

2019 MAR 28 PM 1:27

OAKLAND CITY COUNCIL

RESOLUTION NO. 87630 = C.M.S.

RESOLUTION:

1. **AUTHORIZING THE CITY ADMINISTRATOR TO APPLY FOR, ACCEPT AND AMEND THE APPROPRIATION OF THE HEAD START GRANTS FOR FISCAL YEAR (FY) 2019-2020 FROM THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, ADMINISTRATION FOR CHILDREN AND FAMILIES, OFFICE OF HEAD START IN AN AMOUNT NOT TO EXCEED \$17,179,680; AND**
2. **AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO GRANT AGREEMENTS TO FUND COMPREHENSIVE EARLY CARE, EDUCATION AND FAMILY SERVICES FOR THE HEAD START PROGRAM FROM JULY 1, 2019 TO JUNE 30, 2020; AND**
3. **APPROVING STAFF POSITIONS NEEDED FOR PROGRAM SERVICES; AND**
4. **AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT AND APPROPRIATE ADDITIONAL FEDERAL GRANT FUNDING THAT BECOMES AVAILABLE FOR THE SAME PURPOSES DURING THE SAME GRANT TERM AND AMEND THE GRANT AGREEMENTS WITHOUT RETURNING TO COUNCIL; AND**
5. **AUTHORIZING A CONTRIBUTION FROM THE GENERAL PURPOSE FUND IN AN ESTIMATED AMOUNT OF \$2,344,599 FOR FY 2019-2020 CENTRAL SERVICES OVERHEAD CHARGES**

WHEREAS, the City of Oakland desires to apply for, accept, and amend the appropriation in the FY19/20 adopted budget for Head Start Basic and Technical Assistance grants from the U.S. Department of Health and Human Services Administration for Children and Families (DHHS/ACF), Office of Head Start, to fund a Head Start/Early Head Start Program for Fiscal Year (FY) 2019-2020 in an amount not to exceed \$17,179,680; and

WHEREAS, the total federal amount of \$17,179,680 stated above is comprised of the following project accounts as stipulated in the DHHS/ACF funding guidelines: Head Start Basic, Head Start Training/Technical Assistance, Early Head Start Basic, and Early Head Start Training/Technical Assistance Grants, which includes the Early Head Start Expansion Grant (formerly ARRA funding); and

WHEREAS, in an effort to maintain alignment and compliance with the new Head Start Performance Standards and support continuous improvement of program quality and increase emphasis on health and safety, Oakland Head Start is proposing program changes for the 2019-20 program year that will entail adjustments in the service delivery of the City’s program as the federal grantee, the delegate agency (Unity Council), and partner agencies combined offering 590 Head Start slots and 416 Early Head Start slots, all totaling an overall funded enrollment of 1006 slots in FY 2019-2020; and

WHEREAS, in FY 2019-2020, consistent with Oakland Head Start program’s commitment to continuous improvement of quality and service delivery, the program will maintain full-day Center-based Head Start and Early Head Start services, expand part-day Center-based services in two City of Oakland-operated Head Start sites in two classrooms, and two Unity Council-operated Head Start sites in two classrooms, as well as maintain home-based services; and

WHEREAS, in accord with the Head Start Performance Standards, the Oakland Head Start Program has established *Selection Criteria for FY 2019-20*, informed by the 2018-19 Community Assessment Update, as well as unmet community needs, to be utilized during all recruitment and selection processes to maintain program compliance and ensure equity and fairness in all enrollment processes; and

WHEREAS, in FY 2019-2020, the Oakland Head Start and Early Head Start funding will provide comprehensive child development services in accord with said grants to 1006 Head Start and Early Head Start eligible children and families who have the most economic need, with 10% of the enrollment consisting of children with special needs and will expand enhanced outreach efforts to include homeless families, children living in foster care, and additional underserved populations; and

WHEREAS, in accord with the Head Start Performance Standards, the Oakland Head Start program will monitor progress of achieving its *Program Goals of FY 2018-19* for FY 2019-20, utilizing a two-tiered Program Goals Approach, that includes strategic long-term goals and measurable objectives on *Tier 1*, and School Readiness, and Parent, Family and Community Engagement Goals on *Tier 2*; and

WHEREAS, the City wishes to continue funding the following agencies (Table 1) in the following amounts to provide comprehensive early care, education and family services from July 1, 2019 through June 30, 2020

	Unity Council	Brighter Beginnings	St. Vincent's Day Home	Parata Community College District – Laney College Children's Center
HS	\$2,181,299	\$72,659	\$154,094	\$120,441
HS TTA	\$21,647			
GPF – Rent	\$176,694			
EHS	\$2,415,575	\$697,525		
EHS TTA	\$31,252			
GPF - Rent	\$23,505			
TOTALS:	\$4,849,972	\$770,184	\$154,094	\$120,441

# of Head Start Slots	220	12	46	36
# of Early Head Start Slots	148	96		

; and

WHEREAS, as reflected in the budget allocation table (Table 2) below, the FY 2019-2020 Preliminary Biennial Budget earmarks an appropriation in the General Purpose Fund which, contingent upon City Council adoption of the Fiscal Year 2019 – 2021 Biennial Budget, shall provide financial assistance to the Head Start/ Early Head Start Program in an estimated amount of \$5,299,659 for the following expenses: \$200,199 for our Delegate Agency’s (The Unity Council’s) rent, \$14,092 in personnel and \$45,681 in audit costs not allowed by the federal grant funds, \$777,057 for Internal Service Charges (ISF), \$1,918,031 operating subsidy to address cost of living increases, inflation, and rising program costs, and \$2,344,599 as contributions to offset all estimated Central Service Overhead in Head Start to remain compliant with federal administrative cost limits

