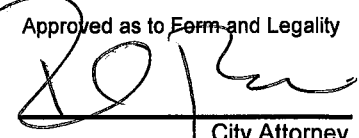


FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

2015 JUN 12 PM 2:44

Approved as to Form and Legality  
  
City Attorney  
FON KSB

# OAKLAND CITY COUNCIL

RESOLUTION NO. 85672 C.M.S.

**RESOLUTION AUTHORIZING THE FISCAL YEAR ("FY") 2015-2017 BIENNIAL BUDGET AND APPROPRIATING CERTAIN FUNDS TO PROVIDE FOR THE EXPENDITURES PROPOSED BY SAID BUDGET**

**WHEREAS**, City Charter section 802 requires that the Council adopt by resolution a budget of proposed expenditures and appropriations necessary therefor for the ensuing year; and

**WHEREAS**, the City Council has reviewed departmental and non-departmental budgets in public hearings in view of estimated resources available for Fiscal Years 2015-2017; and

**WHEREAS**, the City Council has given careful consideration to the proposed budget for the use of funds for Fiscal Years 2015-2017 as set forth in the FY 2015-2017 Proposed Policy Budget document and subsequent errata; and

**WHEREAS**, the City Council has agreed on modifications to the proposed budget as shown in Exhibits 1, 2 and 3 hereto and such modifications, additions, corrections to the proposed budget recommended by councilmembers and approved by the City Council, which are incorporated by reference as if fully set forth herein and together with the proposed budget shall constitute the 2015-2017 Adopted Policy Budget; now therefore be it

**RESOLVED:** That the City Council hereby finds and determines that the preceding recitals are true and correct and hereby adopts and incorporates them into this Resolution; and be it

**FURTHER RESOLVED:** That the City Administrator is authorized to expend in accordance with the laws of the State of California and the City of Oakland on behalf of the City Council new appropriations for departments and activity programs as incorporated in the FY 2015-2017 Adopted Policy Budget attached hereto; and be it

**FURTHER RESOLVED:** That the City Administrator may transfer operating appropriations between activity programs during the fiscal year provided that such funds remain within the departments in which the funds were approved by City Council; and be it

**FURTHER RESOLVED:** That the City Administrator may transfer capital appropriations between the Capital Improvement Program and operating departments to the extent that such transfers are necessary to fund capital-related activities of the operating departments; and be it

**FURTHER RESOLVED:** That the City Administrator must obtain approval from the City Council before (1) substantially or materially altering the relative department allocations of funding approved and set out in the Adopted Policy Budget, (2) substantially or materially changing the levels of service expressly prioritized and funded by the Adopted Policy Budget including but not limited to layoffs and/or freezes that would substantially or materially (a) change levels of service, or (b) affect programs, or (3) eliminate or suspend entire programs funded by the Adopted Policy Budget; and be it

**FURTHER RESOLVED:** That the City Administrator may periodically transfer unexpended funds from the Unclaimed Cash Fund (Fund 7440) to the General Purpose Fund (Fund 1010); and be it

**FURTHER RESOLVED:** That this Resolution shall take effect immediately upon its passage.

IN COUNCIL, OAKLAND, CALIFORNIA,

JUN 30 2015

**PASSED BY THE FOLLOWING VOTE:**

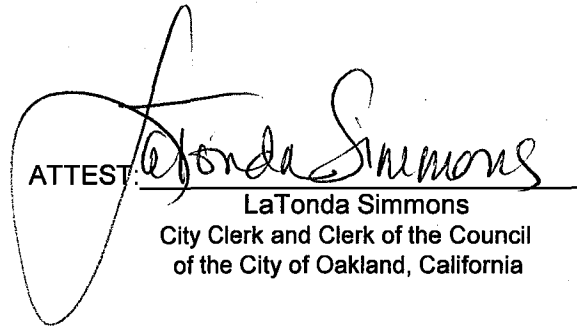
AYES - ~~Brooks~~, CAMPBELL-WASHINGTON, ~~Gallo~~, GUILLEN, KALB, KAPLAN, REID and PRESIDENT GIBSON MCELHANEY - 6

