



# City of Oakland

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City  
Clerk

## Meeting Minutes - DRAFT

### \*Finance & Management Committee

*Oakland City Hall, 1 Frank H. Ogawa Plaza,  
Oakland, California 94612*

*City of Oakland Website: <http://www.oaklandnet.com>*

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Tuesday, April 26, 2016

9:30 AM

Sgt. Mark Dunakin Room - 1st Floor

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#### Roll Call / Call To Order

**Excused** 1 - Lynette Gibson McElhaney

**Present** 3 - Annie Campbell Washington, Abel J. Guillén, and Dan Kalb

#### COMMITTEE MEMBERSHIP:

*The Oakland City Council Finance And Management Committee convened at 9:37 a.m. with Councilmember Kalb presiding as Chairperson.*

**1** Approval Of The Draft Minutes From The Committee Meeting Of April 12, 2016

[15-0889](#)

**A motion was made by Campbell Washington, seconded by Guillén, that this matter be Received and Filed. The motion failed by the following vote:**

**Excused:** 1 - Gibson McElhaney

**Aye:** 3 - Campbell Washington, Guillén, and Kalb

**2** Determination Of Schedule Of Outstanding Committee Items

[15-0891](#)

*There was 1 speaker on this item*

**A motion was made by Campbell Washington, seconded by Guillén, that this matter be Received and Filed. The motion carried by the following vote:**

**Excused:** 1 - Gibson McElhaney

**Aye:** 3 - Campbell Washington, Guillén, and Kalb

**3** Subject: State And Federal Budget Status Report  
From: Office Of The City Administrator  
Recommendation: Receive An Informational Report Regarding The Status Of The State And Federal Budget Development And Its Potential Impacts On The City Of Oakland

[15-0890](#)

**A motion was made by Campbell Washington, seconded by Guillén, that this matter be Received and Filed. The motion carried by the following vote:**

**Excused:** 1 - Gibson McElhaney

**Aye:** 3 - Campbell Washington, Guillén, and Kalb

- 4**      **Subject:** One-Year Contract For Citywide Check Stock  
**From:** Finance Department - Controller's Bureau  
**Recommendation:** Adopt A Resolution Authorizing The City Administrator Or Designee To Waive Competitive Bidding And Award A One year Contract For The Purchase Of Customized, E-Z Fold Check Stock Needed For Accounts Payable, Payroll, Retirement, And Successor Redevelopment Agency Payments To CTP Solutions, In An Amount Not-To-Exceed Ten-Thousand Dollars (\$10,000)  
[15-0861](#)

**A motion was made that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 5/3/2016. The motion carried by the following vote:**

**Excused:** 1 - Gibson McElhaney

**Aye:** 3 - Campbell Washington, Guillén, and Kalb

- 5**      **Subject:** City Administrator Contract Authority Report, FY 2014-15  
**From:** Finance Department - Controller's Bureau  
**Recommendation:** Receive An Informational Report On All Purchases And Contracts Authorized By The City Administrator Or Designee, Within The City Administrator's Contract Authority During Fiscal Year 2014-15, In Accordance With The Oakland Municipal Code Section 2.04.020.D  
[15-0875](#)

**A motion was made by Guillén, seconded by Campbell Washington, that this matter be Received and Filed. The motion carried by the following vote:**

**Excused:** 1 - Gibson McElhaney

**Aye:** 3 - Campbell Washington, Guillén, and Kalb

6 Subject: Amendments To Medical Cannabis Ordinances  
From: Office Of The City Administrator  
Recommendation: Conduct A Public Hearing And Upon Conclusion Adopt The Following Pieces Of Legislation:

1) An Ordinance Amending Oakland Municipal Code Chapter 5.80, Medical Cannabis Dispensary Permits, To Align With California's Medical Marijuana Regulation And Safety Act And Adopting CEQA Exemption Findings ; And [15-0587](#)

*The committee approved items 3 and 4, contingent on approval of items 1 and 2 in the Public Safety Committee*

*There were 2 speakers on this item*

**A motion was made that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 5/3/2016. The motion carried by the following vote:**

