

CITY OF OAKLAND
AGENDA REPORT

OFFICE OF THE CITY CLERK
OAKLAND

2005 SEP -1 PM 12: 01

TO: Office of the City Administrator
ATTN: Deborah Edgerly
FROM: City of Oakland, Department of Human Services
DATE: September 13, 2005

RE: 1) **Report and Resolutions, from the Department of Human Services, Authorizing the City Administrator to Negotiate and Execute Agreements with One Non-Profit and One Public Agency to Provide Measure Y Violence Prevention Programs:**

A) **Adopt a Resolution Authorizing the City Administrator to Execute an Agreement for \$147,364 Between the City of Oakland and the Alameda County District Attorney's Office Family Justice Center to Fund Support Groups and Services for Older Youth Who Have Been Exposed to Violence And/Or Have Been Sexually Exploited in Accordance with Measure Y for Fiscal Year 2005-06, with Two One Year Options (Without Returning to Council) to Renew**

B) **Adopt A Resolution Authorizing the City Administrator to Execute an Agreement with The Mentoring Center in an amount not-to-exceed \$491,214.00 for Delivery of Community Services Under the Pathways to Change Model in Accordance with Measure Y for Fiscal Year 2005-06 with Two One Year Options To Renew Without Returning to Council**

2) **Accept the Informational Update on Measure Y Agreements Previously Approved by Council**

3) **Accept the Informational Update on Oversight and Evaluation of Measure Y Programs**

SUMMARY

This report requests that City Council approve agreements with two agencies to carry out programs funded by the Measure Y, Violence Prevention and Public Safety Act of 2004 (VPPSA). This report also includes an update on the implementation of Measure Y agreements not part of the competitive request for proposal process, as determined by City Council action on June 7, 2005. See Attachment A for a chart of all Measure Y approved programs.

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Public Safety Committee
September 13, 2005

Staff requests City Council to approve the two attached resolutions. The first resolution allocates \$147,364 to the Alameda County District Attorney's Office for the Family Justice Center to establish support groups and services for older youth who have been exposed to violence and/or have been sexually exploited. The second resolution allocates \$491,214 to The Mentoring Center to implement the Pathways to Change model and to contract with additional service providers. This model is a diversion program for repeat juvenile offenders on probation.

This report also includes an update on the following approved Measure Y agreements/programs:

- City - County Neighborhood Initiative
- Restorative Justice Roundtable
- Transitional Jobs – Wage Pool
- Safe Passages/Our KIDS Middle School Model
- Second Step Violence Prevention Curriculum
- Peer Conflict Resolution

This report includes information on the oversight and evaluation process for all VPSSA funded programs. This report also addresses the City Council input to staff to ensure better case management and support services for at risk youth involved in the After School Employment Program to the Subsidized Summer Employment Program.

FISCAL IMPACT

Funding for these agreements is provided by Measure Y, the Violence Prevention and Public Safety Act of 2004, in Fund 2251, Organization 78111, Project G261210. There is no impact on the General Fund.

BACKGROUND

On November 2, 2004, Oakland voters passed Measure Y, VPPSA approving a series of taxes to support three primary violence prevention objectives: 1) 63 new police officers for community policing and other focused policing efforts; 2) full staffing for 25 fire engine companies and 7 truck companies – ending rotating closures; and, 3) violence prevention programs.

On June 7, 2005, City Council approved specific program recommendations for Measure Y funded violence prevention programs. Measure Y prevention programs focus on: 1) intensive case management and employment services for youth and young adults on probation and parole; 2) interventions for truant, drop out and otherwise disengaged youth, including outreach and employment support and school-based interventions for middle schools with high suspension rates; 3) enhancement of the OPD Family Violence Intervention Unit and services for children exposed to violence and sexually exploited youth; and 4) violence prevention curricula for pre-school through 8th grade students, peer mediation and conflict resolution services support in middle schools with high suspension rates, and restorative justice training for staff who work with high risk youth and young adults.

Of the eighteen (18) Measure Y program strategies, nine (9) will be distributed through a competitive Request for Proposal (RFP) process, and the RFP and subsequent contracts will be brought to City Council for review and approval. There is a companion report submitted to Public Safety Committee on September 13, 2005 describing the competition process proposal process and programs.

Of the eighteen (18) Measure Y strategies, another nine (9) are NOT part of the RFP process but are being funded through specific community based nonprofit organizations or public agencies as per City Council's directive. They are allocated to public agencies and community based organizations either as a direct agreement for services or for further allocation. This report describes all programs not funded through the competitive RFP process. The chart below is a summary of the Measure Y Violence Prevention Program Strategies NOT a part of the competitive proposal process. There is a more detailed chart that summarizes all VPPSA funded programs in Attachment B.

**MEASURE Y VIOLENCE PREVENTION PROGRAMS
NOT PART OF COMPETITIVE PROPOSAL PROCESS**

Funded Component	Program Strategy	Target Population		Projected Number Served	Allocation FY 05-06	Contractor or Provider
		Age Group	Risk Factor			
Youth Outreach & Comprehensive Services	City-County Neighborhood Initiative	Youth & their Families	Chronic truants, school drop outs, or suspended or expelled for violence	3,000	\$196,485	City of Oakland, Department of Human Services
	Youth Support Groups	Youth	Exposed to violence and/or sexually exploited	TBD	\$147,364	Alameda County District Attorney
Diversion & Reentry Services	Pathways to Change	Youth	On probation	120	\$491,214	The Mentoring Center
	Restorative Justice Training	Adult professionals	Working with youth involved in criminal justice systems	75	\$25,000	City professional services contract with trainer
Employment & Training	Transitional Jobs – Wage Pool	Young Adults	On parole and probation	40-65	\$548,000	OWIB's Workforce Development System
	Subsidized Summer Youth Employment	Youth	Chronic truants, school drop outs, suspended or expelled for violence, or on probation	110	\$205,848	City of Oakland Mayor's Summer Jobs Program
School Based Strategies	Safe Passages Middle School Model	Children	Chronic truants, school drop outs, or suspended or expelled for violence	150	\$240,000	Alameda County Health Care Agency
	Second Step Violence Prevention Curriculum	Children		35,100 students	\$275,080	OUSD
	Peer Conflict Resolution Program	Children (in middle school)		12-15 schools	\$235,782	OUSD

PROJECT DESCRIPTION AND PROPOSED ACTIONS**1) AGREEMENTS TO BE APPROVED IN THIS REPORT**

Staff requests City Council approve the two attached resolutions.

A) Special Services to Children & Youth Exposed to Violence Support Groups for Older Youth Who Witness Violence/Sexually Exploited Youth

As per City Council directive, \$147,364 of VPPSA funds are allocated to the Alameda County Family Justice Center (FJC) to establish support groups to work with older youth who have witnessed violence and sexually exploited children and youth. These support groups are based on a mental health model and are one of the most effective means of supporting older youth exposed to violence. Partners in the Family Justice Center will develop and identify the gaps in service for sexually exploited children and youth. Once these gaps are identified, the Family Justice Center will establish services to address the needs of children and youth who are sexually exploited.

The Family Justice Center is a collaborative project involving a broad partnership of public and private agencies. It is under the fiscal sponsorship and leadership of the Alameda County District Attorney's Office with whom the City will contract. The District Attorney's Office will allocate the funds to the Family Justice Center in order to provide the case management and mental health support to older youth exposed to violence or sexually exploited. See Attachment C for preliminary scope of work.

This agreement will be subject to the accountability and evaluation criteria outlined in the section on page 9 of this report and applied to all Measure Y contracts.