NOES - Gallo - 1

ABSENT - 0

ABSTENTION - Brooks - 1

ATTEST



LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California

## GENERAL PURPOSE FUND REVENUE -- MAY REVISE & ERRATA #1

Revenue Type	FY 2013-14 Actuals	FY 2014-15 Midcycle Budget	FY 2014-15 Midcycle Q3 Projection	FY 2015-16 Proposed Budget	FY 2015-16 Proposed Budget REVISED	FY 2015-16 Increase/ (Decrease)	FY 2016-17 Proposed Budget	FY 2016-17 Proposed Budget REVISED	FY 2016-17 Increase/ (Decrease)
Property Tax	142,823,340	148,846,000	160,578,500	169,307,424	164,907,424	(4,400,000)	172,469,312	172,469,312	-
Sales Tax	49,761,088	50,360,000	52,310,000	55,425,093	55,425,093		54,433,806	54,433,806	
Business License Tax	62,905,126	60,616,020	65,000,000	71,505,408	68,717,500	(2,787,908)	72,626,798	69,785,000	(2,841,798)
Utility Consumption Tax	50,422,336	50,000,000	50,000,000	50,000,000	50,000,000		50,000,000	50,000,000	
Real Estate Transfer Tax	59,059,973	53,000,000	60,862,860	55,630,012	60,926,000	5,295,988	57,707,706	63,182,900	5,475,194
Transient Occupancy Tax	14,318,512	14,883,000	16,323,000	16,400,000	16,900,000	500,000	17,056,000	17,556,000	500,000
Parking Tax	8,443,638	8,178,000	9,372,000	10,211,274	10,211,274	-	10,492,084	10,492,084	
Licenses & Permits	1,388,448	1,935,731	1,665,000	2,210,747	2,210,747		2,210,747	2,210,747	
Fines & Penalties	22,195,164	23,268,807	23,268,000	23,833,497	23,833,497		23,834,215	23,834,215	
Interest Income	793,095	740,482	740,482	740,482	740,482		740,482	740,482	
Service Charges	43,392,862	46,956,242	45,353,000	46,845,583	47,680,068	834,485	47,056,414	48,090,899	1,034,485
Internal Service Funds	62,040	-	-	-	-		-	-	
Grants & Subsidies	1,007,508	119,435	119,435	119,435	119,435		119,435	119,435	
Miscellaneous	3,616,549	4,349,320	1,872,600	749,320	5,149,320	4,400,000	749,320	749,320	-
Interfund Transfers	-	-	-	14,922,885	14,922,885		2,413,334	2,206,667	(206,667)
<b>Subtotal Revenue</b>	<b>\$460,189,679</b>	<b>\$463,253,037</b>	<b>\$487,464,877</b>	<b>\$517,901,160</b>	<b>\$521,743,725</b>	<b>\$3,842,565</b>	<b>\$511,909,653</b>	<b>\$515,870,867</b>	<b>3,961,214</b>
Transfers from Fund Balance	-	30,456,787	40,880,000	6,802,471	12,063,576	5,261,105	7,964,256	7,964,256	-
<b>Grand Total</b>	<b>\$460,189,679</b>	<b>\$493,709,824</b>	<b>\$528,344,877</b>	<b>\$524,703,631</b>	<b>\$533,807,301</b>	<b>\$9,103,670</b>	<b>\$519,873,909</b>	<b>\$523,835,123</b>	<b>3,961,214</b>

**General Purpose Fund  
Summary of Budget Adjustments (May Revise & Errata #1)  
FY 2015-17 Proposed Policy Budget**

<b>GENERAL PURPOSE FUND (GPF)</b>	<b>FTE</b>	<b>FY 2015-17 One-Time Incr / (Reduc)</b>	<b>FY 2015-16 On-Going Incr / (Reduc)</b>	<b>FY 2016-17 On-Going Incr / (Reduc)</b>
<b>Revenue Changes</b>				
1. Real Estate Transfer Tax Revenue Adjustment based on Q3		\$3.15	\$4.16	\$3.60
2. Business License Tax Revenue Adjustment based on Q3			(\$2.79)	(\$2.84)
3. Airport Rescue Fire Fighter (ARFF) Services			\$0.83	\$1.03
4. Correct classification of \$4.4 million for expected property sale from Property Tax to Miscellaneous Revenue (FY 2015-16 only)			\$0.00	
5. Foreign Trade Zone			\$0.01	\$0.01
6. Correction of duplicate entry for WOJRC Revenue				(\$0.21)
7. FY 2014-15 projected available Fund Balance based on Q3		\$5.26		
8. Transient Occupancy Tax from Short Term Rentals			\$0.50	\$0.50
<b>TOTAL REVENUE ADJUSTMENT</b>		<b>\$8.41</b>	<b>\$2.71</b>	<b>\$2.09</b>
<b>Expenditure Changes</b>				
<b>CITYWIDE</b>				
9. 25 percent Excess RETT to Vital Services Stabilization Fund (covers 3 years)		\$1.46		
10. 25 percent Excess RETT to OPEB (covers 3 years)		\$1.46		
11. Kids First! Set Aside adjustment			\$0.10	\$0.53
12. Employee Compensation			\$3.00	\$3.50
13. Conversion of TPT to PPT			\$0.13	\$0.15
14. Employee Compensation Unrepresented			\$0.32	\$0.55
15. Swap OPEB funding to release ongoing funds		\$4.20	(\$1.20)	(\$3.00)
<b>CITY ADMINISTRATOR</b>				
16. Public Ethics: Adjust O&M & Downgrade Administrative Assistant II (no longer "confidential" classification)			(\$0.02)	(\$0.02)
17. CPRB: Add Intake Technician; transfer an Intake Technician from OPD; and downgrade Investigator to an Intake Technician; plus \$50k in ongoing O&M	2.00		\$0.22	\$0.22
18. Reclassify Employee Relations (ER) positions from Principal ER Analyst and Senior HR Analyst to Employee & Labor Relations Analyst, Senior (recently approved class)			(\$0.03)	(\$0.03)
<b>CITY ATTORNEY</b>				
19. Continue funding for Neighborhood Law Corp attorneys	2.00		\$0.14	\$0.14
<b>POLICE</b>				
20. Upgrade Captain to Deputy Chief for NSA Sustainability			\$0.05	\$0.05
21. Transfer an Intake Technician to CPRB	(1.00)		(\$0.10)	(\$0.10)
22. Shotspotter (Phase 1 - ongoing; Phases II and III - one-time)		\$0.82	\$0.08	\$0.08
<b>FINANCE</b>				
<i>Treasury Bureau</i>				
23. City's share of Oakland Alameda County Coliseum Authority Bond (Q3) shortfall		\$3.23		
<b>INFORMATION TECHNOLOGY</b>				
24. Reprogram IT project funds (one-time)		(\$3.88)		

