced family literacy and parenting education services in addition to comprehensive child development services.

### BACKGROUND / LEGISLATIVE HISTORY

In January of 2007, the California Department of Education (CDE) first announced the availability of \$45,000,000 throughout the State of California for part-day preschool services, through the Prekindergarten and Family Literacy Program, renamed California State Preschool Program (CSPP). This funding was available for programs located in the attendance areas of elementary schools ranked in the base Academic Performance Index (API) decile one through three in 2005. Additionally, preference was given to underserved areas as identified by each Local Child Care Planning Council (LPC).

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The CSPP funding is available for programs to serve children ages three and four years old for one to two years before kindergarten commences. Programs must provide age-appropriate and developmentally appropriate activities for children in participating classrooms that are designed to facilitate their transition to kindergarten, as well as provide ongoing opportunities for parents and legal guardians to work with their children on interactive literacy activities.

The City applied for and received this funding for Fiscal Year (FY) 2008-2009 in order to expand upon services provided to Head Start children and families. To date, the City has submitted applications for continued funding for fiscal years, 2008-2009 through 2017-2018, which have all been awarded and used to successfully provide additional days of preschool.

The funding was also used to provide parenting education and family literacy services for three and four-year-olds entering into their first and/or returning for their second year of preschool, and who would be transitioning into kindergarten the following fall, possibly to elementary schools in Oakland located in areas of high need, that also meet the funding criteria.

## **ANALYSIS AND POLICY ALTERNATIVES**

Leveraging State preschool funding is a critical element to enable the City to meet the new Federal Head Start standards that encourage all sites to be open full day and full year.

### ***Program Description***

In the coming FY 2018-2019, the Head Start CSPP will be provided at nine locations throughout Oakland. **Table 1** below includes the specific number of classrooms providing CSPP services to children at each location:

<b>City of Oakland CSPP Sites</b>	<b>Number of Classrooms</b>	<b>Number of Children</b>
1. Franklin	2	14
2. Lion Creek Crossing	2	16
3. Frank G. Mar	2	16
4. 85 <sup>th</sup> Avenue	3	48
5. Brookfield	2	32
6. Sungate	2	32
7. Tassafaronga	2	24
8. Fannie Wall	1	20
9. San Antonio CDC	2	24
<b>TOTAL</b>	<b>18</b>	<b>226</b>

The 2018-2019 school year for the Head Start CSPP will be August 21, 2018 through June 30, 2019. High quality, comprehensive, developmentally and culturally appropriate school readiness services will be offered each day in engaging early childhood education settings, where each child will have the opportunity to develop at their own individual pace. Each child's relationship with their parent or primary caregiver and Head Start teacher will be fostered and supported on an ongoing basis.

The City of Oakland's Human Services Department actively promotes partnerships with families to support early literacy development in children. The CSPP aims to build on the strengths, knowledge, and resources of parents and family members, who have the greatest influence on their children's development, learning, and academic achievement. Parenting education and family literacy services will be provided for enrolled families.

**FISCAL IMPACT**

Approval of the adopted resolution will authorize the City Administrator to apply for and accept CSPP grant funding for Program Year 2018-19, beginning July 1, 2018 through June 30, 2019 in the estimated amount of \$1,072,782. The FY2018-2019 Midcycle Proposed Budget includes an appropriation of \$1,072,782 budgeted in the California Department of Education Fund (2138), HS Classroom and Seasonal Org (78231), Head Start CSPP FY18-19 Project (1004059), and Strengthening Children, Youth & Families Program (YS13).

1. AMOUNT OF RECOMMENDATION/COST OF PROJECT: \$1,072,782
  - \$1,072,782 for FY 2018-2019
  - Total Agreement/Contract Amount: \$1,072,782
  
2. SOURCE OF FUNDING:  
California Department of Education Fund (2138); HS Classroom and Seasonal Org (78231); Head Start CSPP FY18-19 Project (1004059)
  
3. FISCAL IMPACT:

The City's 2018-2019 Midcycle Proposed Budget includes \$1,072,782 in appropriations and revenues for FY 18-19 for the California State Preschool Program. This amount reflects the program's anticipated billing (based on the current average daily attendance rate and the number of children enrolled). However, the grant has the ability to serve more children and accommodate any rate increases. If additional funding becomes available from the grantor for the same purposes within the duration of the grant term, July 1, 2018 through June 30, 2019, the City Administrator or her designee can accept and appropriate the funds without returning to Council.

The approval of the adopted resolution will also authorize a contribution from the General Purpose Fund in the amount equivalent to central service overhead costs estimated at \$126,213 due to administrative cost limitations.

**PUBLIC OUTREACH / INTEREST**

This item did not require any additional public outreach other than the required posting on the City's website.

## **COORDINATION**

The Office of the City Attorney and the Budget Bureau were consulted in preparation of this report.