B) Diversion & Reentry Services Pathways to Change (Case Workers for High Risk Juvenile Offenders)

City Council allocated \$491,214 to expand the Pathways to Change model. This model is a diversion program for repeat juvenile offenders on probation. It is highly comprehensive, with low caseloads for case workers, frequent contact with clients (daily at times), family contact and support, and careful coordination of community services. A key element for the program is coordination with probation officers and the courts. Since its creation in 2002, Pathways to Change has been effective at significantly reducing the recidivism rate of the clients served¹.

Currently, Pathways to Change is managed and implemented by The Mentoring Center (TMC). In addition, TMC serves between 90-130 adjudicated and incarcerated youth between the ages of 13-25 annually through two intensive mentoring and intervention efforts: The Transition Program and the Positive Minds Group. TMC also implements part of the City of Oakland's Project Choice program. The Mentoring Center is recognized nationally as a leader in the field of mentoring services. TMC provides

¹ The Oakland Fund for Violence Prevention Fiscal Year 2006-07 Funding Cycle Program Strategies, pg. ii.

technical assistance and training to approximately 50-85 mentoring efforts, and direct mentor training to 1,700-2,500 volunteers and program staff annually.

Currently, case managers are subcontracted through partnering agencies and are supervised by a centralized Program Director at The Mentoring Center. The Mentoring Center also has developed longstanding formal relationships with the Probation Department, the District Attorney's Office and the courts. This structure of the Pathways to Change model is effective and efficient. It is important to preserve this proven structure and to continue to ensure that Pathways to Change case managers are well connected to each other, have technical support from qualified professionals, and are overseen by one centralized agency.

Therefore, staff recommends retention of the current structure of the Pathways to Change program. Staff further recommends that The Mentoring Center be retained as the coordinating and convening entity given its experience as a nationally recognized technical assistance provider in the juvenile justice field and its proven track record in managing the Pathways to Change model as detailed above. Staff recommends The Mentoring Center be charged with developing and implementing a request for proposal process to subcontract with community based nonprofit providers that will employ case managers to expand the Pathways to Change model to serve 120 youth. The Mentoring Center will oversee the subcontracts with community based nonprofit organizations; provide centralized supervision of the case managers; and provide technical assistance and overall management of the Pathways to Change model. The Mentoring Center will retain \$150,000 of the \$491,214 budget and \$341,214 will be allocated to subcontractors through a competitive RFP process. Please see Attachment D for a preliminary Scope of Work.

This agreement will be subject to the accountability and evaluation criteria outlined in the section on page 9 of this report and applied to all Measure Y contracts.

2) UPDATES ON MEASURE Y AGREEMENTS/PROGRAMS PREVIOUSLY APPROVED BY CITY COUNCIL

A) City-County Neighborhood Initiative - \$196,214

The City-County Neighborhood Initiative, a program administered by the Department of Human Services, currently operates in West Oakland and Sbrante Park and will be continued with VPPSA funds. This initiative is in the second year of implementation and there are now active resident organizations established in both target area neighborhoods. During 2004, there were five street parties in the target areas and two large community forums. At the community forums residents prioritized the issues they would like to address together with community based organizations and government agencies. The Alameda County Public Health Department conducted leadership training and capacity building with over ninety Sbrante Park residents. Community groups are now working

to improve Durant Park, blight in their neighborhoods, and to bring positive activities to problematic street corners. Work is also being done to improve and expand youth services in both target areas. This project is scheduled to transfer to the Neighborhood Services Division of the City Administrator's Office by the beginning of 2006, as per City Council's directive.

B) Restorative Justice - \$25,000

The City will use VPPSA funds to hire a professional trainer to provide training and technical support to staff who regularly work with young people on probation and parole (e.g., alternative school staff, parole agents, outreach workers) in the principles and practices of restorative justice. Restorative justice can help engage communities in an important dialogue with perpetrators of violence and find ways for each to heal. This training will be coordinated with the collaboration of key stakeholders (including City representatives, Alameda County judges, District Attorney's Office, OUSD) known as the Restorative Justice Roundtable (RJOY) that is currently reviewing best practices from communities such as Santa Clara County and Minneapolis and is also identifying both trainers and individuals to be trained. RJOY is currently planning a training for thirty professionals in Fall of 2006.

C) Safe Passages/Our KIDS Middle School Model - \$240,000

City Council allocated \$240,000 to expand the Safe Passages/Our KIDS service model to three additional Oakland middle schools. The Safe Passages/Our KIDS service model provides intensive case management to students with discipline and attendance issues. The City Administrator, with City Council approval, executed an agreement with the Alameda County Health Care Services Agency (ACHCSA) to conduct these programs during the 2005-06 school year during August Recess. The Alameda County Board of Supervisors will approve the contract and hiring began at the end of August. Programs will commence at the beginning of the school year. Please see Attachment E for Scope of Work.

D) Violence Prevention Curriculum - \$275,080

The Second Step Violence Program has two components. The In-School Curriculum program will reduce physical and verbal aggression by students and increase pro-social behavior. In the Parent Education Component, parents will learn about the content of the Second Step classroom lessons and learn parallel skills they can use at home. The City Administrator, with City Council approval, executed an agreement with Oakland Unified School District to conduct these programs during the 2005-06 school year during August Recess. The Oakland Unified School District Board has approved the agreements and programs will commence at the beginning of the school year. City Council reviewed and approved the Scope of Work at its July 19, 2005 meeting.

E) Peer Mediation - \$235,782

The Middle School Peer Mediation Program enables students to resolve non-physical conflicts among their peers and thereby reduce the number of incidents that escalate into fights. Twelve peer mediation consultants (9 serving one large site each and 3 serving 7 smaller middle schools) will establish and maintain peer mediation groups in up to 16 Middle Schools. The City Administrator, with City Council approval, executed an agreement with Oakland Unified School District to conduct these programs during the 2005-06 school year during August Recess. The Oakland Unified School District Board has approved the contract and programs will commence at the beginning of the school year. City Council reviewed and approved the Scope of Work at its July 19, 2005 meeting.

F) Transitional Jobs – Wage Pool - \$548,000

The funds for this program will remain within the City of Oakland's Workforce Investment Board's adult Workforce Development System to provide wage subsidies and other incentives to encourage employers to hire young adults on probation and parole. It will also support employer outreach to increase the number of jobs and employers willing to hire formerly incarcerated young adults. The goal of this program is to encourage employers to hire people with criminal records and address the difficulty these young adults have establishing work experience due to the historic reluctance of employers to hire those with criminal records. Either through its regular RFP process or a similar method, the WIB will pre-qualify programs to participate in the transitional jobs wage pool and administer the program through the WIB Measure Y staff position.

G) Subsidized Summer Youth Employment - \$205,848

VPPSA will support the City of Oakland's Mayor's Summer Jobs Program in 2006 for the specific purpose of providing subsidized employment for VPPSA defined high risk youth, including truants, dropouts, students who are suspended for violence, and probationers.

3) ACCOUNTABILITY, EVALUATION AND OVERSIGHT

There is a multiple level process proposed for ensuring accountability for all Measure Y services which applies to both of the agreements described in this report.

A) Mandated Independent Evaluation

Measure Y requires an independent evaluation of all programs. A request for proposals for an outside evaluator is being developed and anticipated to be released in September 2005. A recommended evaluator and contract will be brought to City Council for approval. All contracts will include language requiring participation with the evaluation and the ability to collect data to support the evaluation once the evaluator is selected.

G) Subsidized Summer Youth Employment - \$205,848

VPPSA will support the City of Oakland's Mayor's Summer Jobs Program in 2006 for the specific purpose of providing subsidized employment for VPPSA defined high risk youth, including truants, dropouts, students who are suspended for violence, and probationers.