**Excused:** 1 - Gibson McElhaney

**Aye:** 3 - Campbell Washington, Guillén, and Kalb

2) Ordinance Amending Oakland Municipal Code Chapter 5.81, Medical Cannabis Cultivation Facility Permits, To Align With California's Medical Marijuana Regulation And Safety Act And Adopting CEQA Exemption Findings; And [15-0589](#)

3 ) An Ordinance Amending The Fy 2015-16 Master Fee Schedule (Ordinance No. 13320 C.M.S., As Amended) To Modify And Establish Permit Application And Annual Regulatory Fees For City Of Oakland Licensed Medical Cannabis Facilities And Adopting CEQA Exemption Findings ; And [15-0811](#)

**This City Resolution was Approve the Recommendation of Staff, and Forward.to the Meeting of the Oakland City Council to be heard 5/3/2016**

4) A Resolution Authorizing The City Administrator To Transfer Four Hunder Thousand Dollars (\$400,000) Of Medical Cannabis Cooperative Project (A242610) Funds Within The General Purpose Fund (1010) From The Office Of The City Administrator To The Fire Department And The Planning And Building Department [15-0814](#)

**This City Resolution was Approve the Recommendation of Staff, and Forward.to the Meeting of the Oakland City Council to be heard 5/3/2016**

- 7 Subject: Off-Street Parking Contracts Capacity  
From: Oakland Public Works Department  
Recommendation: Adopt A Resolution Amending The Fiscal Year 2015-2016 Budget By Appropriating Revenue From Off-Street. Parking Operations By An Additional \$650,000.00 And Expenses For Increased Levels Of Service Of Parking Facility Operations By An Additional \$650,000 In Multipurpose Reserve Fund (1750); Authorizing And Directing The City Administrator To Amend The City's Parking Operations Contracts With City Of Oakland Parking Partners By An Additional \$600,000 And With Montclair Village Association By An Additional \$50,000.00; And Waiving The Request For Qualifications/Proposal Competitive Selection Requirement [15-0846](#)

*There were 2 speakers on this item*

**A motion was made by Campbell Washington, seconded by Guillén, that this matter be Approve the Recommendation of Staff, and Forward. The motion carried by the following vote:**

**Excused:** 1 - Gibson McElhaney

**Aye:** 3 - Campbell Washington, Guillén, and Kalb

- 8 Subject: FY 2016-17 Landscaping And Lighting Assessment District Intention  
From: Office Of The City Administrator  
Recommendation: Adopt A Resolution Of Intention To Levy Assessments, Accept The Fy 2016-17 Preliminary Engineer's Report For The City Of Oakland Landscaping And Lighting Assessment District, And Set June 7, 2016 At 6:30pm As The Date And Time For A Public Hearing [15-0914](#)

*The committee asked to explore options to add a COLA increase to the LLAD*

**A motion was made that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 5/3/2016. The motion carried by the following vote:**

**Excused:** 1 - Gibson McElhaney

**Aye:** 3 - Campbell Washington, Guillén, and Kalb

9 Subject: Quarterly Budget Implementation Tracking Report  
From: Office Of The City Administrator  
Recommendation: Receive Budget Implementation Tracking Report, Which Provides Updates As Of March 31, 2016 Relative To The City Council Policy Directives And Budget Amendments Included In The Fiscal Year (FY) 2015-17 Adopted Biennial Budget  
[15-0921](#)

*The Committee requested the following:*

1. *Detailed information about specific funds so action can be taken, if needed*
2. *A report on the spending of measure DD Funds*

*There was 1 speaker on this item*

*A motion was made by Guillén, seconded by Campbell Washington, that this matter be Received and Filed. The motion carried by the following vote:*

**Excused:** 1 - Gibson McElhanev

**Aye:** 3 - Campbell Washington, Guillén, and Kalb

#### **Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)**

*There was 1 open forum speaker*

#### **Adjournment**

*There being no further business, and upon the motion duly made, the Oakland City Council Finance And Management Committee adjourned the meeting at 11:06 a.m.*

**\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.**

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**MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.**