



City of Oakland

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Meeting Minutes - DRAFT *Special Finance & Management Committee

Oakland City Hall, 1 Frank H. Ogawa Plaza,
Oakland, California 94612

City of Oakland Website: <http://www.oaklandnet.com>

Tuesday, May 8, 2018

9:00 AM

Sgt. Mark Dunakin Room - 1st Floor

The Oakland City Council Special Finance & Management Committee convened at 9:00 A.M. with Councilmember President Pro Tempore Guillén presiding as Chairperson.

Roll Call / Call To Order

Present 4 - Annie Campbell Washington, Abel J. Guillén, Noel Gallo, and Dan Kalb

- 1 Approval Of The Draft Minutes From The Committee Meeting Of April 24, 2018
[18-0429](#)

Attachments: [View Report](#)

There was 1 speaker for this item

A motion was made by Annie Campbell Washington, seconded by Noel Gallo, that this matter be Approved. The motion carried by the following vote:

Aye 3 - Campbell Washington Guillén, Gallo

Absent 1 - Kalb

NO VOTE 0

- 2 Determination Of Schedule Of Outstanding Committee Items
[18-0430](#)

Attachments: [View Report](#)

There was 1 speaker for this item

A motion was made by Annie Campbell Washington, seconded by Noel Gallo, that this matter be Approved. The motion carried by the following vote:

Aye 3 - Campbell Washington Guillén, Gallo

Absent 1 - Kalb

NO VOTE 0

- 3** Subject: Salary Ordinance Amendment To Add Various New Budget Classifications
From: Human Resources Management Department
Recommendation: Adopt The Following Pieces Of Legislation;

1) A Resolution Recommending To The Civil Service Board The Exemption Of The Classification Of Manager, Finance From The Operation Of Civil Service; And [18-0412](#)

Attachments: [View Report](#)

The Roll Call was modified to show Councilmember Kalb present

There was 1 speaker for this item

A motion was made by Annie Campbell Washington, seconded by Dan Kalb, that this matter be Approved the Recommendation of Staff, and Forward to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/15/2018. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

NO VOTE 0

2) A Resolution Recommending To The Civil Service Board The Exemption Of The Classification Of Budget & Management Analyst, Principal From The Operation Of Civil Service; And [18-0413](#)

A motion was made by Annie Campbell Washington, seconded by Dan Kalb, that this matter be Approved the Recommendation of Staff, and Forward to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/15/2018. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

NO VOTE 0

3) An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S. ("Salary Ordinance") To Add The Title Of Manager, Finance; To Add The Title Of Budget & Management Analyst, Principal; To Add The Title Of Budget & Management Analyst, Senior; To Add The Title Of Budget & Management Analyst; And To Amend The Title Of Assistant Budget Analyst To Budget & Management Analyst, Assistant [18-0414](#)

A motion was made by Annie Campbell Washington, seconded by Dan Kalb, that this matter be Approved the Recommendation of Staff, and Forward to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/15/2018. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

NO VOTE 0

- 4 Subject: Extension Of Executive Recruitment Contracts
From: Human Resources Management Department
Recommendation: Adopt A Resolution Authorizing The City Administrator To Execute A Two Year Extension For Existing On-Call Professional Services Agreements With (1) The Hawkins Company And (2) Ralph Andersen & Associates To Provide Executive Recruitment Services At A Cost Not To Exceed \$350,000 Per Contract, Which Is An Increase Of \$200,000 Per Contract, For A Total Contracting Cost Not To Exceed \$1,000,000 Through March 1, 2021 And Waiving The Competitive Request For Proposals/Qualifications Process

[18-0404](#)

Attachments: [View Report](#)

There was 1 speaker for this item

A motion was made by Noel Gallo, seconded by Annie Campbell Washington, that this matter be Approved the Recommendation of Staff, and Forward to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/15/2018. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

NO VOTE 0

- 5 Subject: Calculation Of Penalties Under The 2007 Prompt Payment Ordinance
From: Councilmember Gallo
Recommendation: Receive An Informational Report On The City Administration's Calculation Of Penalties Paid To City Vendors And Contractors When Applying The 2007 Prompt Payment Ordinance (As Amended In 2014.)

[17-0214](#)

Sponsors: Gallo

Attachments: [View Report](#)

[View Supplemental 3/30/2018](#)

DUE TO THE PRESENCE OF COUNCILMEMBER KAPLAN'S AID JOHN KNIGHT A QUORUM OF THE CITY COUNCIL WAS NOTED, AND A MOTION WAS MADE AND SECONDED TO ADJOURN THE MEETING OF THE SPECIAL FINANCE & MANAGEMENT AND TO CONVENE AS A SPECIAL MEETING OF THE FULL COUNCIL AT 9:26 A.M.

There were 6 speakers on this item

The Committee directed staff to return September 25, 2018, with a report from each department with strategies to create an action plan that will reduce late payments beyond 15 days and an analysis of late payment reduction options.

A motion was made by Annie Campbell Washington, seconded by Dan Kalb, that this matter be Received and Filed. The motion carried by the following vote:

Aye 3 - Campbell Washington Guillén, Kalb

No 1 - Gallo

NO VOTE 0

- 6** Subject: Bi-Annual Report On Aging And Outstanding Revenue
From: Office Of The City Administrator
Recommendation: Receive A Bi-Annual Report On Aging And Outstanding Revenue
[16-0214](#)

Attachments: [View Report](#)

[View Supplemental Report 4-17-2018](#)

There was 1 speaker or this item

A motion was made by Annie Campbell Washington, seconded by Dan Kalb, that this matter be Received and Filed. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

NO VOTE 0

- 7** Subject: Amending The Master Fee Schedule
From: Revenue Management Bureau
Recommendation: Adopt An Ordinance Amending Ordinance No. 13448 C.M.S. (The Fiscal Year 2017-18 Master Fee Schedule, Or "MFS"), To Establish, Modify And Delete Fees And Penalties Assessed By Offices, Departments, Bureaus, And Agencies Of The City Of Oakland, Referenced Herein
[18-0448](#)

Attachments: [View Report](#)

There was 1 speaker on this item.

The Committee directed staff to return May 22, 2018, with a supplemental report showing further analysis of the Rent Adjustment Program fee (RAP) and a separate section of special activity permit fees over the last 2 years

A motion was made by Annie Campbell Washington, seconded by Noel Gallo, that this matter be Continued to go before the *Finance & Management Committee, to be heard 5/22/2018. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

NO VOTE 0

- 8** Subject: Status Update On CAD/RMS Prime 2.0
From: Information Technology Department
Recommendation: Receive An Informational Report Which Provides An Update On The Next Generation 9-1-1 Public Safety Upgrade And The Court Mandated Performance, Reporting, Information And Metrics Environment System (PRIME 2.0) Projects
[18-0024](#)

Sponsors: Information Technology Department

Attachments: [View Report](#)

There was 1 speaker for this item

A motion was made by Noel Gallo, seconded by Abel J. Guillén, that this matter be Received and Forwarded to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 5/15/2018. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

NO VOTE 0

9 The Item Regarding "Measure To Tax Transportation Network Companies (TNC's) In The City Of Oakland" Was Removed Via Rule 28(b) On May 3, 2018

Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

1 speaker spoke during Open Forum.

Adjournment

There being no further business, and upon the motion duly made, the Oakland City Council Special Finance & Management Committee adjourned the meeting at 11:03 A.M.

*** In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.**

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MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.