3) ACCOUNTABILITY, EVALUATION AND OVERSIGHT

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A) Mandated Independent Evaluation

Measure Y requires an independent evaluation of all programs. A request for proposals for an outside evaluator is being developed and anticipated to be released in September 2005. A recommended evaluator and contract will be brought to City Council for approval. All contracts will include language requiring participation with the evaluation and the ability to collect data to support the evaluation once the evaluator is selected.

B) Measure Y Violence Prevention and Public Safety Oversight Committee

The Measure Y Violence Prevention and Public Safety Oversight Committee will be closely involved in reviewing and overseeing evaluation reports. Ten of the eleven Violence Prevention and Public Safety Oversight Committee members have been appointed. The committee is scheduled to have its first meeting in October of 2005. The members of the Committee can be found in Attachment F.

C) Quarterly Data Reports and Monthly Implementation Update Reports

All Measure Y contracts will have strict reporting requirements in terms of regular implementation updates and timely reporting of actual numbers served. All scopes of work will have outcome measures and require timely reporting on specific outcomes.

Specifically, each agreement will require submittal of monthly implementation updates to the City detailing benchmarks met and any challenges encountered. Quarterly data collection reports will also be required and verified by Measure Y staff during on-site monitoring visits.

D) Payment Schedule/ Pay – for – Performance

A pay - for - performance type contract will be used for Measure Y funded services whenever possible. Clear financial mechanisms for encouraging accountability will be in every contract. Quarterly payments will be contingent upon verification by Measure Y staff through monthly implementation reports and quarterly data reports. Payment will be withheld on a pro rata basis if implementation is not complete or verifiable as outlined in the scope of work. Successful meeting of the evaluation, outcome, and monitoring

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SUSTAINABLE OPPORTUNITIES

ECONOMIC:

Providing at risk youth with case management and support services and support groups for youth exposed to violence and/or are sexually exploited will further the City's violence prevention efforts and assist young people in becoming law-abiding, responsible and stable contributing tax paying residents of the City of Oakland. These programs will also reduce the costs (including police and court costs as well as direct damage costs) of crimes prevented.

ENVIRONMENTAL:

No known impact

SOCIAL EQUITY:

By working with at-risk youth to prevent violence, these Measure Y programs will help this population to complete school and avoid arrest and incarceration. These programs will be assisting young people in obtaining social equity.

DISABILITY AND SENIOR CITIZEN ACCESS

All programs funded by Measure Y will be accessible to persons with disabilities.

RECOMMENDATIONS

Staff recommends that City Council approve the resolutions adopting agreements with the Mentoring Center to carry out the Pathways to Change (Case Workers for High Risk Juvenile Offenders) program and with the Alameda County District Attorney's Office for the Family Justice Center to carry out the support groups for older youth who witness violence/sexually exploited youth program. Staff also recommends that City Council accepts the informational report on Measure Y agreements previously approved by City Council, and the update on oversight and evaluation.

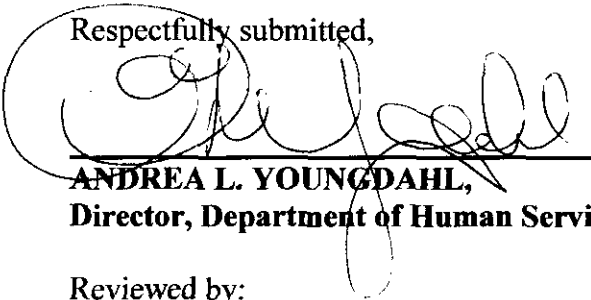
ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends the City Council adopt a resolution authorizing the City Administrator to execute an agreement for \$147,364 between the City of Oakland and the Alameda County District Attorney's Office Family Justice Center to fund support groups and services for older youth who have been exposed to violence and/or have been sexually exploited in accordance with Measure Y for Fiscal Year 2005-06, with two one year options (without Council approval) to renew. Staff also recommends City Council adopt a resolution authorizing the City Administrator to execute an agreement with The Mentoring Center in an amount not-to-exceed \$491,214.00 for delivery community services under the Pathways to Change Model in

accordance with Measure Y for Fiscal Year 2005-with two one year options to renew without returning to Council.

Staff also recommends City Council accept the informational update on Measure Y agreements previously approved by Council and to accept the informational update on oversight and evaluation of Measure Y programs.

Respectfully submitted,



ANDREA L. YOUNGDAHL,
Director, Department of Human Services

Reviewed by:
Sara Bedford, Manager
Policy and Planning

Prepared by:
Page Tomblin
Health and Human Services Planner

Anne Marks
Health and Human Services Planner

Maria Medua
DHS-Program Analyst

Al Auletta
Workforce Development Manager

ATTACHMENTS


APPROVED AND FORWARDED TO THE
PUBLIC SAFETY COMMITTEE:


OFFICE OF THE CITY ADMINISTRATOR

Item: _____
Public Safety Committee
September 13, 2005

FILED
OFFICE OF THE CITY CLERK
OAKLAND

OAKLAND CITY COUNCIL


City Attorney

2005 SEP -1 RESOLUTION NO. _____ C. M. S.

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH THE MENTORING CENTER IN AN AMOUNT NOT-TO-EXCEED \$491,241.00 FOR DELIVERY OF COMMUNITY SERVICES UNDER THE PATHWAYS TO CHANGE MODEL IN ACCORDANCE WITH MEASURE Y FOR FISCAL YEAR 2005-06 WITH TWO ONE YEAR OPTIONS TO RENEW WITHOUT RETURNING TO COUNCIL

WHEREAS, City of Oakland voters passed Measure Y, the Violence Prevention and Public Safety Act of 2004, in November 2004, approving a series of taxes to support violence prevention objectives, programs and services; and

WHEREAS, specific Measure Y violence prevention programs and resources were approved by City Council on June 7, 2005; and

WHEREAS, among these programs, the City approved the on-going implementation of the Pathways to Change model, a diversion program for repeat juvenile offenders on probation; and

WHEREAS, The Mentoring Center has a national reputation as a juvenile justice Experts and provides technical assistance to many other organizations; and

WHEREAS, The Mentoring Center will develop and carry out a competitive request for proposal process to subcontract with community based organizations to provide caseworkers for Pathways to Change participants; and

WHEREAS, The Mentoring Center currently manages and is uniquely qualified to provide the necessary technical assistance for Pathways to Change case managers; and

WHEREAS, the Mentoring Center has managed the Pathways to Change model successfully since 2002, and Measure Y does not require an RFP process for this priority area; and

WHEREAS, The Mentoring Center is the most qualified and competent entity to implement said programs; and

WHEREAS, the funding for these contracts is available in Fund 2251, Organization 78111, Project G261210; and

WHEREAS, the City wishes to enter into agreement with the Mentoring Center for \$491,214.00 to implement this Measure Y program with two one-year options to renew for the same annual funded amount contingent upon successful performance and without returning to City Council; and

WHEREAS, the City Council finds that these contracts will not result in the loss of employment or salary by any person having permanent status in the civil service; and now, therefore, be it

RESOLVED: That the City Administrator is hereby authorized to execute an agreement with The Mentoring Center in an amount not-to-exceed four hundred ninety one thousand two hundred fourteen dollars (\$491,214.00), with two one-year options to renew to be funded at the same annual funded amount, without returning to City Council contingent upon successful performance, for the purpose of funding services to at-risk youth funded by the Violence Prevention and Public Safety Act of 2004; and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, modifications, payment requests and related actions which may be necessary in accordance with its basic purpose; and be it

FURTHER RESOLVED: That said agreements shall be approved as to form and legality by the Office of the City Attorney and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20

PASSED BY THE FOLLOWING VOTE:

AYES—BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID, AND PRESIDENT DE LA FUENTE

NOES—

ABSENT—

ABSTENTION—

ATTEST:

LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California

FILED
OFFICE OF THE CITY CLERK
OAKLAND

OAKLAND CITY COUNCIL

Approved as to Form and Legality


City Attorney

2005 SEP -1 PM 12:01

RESOLUTION NO. _____ C. M. S.