<b>GENERAL PURPOSE FUND (GPF)</b>	<b>FTE</b>	<b>FY 2015-17 One-Time Incr / (Reduc)</b>	<b>FY 2015-16 On-Going Incr / (Reduc)</b>	<b>FY 2016-17 On-Going Incr / (Reduc)</b>
<b>HUMAN SERVICES</b>				
25. Reduce Overhead recovery from grants		\$0.16		
<b>ECONOMIC &amp; WORKFORCE DEVELOPMENT</b>				
26. Fund Day Laborer Program		\$0.31		
27. Transfer to State Grant Fund (2159) - Overhead subsidy		\$0.10		
28. Foreign Trade Zone			\$0.02	\$0.02
<b>PUBLIC WORKS</b>				
29. Transfer Woodminster Project from OPW Orgs to CIP Orgs		(\$1.00)		
<b>CAPITAL IMPROVEMENT PROGRAM</b>				
29. Transfer Woodminster Project from OPW Orgs to CIP Orgs		\$1.00		
30. City Hall Fire Alarm System (Transfer to Facilities Fund 4400)		\$0.55		
<b>TOTAL EXPENDITURE ADJUSTMENT</b>		<b>\$8.41</b>	<b>\$2.71</b>	<b>\$2.09</b>
<i>BALANCE</i>	<i>3.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>

**Other (Non-General Purpose) Funds  
Summary of Budget Adjustments (Errata #1 and #2)  
FY 2015-17 Proposed Policy Budget**

<b>ALL OTHER FUNDS</b>	<b>FTE</b>	<b>FY 2015-17 One-Time Incr / (Reduc)</b>	<b>FY 2015-16 On-Going Incr / (Reduc)</b>	<b>FY 2016-17 On-Going Incr / (Reduc)</b>
<b>Revenue Changes</b>				
1. Increase Kid's First Fund (1780) allocation based on revised revenue projections for FY 2015-17			\$0.10	\$0.53
2. Transfer to State Grant Fund (2159) from GPF - correction		\$0.10		
3. Transfer to Facilities Fund (4400) from GPF to fund City Hall Fire Alarm System		\$0.55		
4. Transfer from fund balance within the Recycling Fund (1710)			\$0.03	\$0.03
6. Increase grant revenue based on actual grant award notification for HOPWA and ESG Fund (2103) for consistency with the HUD annual action plan			\$0.07	\$0.07
7. Decrease grant revenue based on actual grant award notification for CDBG Fund (2108) for consistency with the HUD annual action plan			(\$0.19)	(\$0.19)
8. Decrease grant revenue based on actual grant award notification for HOME Fund (2109) for consistency with the HUD annual action plan			(\$0.26)	(\$0.26)
9. Decrease formula grant funds by 1.3% compared to FY14-15 based on actual grant award notification for Workforce Investment Act Fund (2195) (Rapid Response amount not yet known, but assumes 1.5% decrease)			(\$0.06)	(\$0.06)
10. Transfer from fund balance within the Measure F: Vehicle Registration Fee Fund (2215)			\$0.01	\$0.01
11. Transfer from fund balance within the Development Services Fund (2415) and projected additional revenue			\$0.25	\$0.28
12. Adjust Transient Occupancy Tax (TOT) for Measure C Fund (2419) based on short-term rentals			\$0.14	\$0.14
<b>TOTAL REVENUE ADJUSTMENT</b>		<b>\$0.65</b>	<b>\$0.09</b>	<b>\$0.54</b>
<b>Expenditure Changes</b>				
<b>CITY ADMINISTRATOR</b>				
13. Increasing O&M for Measure Z evaluation and support in Measure Z Fund (2252)			\$0.03	\$0.03
<b>POLICE</b>				
13a. Add positions (Project Manager II and Volunteer Specialist) offset with reductions in miscellaneous personal expenditures in Measure Z Fund (2252)	2.00		\$0.00	\$0.00

**Other (Non-General Purpose) Funds  
Summary of Budget Adjustments (Errata #1 and #2)  
FY 2015-17 Proposed Policy Budget**

