

pm3

**CITY OF OAKLAND  
MEMORANDUM**

**TO:** Rules & Legislation Committee  
**ATTN:** Assistant to the City Manager  
**FROM:** Name Dan Vanderpriem  
Phone No. 3981  
Address/Agency/Dept CEDA  
**DATE:** November 6, 2003

**SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM**

---

**TITLE:** A report and resolution recommendation Capital Improvement Priorities for the Oak Center Redevelopment Project Area

A report and an ordinance amending the Condominium Conversion Program to encourage appropriate conversions

**SCHEDULING RECOMMENDATION:** THAT THESE TWO ITEMS BE WITHDRAWN FROM DECEMBER 9, 2003 AND RESCHEDULED FOR JANUARY 13, 2004.

A. Committee CED COMMITTEE  
(Please specify Committee. Committees meet 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)

           City Council                                 Redevelopment Agency  
(Council/Agency meets on 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Tuesdays)

B. Meeting Date: From December 9, 2003 to January 13, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested?

What is the fiscal impact on the City/Agency?

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)

It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:

Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;

Item requires immediate action relating to federal or state legislation;

Item requires immediate action relating to eligibility for a grant or gift; OR

Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

03-0150-1  
and  
03-0156-1

A separate request must be completed for each item for scheduling. Requests must be submitted by **6:00 P.M.** of the **TUESDAY** preceding the relevant Rules & Legislation Committee meeting.

Attach any supporting documentation.