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT FOR \$147,364 BETWEEN THE CITY OF OAKLAND AND THE ALAMEDA COUNTY DISTRICT ATTORNEY'S OFFICE FOR THE FAMILY JUSTICE CENTER TO FUND SUPPORT GROUP AND SERVICES FOR OLDER YOUTH WHO HAVE BEEN EXPOSED TO VIOLENCE AND/OR HAVE BEEN SEXUALLY EXPLOITED IN ACCORDANCE WITH MEASURE Y FOR THE PERIOD OF JULY 1, 2005 THROUGH JUNE 30, 2006, WITH TWO ONE-YEAR OPTIONS (WITHOUT RETURNING TO COUNCIL) TO RENEW

WHEREAS, City of Oakland voters passed Measure Y, the Violence Prevention and Public Safety Act of 2004, in November 2004, approving a series of taxes to support violence prevention objectives, programs and services; and

WHEREAS, Measure Y resources are available and violence prevention programs were approved by City Council on June 7, 2005; and

WHEREAS, among these programs, the City approved funds to establish support groups and services for older youth who have been exposed to violence and/or have been sexually exploited; and

WHEREAS, the Family Justice Center, as an entity of the Alameda County District Attorney's Office, was specifically designated by City Council to implement this Measure Y Violence Prevention program and Measure Y does not require an RFP process for this priority area; and

WHEREAS, the Family Justice Center, as an entity of the Alameda County District Attorney's Office, is the most qualified and competent entity to implement said program as it represents a broad coalition of programs addressing family violence including the Oakland Police Department and non profit providers; and

WHEREAS, the funding for these contracts is available in Fund 2251, Organization 78111, Project G261210; and

WHEREAS, the City wishes to enter into agreement with the Alameda County District Attorney's Office for \$147,364 to implement this Measure Y program with two one-year options to renew without returning to Council and contingent upon successful performance; and

WHEREAS, the City Council finds that this contract will not result in the loss of employment or salary by any person having permanent status in the civil service; and now, therefore be it

RESOLVED: That the City Administrator is hereby authorized to execute an agreement with the Alameda County District Attorney's Office for \$147,364 with two one-year options to renew without returning to City Council contingent upon successful performance, for the purpose of funding services to at-risk youth funded by the Violence Prevention and Public Safety Act of 2004; and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, modifications, payment requests and related actions which may be necessary in accordance with its basic purpose; and be it

FURTHER RESOLVED: That said agreements shall be approved as to form and legality by the Office of the City Attorney and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20

PASSED BY THE FOLLOWING VOTE:

AYES—BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID, AND PRESIDENT DE LA FUENTE

NOES—

ABSENT—

ABSTENTION—

ATTEST:

LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California

Measure Y – Violence Prevention and Public Safety Act

CONTRACTS LIST OF ATTACHMENTS

- A Council Approved Measure Y:
Summary of Violence Prevention
Program Recommendations**
- B Summary Chart of All Funded
Measure Y Programs**
- C Family Justice Center
Scope of Work**
- D The Mentoring Center
Scope of Work**
- E Alameda County Scope of Work**
- F Measure Y Oversight
Committee Members**

Attachment A

**COUNCIL APPROVED
MEASURE Y- SUMMARY OF
VIOLENCE PREVENTION
PROGRAM RECOMMENDATIONS**

<i>YOUTH AND YOUNG ADULTS ON PROBATION OR ON PAROLE</i>					
PROGRAM DESCRIPTION	NUMBER SERVED	COST	HOW FUNDS ALLOCATED	LEVERAGING?	WHO IMPLEMENTS?
<i>Comprehensive Re-Entry Services- Youth (aged under 18)</i> Case workers (6) tied to high risk juvenile offenders on probation under Pathways to Change model. Intensive supports and diversion model, could include restorative justice component.	120 per year juveniles under age 18 on probation	\$491,214	RFP issued by DHS	Currently OPD supports w/ \$200,000; OFCY funding pending; MediCal or EPSDT leveraging likely.	DHS oversees community based providers.
<i>Comprehensive Re-Entry Services- Young Adults (aged 16-30)</i> Coaches/ case workers (6) tied to young adults (under age 30) on parole (CYA & CDC) most at risk of reoffending under Project Choice model. Intensive supports, pre- and post- release.	120 per year 16-30 yrs old on parole	\$491,214	RFP issued by DHS	Leverages current federal money (\$1,000,000); other grants pending; CDC leveraging possible.	DHS oversees community based providers.

Legend: CDC-California Department of Corrections, CYA-California Youth Authority, CBO-Community Based Organizations, DHS-Department of Human Services, EPSDT-Early Periodic Screening, Diagnosis, and Treatment, FBO-Faith Based Organizations, OPD-Oakland Police Department, OUSD-Oakland Unified School District, RFP-Request For Proposal, WFD-WorkForce Development, WIA-Workforce Investment Act, WIB-Workforce Investment Board

YOUTH AND YOUNG ADULTS ON PROBATION OR ON PAROLE

PROGRAM DESCRIPTION	NUMBER SERVED	COST	HOW FUNDS ALLOCATED	LEVERAGING?	WHO IMPLEMENTS?
<i>Intensive Employment Training for Formerly Incarcerated Young Adults (aged 16-30)</i> Provides one year of intensive pre-employment, basic education and vocational skills training with cash incentives and paid work experience.	40	\$560,000 Nearly 50% of cost to go towards participant incentives and paid work experience (600 hrs).	WFD Unit allocates through existing WIB RFP and contract processes.	This is an out-of-school youth program model that will leverage the resources of Project Choice and other established programs dedicated to serving young adults on probation and parole.	WFD Unit oversees WIB-funded agencies with proven track records.
<i>Transitional Employment Fund for Formerly Incarcerated Young Adults</i>	40	\$548,000 Includes 1,000 hours of paid work experience for 40 adults.	WFD Unit provides funding to qualified agencies under contract with WIB.	Leverages program structures and support resources of established CBOs and FBOs dedicated to serving parolees	WFD Unit administers using contracts with outside agencies who access the wage supports.
<i>Sheltered Employment for Formerly Incarcerated Young Adults</i> Crew Based. Support two crews of 8 parolees who work no more than 1,000 hours on public works projects while receiving ongoing training and support or Internship.	8	\$273,750 Incl. 1,000 of paid work experience at \$11.11/hour.	RFP issued by DHS and WIB	Leverages program structures and support resources of established CBOs and FBOs dedicated to serving parolees.	WIB and DHS oversee community based provider

Legend: CDC-California Department of Corrections, CYA-California Youth Authority, CBO-Community Based Organizations, DHS-Department of Human Services, EPSDT-Early Periodic Screening, Diagnosis, and Treatment, FBO-Faith Based Organizations, OPD-Oakland Police Department, OUSD-Oakland Unified School District, RFP-Request For Proposal, WFD-WorkForce Development, WIA-Workforce Investment Act, WIB-Workforce Investment Board

MEASURE Y: SUMMARY OF VIOLENCE PREVENTION PROGRAM RECOMMENDATIONS
Approved by City Council with amendments on June 7, 2005

<i>YOUTH AND YOUNG ADULTS ON PROBATION OR ON PAROLE</i>					
PROGRAM DESCRIPTION	NUMBER SERVED	COST	HOW FUNDS ALLOCATED	LEVERAGING?	WHO IMPLEMENTS?
Government entity shall not be the employer of record.					
<i>Summer and After School Employment</i> (see Truant Youth Section).					
<i>Restorative Justice Training</i> Training for staff and professionals working w/high risk youth involved in criminal justices systems.	75 professionals working with high risk youth	\$25,000	DHS puts a contract out to bid in collaboration with Restorative Justice Roundtable, a multi-agency collaborative.	Unknown at this time.	DHS oversees outside professional services contractor.