<b>ALL OTHER FUNDS</b>	<b>FTE</b>	<b>FY 2015-17 One-Time Incr / (Reduc)</b>	<b>FY 2015-16 On-Going Incr / (Reduc)</b>	<b>FY 2016-17 On-Going Incr / (Reduc)</b>
<b>HUMAN SERVICES</b>				
5. Increase funding for Paratransit in Measure BB Fund 2216			\$0.12	\$0.15
1a. Increase Kid's First Fund (1780) allocation based on revised revenue projections for FY 2015-17			\$0.10	\$0.53
6a. Increase grant revenue based on actual grant award notification for HOPWA and ESG Fund (2103)			\$0.07	\$0.07
13b. Add positions (2.0 Program Analyst II's and 2.0 Case Manager I's) offset with reductions in contract O&M in Measure Z Fund (2252)	4.00		(\$0.03)	(\$0.03)
<b>HOUSING &amp; COMMUNITY DEVELOPMENT</b>				
2a. Correction to State Grant Fund (2159) -- remove carryforward offset		\$0.02		
7a. Decrease grant revenue based on actual grant award notification for CDBG Fund (2108)			(\$0.19)	(\$0.19)
8a. Decrease grant revenue based on actual grant award notification for HOME Fund (2109)			(\$0.26)	(\$0.26)
<b>ECONOMIC &amp; WORKFORCE DEVELOPMENT</b>				
2b. Correction to State Grant Fund (2159) -- remove carryforward offset		\$0.08		
9a. Decrease formula grant funds by 1.3% compared to FY14-15 based on actual grant award notification for Workforce Investment Act Fund (2195) (Rapid Response amount not yet known, but assumes 1.5% decrease)			(\$0.06)	(\$0.06)
12a. Increase Measure C Fund (2419) TOT allocation based on formula (12.5% to Cultural Art grants, Art & Soul, and Fairs & Festivals)			\$0.02	\$0.02
<b>OAKLAND PUBLIC WORKS</b>				
3a. City Hall Fire Alarm System - appropriate in the Facilities Fund (4400)		\$0.55		
4a. Funding for a Waste Characterization Study to monitor zero waste diversion within the Recycling Fund (1710)			\$0.03	\$0.03
5a. Decrease CIP funding for Streets and Sidewalks in Measure BB Fund (2216)			(\$0.12)	(\$0.15)
10a. Minor adjustment in Measure F Vehicle Registration Fee Fund (2215) O&M			\$0.01	\$0.01
11a. Transfer from fund balance within the Development Services Fund (2415)			\$0.25	\$0.28
<b>NON-DEPARTMENTAL</b>				
12b. Increase Measure C Fund (2419) TOT allocation based on formula (50% to OCVB and 12.5% each to the Oakland Zoo, Chabot, and Museum)			\$0.12	\$0.12
<b>TOTAL EXPENDITURE ADJUSTMENT</b>	<b>6.00</b>	<b>\$0.65</b>	<b>\$0.09</b>	<b>\$0.54</b>
<b>BALANCE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**FY 2015 – 17 Budget Priorities**

1. A Safe City – that invests in Holistic Community Safety strategies
2. A Vibrant City – that makes strategic investments in infrastructure, public works and the arts to protect and enhance the quality of life for all neighborhoods
3. A Just City – that promotes equitable jobs and housing that protects and nurtures a diverse and inclusive community that cares for its youth, elderly, families, and the vulnerable
4. A Prosperous City – that values workers and fosters a diverse economy that creates equitable economic growth, jobs, and housing
5. Trustworthy Government – that provides quality municipal services, efficiency, transparency, and accountability, as well as respects municipal employees



**REVENUE**

Item #	Dept.	Purpose	Description	FY 2015 - 16	FY 2016 - 17	One-Time	Totals	Notes
1	GPF	REV	ADD: Local Agency Mandate Reimbursement	\$ -	\$ -	\$ 3,248,900	\$ 3,248,900	Pending State budget and confirmed by CA Dept. of Finance
2	GPF	REV	ADD: Business License Tax (Correction)	\$ 1,000,000	\$ 1,051,300	\$ -	\$ 2,051,300	Restores a portion of Administration's errata cut to biz tax revenue (\$2.8 million per year).
3	GPF	REV	ADD: Enhanced collections of delinquent revenue	\$ 330,000	\$ 660,000	\$ -	\$ 990,000	Additional staff support required. Each TEO generates \$220,000 per year in collected taxes
4	GPF	REV	ADD: Litigation Payment(s)			\$ 500,000	\$ 500,000	Results of Tow Audit
5	GPF	REV	ADD: Real Estate Transfer Tax - RETT (revised)	\$ -	\$ -	\$ 250,000	\$ 250,000	One-time voluntary RETT payment
6	GPF	REV	ADD BACK: Reduction in Dispensary Revenue	\$ 125,000	\$ 125,000	\$ -	\$ 250,000	Sales revenue is up in permitted clubs and economic projections show continued growth.
7	OFD	REV	ADD: Net Master Fee Schedule Changes adopted by Council	\$ 104,300	\$ 133,284	\$ -	\$ 237,584	Corrects fee schedule in compliance with Prop 26
8	GPF	REV	ADD: Revenue from Medical Cannabis production	\$ -	\$ 225,000	\$ -	\$ 225,000	Policy: Tax growers/manufacturers for community safety, consistency
9	GPF	REV	ADJUST: Balancing Reserves - Rainy Day	\$ -	\$ -	\$ 212,891	\$ 212,891	As required
10	OPW	REV	ADD: Zero Waste Settlement	\$ -	\$ -	\$ 56,467	\$ 56,467	One-time settlement funds
11	GPF	REV	LESS: Balancing Reserves - OFCY	\$ -	\$ -	\$ (105,489)	\$ (105,489)	As required
<b>Subtotal of Additional Revenues</b>				<b>\$ 1,559,300</b>	<b>\$ 2,194,584</b>	<b>\$ 4,162,769</b>	<b>\$ 7,916,653</b>	

