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**CITY OF OAKLAND
MEMORANDUM**

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OFFICE OF THE CITY CLERK
OAKLAND

2003 NOV 19 AM 11:40

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name Bill Uber
Phone No. 510.238.6792
Address/Agency/Dept Police Department
DATE: 07 November 2003

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: A Report and Proposed Resolution Authorizing a Professional Services Agreement Between the City of Oakland and National Medical Services, in an Amount not to Exceed One Hundred Fifty-Four Thousand Seven Hundred Dollars (\$154,700), for Blood and Urine Testing for the Period of July 1, 2003 through June 30, 2005

SCHEDULING RECOMMENDATION:

- A. Committee PUBLIC SAFETY
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
City Council Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: 09 DECEMBER 2003

Is there a statutory, regulatory, financial or grant deadline? Specify: Previous contract expired.

Is a staff report required/requested? Yes.

What is the fiscal impact on the City/Agency? Contract is one-year, for \$80,000.

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
 - Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
 - Item requires immediate action relating to federal or state legislation;
 - Item requires immediate action relating to eligibility for a grant or gift; OR
 - Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in electronic format by **6:00 P.M.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting. Attach any supporting documentation.

03-0318