Legend: CDC-California Department of Corrections, CYA-California Youth Authority, CBO-Community Based Organizations, DHS-Department of Human Services, EPSDT-Early Periodic Screening, Diagnosis, and Treatment, FBO-Faith Based Organizations, OPD-Oakland Police Department, OUSD-Oakland Unified School District, RFP-Request For Proposal, WFD-WorkForce Development, WIA-Workforce Investment Act, WIB-Workforce Investment Board

<i>YOUTH WHO ARE TRUANT, OUT-OF-SCHOOL, OR SUSPENDED FOR VIOLENCE</i>					
PROGRAM DESCRIPTION	NUMBER SERVED	COST	HOW FUNDS ALLOCATED	LEVERAGING?	WHO IMPLEMENTS?
<i>Street Outreach: Outreach Workers/Case Managers</i> Blend of outreach workers and case workers (15 plus supervision) associated with schools or community centers to reach out to, assess and support youth and their families. Must be implemented in partnership with public agencies (e.g., OUSD, Probation). Includes flexible funding that follows participant to address their specific needs. Particular focus on truants.	1,500 youth (18 and under) reached and 150 provided with intensive case management.	\$855,670	RFP issued by DHS	Medi-Cal reimbursement very likely.	Community Based Organizations overseen by DHS
<i>Outreach to Sexually Exploited Youth</i> 1 Case worker/outreach worker to serve each of the 3 Police Service Areas to work with sexually exploited youth		\$225,000	RFP issued by DHS		Community Based Organizations overseen by DHS
City County Neighborhood Initiative – 2 -3 outreach workers with AmeriCorp	3,000 youth and their family	\$196,485	Direct to DHS to administer	Leverages AmeriCorp grant (\$200,000); Bof A	Neighborhood Services Coordinators Program provides long term home

Legend: CDC-California Department of Corrections, CYA-California Youth Authority, CBO-Community Based Organizations, DHS-Department of Human Services, EPSDT-Early Periodic Screening, Diagnosis, and Treatment, FBO-Faith Based Organizations, OPD-Oakland Police Department, OUSD-Oakland Unified School District, RFP-Request For Proposal, WFD-WorkForce Development, WIA-Workforce Investment Act, WIB-Workforce Investment Board

YOUTH WHO ARE TRUANT, OUT-OF-SCHOOL, OR SUSPENDED FOR VIOLENCE

PROGRAM DESCRIPTION	NUMBER SERVED	COST	HOW FUNDS ALLOCATED	LEVERAGING?	WHO IMPLEMENTS?
partners – doing door to door community building with youth and their families.	members in 3 neighborhoods.			grant (\$200,000) and investment of Alameda County Public Health and other partners. Included in DHS's current MediCal leveraging application.	for this effort with DHS's help in transition
Expand Case Managers to three (3) additional middle schools (brings total to 10 schools served) providing intensive services to students with discipline and attendance issues under Safe Passage Middle School Model.	150 high risk middle school students.	\$240,000	Alameda County Health Care Agency	Leverages existing case managers in other schools & EPSDT funding for services	Employees of public system of Alameda County, which allows for leveraging of MediCal funding.
<i>After-School Job Training Model is for Youth ages 14 to 17 including community service models for youth involved in criminal justice system.</i>	100	\$340,000 Includes incentives for benchmark achievements and 180 hours of paid work experience at	RFP issued by DHS	Leverage WIA year-round youth formula funding and \$200,000 in CYA funding for youth in alternative schools.	WFD Unit oversees community based providers.

Legend: CDC-California Department of Corrections, CYA-California Youth Authority, CBO-Community Based Organizations, DHS-Department of Human Services, EPSDT-Early Periodic Screening, Diagnosis, and Treatment, FBO-Faith Based Organizations, OPD-Oakland Police Department, OUSD-Oakland Unified School District, RFP-Request For Proposal, WFD-WorkForce Development, WIA-Workforce Investment Act, WIB-Workforce Investment Board

<i>YOUTH WHO ARE TRUANT, OUT-OF-SCHOOL, OR SUSPENDED FOR VIOLENCE</i>					
PROGRAM DESCRIPTION	NUMBER SERVED	COST	HOW FUNDS ALLOCATED	LEVERAGING?	WHO IMPLEMENTS?
		\$7.5/hr for 16-17 yr olds.			
<i>Subsidized Summer Youth Employment</i> Mayor's Summer Job Program	115	\$205,848 Based on 180 hours of paid work experience at \$7.5/hour w/mandatory benefits and a 10% payroll admin. fee	Allocated directly to Mayor's Summer Jobs Program and administered through that process. RFP jointly with after school piece	Leverages the program and administrative support system funded by the Oakland WIB and City for the Mayor's Summer Jobs Program.	Oakland WIB in partnership with its funded youth service providers.
<i>Recreational Programs</i> Provide sports and recreational programs to the most at risk youth (aged 18 and younger) including those who have been suspended from school, spent time in Juvenile Hall and or are living in group homes. These programs MUST offer a relatively low youth to mentor/coach ratio not exceeding 10 youth to 1 mentor/coach.	?	\$182,500	RFP issued by DHS Funds cannot be used to hire additional city employees		Community Based Organizations overseen by DHS

Legend: CDC-California Department of Corrections, CYA-California Youth Authority, CBO-Community Based Organizations, DHS-Department of Human Services, EPSDT-Early Periodic Screening, Diagnosis, and Treatment, FBO-Faith Based Organizations, OPD-Oakland Police Department, OUSD-Oakland Unified School District, RFP-Request For Proposal, WFD-WorkForce Development, WIA-Workforce Investment Act, WIB-Workforce Investment Board

YOUTH AND YOUNG CHILDREN EXPOSED TO VIOLENCE AND SEXUALLY EXPLOITED YOUTH

PROGRAM DESCRIPTION	NUMBER SERVED	COST	HOW FUNDS ALLOCATED	LEVERAGING?	WHO IMPLEMENTS?
<i>Family Violence Intervention</i> OPD Family Violence Unit fully staffed with 6 advocates/case workers providing comprehensive support to children and their family members experiencing domestic violence.	2,500 family contacts	\$491,214	Family Justice Center	Currently OPD pays \$350,000 toward this budget which is expected to be eliminated thus requiring full Measure Y support.	Family Justice Center under oversight of OPD and DHS.
<i>Support Groups</i> Support groups for older youth who witness domestic violence and/or sexually exploited youth.	TBD	\$147,364	RFP issued by Family Justice Center.	Leverages federal dollars for the Family Justice Center.	Community based providers through the Family Justice Center under oversight of OPD and DHS
<i>Mental Health Services</i> Mental Health consultation for children and youth experiencing violence (victims of abuse, sexually exploited, witnesses of domestic or community violence). Expands available services and pays for services when families are not MediCal eligible.	100-150 children, estimate may vary based on provider fees	\$ 294,728	RFP issued by DHS	Leverages federal dollars through MediCal reimbursements.	DHS oversees community based providers.

See page 4 for outreach programs involving youth.