**REDUCTIONS**

Item #	Dept.	Purpose	Description	FY 2015 - 16	FY 2016 - 17	One-Time	Totals	Notes
12	CAO	Trustworthy / Responsive Gov't	REDUCE: OPEB contribution	\$ (1,347,773)	\$ -	\$ -	\$ (1,347,773)	Maintain \$20 million total commitment to long-term liabilities. This reduces the additional amount proposed for allocation in the Errata.
13	OPD	Trustworthy / Responsive Gov't	REDUCE: OPD Overtime due to increased staffing	\$ (500,000)	\$ (500,000)	\$ -	\$ (1,000,000)	Increased staffing is expected to relieve mandatory OT
14	CAO	Trustworthy / Responsive Gov't	Swap one-time with Ongoing OPEB funds	\$ (1,350,476)	\$ -	\$ 1,350,476	\$ -	Release on-going funds from OPEB allocations
<b>Subtotal of Reductions/Reallocations</b>				<b>\$ (3,198,249)</b>	<b>\$ (500,000)</b>	<b>\$ 1,350,476</b>	<b>\$ (2,347,773)</b>	

<b>Funds Available for Programming</b>				<b>\$ 4,757,549</b>	<b>\$ 2,694,584</b>	<b>\$ 2,812,293</b>	<b>\$ 10,264,426</b>	
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## ADDITIONS/TRADE-OFFS/COUNCIL PRIORITIES

Item #	Dept.	Purpose	Description	FY 2015 - 16	FY 2016 - 17	One-Time	Totals	Notes
15	OPD	Holistic Community Safety	ADD: Special Investigation to reduce gun violence & illegal gun dealing	\$ 500,000	\$ 500,000	\$ -	\$ 1,000,000	<i>Gun violence remains the #1 public safety issue with little being done to address gun access; funds for special investigations to reduce gun violence &amp; illegal gun dealing (Vice Mayor Kaplan)</i>
16	OCA	Holistic Community Safety	ADD: (1) Deputy City Atty III and (1) Paralegal	\$ 321,000	\$ 325,798	\$ -	\$ 646,798	<i>Legal support for tenant protection/anti-displacement, code enforcement, and per service buy-back in Errata #1. This will reduce usage on outside counsel.</i>
17	OFD	Holistic Community Safety	RESTORE: Wildfire Prevention Funding	\$ -	\$ -	\$ 500,000	\$ 500,000	<i>Fire prevention inspection staff and mitigation efforts, and/or vegetation management plan; OFD will report to the Public Safety Committee no later than January 2016 on spending for 2015 and plans for 2016 spending</i>
18	OPL	Holistic Community Safety	ADD: Expand library hours	\$ -	\$ 500,000	\$ -	\$ 500,000	<i>Additional service hours effective July, 2016; additional hours to be prioritized for branches that serve the greatest number of youth from under-served and disadvantaged communities. Effort should be made to add hours among branches that are geographically dispersed throughout the city</i>
19	OPD	Holistic Community Safety	ADD: (2) Crime Analyst	\$ 232,956	\$ 236,296	\$ -	\$ 469,252	<i>To improve solve rate; expand capacity to investigate crimes</i>
20	OPD	Holistic Community Safety	ADD: (2) Police Evidence Technicians	\$ 206,666	\$ 209,534	\$ -	\$ 416,200	<i>Improves OPD responsiveness to help solve crimes</i>
21	HSD	Holistic Community Safety	ADD: Funding to reduce chronic absenteeism to strengthen partnership with OUSD	\$ 75,000	\$ 112,000	\$ 187,000	\$ 374,000	<i>Fund two social workers starting in October 2015. OUSD will match these funds; will reduce likelihood of delinquencies; interrupts school-to-prison pipeline.</i>
22	HSD	Holistic Community Safety	ADD: Matching funds to establish City/County Re-entry Job Corps Pilot Program	\$ -	\$ -	\$ 350,000	\$ 350,000	<i>Funds to be used to establish a direct-pay program for probation/parole, formerly incarcerated persons in partnership with the County.</i>
23	OPD	Holistic Community Safety	ADD BACK: Neighborhood Services Coordinator	\$ 102,000	\$ 104,000	\$ -	\$ 206,000	<i>To restore critical representation in Chinatown community</i>
24	HSD	Holistic Community Safety	ADD: Quality Preschool for all	\$ -	\$ -	\$ 200,000	\$ 200,000	<i>For training to enhance teacher quality; part of a collaborative effort with philanthropic partners to increase Head Start slots and improve outcomes</i>
25	WIB	Holistic Community Safety	ADD: GPF investment in Workforce Investment Strategies & Programs to leverage additional support	\$ -	\$ -	\$ 200,000	\$ 200,000	<i>Ongoing funds to WIB for service providers and employee training and placement</i>
26	OPD	Holistic Community Safety	RESTORE: Funding for NCPC Community Engagement and Outreach and West Oakland Biz Alert	\$ -	\$ -	\$ 85,000	\$ 85,000	<i>\$80,000 divided evenly throughout the police beats for outreach and events that increase engagement in our community policing organizations, \$5,000 for merchant watch in West Oakland which was not funded in baseline. This reflects a 20% reduction from the original proposal in the President's budget to adjust for the adequate increases in OPD personnel (2 Crime Analysts and 2 Police Evidence Technicians)</i>
27	HSD	Holistic Community Safety	ADD: City/County Neighborhood Initiative (CCNI)	\$ -	\$ -	\$ 50,000	\$ 50,000	<i>Critical support for a public health and safety initiative focused on impoverished neighborhoods.</i>
28	OPW	Improve Quality of Life	ADD: Lake Merritt Maintenance Money to maintain Measure DD Investment	\$ -	\$ -	\$ 400,000	\$ 400,000	<i>Support's the Mayor's maintenance fund but begins in Year 1</i>
29	EWD	Improve Quality of Life	ADD: Pilot Program: Graffiti Evidence Collection & Enforcement Program; additional grant funds for district level neighborhood beautification projects	\$ -	\$ -	\$ 100,000	\$ 100,000	<i>Pilot program in areas of D2/D3 in partnership to create a "ceasefire-type" focus on high impact corridors to eliminate blight and identify/arrest repeat offenders.</i>

