CITY OF OAKLAND TEED MEMORANDUM OFFICE OF THE CITY CLERK OAFLAND

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TO: ATTN:	Rules & Legislation Committee 2004 JAN 14 AM 10: 54 Assistant to the City Manager		
FROM:	Name <u>H. Mahlon Harmon</u> Phone No. <u>238-2353</u>		
DATE:	Address/Agency/Dept 519 17 th Street /CEDA/ Economic Development November 3, 2003		
SUBJECT:	REQUEST TO SCHEDULE AGENDA ITEM		
TITLE:	A report and resolution amending Resolution no. 77823 C.M.S. to increase the amount of the contract with the Oakland Business Development Corporation by \$80,000 from the Neighborhood Commercial Revitalization Project Development Third Party Grant Fund for a total contract amount of \$395,000 during fiscal year 2003-04 to cover operational costs through the remainder of the 2003-04 fiscal year		
SCHEDULIN	IG RECOMMENDATION:		
,	A. Committee <u>Community and Economic Development Committee</u> (Please specify Committee. Committees meet 2 nd & 4 th Tuesdays)		
	City Council Redevelopment Agency (Council/Agency meets on 1 st , 3 rd , and 5 th Tuesdays)		
E	B. Meeting Date: February 10, 2004		
Is there a statutory, regulatory, financial or grant deadline? Specify: There is no such deadline.			
Is a staff report required/requested? A staff report is required.			
What is the fiscal impact on the City/Agency? There is no fiscal impact on the City/Agency			
If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:			
Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severe impacts public health and/or safety)			
It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:			
_	Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;		
_	Item requires immediate action relating to federal or state legislation;		

Item requires immediate action relating to eligibility for a grant or gift; OR

Revised 5/16/03

64-0073