Legend: CDC-California Department of Corrections, CYA-California Youth Authority, CBO-Community Based Organizations, DHS-Department of Human Services, EPSDT-Early Periodic Screening, Diagnosis, and Treatment, FBO-Faith Based Organizations, OPD-Oakland Police Department, OUSD-Oakland Unified School District, RFP-Request For Proposal, WFD-WorkForce Development, WIA-Workforce Investment Act, WIB-Workforce Investment Board

IN-SCHOOL YOUTH, PRE-SCHOOL THROUGH MIDDLE SCHOOL

PROGRAM DESCRIPTION	NUMBER SERVED	COST	HOW FUNDS ALLOCATED	LEVERAGING?	WHO IMPLEMENTS?
<i>Violence Prevention Curriculum</i> On-going implementation of Second Step Violence Prevention Curriculum in OUSD Pre-Schools, Head Start & all OUSD middle and elementary schools.	All OUSD Students Pre-school – 8 th grade and Head Start. Estimated 35,100 youth in total.	\$275,080	Direct to OUSD and Oakland Head Start to contract for outside trainers.	\$201,100 from OUSD	OUSD Early Childhood Education Program & Student Services; Oakland Head Start.
<i>Peer Conflict Resolution</i> Peer Conflict Resolution Program in 12-15 Middle Schools.	12-15 middle schools.	\$235,782	Direct to OUSD	\$201,100 from OUSD	OUSD Administers through contracts with community providers.

Legend: CDC-California Department of Corrections, CYA-California Youth Authority, CBO-Community Based Organizations, DHS-Department of Human Services, EPSDT-Early Periodic Screening, Diagnosis, and Treatment, FBO-Faith Based Organizations, OPD-Oakland Police Department, OUSD-Oakland Unified School District, RFP-Request For Proposal, WFD-WorkForce Development, WIA-Workforce Investment Act, WIB-Workforce Investment Board

Attachment B

SUMMARY CHART OF ALL FUNDED MEASURE Y PROGRAMS

ATTACHMENT B - Measure Y Program Strategies

Funded Component	Program Strategy	Target Population		Projected Number Served	Linked with:	Allocation FY 05-06	Number of awards in FY 05-06 VPPSA PP Funding Cycle
		Age Group	Risk Factor				
1. Youth Outreach & Comprehensive Services	A. Street Outreach	Children & Youth	Chronic truants, school drop outs, or suspended for violence	1200	C, D, O, P	\$855,670	2-4
	B. Outreach to Sexually Exploited Children & Youth	Children & Youth	Exposed to violence and/or sexually exploited	300	G	\$225,000	1
	C. Sports & Recreational Programs	Children & Youth	Chronic truants, school drop outs, suspended for violence, or on probation or parole	150-450	A, I	\$182,500	2-5
	D. City-County Neighborhood Initiative	Youth & their Families	Chronic truants, school drop outs, or suspended for violence	3,000	A	\$196,485	None -- Direct to City of Oakland-run program
2. Special Services to Children & Youth Exposed to Violence	E. Family Violence Intervention	Children, Youth & their Families	Exposed to violence and/or sexually exploited	2,500 contacts	F, G	\$491,214	1-2
	F. Mental Health Services	Children (ages 0-5)	Exposed to violence and/or sexually exploited	100-150	E	\$294,728	1-2
	G. Youth Support Groups	Youth	Exposed to violence and/or sexually exploited	TBD	B, E	\$147,364	None - Agreement with Alameda County
3. Diversion & Reentry Services	H. Project Choice Model	Youth and Young Adults	In custody and on parole	120	K, L, N	\$491,214	1-3
	I. Pathways to Change	Youth	On probation	120	C, K, M, O	\$491,214	None - RFP through The Mentoring Center
	J. Restorative Justice Training	Adult professionals	Working with youth involved in criminal justice systems	75		\$25,000	None - City professional services contract with trainer
4. Employment & Training	K. Intensive Reentry Training & Employment	Young Adults	On parole and probation	40	H, I	\$560,000	1-2
	L. Crew-Based Sheltered Employment	Young Adults	On parole and probation	16	H	\$273,750	1
	M. After-school Job Training	Youth	Chronic truants, school drop outs, suspended for violence, or on probation	100	A, I	\$340,000	1-3
	N. Transitional Jobs – Wage Pool	Young Adults	On parole and probation	40-65	H	\$548,000	None - Administered through the WIB's adult Workforce Development System
	O. Subsidized Summer Youth Employment	Youth	Chronic truants, school drop outs, suspended for violence, or on probation	110	A, I	\$205,848	None - Direct to Mayor's Summer Jobs Program
5. School Based Strategies	P. Safe Passages Middle School Model	Children (in middle school)	Chronic truants, school drop outs, or suspended for violence	150	A	\$240,000	None – Contract with Ala. County Health Care Agency
	Q. Second Step Violence Prevention Curriculum	Children (pre-school through middle school)		35,100 students		\$275,080	None - Contract with OUSD
	R. Peer Conflict Resolution Program	Children (in middle school)		12-15 schools		\$235,782	None - Contract with OUSD

Attachment C

FAMILY JUSTICE CENTER SCOPE OF WORK

SCHEDULE A - NARRATIVE

A) SCOPE OF SERVICES

1. Alameda County District Attorney's Office for the Alameda County Family Justice Center (Contractor), as a provision of receiving Measure Y funding from the City of Oakland (City), shall implement support group program for older youth exposed to violence and/or sexually exploited youth in Oakland. This program will include the hiring of three (3) three licensed or licensed eligible counselors (MFT or LCSW) to facilitate group therapy as well as individual crisis and on-going counseling.
2. The case managers/counselor will work closely with outreach workers in identifying and enrolling older youth clients in program. The case managers/counselor will also link older youth clients to additional support services, including but not limited to mentoring, tutoring, and job corp. The case managers/counselor will outreach to clients and families to provide on-going support services.
3. Older youth who have been exposed to violence and/or sexually exploitation are the target population for the support groups. Exposed to violence is defined as "Witnesses and/or victims of domestic violence, child abuse, or 'street' violence." Sexually exploited is defined as "an older youth who is a survivor of sexual abuse or sexual violence."
4. Each case manager/counselor will carry an active caseload of 25 older youth clients. The case manager/counselor will provide group counseling to 25-35 older youth clients per week, including no less than one group session per day after school hours and where possible, one group session per day during school hours in connection with the Oakland Truancy Center. Each case manager/counselor will provide individual on-going counseling and/or crisis counseling as needed.
5. It is anticipated that Contractor will provide case management and support groups to 500 older youth exposed to violence and/or sexually exploited youth in Oakland in FY 05/06.
6. Contractor will provide one (1) Baseline Report describing the current percentage of youth exposed to violence in Oakland who are involved in the criminal justice system and the number of sexually exploited youth involved in the criminal justice system.
7. Contractor will provide three (3) bi-monthly Progress Reports that delineate the following:
 - Number of older youth served by group counseling program
 - Demographics of students served i.e. age, gender, grade, ethnicity

- Type of service received
5. Contractor will provide a Final Report no later than 6/30/06 that will include a compilation of the bi-monthly data in addition to the following:
- Duration of case management services
 - Family contacts
 - Individual therapy
 - Student level of functioning after case management services
 - Participant Attendance in group counseling sessions
 - Participant involvement in the criminal justice system either as offender or victim
6. Contractor understands that Measure Y funds may not be used to supplant other funds. Measure Y funds may be used to expand or enhance existing programs or to initiate new services or programs.

B) Reporting Requirements

The Contractor shall submit the following reports, at the time and in the number of copies specified to the project officer designated in this Agreement. If requested to do so by the project officer, the Contractor shall present an oral briefing on any report submitted.