Item #	Dept.	Purpose	Description	FY 2015 - 16	FY 2016 - 17	One-Time	Totals	Notes
30	OPW	Improve Quality of Life	ADD: Parks Prioritization study and conceptual plans	\$ 15,000	\$ 15,000	\$ 170,000	\$ 200,000	Creates the opportunity for OPR to receive grants and in-kind services for needed repairs and upgrades to neighborhood playgrounds and community parks. Such plans clearly depict our needs to potential funders.
31	OPR	Improve Quality of Life	ADD: Grants and scholarships for low income youth to participate in OPR programs	\$ -	\$ -	\$ 79,426	\$ 79,426	Camperships for low income youth to participate in OPR Programs; This should include additional outreach to youth who may not have participated in OPR camps or programs due to lack of resources.
32	OPR	Improve Quality of Life	ADD: Administrative Grant to OPR Foundation	\$ -	\$ -	\$ 50,000	\$ 50,000	For capacity building & increased fundraising capabilities for the non-profit organization that raises critical funds for Oakland Parks and Recreation
33	OPR	Improve Quality of Life	RESTORE: OPR subsidy for Feather River Camp	\$ -	\$ -	\$ 40,000	\$ 40,000	One-time grant
34	CAO	Promote Equity & Inclusion	ADD: Establish a Dept. of Race, Human Rights & Equity with 2 FTE (1 Director and 1 Analyst)	\$ 154,077	\$ 312,566	\$ -	\$ 466,643	Augments \$150k in Mayor's budget for Director & Program Analyst to create work plan for establishment of a permanent office
35	HSD	Protect Vulnerable	ADD: Homeless/PATH report high priority areas	\$ 260,000	\$ 260,000	\$ -	\$ 520,000	\$260,000 to fulfill PATH recommendations 1, 2, and 3
36	HSD	Protect Vulnerable	ADD: Housing services for Commercial Sexual Exploited Children	\$ 110,000	\$ 110,000	\$ -	\$ 220,000	Transitional housing for exploited youth with case management services. These funds will be issued through the Measure Z RFP Process
37	CAO	Protect Vulnerable	ADD: Legal support grant to assist unaccompanied minors	\$ -	\$ -	\$ 300,000	\$ 300,000	Provide legal services and support to asylum seekers; children enrolled in Oakland schools
38	CAO	Trustworthy / Responsive Gov't	ADD: CAO Discretionary Pool for TPT conversion	\$ 175,000	\$ 550,000	\$ -	\$ 725,000	Additional funding to reduce temporary positions
39	OCC	Trustworthy / Responsive Gov't	RESTORE: prior-year staffing cuts for each Council office (.14 FTE), increase Administrative OH (10%); add (.44 FTE) Administrative Support for Office of President	\$ 293,775	\$ 294,834	\$ -	\$ 588,609	Improve constituency services, augment staffing or retain legislative analysts; commensurate with citywide restorations of staffing in the Administration and Mayor's offices
40	FIN	Trustworthy / Responsive Gov't	ADD: (3) Tax Enforcement Officers	\$ 170,000	\$ 345,000	\$ -	\$ 515,000	TEO to begin January 2016
41	CAO	Trustworthy / Responsive Gov't	ADD: Increase Oakland Animal Shelter staffing	\$ 194,630	\$ 197,416	\$ -	\$ 392,046	Improve public service; reduce need for euthanasia
42	FIN	Trustworthy / Responsive Gov't	7.5% GPF Emergency Reserve	\$ -	\$ -	\$ 347,451	\$ 347,451	In accordance with the Consolidated Fiscal Policy
43	FIN	Trustworthy / Responsive Gov't	ADD: (1) Revenue Assistants	\$ 87,000	\$ 88,100	\$ -	\$ 175,100	Improved efficiency and customer service
44	CAO	Trustworthy / Responsive Gov't	ADD: CAO Discretionary Pool for Labor Negotiations	\$ -	\$ 147,901	\$ -	\$ 147,901	Compensation consideration
<b>Subtotal of Additional GPF Investments</b>				<b>\$ 2,897,104</b>	<b>\$ 4,308,445</b>	<b>\$ 3,058,877</b>	<b>\$ 10,264,426</b>	
<b>Surplus (Deficit) after modifications</b>				<b>\$ 1,860,445</b>	<b>\$ (1,613,861)</b>	<b>\$ (246,584)</b>	<b>\$ -</b>	