Source	Head Start	GPF	Total
Federal Grant	17,179,680		17,179,680
Federally Unallowed Rent a		200,199	200,199
Federally Unallowed Personnel		14,092	14,092
Federally Unallowed Audit		45,681	45,681
Internal Service Charges		777,057	777,057
GPF Match ^b		1,918,031	1,918,031
TOTAL FUNDS NEEDED	17,179,680	2,955,060	20,134,740
GPF CSO Contribution (estimated amount)		2,344,599	
a. Unity Council disallowed rents			
b. City support for cost of living increases and other program costs			

;and

WHEREAS, the FY 2019-20 budget also includes staff positions needed, which will be rebalanced within the program budget and/or as a part of the FY 2019-20 biennial budget process, which are reflected in Table 3

SUMMARY OF PROPOSED POSITIONS FOR FY 2019-20		
CLASSIFICATION	POSITION	FTE
1 Center Director		1.00
1 Teacher		1.00
1 Home Visitor Lead		1.00
1 Accountant Clerk		1.00
	TOTAL	4.00

; now therefore be it

RESOLVED: The City Administrator is hereby authorized to apply for, accept and amend the FY19-20 adopted budget for the Head Start Basic, Head Start Training and Technical Assistance, Early Head Start Basic, and Early Head Start Training and Technical Assistance grants from the

U.S. DHHS/ACF in the amount not to exceed \$17,179,680 for funding of a Head Start Program and Early Head Start Program from July 1, 2019 through June 30, 2020; and be it

FURTHER RESOLVED: That the FY 2019-20 program budget includes staff positions needed for program services, and the City Administrator is authorized to implement the position additions, as reflected in Table 3 above, contingent on the City Council’s approval of the City’s biennial budget for FY 2019-21; and be it

FURTHER RESOLVED: That the FY19/20 appropriation included in the FY 2019-21 Biennial Adopted Budget shall be amended to the estimated sum of \$17,179,680 together with offsetting revenue, in Department of Health and Human Services Fund (2128), Head Start Classroom & Seasonal Organization (78231), and, Head Start FY 2019-2020 Operation Basic Project (1004470), Expansion Early Head Start Project (1004476); and be it

FURTHER RESOLVED: That all Central Services Overhead charges associated with this grant in an estimated amount of \$2,344,599 will be offset through a contribution of the General Purpose Fund; and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to execute grant agreements with the *Unity Council*, as delegate agency, *Brighter Beginnings*, *St. Vincent’s Day Home*, and *Laney College Children’s Center*, in amounts not to exceed what is listed below in Table 1, to provide comprehensive Early Childhood Education Services from July 1, 2019 through June 30, 2020

Table 1: FY 2019-20 Oakland Head Start Delegate Agency & Partnership Funding Proposed				
	Unity Council	Brighter Beginnings	St. Vincent's Day Home	Peralta Community College District - Laney College Children's Center
HS	\$2,181,299	\$72,659	\$154,094	\$120,441
HS TTA	\$21,647			
GPF – Rent	\$176,694			
EHS	\$2,415,575	\$697,525		
EHS TTA	\$31,252			
GPF - Rent	\$23,505			
TOTALS:	\$4,849,972	\$770,184	\$154,094	\$120,441
# of Head Start Slots	220	12	46	36
# of Early Head Start Slots	148	96		

; and be it

FURTHER RESOLVED: That if additional grant funding becomes available from the grantor U.S. DHHS/ACF for the same purposes, within the existing grant term (July 1, 2019 – June 30, 2020), that the City Administrator is authorized to accept and appropriate these funds to fund the Head Start/Early Head Start Program and amend the aforementioned grant agreements to increase the grant amounts without returning to Council within the duration of the grant term; and be it

FURTHER RESOLVED: That the Council hereby appoints the City Administrator to conduct all negotiations, execute and submit all documents including but not limited to applications, agreements, amendments, modifications, payment requests, and related actions which may be necessary for the aforementioned grants; and be it

FURTHER RESOLVED: That the agreements authorized under this resolution shall be reviewed as to form and legality by the Office of the City Attorney and copies filed with the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, APR 16 2019

PASSED BY THE FOLLOWING VOTE:

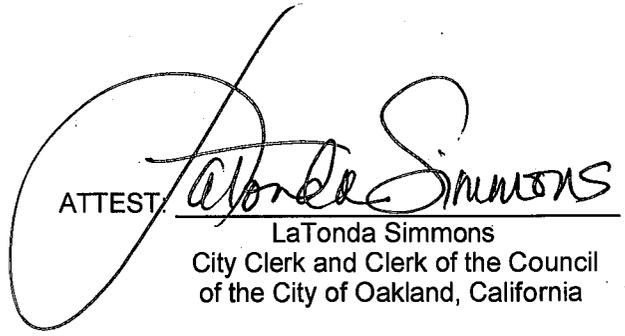
AYES - BAS, GALLO, ~~ELSON~~, ~~WELLS~~, KALB, REID, TAYLOR, THAO AND PRESIDENT KAPLAN →

NOES- 0

ABSENT- 0

ABSTENTION- 0

Excused - I. McElhany

ATTEST: 
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California