1. A budget in one (1) copy. The budget, prepared in the City's format (Attachment B) is due from the Contractor on 09/01/05.
2. Progress Reports in one (1) copy. Progress reports are due on the date specified below. Reports should address progress in terms of completing the tasks specified in the Statement of Work above, plans for the resolution of any problems which may arise and, if necessary, an updated work plan for the remainder of the contract period.
3. Baseline Report in ten (10) copies. The baseline report will be due as shown above. The report will describe the number of youth exposed to violence in Oakland who are involved in the criminal justice system and the number of sexually exploited youth involved in the criminal justice system.
4. Final Report in ten (10) copies. The draft final report will be due one month before the end of the contract's period of performance. The final report will be due as specified below after the Contractor receives the City's comments on the draft and will be submitted in portable document format (PDF as well as hardcopy. The final report will synthesize information from all tasks to provide a complete analysis of the Older Youth Support Group accomplishments, including reported outcomes with regard to school violence and safety related behavior and other social indicators, as appropriate. The report will include

quantitative and qualitative analyses of the data collected as described in the Scope of Work.

C) COMPENSATION AND PAYMENT SCHEDULE

1. The City agrees to pay the CONTRACTOR a sum not to exceed one hundred and forty seven thousand and three hundred and sixty four dollars (\$147,364.00) funded by the budgeted revenues from tax proceeds of the Violence Prevention and Public Safety Act of 2004 for the delivery and administration of goods and services. Payment shall be for all of the CONTRACTOR's services, materials, supplies, equipment, administration and other operating expenses of the CONTRACTOR subject and applicable to and allowable under this Agreement and Contract Documents.
2. The CONTRACTOR shall submit invoices for services according to the schedule set forth below to the City. The CONTRACTOR shall adhere to the instructions and procedures to be provided and revised, from time to time, by the City of Oakland.
3. Contractor's invoice. The Contractor shall prepare and submit invoices to the City of Oakland, Department of Human Services, 150 Frank H. Ogawa Plaza, Suite 4340, Oakland CA, 94612-2092, Attention: Ms. Sara Bedford. A proper invoice must include: the invoice date, the contract number, a description of the services performed, the name and address of the Contractor official to whom payment is to be sent (must be the same as that in this Agreement or in a proper notice of assignment), and any other information or documentation required by this Agreement.
4. Upon receipt and review of the CONTRACTOR's invoice, the City shall within 30 calendar days, pay the CONTRACTOR for satisfactory completion of the services or "deliverables." The City or its designee will determine whether the Scope of Work has been satisfactorily completed and warrants the scheduled payment to the Contractor. To make its determination, the City will require three (3) progress reports confirming compliance with service goals established by this Agreement.
5. Contractor's failure to satisfactorily complete the scope of work and render the deliverables due, may result in a reduction in payment, suspension of payment, termination of this Agreement, and disqualification from contracting for or receiving funds from the City during the next twelve months.
6. The sum of **\$147,364** shall be inclusive of any and all applicable federal, state and local taxes.

Attachment D

THE MENTORING CENTER SCOPE OF WORK

SCHEDULE A - NARRATIVE

A) SCOPE OF SERVICES

1. The Mentoring Center (Contractor), as a provision of receiving Measure Y funding from the City of Oakland (City), shall expand its current Pathways to Change model that provides youth on probation with case managers who serve as mentors and role models while providing on-going supervision. This expansion will include the six (6) case managers and the provision of case management services to 175 youth per year. Two case managers will be employees of the Contractor and five will be employees of subcontractors of the Contractor.
2. Contractor will develop and manage a competitive Request for Proposal process for nonprofit community based organizations to compete to become subcontractors to provide case management services. Contractor anticipates giving sixty (60) days for each organization to submit proposals and thirty (30) days for Contractor to review and select the organizations. Ninety (90) days after receiving approval for the Measure Y funds, the subcontractors will be selected and begin services.
3. The case managers are responsible for maintaining regular contact with youth and their families, brokering wrap-around services for youth on their caseloads (including re-engagement into school, counseling services, substance abuse treatment, etc.), attending court hearings, planning recreational/academic/cultural activities, and responding to crisis situations. The case managers will submit detailed reports on each client's progress to the courts and the Program Director.
4. The case managers are supervised by The Mentoring Center Program Director. There are twice weekly staff meetings with the case managers and the Program Director. The Program Director, along with The Mentoring Center Executive Director, will host bi-monthly Directors Meetings with all the Executive Directors and supervisors of each subcontractor.
5. It is anticipated that Contractor will provide Case Management services to 175 youth in FY 05/06.
6. Contractor will provide one (1) Baseline Report describing the current status of the recidivism rate of youth probationers in Oakland.
7. Contractor will provide three (3) bi-monthly Progress Reports that delineate the following:
 - Number of youth served
 - Demographics of youth served i.e. age, gender, grade, ethnicity
 - Type of service received

5. Contractor will provide a Final Report no later than 6/30/06 that will include a compilation of the bi-monthly data in addition to the following:
 - Recidivism rates of enrolled youth in Pathways to Change
 - School attendance of enrolled youth in Pathways to change
 - Participation rates of youth enrolled in Pathways in job readiness
 - Participation rates in community programs for youth enrolled in Pathways to Change
6. Contractor understands that Measure Y funds may not be used to supplant other funds. Measure Y funds may be used to expand or enhance existing programs or to initiate new services or programs.

B) Reporting Requirements

The Contractor shall submit the following reports, at the time and in the number of copies specified to the project officer designated in this Agreement. If requested to do so by the project officer, the Contractor shall present an oral briefing on any report submitted.

1. A budget in one (1) copy. The budget, prepared in the City's format (Attachment B) is due from the Contractor on 09/01/05.
2. Progress Reports in one (1) copy. Progress reports are due on the date specified below. Reports should address progress in terms of completing the tasks specified in the Statement of Work above, plans for the resolution of any problems which may arise and, if necessary, an updated work plan for the remainder of the contract period.
3. Baseline Report in ten (10) copies. The baseline report will be due as shown above. The report will describe the current recidivism rate of youth probationers in Oakland.
4. Final Report in ten (10) copies. The draft final report will be due one month before the end of the contract's period of performance. The final report will be due as specified below after the Contractor receives the City's comments on the draft and will be submitted in portable document format (PDF as well as hardcopy). The final report will synthesize information from all tasks to provide a complete analysis of the Pathways to Change model accomplishments, including reported outcomes with regard to school violence and safety related behavior and other social indicators, as appropriate. The report will include quantitative and qualitative analyses of the data collected as described in the Scope of Work.

C) COMPENSATION AND PAYMENT SCHEDULE

1. The City agrees to pay the CONTRACTOR a sum not to exceed Four hundred and ninety one thousand and two hundred and fourteen dollars (\$491,214.00) funded by the budgeted revenues from tax proceeds of the Violence Prevention and Public Safety Act of 2004 for the delivery and administration of goods and services. Payment shall be for all of the CONTRACTOR's services, materials, supplies, equipment, administration and other operating expenses of the CONTRACTOR subject and applicable to and allowable under this Agreement and Contract Documents.
2. The CONTRACTOR shall submit invoices for services according to the schedule set forth below to the City. The CONTRACTOR shall adhere to the instructions and procedures to be provided and revised, from time to time, by the City of Oakland.
3. Contractor's invoice. The Contractor shall prepare and submit invoices to the City of Oakland, Department of Human Services, 150 Frank H. Ogawa Plaza, Suite 4340, Oakland CA, 94612-2092, Attention: Ms. Sara Bedford. A proper invoice must include: the invoice date, the contract number, a description of the services performed, the name and address of the Contractor official to whom payment is to be sent (must be the same as that in this Agreement or in a proper notice of assignment), and any other information or documentation required by this Agreement.
4. Upon receipt and review of the CONTRACTOR's invoice, the City shall within 30 calendar days, pay the CONTRACTOR for satisfactory completion of the services or "deliverables." The City or its designee will determine whether the Scope of Work has been satisfactorily completed and warrants the scheduled payment to the Contractor. To make its determination, the City will require three (3) progress reports confirming compliance with service goals established by this Agreement.
5. Contractor's failure to satisfactorily complete the scope of work and render the deliverables due, may result in a reduction in payment, suspension of payment, termination of this Agreement, and disqualification from contracting for or receiving funds from the City during the next twelve months.
6. The sum of **\$491,214** shall be inclusive of any and all applicable federal, state and local taxes.