## NON-GENERAL PURPOSE FUND ADJUSTMENTS

Item #	Dept	Purpose	Description	FY 2015 - 16	FY 2016 - 17	One-Time	Totals	Notes
1	OPD	Holistic Community Safety	ADD: Funding for Crossing Guards at schools with most significant pedestrian safety and traffic, safety problems	\$ 200,000	\$ 200,000	\$ -	\$ 400,000	Funded using Traffic Safety Fund Balance (one-time funds)
2	OPW	Vibrant Sustainable Infrastructure	Alternative CIP Plan - -Reduce allocations fro non-paving projects and reprogram funds for paving projects	\$ -	\$ (1,950,000)	\$ -	\$ (1,950,000)	See detail in Budget Q&A batch 4; p.23. With 2 exceptions 1) Maintain traffic calming and 2) Maintain school area pedestrian safety. These savings must be re-directed to street repaving. Paving projects include pothole blitz overtime; pothole/seam sealing; road repairs and miscellaneous paving projects.
3	OPW	Vibrant Sustainable Infrastructure	Reduce Department of Transportation increase and reprogram to paving projects	\$ (250,000)	\$ (500,000)		\$ (750,000)	The \$250,000/\$500,000 reduction in non-GPF (BB) funds for Dept. of Transportation should say in the notes section that these BB funds shall be re-programmed into streets and road repaving.
4	OPW	Vibrant Sustainable Infrastructure	ADD to amount of work on pothole blitz with overtime	\$ 50,000	\$ 50,000		\$ 100,000	
5	OPW	Vibrant Sustainable Infrastructure	ADD pothole/seam sealing crew	\$ 462,000	\$ 462,000		\$ 924,000	
6	OPW	Vibrant Sustainable Infrastructure	ADD road repairs (seam sealing) weekends OT	\$ 30,000	\$ 30,000		\$ 60,000	
7	OPW	Vibrant Sustainable Infrastructure	ADD funds for paving projects		\$ 1,616,000		\$ 1,616,000	
8	OPW	Vibrant Sustainable Infrastructure	ADD Front-load revolving fund for sidewalk repair which then bill private property owner			\$ 400,000	\$ 400,000	Use CIP Fund Balance using carryforward funds for cash flow purpose
9	OPW	Improve Quality of Life	TRANSFER: Mattress Recycling Pilot Program	\$ -	\$ -	\$ 100,000	\$ 100,000	Transfer to Recycling Fund 1710; Collaborative effort with Stop Waste to reduce illegal dumping
10	OPW	Improve Quality of Life	UNFREEZE: (3) Positions in Fund 1720 for illegal dumping and to conduct litter abatement throughout the City through the Keep Oakland Clean and Beautiful Program	\$ 257,534	\$ 261,221		\$ 518,755	Funded using Comprehensive Clean-up Fund Balance (1720)
11	OPW	Improve Quality of Life	HVAC Improvements to City-owned facility OACC	\$ -	\$ -	\$ 100,000	\$ 100,000	Use Central District Bond Funds (5612)
12	OCA	Protect Vulnerable	ADD BACK: (1) Paralegal in Rent Adjustment Program	\$ 122,898	\$ 125,878	\$ -	\$ 248,776	Funded using Rent Adjustment Program Fund Balance (2413)
13	DHS	Protect Vulnerable	ADD: Provide admin grant for Meals-on-Wheels	\$ -	\$ -	\$ 50,000	\$ 50,000	Funded using CDBG Fund (2108)

**Council Policy Directives for FY 2015-17 Budget:**

1. **Tracking Budget Implementation:** Require a quarterly budget implementation tracking report with a line-item matrix to come to the Finance & Management Committee. This report should commence in September 2015 and end only when agreed upon by the Committee or when all items have been implemented.

2. **Code Enforcement:** This department is critical to the health and safety of our tenants, the quality of life in our neighborhoods, and the safety of all residents. This entity of the Department of Building and Planning was provided 4 FTE's in the 2013-2015 budget, however, performance levels and revenues from fines have decreased over the last two years. According to Budget Questions #5 - Question #14, fines and penalties collected by Code Enforcement have decreased significantly, though blight is worsening. It is unclear how many Notices of Violation have been sent, if inspections are scheduled for follow up after issues are reported, and whether fines are collected or issues are ever abated.

City Administration will assist the Code Enforcement Office to develop administrative systems to streamline reporting, noticing, re-inspection, and fine collection. Such systems will send a clear message to property owners, who are responsible to keep their properties safe and blight-free. An informational report on these changes should be provided during the Quarterly Report of the Code Enforcement Office to the Public Works Committee.\* (\*Beginning October 2015, Code Enforcement will provide quarterly reports to the Community and Economic Development Committee, as approved by the Rules Committee in June 2015.)

The Code Enforcement Department altered their responses to question #14 (In the Budget Responses #5), stating that there had been inaccuracies in their accounting. They provided this chart to show corrected revenues. While this news is positive, it is critical that the City Administrator ensure that Code Enforcement has streamlined systems to deter blight.

3. **City-Wide "Paper Form Free" Policy:** In 2016, the City Council seeks an updated management plan from the City Administrator on her plan to maximize efficiency, reduce redundancies, and enhance customer service in every City agency. The Council believes that the inefficiencies can be reduced through the elimination of paper forms for simple transactions that our businesses and residents must make with the City of Oakland. Internally, the City relies on paper forms for many processes, including payroll. The City Administration will bring an informational report to the Finance Committee by March 2016 with proposed changes and will work with Council offices to promote new and improved City services to their constituents.

