



City of Oakland Meeting Minutes

Office of the City Clerk
Oakland City Hall
1 Frank H. Ogawa Plaza
Oakland, California 94612
LaTonda Simmons, City Clerk

*Special Finance & Management Committee

Oakland City Hall, 1 Frank H. Ogawa Plaza, Oakland, California 94612

City of Oakland Website: <http://www.oaklandnet.com>

Tuesday, January 27, 2009

11:00 AM

Hearing Room One - 1st Floor

Roll Call / Call to Order

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Councilmember Excused: 1 - Member De La Fuente

Councilmember Present: 3 - Member Kernighan, Member Nadel and Chair
Quan

*The Oakland City Council Finance and Management Committee convened at
11:06 A.M., with Councilmember Quan presiding as Chairperson*

- 1 Approval of the Draft Minutes from the Committee Meeting held on January 13, 2009.

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**A motion was made by Member Nadel, seconded by Chair Quan, to
*Approve the Minutes. The motion carried by the following vote:**

Votes: Councilmember Excused: Member De La Fuente

Councilmember Aye: Member Kernighan, Member Nadel and Chair Quan

- 2 Determination of Schedule of Outstanding Committee Items

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**A motion was made by Member Nadel, seconded by Chair Quan, to
*Approve with the following amendments. The motion carried by the
following vote:**

Votes: Councilmember Excused: Member De La Fuente

Councilmember Aye: Member Kernighan, Member Nadel and Chair Quan

FROM FOR TRACKING PURPOSES

- #4 Receive The Quarterly Informational Report On The Current Number Of Authorized Vacancies
Citywide.]
[09-0067](#)

3

~~Subject: International Services, Inc. – Security Services Contract
From: Public Works Agency
Recommendation: Adopt A Resolution Awarding Security Services Contracts For City
Facilities For A Term Of Two Years, With A One Year Extension Option, With International
Services Inc, In An Amount Not To Exceed Six Hundred Sixty One Thousand Two Hundred
and Fifty Dollars (\$661,250.00) Each Year Of The Contract And To W.S.B. And Associates
Inc, In An Amount Not To Exceed Five Hundred Eighty Thousand Dollars (\$580,000.00) Each
Year Of The Contract, And Authorizing The City Administrator To Increase Each Contract Up
To An Additional Ten Percent (10%) To Cover Increased Labor Costs During The Term Of
The Contracts And To Extend The Contracts On A Month To Month Basis Upon Expiration Of
The Contracts Until A New Request For Proposal Process Is Conducted
[07-1715](#)~~

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Subject: Early Retirement And Voluntary Time Off Analysis
From: Councilmember Jane Brunner
Recommendation: Action On A Report On The Potential Costs Or Benefits Of The City's
Voluntary Leave Program And The CalPERS Two-Years Additional Service Credit Program
Or "Golden Handshake"
[07-1798](#)

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**A motion was made by Member Kernighan, seconded by Member Nadel,
that this matter be Continued to the *Finance & Management Committee,
due back on March 24, 2009. The motion carried by the following vote:**

Votes: Councilmember Excused: Member De La Fuente

Councilmember Aye: Member Kernighan, Member Nadel and Chair Quan

The following individuals spoke on this item:

- Rachel Richman

- Jeffrey Levin

- Elinor Buchen

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5 Subject: Employee Bond Requirements - Amendment
From: Finance and Management Agency
Recommendation: Adopt An Ordinance Amending Ordinance No. 7997 C.M.S., Which Established A Requirement That The City Provide Bond Insurance For Specified City Employees And Officer To Insure The Honest And Faithful Performance Of Their Official Duties, To: (1) Add The City Attorney As A Bonded City Officer, (2) Authorize The City Administrator Or His/Her Designee To Approve The Bond Insurance Agreements, Subject To Approval As To Form And Legality By The City Attorney; (3) Set The Minimum Bond Coverage Limit For Each Such Employee And Officer At Two Million Dollars (\$2,000,000); And (4) Authorize The City Administrator To Provide A Master Official Bond, That Will Cover All Such Employees And Officers If The City Administrator Or Designee Determines That It Is In The City's Best Interests To Do So
[07-1881](#)
[Play Video](#)

A motion was made by Member Nadel, seconded by Member Kernighan, that this matter be *Approve the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on February 3, 2009 as a Consent Calendar item The motion carried by the following vote:

Votes: Councilmember Excused: Member De La Fuente
Councilmember Aye: Member Kernighan, Member Nadel and Chair Quan
The following individual spoke on this item:
- *Sanjiv Handa*
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6 Subject: Self-Insurance General Liability Fund Allocation
 From: Finance and Management Agency
 Recommendation: Receive An Informational Report Regarding The Allocation Of Monies
 From The Self-Insurance General Liability Fund (Fund 1100) To Departments For The Fiscal
 Year 2009-2010 Budget Adjustment Of General Liability Costs Based On Implementation Of
 The "Phoenix Model" Of Risk Management Cost Allocation, Reflecting A Projected Ultimate
 Loss Increase From \$4.32 per \$100 Payroll In Fiscal Year 2008-2009 to \$4.40 per \$100 Payroll
 In Fiscal Year 2009-2010
 [07-1883](#)
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**A motion was made by Member Kernighan, seconded by Member Nadel,
that this matter be *Received and Filed. The motion carried by the
following vote:**

Votes: Councilmember Excused: Member De La Fuente
 Councilmember Aye: Member Kernighan, Member Nadel and Chair Quan
*The Committee directed staff to come back during the budget discussions with a
report analyzing the financing of the "Phoenix Model" including repayment of
deficit to the fund; implementation of the department/employee incentive for
minimizing loss; increasing the amount paid by departments based upon their
loss; and how the fund can be more self-funded*

The following individuals spoke on this item:
- Rashidah Grinage
- Sanjiv Handa
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7 Subject: Fleet Report
From: Public Works Agency
Recommendation: Action On A Report Discussing The City's Fleet Status
07-1907
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A motion was made by Member Kernighan, seconded by Chair Quan, that this matter be Continued to the *Finance & Management Committee, due back on April 28, 2009. The motion carried by the following vote:

Votes: Councilmember Excused: Member De La Fuente
Councilmember Aye: Member Kernighan, Member Nadel and Chair Quan
The Committee directed staff to return to the April 28, 2009 Committee meeting with the following information: 1) Details reflecting: the number of vehicles being removed from the fleet; the number of vehicles being under utilized; the number of under utilized vehicles being swapped out in the fleet for higher mileage vehicles; the number of "Carshare" hours actually being used; the number of police vehicles taken out of service due to accidents and the driver retraining process; the number of take home cars and who has them; and the number of head start cars really needed; 2) Costs analysis of: mileage reimbursement vs having a carpool; new vehicle purchases versus maintenance of old vehicles; and charging departments the real cost for the fleet management; 3) A publicity plan to encourage the use of the "Carshare" vehicles; a true-up process for reconciliation of costs for repairs against what was budgeted by the departments; 4) A report regarding the City Administrator's authority to sell City assets including the results of the last auctions; and 5) An incentive plan to help recover and minimize the fleet cost. The Committee also requested that the City Attorney provide information regarding their ability to assist with the filing of claims for reimbursement.

The following individual spoke on this item:

- Sanjiv Handa
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8 Subject: Service Credit Purchased Tax Deferment
 From: Finance and Management Agency
 Recommendation: Adopt An Employer Pickup Resolution Pre-Tax Payroll Deduction Plan For
 Service Credit Purchases (Contribution Code 14)

[09-0008](#)

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A motion was made by Member Nadel, seconded by Member Kernighan, that this matter be *Approve the Recommendation of Staff, and Forward to the *Concurrent Meeting of the Oakland Redevelopment Agency Joint Powers Financing Authority And Finance and Management Committee, due back on February 3, 2009 as a Consent Calendar item The motion carried by the following vote:

Votes: Councilmember Excused: Member De La Fuente

Councilmember Aye: Member Kernighan, Member Nadel and Chair Quan

The following individual spoke on this item:

- Sanjiv Handa

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9 Subject: Workers' Compensation Report
 From: Finance and Management Agency
 Recommendation: Receive An Informational Report On The Workers' Compensation Program
 For Fiscal Year 2007-2008

[09-0024](#)

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A motion was made by Member Nadel, seconded by Member Kernighan, that this matter be *Received and Filed. The motion carried by the following vote:

Votes: Councilmember Excused: Member De La Fuente

Councilmember Aye: Member Kernighan, Member Nadel and Chair Quan

The following individual spoke on this item:

- Sanjiv Handa

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Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

The following individual(s) spoke under Open Forum:

- Sanjiv Handa

Adjournment

There being no further business, and upon the motion duly made, the Oakland City Council Finance and Management Committee adjourned the meeting at 1:51 P.M.

* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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