Attachment E

**ALAMEDA COUNTY
SCOPE OF WORK**

SCHEDULE A - NARRATIVE

A) SCOPE OF SERVICES

1. Alameda County, Health Care Services Agency (Contractor), as a provision of receiving Measure Y funding from the City of Oakland (City), shall expand its current Safe Passages/Our KIDS service model that currently provides case management services at seven Oakland Unified School District (OUSD) middle schools. This expansion will include the hiring of three (3) additional case managers and the provision of case management services to eleven (11) middle schools. Refer to Schedule A-1 for expansion plan.
2. Contractor will provide case management services at four (4) new school sites. Case Managers will screen and assess needs in order to prevent high-risk children from entering more intensive and/or restrictive systems and support children and families in attaining successful school and life outcomes. Methods used are triage and referral as well as multidisciplinary case management. Refer to Schedule A-2 for Case Manager Job Description and Schedule A-3 for Referral Process.
3. It is anticipated that Contractor will provide Case Management services to an additional 244 students in FY 05/06. Of this number, 150 case managed students will be directly attributable to the three additional case managers.
4. Contractor will provide one (1) Baseline Report describing the level of violence (as measured by suspensions in School Year 04-05) at each of the four (4) middle schools to be served with these funds. The report will include district-wide average suspension rate for School Year 04-05.
5. Contractor will provide three (3) bi-monthly Progress Reports that delineate the following:
 - Number of students served per site
 - Demographics of students served i.e. age, gender, grade, ethnicity
 - Type of service received
 - Student level of functioning i.e. self care, school functioning, social relationships, self harm, family relationships, safety risk, moods/emotional, substance abuse
5. Contractor will provide a Final Report no later than 6/30/06 that will include a compilation of the bi-monthly data in addition to the following:
 - Duration of case management services
 - Family contacts
 - Individual and family therapy
 - Student level of functioning after case management services

- Participant Attendance
 - Participant Suspensions
6. Contractor shall leverage additional EPSDT funding for students referred for mental health counseling services.
 7. Contractor shall leverage Medi-Cal Administrative Activities (MAA) Federal Financial Participation revenue and reinvest directly into the Safe Passages/Our KIDS model.
 8. Contractor understands that Measure Y funds may not be used to supplant other funds. Measure Y funds may be used to expand or enhance existing programs or to initiate new services or programs.

B) Reporting Requirements

The Contractor shall submit the following reports, at the time and in the number of copies specified to the project officer designated in this Agreement. If requested to do so by the project officer, the Contractor shall present an oral briefing on any report submitted.

1. A budget in one (1) copy. The budget, prepared in the City's format (Attachment B) is due from the Contractor on 09/01/05.
2. Progress Reports in one (1) copy. Progress reports are due on the date specified below. Reports should address progress in terms of completing the tasks specified in the Statement of Work above, plans for the resolution of any problems which may arise and, if necessary, an updated work plan for the remainder of the contract period.
3. *Baseline Report in ten (10) copies. The baseline report will be due as shown above. The report will describe the School Year 04-05 level of violence (as measured by suspensions) at each of the four (4) middle schools to be served with these funds. The report will include district-wide average suspension rate for School Year 04-05. Contractor agrees to use the Oakland Unified School District suspension records as the main data sources.*
4. Final Report in ten (10) copies. The draft final report will be due one month before the end of the contract's period of performance. The final report will be due as specified below after the Contractor receives the City's comments on the draft and will be submitted in portable document format (PDF as well as hardcopy). The final report will synthesize information from all tasks to provide a complete analysis of the Safe Passages/Our Kids Program accomplishments, including reported outcomes with regard to school violence and safety related behavior and other social indicators, as appropriate. The

report will include quantitative and qualitative analyses of the data collected as described in the Scope of Work.

C) COMPENSATION AND PAYMENT SCHEDULE

1. The City agrees to pay the CONTRACTOR a sum not to exceed Two Hundred Forty Thousand dollars and no cents (\$240,000.00) funded by the budgeted revenues from tax proceeds of the Violence Prevention and Public Safety Act of 2004 for the delivery and administration of goods and services. Payment shall be for all of the CONTRACTOR's services, materials, supplies, equipment, administration and other operating expenses of the CONTRACTOR subject and applicable to and allowable under this Agreement and Contract Documents.
2. The CONTRACTOR shall submit invoices for services according to the schedule set forth below to the City. The CONTRACTOR shall adhere to the instructions and procedures to be provided and revised, from time to time, by the City of Oakland.
3. Contractor's invoice. The Contractor shall prepare and submit invoices to the City of Oakland, Department of Human Services, 150 Frank H. Ogawa Plaza, Suite 4340, Oakland CA, 94612-2092, Attention: Ms. Sara Bedford. A proper invoice must include: the invoice date, the contract number, a description of the services performed, the name and address of the Contractor official to whom payment is to be sent (must be the same as that in this Agreement or in a proper notice of assignment), and any other information or documentation required by this Agreement.
4. Upon receipt and review of the CONTRACTOR's invoice, the City shall within 30 calendar days, pay the CONTRACTOR for satisfactory completion of the services or "deliverables" as outlined in the deliverables table below. The City or its designee will determine whether the Scope of Work has been satisfactorily completed and warrants the scheduled payment to the Contractor. To make its determination, the City will require three (3) progress reports confirming compliance with service goals established by this Agreement.
5. Contractor's failure to satisfactorily complete the scope of work and render the deliverables due as indicated on the schedule below, may result in a reduction in payment, suspension of payment, termination of this Agreement, and disqualification from contracting for or receiving funds from the City during the next twelve months.
6. The sum of **\$240,000** shall be inclusive of any and all applicable federal, state and local taxes.

Attachment F

MEASURE Y OVERSIGHT COMMITTEE MEMBERS

**Violence Prevention and Public Safety
Oversight Committee**

Office	First Name	Last Name	Appt. Date
At-Large Representative	Danny	Wan	05/03/05
District 1 Representative	Amy	Lemley	04/19/05
District 2 Representative	Eli	Naor	
District 3 Representative	Venus	Rodriguez	04/19/05
District 4 Representative	Jose	Dorado	04/19/05
District 5 Representative	Ken	Lupoff	04/19/05
District 6 Representative	Gerald	Simon	04/19/05
District 7 Representative	Maya	Dillard-Smith	04/19/05
Mayoral Appointment	Donald	Blevins	06/07/2005
Mayoral Appointment	Ron	Owens	
Mayoral Appointment	TBA		

Governing Code

Created by Resolution No.78734 C.M.S., Adopted July 20, 2004. Eleven members (2-year terms with no term limit) Mayor (3 appointments), Council (8 appointments). Members do not have to be Oakland residents, but should have appropriate skills and expertise to carry out the duties of the Committee.

Meetings

The Committee is scheduled to hold its first meeting on Thursday, October 20, 2005.