

CITY OF OAKLAND
AGENDA REPORT

OFFICE OF THE CITY CLERK
CITY OF OAKLAND

2008 MAY -8 PM 6:56

TO: Office of the City Administrator
ATTN: Deborah Edgerly
FROM: Oakland Museum of California
DATE: April 23, 2008

RE: Report and Resolution Waiving The Competitive Bid/Request For Proposal Process And Awarding A Contract To The Arc Of Alameda County, Which Runs An Employment Program For Developmentally Disabled Adults, In An Amount Not To Exceed Sixty Thousand Nine Hundred And Sixty Dollars (\$60,960.00) With A Two Year Option To Renew For Non-Technical Landscape And Grounds Maintenance Services At The Oakland Museum Of California

SUMMARY

A resolution has been prepared that would waive the Oakland's competitive bid or request for proposal process for non-technical landscape and maintenance services that supplement existing gardening and custodial staff at the Oakland Museum, and authorize a service contract with Arc of Alameda County, a non-profit organization that runs employment programs for people with developmental challenges, to provide the services.

FISCAL IMPACT

Approval of this resolution will award a professional service contract to The Arc of Alameda County in the amount of \$60,960.00. Sufficient funds are available to award the contract from the Museum Service's budgeted appropriations:

<u>Amount</u>	<u>Funding Description</u>
\$60,000.00	Lighting and Landscape Assessment District Fund (2310), Museum Services Operations Organization (62211), Miscellaneous Contract Services Account (54919), Museum Oversight Program (NB20)
\$ 960.00	General Purpose General Fund (1010), Museum Services Operations Organization (62211), Miscellaneous Contract Services Account (54919), Museum Oversight Program (NB20)

BACKGROUND

The Arc of Alameda County is a non-profit organization who runs employment programs for people with developmental challenges. They have been working with the City of Oakland, Oakland Museum of California since 1991. In the Oakland Museum of California, the Arc of Alameda County staff keeps the grounds and all pathways free of litter and debris and assists the gardeners with basic tasks.

KEY ISSUES AND IMPACTS

The Museum grounds and landscape maintenance has improved significantly since the inception of this program. This program not only improves the appearance of the Museum but has provided

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Life Enrichment Committee
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valuable job training and employment opportunities for Oakland residents who are developmentally disabled. In light of the significant benefits of Arc of Alameda County's employment program to the City and to its members, it is recommended that the City Council waive the competitive bid or request for proposal process for these services and authorize a contract with Arc.

PROJECT DESCRIPTION

Four developmentally disabled adults and one supervisor work at the Museum and provide non-technical landscape and grounds maintenance services that supplement existing gardening and custodial staff at the Museum.

SUSTAINABLE OPPORTUNITIES

Economic: Four developmentally disabled Oakland residents are hired and an Oakland resident is also hired as the supervisor in this program.

Economic: None.

Social Equity: The Arc of Alameda County provides employment opportunities for developmentally disabled adults.

DISABILITY AND SENIOR CITIZEN ACCESS

The Arc of Alameda County provides jobs for developmentally disabled adults which allow them to perform meaningful work and establish positive work habits and relationships.

RECOMMENDATION AND RATIONALE

It is recommended that Council award a professional service contract to The Arc of Alameda County for the project in an amount not-to-exceed Sixty Thousand Nine Hundred Sixty dollars (\$60,960.00).

ACTION REQUESTED OF THE CITY COUNCIL

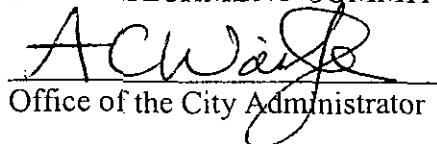
Staff recommends that the City Council Approve the proposed resolution.

Respectfully submitted,



Lori Fogarty
Director
Oakland Museum of California

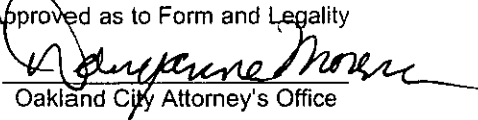
APPROVED AND FORWARDED TO THE
LIFE ENRICHMENT COMMITTEE:


Office of the City Administrator

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2008 MAY -8 PM 6:56

Approved as to Form and Legality


Oakland City Attorney's Office

OAKLAND CITY COUNCIL

Resolution No. _____ C.M.S.

Introduced by Councilmember _____

RESOLUTION WAIVING THE COMPETITIVE BID/REQUEST FOR PROPOSAL PROCESS AND AWARDING A CONTRACT TO THE ARC OF ALAMEDA COUNTY, WHICH RUNS AN EMPLOYMENT PROGRAM FOR DEVELOPMENTALLY DISABLED ADULTS, IN AN AMOUNT NOT TO EXCEED SIXTY THOUSAND NINE HUNDRED AND SIXTY DOLLARS (\$60,960.00) WITH A TWO YEAR OPTION TO RENEW FOR NON-TECHNICAL LANDSCAPE AND GROUNDS MAINTENANCE SERVICES AT THE OAKLAND MUSEUM OF CALIFORNIA

WHEREAS, The Arc of Alameda County, formerly known as The Independent Way, has provided an employment opportunity for developmentally disabled adults at the Oakland Museum of California since 1991; and

WHEREAS, this successful program has provided valuable job training and employment opportunities for Oakland residents who are developmentally disabled; and

WHEREAS, there are currently four (4) participants and a supervisor who provide non-technical landscape and grounds maintenance services that supplement existing gardening and custodial staff at the Museum; and

WHEREAS, the quality of landscape and grounds maintenance has improved significantly since the implementation of this program; and

WHEREAS, the agreement contains a two-year option to renew to maintain even non-technical landscape and grounds maintenance services should they be necessary; and

WHEREAS, the employment is provided through a service contract with the City of Oakland and is almost entirely funded by the Landscape and Lighting Assessment District; now, therefore, be it

RESOLVED: That pursuant to Oakland Municipal Code Sections 2.04.050.I.5 and 2.04.051.B, and based on findings set forth in the report accompanying this resolution, the City Council finds and determines that it is in the City's best interests to waive the competitive bid or request for proposal process for the contract for non-technical landscape and grounds maintenance at the Oakland Museum of California and so waives the requirement; and be it

FURTHER RESOLVED: That the contract for non-technical landscape and grounds maintenance at the Oakland Museum of California is awarded to Arc of Alameda County for the period of July 1, 2007, through June 30, 2008, in an amount not to exceed sixty thousand nine hundred sixty dollars (\$60,960.00); and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to exercise an option to extend the contract under the same terms and conditions an additional two-years in the amount of \$60,960.00 for each year; and be it

FURTHER RESOLVED: Funds totaling \$60,960.00 for the annual contract with Arc of Alameda County will be allocated from Fund 2310, Organization 62211, Account 54919 and from Fund 1010, Organization 62211, Account 54911; and be it

FURTHER RESOLVED: That the Office of the City Attorney shall approve any contracts authorized hereunder for form and legality and copies will be on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID, AND
PRESIDENT DE LA FUENTE

NOES -

ABSENT -

ABSTENTION -

ATTEST:

LATONDA SIMMONS
City Clerk and Clerk of the Council of
the City of Oakland, California