## **SUSTAINABLE OPPORTUNITIES**

***Economic:*** There are economic benefits to the City from the operation of this Program. The grant, along with funding from the Head Start grant, directly creates and sustains 32 jobs, including people directly employed in centers, plus an unknown number of jobs through its economic multiplier effect. Most of these jobs are held by residents of Oakland. In addition, the program will buy goods and services to support its program, and most of these will be purchased from Oakland firms or individuals.

***Environmental:*** There are no foreseeable direct environmental benefits or impacts from this program to the City of Oakland. The program will use recyclable paper products.

***Social Equity:*** The principal sustainable opportunity of this program is in the area of social equity. The program will deliver comprehensive, high-quality services to children and families in the City of Oakland. These services are designed to foster healthy development in low-income children. The program will provide a range of individualized services in the areas of education and early childhood development, medical, dental, and mental health services, nutrition, parent involvement, and family literacy. The range of services is responsive and appropriate to each child and family's developmental, ethnic, cultural, and linguistic heritage and experience. Recent scientific research has verified what early childhood educators have known for years: that how children are nurtured and educated in their youngest years has a significant impact on development, growth, ongoing academic performance and later life success.

**ACTION REQUESTED OF THE CITY COUNCIL**

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To Apply For And Accept The California State Preschool Program Expansion Grant From The California Department Of Education In An Amount Of \$1,072,782 To Fund Prekindergarten And Family Literacy Services In Accord With Said Grant From July 1, 2018 To June 30, 2019; And To Authorize A Contribution From The General Purpose Fund In The Amount Equivalent To Central Services Overhead Costs Estimated At \$126,213.

Respectfully submitted,

  
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SARA BEDFORD  
Director, Human Services Department

*Reviewed by:* Dr. Veronica Ufoegbune, Manager

*Prepared by:* Tracey Black, HHS Planner  
Early Childhood & Family Services Division

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Approved as to Form and Legality

  
City Attorney

OAKLAND CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_ C.M.S.

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**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO APPLY FOR AND ACCEPT THE CALIFORNIA STATE PRESCHOOL PROGRAM EXPANSION GRANT FROM THE CALIFORNIA DEPARTMENT OF EDUCATION IN AN AMOUNT OF \$1,072,782 TO FUND PREKINDERGARTEN AND FAMILY LITERACY SERVICES IN ACCORD WITH SAID GRANT FROM JULY 1, 2018 TO JUNE 30, 2019; AND TO AUTHORIZE A CONTRIBUTION FROM THE GENERAL PURPOSE FUND IN THE AMOUNT EQUIVALENT TO CENTRAL SERVICES OVERHEAD COSTS ESTIMATED AT \$126,213**

**WHEREAS**, the City of Oakland wishes to apply for and accept a grant in an estimated amount of \$1,072,782 from the California Department of Education to fund California State Preschool Program (CSPP) prekindergarten and family literacy services from July 1, 2018 to June 30, 2019; and

**WHEREAS**, the FY2018-2019 Midcycle Proposed Budget includes an appropriation of \$1,072,782 for the CSPP grant; and

**WHEREAS**, this grant funding will be used to provide a prekindergarten and family literacy program in ten Head Start/CSPP sites in Oakland; and

**WHEREAS**, the program will provide child development, parenting education and family literacy services to a total of 226 eligible three and four year-old children and their families; now, therefore, be it

**RESOLVED:** That the City Administrator or her designee is hereby authorized to submit an application to the Department of Education, California State Preschool Program, for the CSPP grant for prekindergarten and family literacy services from July 1, 2018 through June 30, 2019, and to accept said funds in an estimated amount of \$1,072,782; and be it

**FURTHER RESOLVED:** That the appropriation for the CSPP grant in the FY2018-2019 Midcycle Proposed Budget of \$1,072,782 is included in the California Department of Education Fund (2138), HS Classroom and Seasonal Org (78231), Head Start CSPP FY18-19 Project (1004059), and Strengthening Children, Youth & Families Program (YS13); and be it

**FURTHER RESOLVED:** That all central services overhead charges associated with this grant in an estimated amount of \$126,213 be offset through a contribution of the General Purpose Fund due to administrative cost limitations; and be it

**FURTHER RESOLVED:** That should additional grant funds be received from the grantor (California Department of Education) for the same purposes within the existing grant term, the City Administrator or her designee is hereby authorized to accept and appropriate the grant funds without returning to Council within the duration of the grant term July 1, 2018 – June 30, 2019; and be it

**FURTHER RESOLVED:** That the City Council hereby authorizes the City Administrator or her designee to conduct all negotiations, execute and submit all documents including but not limited to applications, agreements, amendments, modifications, payment requests, and related actions which may be necessary to apply for, accept and appropriate the aforementioned grant.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

AYES- BROOKS, CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLÉN, KALB, KAPLAN AND PRESIDENT REID

NOES -

ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_  
LATONDA SIMMONS  
City Clerk and Clerk of the Council  
of the City of Oakland, California