4. **Master Fee Schedule Noticing:** Master Fee Schedule must be noticed at least one month prior to consideration at committee, and be presented to Council for adoption in March of each year when there are proposed changes. (This gives the Council more time to consider fees prior to budget adoption.)

**5. Addressing Gaps in Revenue Collection:** City Councilmembers have expressed concerns at many meetings about the lack of collections, particularly in Business License Tax and Rental Property Tax, and the lack of tracking systems to monitor this revenue. The City Administration will evaluate these concerns in their Quarterly Revenue and Expenditure Reports at the Finance and Management Committee, including but not limited to specific, department level information on revenue tracking systems, revenue projections and actuals by department, etc.

**6. City-Wide Delinquent Revenue Collections:**

- A. Require all departments and bureaus that do not have a Council-approved delinquent revenue collections program shall refer all delinquent revenues to Revenue Management Bureau and Controller’s Bureau after 120 days. Effective as soon as possible.
- B. The Administration shall provide an informational report to Council about prompt implementation of this centralized delinquent revenue tracking and collection program, beginning October 2015.

**7. Fine/fee Waiver Policies:** All departments, divisions, bureaus, etc. in the City of Oakland who have fine or fee waiver policies must post such policies online as a permanent City practice. All City waivers, reductions, refunds, or reversal of issued fines/fees must be documented in writing in records maintained by the appropriate Department, which shall issue a report about them semiannually to the City Administrator. Effective as soon as possible.

**8. Restore KTOP/Public Access to the Office of the City Clerk:** To enhance efficiency and Brown Act Compliance, the City Administrator will realign KTOP under the Office of the City Clerk, and return to City Council with a report on the progress of this no later than January 2016.

**9. Transparency & Accountability recommendations of Budget Advisory Committee:** City Administration must follow up on Transparency & Accountability recommendations from Budget Advisory Committee and report back to Council during FY 15-16 on plans for implementation or reasons why a particular recommendation should not be implemented.

**10. Implement Text-To-911:** Text capabilities provide residents an additional way by which to report emergencies. The Oakland Police Department will bring a report to Public Safety Committee in October 2015 with:

- A. A thorough description of text features, needed staff training, and analysis of how it changes responsibilities for dispatch personnel
- B. Potential options for implementation with costs
- C. An implementation plan with timeline for such potential options

**11. Process Improvement for Small Grants:** City Administration will work with Cultural Arts Department, the City Attorney's Office, Risk Management, and Contract Compliance to determine new methods for processing Cultural Arts and other small grant programs, such as reducing demands unnecessary for such grants and re-creating grant management processes that are online and paperless in order to maximize efficiency. The City Administration will provide an informational report on the changes by January 2016.

**12. Tree services, Maintenance, and Plantings:** In September 2015. Staff will report to the Public Works Committee about the City of Oakland's Cal Fire Grant Application, including background information about existing and needed tree services, proposed use of grant funds, and status of grant application. (Grant applicants are expected to be notified in July 2015). The City of Oakland should apply for grants which provide funding for tree planting and tree maintenance.

**13. Protecting Permitted Cannabis Facilities:** Impose a ban on the use of City resources from being used to raid or assist in raids of permitted cannabis facilities. When the Federal government raided Oakland-permitted dispensaries, including Oaksterdam facilities, OPD was asked (at the last minute) to provide numerous additional police officers to help with the raid and the related logistics. This diverted crucial law enforcement resources away from vital safety needs. This should not be allowed to happen again.

**14. Regulation and Taxation of Medical Cannabis Production, as approved by voters in 2010:** Implement the system for taxing and regulating medical cannabis production, included in mid-cycle adjustment. This implements a tax which has already been authorized by Oakland voters (Measure V of 2010), and is already on the books, (which is 5% of gross receipts). It requires an implementation system and management by the City Administrator's office. The goal is to create that system during the first year, and incorporate the revenue in the second year of the budget.

**15. Increasing Retention and Enhancing Recruitment for the Oakland Police Department:** The City Administrator will send an informational memo in September 2015 on the formation of the Ad-Hoc Committee on Police Recruitment (as approved in April 2015).

**16. Expand and improve business license tax collection effectiveness,** including from those not currently paying. Pursue options for expanding collections from new technology industries such as transportation network companies, and the creation of an option to collect from those who do not declare a business category by authorizing collection at a the top rate for "undeclared" businesses, report back to Council by January 2016 on these efforts.

**17. The Administration shall conduct a review of the tax payment** status of all residential properties which have changed hands since 2007 and which do not have a homeowner exemption filed with the county. Any property which in prior years claimed no income due to renovations to be re-inquired. Property owners shall be informed of the various tax obligations and payment

## Exhibit to Budget Resolution – Council Amendments

methods and requirements, and create follow-up system to ensure tax payments are not being improperly avoided. This will allow for a more robust and accurate collection of tax revenue to fill public service needs such as public safety, libraries, senior centers, etc.

**18. Launch the previously Council-authorized online business tax payment system,** and take action to insure that all aspects of revenue data tracking systems are functioning properly. (See Supplemental with Q&A regarding revenue for details on current problems with revenue computer system). Making revenue collection more customer friendly will enhance the City's ability to capture much needed revenue and provide a faster and less cumbersome process for residents. Report back to Council by October 2015 on progress on this issue.

**19. Bring the Proposal to Reorganize the Revenue Department** to the Finance & Management Committee and Council for approval.